



IMPERIAL VALLEY COLLEGE
Math Department Meeting
Tuesday, November 04, 2014 11:50 am – 1:15 pm
Room #2727

Mission: The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

Minutes

Members in attendance:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Caroline Bennett | <input type="checkbox"/> Tina Aguirre, Dean |
| <input checked="" type="checkbox"/> Rick Castrapel | <input checked="" type="checkbox"/> Jill Nelipovich |
| <input checked="" type="checkbox"/> Daniel Gilison | <input checked="" type="checkbox"/> Betsy Riehle |
| <input checked="" type="checkbox"/> Alex Cozzani | <input checked="" type="checkbox"/> Mardjan Shokoufi |
| <input checked="" type="checkbox"/> Oscar Hernandez | <input checked="" type="checkbox"/> Alex Voldman |
| <input checked="" type="checkbox"/> Zhong Hu | <input checked="" type="checkbox"/> Lori Mazeroll, Counseling Liaison |
| <input checked="" type="checkbox"/> Jill Kitzmiller | |
| <input checked="" type="checkbox"/> Eric Lehtonen | |
| <input checked="" type="checkbox"/> Allyn Leon | |

Guests:

None

Recorder: Ofelia Duarte

- A. Call to Order by Allyn Leon, Math Coordinator @ 11:57a.m.
- B. Review and Approval of Minutes of October 07, 2014 were approved unanimously. M/S/C E. Lehtonen/A. Voldman
- C. **New Discussion – Communications**
 - a. **SPOL Rubric – A. Voldman**
 - ✓ As was discussed at previous meeting, A. Voldman met and formed committee to discuss general template of SPOL rubric. Presented template to faculty and asked for input/feedback.
 - ✓ Committee recommends using matrix format.
 - ✓ A. Voldman passed out rubric hand out.
 - ✓ Three major parts to rubric:
 - Little or no understanding
 - Partial understanding
 - Complete understanding

- ✓ A. Voldman mentioned that committee had a hard time agreeing on the rating scale.
- ✓ When data is entered in SPOL one of the categories you need to fill in is the rating scale.
- ✓ For some SLOs you have to provide more explicit format and others you may be okay with minimal rubric requirement.
- ✓ Committee decided that it will be up to the discretion of the faculty to use their description of SLOs.
- ✓ B. Riehle mentioned that what they found as a committee is that the lead person has a lot more to input.
- ✓ Faculty needs to put in assessment but not everyone has access to do that. A. Voldman was trying to develop some kind of template so that our assessments would be similar with some kind of descriptor.
- ✓ B. Riehle disagreed because she didn't feel like they could come up with some kind of large descriptor when from semester to semester the lead person is going to change and they may have a different idea on how to assess that problem or assess one part of the SLO.
- ✓ J. Kitzmiller suggests leaving it in the hands of the lead. B. Riehle agrees. Since point value changes semester to semester how it's reached will be up to the leads.
- ✓ Committee Summary - Consensus is that when we summarize data we all use the matrix format.
- ✓ A. Voldman's opinion is that there needs to be a good explicit general template for the school or invite someone from Florida for training so that questions can be addressed.

b. Math Computer Software – C. Bennett

- ✓ C. Bennett reported that Jeff Enz is launching campus wide effort to eliminate outdated software.
- ✓ She would like to continue using current software until it's no longer functioning but IT will not support that unless we use department budget monies to upgrade to most recent version.
- ✓ C. Bennett will send out list of available software that is currently used and would like feedback from faculty as to what they want to continue using/upgrade.

D. Action Items

a. Course Outline of Record for M220 and M230 – A. Leon

- ✓ Item was pulled.

E. Other

- ✓ Discrete Math – Department members had a discussion involving the assignment and/or selection process for various specialized courses, including Discrete Math, Finite Math, and others. The discussion originated due to an unstaffed section of Discrete Math in the 15/16 schedule.

F. Next Meeting

- ✓ March 03, 2015

G. Adjournment

- ✓ Math Coordinator A. Leon adjourned the meeting at 1:17 p.m.