



Behavioral & Social Sciences Department

**BSS Department Meeting
Monday, October 28, 2019
2:40 – 4:00 p.m., Room 411**

Minutes

<input checked="" type="checkbox"/> Barcroft, Shawn	<input checked="" type="checkbox"/> Gretz, Suzanne (Dept. Chair)	<input checked="" type="checkbox"/> Staton, Robin
<input checked="" type="checkbox"/> Camillo, Elvia (Recorder)	<input checked="" type="checkbox"/> Knaak, Manfred	<input checked="" type="checkbox"/> Thelen, Austen
<input type="checkbox"/> Cauchon, Steven	<input type="checkbox"/> Reyes, Barbara	<input checked="" type="checkbox"/> Wainwright, Mary-Jo
<input type="checkbox"/> Drury, Dave (Dean)	<input checked="" type="checkbox"/> Rodiles, Nicole	<input type="checkbox"/> Williams, Tina
<input checked="" type="checkbox"/> Duva, Mark	<input checked="" type="checkbox"/> Solomon, Lisa	<input checked="" type="checkbox"/> Wright, Bradford
<input type="checkbox"/> Epps, Ric	<input type="checkbox"/> Soto, Veronica (Liaison)	

Call to Order (Chair Gretz)

The meeting was called to order at 2:44 p.m.

1. Approval of Minutes (Chair Gretz)

The minutes of September 16, 2019 were approved (M/S/C – M.J. Wainwright/L. Solomon).

2. Retirement Announcements (Chair Gretz)

Mary-Jo Wainwright and Robin Staton have submitted their letter of intent to retire and will be missed.

Chair Gretz is working on requesting replacement faculty in both PSY and HIST.

3. Update on Course Scheduling for Winter and Spring 2020 (Chair Gretz)

Chair Gretz included with the agenda, a summary of where the scheduling process is. She stated that the only issue is a hold on scheduling in ADS, since Aruna experienced another unfortunate family matter. Chair Gretz will reach out to Aruna again. Psychology takes longer due to the amount of part-time faculty. She is hoping to complete the course selection process this week.

4. Part-time Faculty Evaluations (Chair Gretz)

Chair Gretz asked those in attendance if they would like to assist in completing observations of the Department part-time faculty. L. Solomon is scheduled to observe one in History, R. Epps will complete one in Political Science, Mark Duva volunteered for two and N. Rodiles for one in Psychology. Chair Gretz will go over schedules and see what works.

5. Program Review – (Chair Gretz)

Chair Gretz announced that E. Camillo sent out the forms and instruction to the various disciplines. She will need assistance with the goals, in particular, with the Institutional Goals, which should link to the SLOs and PLOs. L. Solomon expressed concerns with the prerequisites in History. Chair Gretz announced that she should be informed if there are part-time instructors that are not following the Course Outline of Record in their classes.

Discussion ensued regarding college teaching standards.

6. Other – (Chair Gretz)

Chair Gretz read a statement on behalf of Steven Cauchon: “After speaking with my colleague, Ric Epps, with the potential addition of POLS 108 to our ADT, we plan on updating our TMC to remove the following courses from our GECC categories: ANTH 102, HIST 100, HIST 110. The decision was based on our long-term goals associated the Political Science ADT and what our main transfer universities are expecting from our students in terms of degree preparation. Please let me know if I/we can provide any further information and please let us know if you have any thoughts or concerns.” Chair Gretz stated that this would allow Political Science students to take more Political Science electives.

Adjournment

The meeting adjourned at 3:55 p.m.