



# Behavioral & Social Sciences Department

**BSS Department Meeting**  
**Monday, May 07, 2018**  
**12:50 – 1:50 p.m., Room 412**

## Minutes

<input checked="" type="checkbox"/> Camillo, Elvia (Recorder)	<input checked="" type="checkbox"/> Navarro, Raul	<input checked="" type="checkbox"/> Staton, Robin
<input checked="" type="checkbox"/> Drury, Dave (Dean)	<input type="checkbox"/> Patel, Aruna (ADS Coord.)	<input checked="" type="checkbox"/> Thelen, Austen
<input type="checkbox"/> Duva, Mark	<input checked="" type="checkbox"/> Reyes, Barbara	<input type="checkbox"/> Wainwright, Mary-Jo
<input checked="" type="checkbox"/> Epps, Ric	<input checked="" type="checkbox"/> Reyes, Gilberto	<input checked="" type="checkbox"/> White, Kevin (Chair)
<input checked="" type="checkbox"/> Gretz, Suzanne	<input checked="" type="checkbox"/> Rodiles, Nicole	<input checked="" type="checkbox"/> Wright, Bradford
<input checked="" type="checkbox"/> Knaak, Manfred	<input checked="" type="checkbox"/> Solomon, Lisa	
<input checked="" type="checkbox"/> Minor, Monica	<input checked="" type="checkbox"/> Soto, Veronica (Liaison)	

### I. Call to Order/Welcome/Approval of Minutes – 04/09/18 (K. White)

The meeting was called to order at 1:03 p.m.

Chair White welcomed all.

The minutes of April 09, 2018 were approved (M/S/C – R. Epps/A. Thelen).

### II. Department Business (K. White)

1. **Chair Election Results** – The Department congratulated S. Gretz as the newly elected Department Chair to begin July 2018. S. Gretz stated that she will work hard at not letting the Department down.
2. **Fall 2018 – Course Selection Process** - Instructors have received communication that course selection is under way. The process is running smoothly and Chair White would like to have it completed by May 15, asking instructors to respond quickly.
3. **New Faculty Search Committees Updates** – Political Science committee is meeting May 15 for all day interviews. History interviews will take place all day on Thursday, May 10. Psychology did not have enough applications; therefore, H.R. will be resending a job posting for this position.
4. **PPIS Equipment Purchases Updates** – Only a few instructors have responded. Requests should be made by next week to receive items by June 30. Monies for media materials are still available.
5. **Academic Services Retreat at Ricochet, Wednesday, May 09, 5-7:30 pm** – Instructors were reminded of the first Academic Services Retreat to take place.

6. **First Step Program & BSS Involvement** – L. Solomon stated that the Behavioral and Social Science Department was not represented at last year's First Step event. It is held this year on Saturday, May 19, 8-12. She will be in attendance and asked if anyone would like for her to pass out information for their discipline, to contact Elvia or herself.

### III. Discussion

- **Discipline Reports**

- **ADS** – A. Patel was not in attendance due to a serious family issue. The Behavioral & Social Science Department sends our well wishes.
- **ANTHRO** – M. Knaak reported that the Imperial Valley Desert Museum in Ocotillo has contacted him for more collaborate with IVC.
- **GEOG** – A. Thelen is working with R. Epps on a Global Studies major. They have everything they need and are projecting a year for its implementation.
- **HIST** – S. Gretz announced that a small team including G. Reyes, B. Reyes, J. Rangel and herself, has formed to development a Chicano Studies Program. This will require cross-listed courses to fit the new major. They hope to have this completed in a year.
- **POLS** – R. Epps is chairing the POLS hiring committee and stated that interviews will take place next week. He would like to have a meeting with part-time instructors for feedback and the current textbook. He and A. Thelen are working on a Global Studies major, which will enhance the 199 courses and selective studies courses. This will assist students in fulfilling other requirements. He'd like to get a one-page sheet of courses to help guide students. The Student for Political Awareness in Action (SPAA) has new leaders and will have a meeting next Monday, in Rm. 403, during college hour. N. Rodiles is a co-advisor for the club.
- **PSY** –R. Staton reported that SLOs are in. K. Howell informed her that they are implementing something new for PLOs, He will notify her once it is ready. The discipline is reviewing online textbooks. They are working on the new Cognition course that will replace Learning. This has to be articulated with SDSU.
- **SOC** – B. Reyes is working with the part-time faculty regarding the schedule and textbooks. There is a new part-time faculty member to assist with teaching courses in the fall. She thanked everyone who contributed to the SOC club's Cinco de Mayo fundraiser.
- **EDUC 200** – V. Soto and A. Morris have been in communication. Each student must have 30 hours of field work at a school site. She is working with Chair White to expand the location where field work may be completed. Storing all student files is a challenge. She does not know how long they should be stored. She thought of scanning student files and storing them electronically. S. Gretz stated that she may have a solution and asked that V. Soto speak to her.

### IV. Other Items: Final Potluck!!

**Department Meeting Schedule 2017-2018** – Last meeting of the semester.

**For the Good of the Order:** R. Herbert requested assistance from Chair White or Dean Drury in getting 2 tickets to the IVC graduation.

Chair White's daughter will be graduating and He will have the privilege of presenting her diploma to her at the I.V.C. graduation ceremony.

**Adjournment:** The meeting was adjourned at 1:25 p.m.