

Convocation
Friday, August 10, 2018

Behavioral & Social Sciences Department
Agenda

1. Introductions
 Suzanne Gretz, BSS Department Chair
 Phone: work 760-355-6492; cell 760-234-9293
 Office: 807B
 Hours: I am happy to meet with anyone by appointment at a time that is mutually convenient. In general, I will usually be on campus and available at the following times as my schedule permits: Mondays 10:00 – 3:00 and Tuesdays & Thursdays 10:00 – 5:00. I can also be here earlier, later or on Fridays as needed, just ask.
 New Full-time Faculty: Shawn Barcroft, History and Steven Cauchon, Political Science.

2. BSS Department Meetings
 I did an evaluation of our full-time faculty teaching schedules and there are BSS members teaching during all the time blocks during the week (including campus hour and Friday mornings) except for this one. So, for the Fall 2018 semester the department meetings will be on the 2nd Tuesday of each month from 4:30 – 6:00 pm, location TBD
 September 11
 October 9
 November 13
 Holiday Party on December 4??

3. Class scheduling and course selection process
 Winter & Spring 2019: scheduling will begin in September.

4. Substitute Teacher List by Discipline

5. Program Brochures & Department/Program representation

6. Program Reviews
 Comprehensive: Behavioral Science, Elementary Teacher Educ., Geography, and Sociology
 Updates: Everyone Else
 All program reviews must be completed and submitted by Thanksgiving.

7. Accreditation
 Site Visit in March 2019.
 What do we need to do to prepare?
 - a. Everyone is encouraged to read the Accreditation Self Study Report and I would like everyone to read the summary Quality Report. Some of you may be asked to evaluate a specific section. I will send the links in an email with more information sometime in the next couple weeks.
 - b. Update Course Outlines of Record. All course outlines need to be updated this fall semester if it has been more than 2 years since they have been revised. This includes SLOs
 - c. SLO/PLO Data. We are supposed to have input the SLO data that has been collected and evaluated over the past few years though I know that in many cases this has been impossible to do. I will work with Kevin Howell to make sure that all available data from the BSS department has been updated into SPOL by December.

8. OERs/Textbooks/Student Resources

9. Questions/Comments/Concerns