



# Behavioral & Social Sciences Department

**BSS Department Meeting**  
**Monday, November 13, 2017**  
**12:50 – 1:50 p.m., Room 412**

## **Minutes**

<input checked="" type="checkbox"/> Camillo, Elvia (Recorder)	<input checked="" type="checkbox"/> Navarro, Raul	<input type="checkbox"/> Soto, Veronica (Liaison)
<input checked="" type="checkbox"/> Drury, Dave (Dean)	<input checked="" type="checkbox"/> Patel, Aruna (ADS Coord.)	<input type="checkbox"/> Staton, Robin
<input checked="" type="checkbox"/> Duva, Mark	<input checked="" type="checkbox"/> Reyes, Barbara	<input checked="" type="checkbox"/> Thelen, Austen
<input checked="" type="checkbox"/> Epps, Ric	<input checked="" type="checkbox"/> Reyes, Gilberto	<input checked="" type="checkbox"/> Wainwright, Mary-Jo
<input checked="" type="checkbox"/> Gretz, Suzanne	<input checked="" type="checkbox"/> Rodiles, Nicole	<input checked="" type="checkbox"/> White, Kevin (Chair)
<input type="checkbox"/> Knaak, Manfred	<input checked="" type="checkbox"/> Ross, Donnye	<input checked="" type="checkbox"/> Wright, Bradford

### **I. Call To Order/Welcome/Approval of Minutes – 05/08/17 (K. White)**

The meeting was called to order at 1:10 p.m.

The minutes of August 11, 2017 were approved (M/S/C – R. Epps/N. Rodiles).

Chair White apologized for the cancellation of the first two meetings as he had family issues arise.

### **II. Department Business (K. White)**

1. **Chair Election in the spring** –Chair White announced he is retiring in June 2018. Chair elections will be held in the spring and encouraged instructors to think about running for the position. The Department will follow the Chair election procedures and vote. The new chair position would begin July 01, 2018.
2. **Program Reviews** – Chair White stated that he would have Program Reviews completed upon our return from Thanksgiving break. He will send them out to the various disciplines and it would give everyone 2 weeks to review them and make changes before they are due.
3. **New Faculty Positions** – We're requesting a full-time Psychology, History, and Political Science instructors. Chair White believes that our department has a good chance of obtaining these positions. M.J. Wainwright shared that a degree in Sociology was created at the Prison and Dual Enrollment programs. This should be included in the Program reviews.
4. **Tenure Committee Meetings** – Chair White stated that he is behind in conducting classroom observations, but should complete them this week. Upon return of the Thanksgiving break, he plans to meet with the committees.

5. **Distance Education Updates** – PSY 101 and 204 courses were approved for online course delivery. A. Thelen stated that requirements for instructors to teach Distance Education have changed. Instructors are only able to take a 12 week course now. A brief discussion regarding online office hours ensued. Pending board approval, all full-time faculty members may conduct 50% of office hours online. Delivery and modality of office hours were discussed.

### III. Discussion

- **Campus Hour – Austen Thelen** – A. Thelen thanked those who participated in the brief survey he conducted regarding campus hour preference. He reported that the voting results in Academic Senate were in favor of a 2-day per week campus hour, from 3-4:30 p.m. set to begin next year. Students wanted to keep the current campus hour schedule for lunch events; however, majority didn't see the change as a hindrance for student events.
- **Discipline Reports**
  - **ADS** – A. Patel survived her first semester as a full-time instructor. With Dixie Krimm's assistance, she was able to update all ADS CORs. She will be sharing information on the Inside/Out program with Counseling. She would like the enrollment to increase from 15 to 20 for the Outside portion of the program, since some students do not qualify to take the class. On Monday, November 27, 2017 she and G. Finnell will be having a community outreach for the Inside/Out program. The idea is to draw interest in the program and inform individuals that entry into the class is not focused solely on ADS students. G. Finnell and herself will be heading a community project which allows Inside students to prepare 325 meals for the Winterhaven community on Thanksgiving Day. They are asking for monetary donations. Forty turkeys were donated. This community event is typically done for the Niland Slab community; however, this was changed.
  - **ANTHRO** – M. Knaak was not present.
  - **GEOG** – A. Thelen announced that there is now a Geography degree. Initially, he was instructed to submit a Substantive Change and later informed that it was not necessary. A new lab course was added that is paired with Physical Geography. A California Geography elective course was also added. Everyone congratulated A. Thelen for his work.
  - **HIST** – S. Gretz stated that it's been challenging with L. Solomon who is out on sabbatical, but G. Reyes is filling in nicely. He will be extended through the spring 2018 semester. There is a greater demand for History instructors with the dual enrollment and prison classes. History has lost some instructors. G. Reyes shared that many students have approached him with interest in Ethnic Studies, to incorporate Filipino, Chicano, and Woman Studies here at IVC.
  - **POLS** – R. Epps added that he will send out information on offering a 199 class, which would touch on all courses where credit would be offered such as Ethnic Studies. He will be discussing Ethnic Studies at the next Political Science Discipline meeting.
  - **PSY** – M. Duva reported that the discipline meetings have been productive. They discussed book changes to PSY 204. There have been some issues with classes not staffed due to instructor availability.
  - **SOC** – B. Reyes had her first discipline meeting and J. Plascencia was in attendance. Sociology lost a part-timer and student enrollment is increasing. A Sociology Club was formed and the students are excited.

- There is currently no local Sociology major and students have to transfer out. B. Reyes is looking into this, as well as, developing a SOC 102 online course. She is also looking into OERs since textbooks are so expensive.
- **EDUC 200** – A. Morris, whose primary discipline is in English, has been teaching EDUC 200 for the last 2 semesters. He stated that the program is growing. An individual in Counseling contacted him to discuss offering a Social Work Degree.

#### **IV. Other Items (K. White) – Potluck!**

**Department Meeting Schedule 2017-2018** – Chair White asked instructors to make a note of next semesters Department meetings.

**For the Good of the Order:** M. J. Wainwright stated that the last four union presidents have come from Behavioral and Social Science. She announced that she will not be running again and asked instructors to be thinking about it and to spread the word.

Chair White stated that there were lots of great ideas for developing our Department.

**Adjournment:** The meeting was adjourned at 1:55 p.m.