



# Behavioral & Social Sciences Department

**BSS Department Meeting  
Monday, October 10, 2016  
12:50 – 1:50 p.m., Room 412**

## Minutes

<input checked="" type="checkbox"/> Camillo, Elvia (Recorder)	<input checked="" type="checkbox"/> Patel, Aruna (ADS Coord.)	<input checked="" type="checkbox"/> Thelen, Austen
<input type="checkbox"/> Drury, Dave (Dean)	<input checked="" type="checkbox"/> Reyes, Barbara	<input checked="" type="checkbox"/> Wainwright, Mary-Jo
<input checked="" type="checkbox"/> Duva, Mark	<input checked="" type="checkbox"/> Rodiles, Nicole	<input checked="" type="checkbox"/> White, Kevin (Chair)
<input checked="" type="checkbox"/> Epps, Ric	<input checked="" type="checkbox"/> Solomon, Lisa	<input checked="" type="checkbox"/> Wright, Bradford
<input type="checkbox"/> Gretz, Suzanne	<input checked="" type="checkbox"/> Soto, Veronica (Liaison)	<input type="checkbox"/>
<input checked="" type="checkbox"/> Knaak, Manfred	<input type="checkbox"/> Staton, Robin	<input type="checkbox"/>

### I. Call To Order/Welcome/Approval of Minutes – 09/12/16 (K. White)

The meeting was called to order at 1:00 p.m.

Chair White amended the Agenda to table Discussion items.

The minutes of September 12, 2016 were approved (M/S/C – L. Solomon/R. Epps).

### II. Department Business (K. White)

- **PPIS and Lottery Funds** – Prioritization Ideas – Monies have been allocated and can now be spent on requests.
- **New Prison Programs – Calipatria and Centinela – Short Term Classes** – The new prison program is led by Dean Martha Garcia. The advertisement to hire instructors was sent out and short-term classes are scheduled to begin today.  
For the Inside/Out program they had originally had ADS courses and now the county, along with Calipatria and Centinela State prisons, would a 2-year pathway developed. A. Patel stated that the Inside/Out program and the Prison program are two very different programs and expressed her concerns. She stated that the County is spending \$4,000 to send her to training in Philadelphia. Chair White asked A. Patel to meet with him to brainstorm regarding some of her concerns. He stated that a Dual Diagnosis class was added and ADS will be renamed.
- **Program Reviews: 3 year Comprehensive Cycle** –

- i. **History, Psychology, and Alcohol and Drug Studies** – Chair White stated that he would have a draft by the end of October. He will work with the disciplines to make certain all of the information is included.
- **SLOs, PLOs, and SPOL** – This semester Kevin Howell and Jill Kitzmiller will be coordinating the SLO/PLOs. Next semester, it will be Kevin Howell as the coordinator. Chair White stated Jose Carrillo will be giving the trainings.
- **Discipline Planning Meetings** – A plan of action is needed and Chair White's plan is to meet with the disciplines to work on SLOs and such. He would like for the disciplines to meet and invite part-time faculty.
- **Committee Assignments** – Instructors should all now be on a committee.
- **Schedule Adjustments - Winter, Spring, and Summer 2017** – Most changes have been made and there are still a few more adjustments needed.
- **Schedule Development – Academic year 2017-18** – The schedule must be completed by the end of October. Discussion regarding program pathways has taken place and Chair White would ensure that they are followed by our department. V. Soto stated that the pathways are listed on the IVC website's Courses & Programs, under Catalogs & Schedules.

### III. Discussion (K. White)

- **Starfish – Presentation by Everardo Martinez-Inzunza, Dean of Student Affairs and Enrollment** – Tabled
- **Campus Hour – Proposed Changes in Scheduling Time Blocks: Suzanne Gretz** – Tabled, with a brief discussion where M. J. Wainwright announced that the ASG president wanted to keep Campus Hour at its current hour and understood that it was the general thought of most. Chair White stated that Academic Services had the Chairs submit a draft of the schedule to include the new time blocks.

### IV. Other Items (K. White)

- **Department Meeting Refreshments** – Chair White suggested having occasional potlucks at our department meetings and asked for a volunteer to coordinate them. N. Rodiles was willing to bring a dish, as was V. Soto. There were no volunteers to coordinate them.
- **The Kinsey Collection** – Chair White addressed the community event by Bernard and Shirley Kinsey, organized through Imperial County Office of Education, on October 25, 6 p.m. at Southwest High School's Jimmie Cannon Theater. Flyers for the event were passed out by R. Epps at the beginning of the meeting.
- **Book Orders** – Chair White announced that book orders are due for winter and spring 2017 semesters.
- **Technology & Planning** – The Technology and Planning committee is planning on buying instructors tablets. M. Duva took a poll of which operating system most instructors would like and the consensus was that of a PC.
- **Centinela Prison** – A. Patel announced that she will have 3 guest speakers from Centinela State Prison in her classroom on October 26, from 2 p.m. – 6 p.m. in Rm. 412. She also thanked everyone who assisted and supported the

CAADE representative visit. She stated that it was a success and over 70 persons attended and received vital information.

- **LGBTQ Club** – L. Solomon announced the club will be hosting the National Coming Out day on October 11, in the Amphitheater, at campus hour.
- **College and University Day** – Chair White thanked all who helped.
- **Dual Enrollment Program** – M. J. Wainwright brought up the discussion regarding dual enrollment between the District and the High School. She asked instructors how many had already participated in some of the existing programs. She stated that the details have not been worked out; however, the district is planning its implementation.

**Meeting Schedule 2016-2017:**

**Fall 2016**

October 10<sup>th</sup>

**Spring 2017**

March 13<sup>th</sup>

April 10<sup>th</sup>

May 8<sup>th</sup>

**For the Good of the Order:**

- **Thanksgiving Break** – M. J. Wainwright mentioned the time off during Thanksgiving break. She stated that the students are electing to have the entire week off. She took a poll of instructors in agreement to have the entire week off verses those who would rather keep it as it is. The consensus was 4 for the week off verses 7, who preferred to keep as is.

**Adjournment:**

The meeting was adjourned at 1:55 p.m.