

BSS Department Meeting Agenda
Convocation Friday, August 12, 2016
2:25 – 2:55 p.m. Room 2725

Welcome – Kevin White, Chair

1. **Action:** Approval of Minutes 5-25-16

1 Department Business:

- Syllabi Site, template, and due dates
- Opening Day Rosters and Census Rosters
- Drops and Grade Submittal Policies
- Faculty Absences – Using Service Desk and WebStar
- Supplies and Mailboxes
- Reprographics and Department printing
- New Prison Programs – Calipatria and Centenila – Short term classes
- Program Reviews: 3 year comprehensive cycle
 - i. History, Psychology, and Alcohol and Drug Studies
- SLOs, PLOs, and SPOL
- Discipline planning meetings
- Faculty Observations
- Committee assignments
- Starfish
- Canvass and Blackboard
- Teaching Men of Color in the Community College - text resource
- Study Skills Center – tutoring and more

2 Discussion:

- Course Audits

3 Other items:

Meeting Schedule 2016 – 2017: Meetings are *generally* held on the 2nd Monday of each month. Please commit these to your Academic calendar:

Fall 2016
September 12th
October 10th
November 14th

Spring 2017
March 13th
April 10th
May 8th

For the good of the order:

Adjournment