



Behavioral & Social Sciences Department

**BSS Department Meeting
Monday, October 12, 2015
12:50 – 1:50 p.m., Room 412**

Minutes

<input checked="" type="checkbox"/> Camillo, Elvia (Recorder)	<input checked="" type="checkbox"/> Nainpally, Ashok (Dean)	<input checked="" type="checkbox"/> Staton, Robin
<input checked="" type="checkbox"/> Duva, Mark	<input checked="" type="checkbox"/> Patel, Aruna (ADS Coord.)	<input checked="" type="checkbox"/> Thelen, Austen
<input checked="" type="checkbox"/> Epps, Richard (Ric)	<input checked="" type="checkbox"/> Rodiles, Nicole	<input type="checkbox"/> Wainwright, Mary-Jo
<input type="checkbox"/> Gretz, Suzanne	<input checked="" type="checkbox"/> Semmes, Laura	<input checked="" type="checkbox"/> White, Kevin (Chair)
<input checked="" type="checkbox"/> Herbert, Robert (Adjunct)	<input checked="" type="checkbox"/> Solomon, Lisa	<input checked="" type="checkbox"/> Wright, Bradford
<input checked="" type="checkbox"/> Knaak, Manfred	<input type="checkbox"/> Soto, Veronica (Liaison)	

I. Call To Order/Welcome/Approval of Minutes – 09/14/15 (K. White)

The meeting was called to order at 12:51 p.m.

The minutes of September 14, 2015 were approved (M/S/C – A. Thelen/M. Knaak).

II. Division Business (K. White)

- **Program Review - Updates** – Chair White stated that he's behind, but is completing them. He stated that there hasn't been much of a push on the deadline. Four reviews were sent to various disciplines and he will send the others out today or tomorrow. He would like feedback from the disciplines.
- **Academic Schedules for 2016-17 Updates** – Fall, Winter, Spring and Summer schedules were to be completed by September 30, 2015; however, the calendar nor schedule had been completed. Since this deadline, only the Fall 2016 and Winter 2017 schedules have been submitted and are awaiting the Dean's approval. We have until November 19, 2015 to staff. FTES is being looked at to make sure that it remains the same as that of the 2015-2016 Academic Year.
- **Liberal Studies EDUC 200 for Spring Update** – The Liberal Studies major was given to our Department last semester. An Education 200 course was started to train teachers to teach in the classroom. The class has been built in the schedule for the Spring 2016 semester. Chair White is in the process of recruiting instructors for this course. He has had 5 to 6 persons

interested in teaching this course. He will be setting-up formal interviews in the near future. He will be looking for instructors to assist him with conducting the interviews.

- **C-ID and Course Outlines of Record (CORs) Updates and Modifications –** Chair White asked instructors if they are meeting amongst their disciplines to discuss SLOs and PLOs. He stated that the end of the semester is fast approaching and if they have not met, they need to do so. He will send out another reminder before the next Department meeting. A. Patel stated that she met with Jill Nelipovich and Jill offered to assist her with the inputting of her SLOs into SPOL. Chair White stated that we need to make sure that if a Transfer Degree exists within their discipline, they realign the SLOs and PLOs to the new core offerings.
- **Inside/Out Program –** A. Patel gave an overview of the accomplishments the program has had. They now have a program pathway for the Inside/Out students. Courses have to be offered in the afternoon due to DRC regulations. Instructors are needed to teach in the upcoming semesters and there have been issues in finding instructors to teach at that particular timeframe. Chair White and A. Patel have been working on getting any instructor reimbursed who must complete the 2 orientations needed for the Inside/Out course. Dr. Jaime, G. Finnell, Sgt. Wilson and A. Patel have been invited to attend the Community Colleges of California Workshop. M. Duva asked about the data regarding the program and A. Patel stated that G. Finnell would have that information. M. Duva stated that the Western Psychology Association's National Conference is approaching and he thought it would a great idea that I.V.C. be represented. A. Patel shared that Calipatria State Prison and Centinella State Prison would like to start a satellite campus. She stated that I.V.C. is the only community college to implement a program such as this.

III. Discussion (K. White)

- **National Consortium on College Men of Color Workgroup Conference Report – Ric and Austen -** A. Thelen and R. Epps gave a presentation of the workshop which they attended in July. The workshop focused on approaches and methods for teaching Men of Color in a community college. Some strategies of being an effective educator for this cohort were, using statistical metrics to measure success, adjustments to teaching, and collaboration with other disciplines and community colleges. The focus was particularly on Black and Hispanic men. They are working with counseling to use different learning strategies, since faculty have more of a counseling mentorship due to the hours spent with students.
- **Large Capacity Classes: Doubles, Triples, Quads vs. Singles –** Melody Chronister was given direction to split or remove all large quota courses from the 2016-2017 schedule. Academic Senate discussed at their last meeting that this is a negotiable item, so that is on the table. R. Staton asked what the District's motives are. M. Duva stated that is has to do with pay. Chair White agreed and explained the formula and the way instructors are paid for teaching large capacity courses. The District is

also looking at instructor's load and them being here four days out of the week. Chair White will keep everyone abreast of the discussion.

IV. Other Items (K. White)

Meeting Schedule 2015-2016: Please Commit These to Your Academic Calendar:

Fall 2015

October 12
November 09
November 30

Spring 2016

February 22
March 14
April 11
June 06

Dean Ash addressed Program Review and stated that he is currently setting up meetings with instructors.

Adjournment:

The meeting was adjourned at 1:54 p.m.