



**IMPERIAL VALLEY COLLEGE  
BUSINESS DEPARTMENT  
MEETING**

**UNADOPTED MINUTES**

**Thursday May 8, 2018**

**12:50 p.m. – 1:50 p.m.  
Room 801**

**Those in attendance were as follows:**

Gordon Bailey, CIS  
Alison Brock, Business  
Walid Ghanim, CIS  
Michael Kanyi, AG  
Craig Blek, Business  
Andres Martinez, Department Chair  
Tisha Nelson, Staff Secretary  
Jeff Beckley, Business  
Angie Ruiz, Business

**I. Call to Order**

The meeting was called to order by Andres Martinez at 12:56 p.m.

**II. Department Chair Election**

Faculty turned in their votes for Department Chair.

**III. Course Selection**

Mr. Martinez informed the Faculty that the deadline for course selection was on May 16<sup>th</sup>, 2018. He told the Faculty that he wanted them to pick their overload and he discussed the Seniority list as well as the list of part-time instructors.

Mr. Martinez explained to the Faculty the lecture/lab spreadsheet.

**IV. New CIS Degrees**

Mr. Martinez explained to the department how the CIS Advisory Meeting went and informed Faculty all the changes/recommendations that the Advisory Committee had with the new programs.

Mr. Martinez explained that the next steps for the degrees were to submit them in Curricunet, then the Chancellor needs to approve, to let Counseling know, and last marketing of the degrees.

**V. Course Modifications**

- The CISCO courses were changed to 3 units.
- CIS 110 Intro to Microsoft Windows will be reactivated
- CIS 102 Computer Applications Lab is at 1.0 units and will be changed to 3 units
- New Courses to be added: Ethical Hacking, Digital Forensics, C++ Intermediate

**VI. New Program Posters**

Andres Martinez showed the Faculty the new program posters.

**VII. Office 2016 Updates**

Mr. Martinez informed the Faculty of the Windows 10 that would be updated on the Computer labs and in their offices.

**VIII. Meeting was adjourned by Andres Martinez at 1:20 PM**