



**Imperial Valley College
Computer Information Systems
Local Program Advisory Committee**

UNADOPTED MINUTES

**Friday, May 1st, 2015
IVC Board Room**

BUSINESS/INDUSTRY REPRESENTATIVES PRESENT

Amanda Hernandez, Manpower	Cristobal Rodriguez, ICOE
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IMPERIAL VALLEY COLLEGE REPRESENTATIVES PRESENT

Frances Arce-Gomez, Recording Secretary	Jeff Enz, Information Technology
Craig Blek, Department Chair	Wahlid Ghanim, CIS
Gordon Bailey, CISCO	Andres Martinez, CIS
Alison Brock, Office Technologies	Omar Ramos, Information Technology

- I. **Call to Order**
The meeting was called to order by Craig Blek at 12:15 pm.
- II. **Welcome**
Craig Blek welcomed all members in attendance.
- III. **Introductions**
All members present introduced themselves.
- IV. **Approval of Minutes (February 21, 2014)**
Minutes were approved as submitted.
- V. **CISCO Update**
 - ❖ Gordon Bailey reported that the first cohort was very successful. Some of the students that are working received a bump in employment.
 - ❖ Mr. Bailey also reported that he attended the STEM conference at IVC. He also participated in career fair at a local junior high.
 - ❖ Some of the CIS instructors met with Amanda Hernandez Manpower and asked her what clients are looking for in employees. She responded that their clients are looking for employees with good customer skills.
- VI. **Multimedia and Web Development Program Redesign – Andres Martinez**
Andres Martinez provided a brief update on the redesign of the multimedia and web development program. Some of the proposed changes in the A.A. Degree and certificate include the following:
 - ❖ Shorten the required units for certificate from 26-27 units to 18 units
 - ❖ Change the program name to Digital Design and Production

- ❖ Delete Art 112 Design
- ❖ Revise and rename CIS 137 from Web Development Tools to Web Publishing
- ❖ Revise and rename CIS 149 from Photoshop to Computer Graphics 1A
- ❖ Add new course CIS 150 Computer Graphics 1B to degree and certificate
- ❖ Add new course CIS 151 Computer Graphics 2 to degree and certificate
- ❖ Revise and rename CIS 155 from Flash to New Media
- ❖ Delete CIS 212 XHTML, CSS, and JAVASCRIPT from degree and certificate
- ❖ Delete CIS 214 PHP and MYSQL from degree and certificate
- ❖ Delete WE 201 Employment Readiness from degree and certificate
- ❖ Delete WE 220 Internship from degree and certificate
- ❖ Delete ART 120 Drawing from elective courses
- ❖ Delete CIS 107 Networking from elective courses
- ❖ Delete CIS 202 Programming in Visual Basic (3.0) from elective courses
- ❖ Delete BUS 260 Business Communication (3.0) from elective courses
- ❖ Add ART 110 Design to elective courses
- ❖ Add ART 112 Design to elective courses
- ❖ Add BUS 144 Marketing to elective courses

VII. Discussion of CIS Programs

Mr. Blek asked the committee for their input regarding the CIS program. The committee provided the following input:

- ❖ Cristobal Rodriguez feels there is no need to teach flash or access. There are other databases that can be taught. He added that Oracle is complex and expensive and stated that excel is used more.
- ❖ Internships in CIS are good and beneficial to students.
- ❖ Some companies are giving personality tests
- ❖ Some employers are looking for industry certifications
- ❖ Technical skills can be taught but soft skills needed
- ❖ Wanted to know if there was a way to track previous students for employment status

VIII. Election of Committee Chair 2015-2016

Mr. Blek asked for nominations for committee chair. Omar Ramos volunteered to be committee chair.

IX. Certification of Programs

Mr. Blek asked the committee if they feel the CIS program is still viable and met the needs of students. The committee unanimously agreed that the program is still viable.

X. Adjourn

The meeting was adjourned by Craig Blek at 1:35 p.m.