



**Imperial Valley College  
Division of Health and Public Safety**

380 E. Aten Road / PO Box 158 Imperial CA 92251 | (760) 355-6280 office | (760) 355-6192 fax

Department of Public Safety – **AJAC**  
**Minutes for October 27, 2017**  
**EWD Conference Room 3102**  
**Working Brunch**

<b>Topic</b>	<b>Discussions</b>	<b>Actions / Decisions</b>
1. Review and Approval of Minutes	<b>Approval of minutes of April 26<sup>th</sup>, 2017</b>	Approved
2. Reports	<p><b>POST Curriculum- Possible Future Changes to:</b></p> <p>Level I curriculum is being developed. A copy of the hourly distribution was handed out for committee members to review.</p> <p>High Speed driving will be contract to San Bernardino. They charge one thousand dollars that must be paid by the student.</p> <p>Sponsored students can use agency issued equipment. Must meet minimum standards.</p> <p><b>Budget</b></p> <ul style="list-style-type: none"> <li>• <b>Spending plans/suggestions</b></li> </ul> <p>The budget increased due to curriculum being doubled to fit the IVC academic schedule.</p>	<p>None</p> <p>None</p>
3. Update on Previous Discussion items	<p><b>Update on previous discussed items</b></p> <ul style="list-style-type: none"> <li>• <b>Level I Course</b></li> </ul> <p>Director Ed Wells announced that IVC will have the Level I part of a modular program in Spring 2018. It will start on the 9<sup>th</sup> of January until the second week of June. It will be 500 hours of training for cadets that have completed their Level II and Level III. It will also be available to any of the agencies Reserve Officers and Deputies that are eligible to do it. If they need to take an intercourse exam, they can do it at IVC.</p> <ul style="list-style-type: none"> <li>• <b>Driving Simulator status</b></li> </ul> <p>Driving simulators were approved by the college. They will be placed in lab room 3203. Driving simulators will also be available to local agencies.</p> <ul style="list-style-type: none"> <li>• <b>Force Option Simulator</b> <ul style="list-style-type: none"> <li>- <b>Agency needs?</b></li> </ul> </li> </ul>	<p>Agencies to notify eligible cadets within their organization to apply for Level I.</p> <p>Cadets that need intercourse exams to contact Ed Wells.</p> <p>Pending purchase of driving simulators.</p> <p>Agencies interested in Force Option</p>



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	<p>Committee members were told that the Force Option Simulator is available for them to use.</p>	<p>Simulator to contact Ed Wells.</p>
<p>4. Agency Participation</p>	<p><b>Agency participation</b></p> <ul style="list-style-type: none"> <li>• <b>Need for Level I Specialized Instructors for:</b> <ul style="list-style-type: none"> <li>Domestic Violence</li> <li>- Controlled Substances,</li> <li>- ABC Law</li> <li>- Gang Awareness</li> <li>- Hazardous Materials</li> <li>- Emergency Management</li> <li>- Traffic Collision Investigations</li> </ul> </li> </ul> <p>Director Ed Wells told the committee that he would like for them to recommend people from their agency to assist with specialized learning domains such as the ones listed above. He would like to use people that are doing the specialized trainings in their job. Instructors need to do the AICP Instructors Certification Program from the IDI Instructor Development Institute. Director Ed Wells needs to identify individuals to project them into going into an IDI class so they can do the instructor course.</p>	<p>Agencies to provide the names of specialized instructors to use in academy to Ed Wells.</p>
<p>5. Committee Name Change</p>	<p><b>Recommendation by P.O.S.T. to change the name to Law Enforcement Advisory Committee</b></p> <p>Director Ed Wells informed the committee that P.O.S.T. requested to change the name of Administration of Justice Advisory Committee to the Law Enforcement Advisory Committee. P.O.S.T. wants to make sure that the focus is dedicated to the academy. Ed Wells motioned for the name change. It passed unanimously.</p>	<p>Name change passed unanimously.</p>
<p>6. Open forum</p>	<p>Chief Eddie Madueno told the committee that he felt all the agencies are struggling to recruit. He said that to hire one person you have to have one hundred applications. He requested Level I candidates be told from day one what criteria students must meet to be hired by an agency. He also requested IVC select students who take the levels back to back without a semester gap.</p> <p>Director Edward Wells told the committee that hiring criteria is addressed throughout the academy and that he's always told the agencies they are welcome to come in and do presentations. He said the Sheriff's Department comes in frequently for presentations and that he usually has a Chief come in to teach LD 01- Leadership, Professionalism and Ethics.</p> <p>Chief Eddie Madueno added that he found social media has broken down social skills. He would like cadets to look people in the eyes when talking, have a firm hand grip, answer questions appropriately. He felt that at level III cadets should be working on their social skills.</p>	



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	<p>Director Ed Wells agreed with Chief Eddie Madueno and informed him that the academy has a policy in place where students are not allowed to use their cell phones and said the Instructors have students do presentations in the classroom where they practice effective communication skills. Students have to talk, think on their feet, look at people and incorporate a wide range of social skills.</p> <p>Chief Eddie Madueno requested bilingual cadets practice their english during the academy and said he heard the Pellot B test was going to be offered in Spanish and asked Director Wells if he know about that.</p>	
7. Adjournment	The meeting was adjourned at 12:18 pm. Ed Wells motioned for the adjournment, Rhonda Ruiz seconded. The meeting was adjourned at 12:18 pm.	Next meeting will be sent out by email.

**Attendees**

<b>Dean</b>	<b>Full-Time Instructors</b>	<b>Police Departments</b>	<b>Staff</b>	<b>Other</b>
Tina Aguirre, Dean	Ed Wells, P.O.S.T. Coordinator	Lieutenant Jesus Serrano, CPD	Rhonda Ruiz, Instructional Support Assistant/Law Enforcement Programs, IVC	Les Knapp III PT Faculty  Jess Mason, PT Faculty