

**Imperial Valley College
Humanities Department Meeting
Monday, March 19, 2018
College Hour – 12:50 p.m. – 1:50 p.m.
Room 305**

MINUTES

Present:

Carol Hegarty, Chair
Dr. Nannette Kelly
Richard Colunga
Dr. Hope Davis
Brandilyn Davidson
Aaron Edwards

Humanities Department Liaison – Olga Artechì

Recording Secretary – Toni Gamboa

A. Call to Order

- The Humanities Department meeting was called to order at 12:52 p.m. by Carol Hegarty, Chair.

B. Approval of Minutes – Dated November 27, 2017

- The minutes of November 27, 2017 were approved with the following correction:
No on Music AP Exams.

C. Welcome Olga Artechì – Humanities Department Liaison for Counseling

- Chair Hegarty welcomed Olga Artechì.
 - Introduced the Humanities Department faculty.
- Humanities Department Liaison Artechì stated that she is glad to be serving under this capacity.
 - Currently has a supervisory position. Is not providing academic counseling to students; however, welcomes questions via email. Will obtain information to questions and report back at the next scheduled meeting.

D. Curriculum:

1. Course Update List

- Chair Hegarty stated that in regards to the four Music courses that lost accreditation, a letter should have been received providing the specific reason or reasons in order to address the issues.
- Instructor –Brandilyn Davidson inquired if this will affect students who are planning in transferring in the Fall? Chair Hegarty stated that it could possibly impact students; however, Counselors should be aware of the situation with these Music courses.

2. Art History for Transfer

- Kristin Gomez of the Transfer Center contacted Chair Hegarty to suggest for consideration an Art History for Transfer. Chair Hegarty will discuss the particulars with Dr. Nannette Kelly.
- A course in Art World History may be missing. Chair Hegarty will look into the course.

E. Student Learning Outcomes (SLOs)

- SLO Coordinator – Kevin Howell sent Chair Hegarty a video in lieu of making a presentation during a scheduled Humanities Department meeting due to unavailability.
 - The video was not very clear since SLO Coordinator Howell was under the weather.
- SLOs – 3-year cycle. PLOs – every 4th year suggested.
 - There was discussion on the instability of the SLO process.
 - The turnover of coordinators.
 - The error in the inputting of information into SPOL initially.
 - Chair Hegarty not having access to the Humanities Department information in SPOL was frustrating and delayed the inputting process. Fortunately, data will no longer have to be inputted into SPOL.
- Instructor Davidson asked the following: If for a class of 30, 20 pass and 7 are no shows and never take the assessment but are still enrolled, is the percentage of fails to no shows data important? The students are not actually failing the class content.
 - Chair Hegarty stated that there is much discussion of how data is entered, but not on who's reading the data.
 - Humanities data will be entered into a report to be included into the documentation for accreditation. Details for each class have not been addressed.
 - Eventually, the State will be allocating funds for success rates to the College.

- Instructor Edwards stated that he reviews his rosters and drops students before the withdrawal date. This raises his drop rate, but prefers to have good success rates rather than higher drop rates.
- Instructor Davidson asked the following question regarding Closing the Loop. Once the Music instructors meet to discuss the SLO data and what needs to be improved upon, who will complete the form? The Lead? This was not covered on the video provided by SLO Coordinator Howell.
 - Instructor Edwards confirmed one SLO for each class and Closing the Loop is grouped.
- Chair Hegarty informed the Humanities Department faculty that they will be working on SLOs into Canvas in Spring.
- Chair Hegarty also inquired about payment to part-time faculty SLO leads. This has been an unanswered question for years.
 - SLO Coordinator Howell has contacted Dr. Martha Garcia regarding this issue.

F. Fall 2018 Schedule

- Chair Hegarty sent out the Fall 2018 schedule to the Humanities Department faculty.
- Dr. Davis submitted change requests.
- Dr. Kelly will email Chair Hegarty her requests.
- Instructor Edwards stated that his late night class is full this Spring 2018; however, not on the schedule for Fall 2018.
 - Chair Hegarty will inquire about this class for Fall.

G. Other

- Inquire as to status on refresh of Humanities Department faculty computers.
- ASG Spring Awards recipients for: Art, Humanities, Music and Philosophy must be submitted no later than **Friday, April 20, 2018**.

H. Next Meeting: Monday, April 16, 2018

I. Adjournment

- The Humanities Department meeting adjourned at 1:45 p.m.