

**Imperial Valley College
Humanities Department Meeting
Monday, March 13, 2017
College Hour 12:50 p.m. - 1:50 p.m.
Room 305**

Present

Carol Hegarty, Humanities Department Chair

Julie Yi

Dr. Nannette Kelly

Brandilyn Davidson

Dr. Hope Davis

Joel Jacklich

Aaron Edwards

Linda Freitas

Jorge Estrada

Recording Secretary - Toni Gamboa

A. Call to Order

- The Humanities Department meeting was called to order at 12:58 p.m. by Carol Hegarty, Humanities Department Chair.

B. Review and Approval of Minutes – Dated February 27, 2017

- M/S/C H. Davis/B. Davidson to approve the minutes with the following correction name: Jill Kitzmiller on page 2 Letter D. One abstention.

C. Class Caps

- Chair Hegarty has been informed that the Union has agreed in theory to increase class caps from 40 to 45.
- Chair Hegarty will confirm with CTA President – Mary Jo Wainwright later on this week when she meets with her.
- Class caps will be adjusted to the number of seats available in the classroom. However, the issue is that not all classrooms accommodate 45 seats. Most classrooms only have 35 available seats.
- There has been extensive discussion in increasing class caps since the implementation of Enrollment Management largely due to address the one million deficit the College is facing. Increasing class caps would generate more income for the College's financial sustainability. Enrollment Management Consultant – Pam Deegan who

made a presentation during Faculty Orientation, informed the faculty then that when class caps are low at a sweet spot for example at 43, the District is just making money. Class caps must increase in order to generate more revenue per student and course offerings.

- Humanities has many classes with low class caps that may be affected.
- No decision required today. Chair Hegarty just wanted to alert the Humanities Department faculty of the discussion taking place regarding the increase in class caps.

D. Update on Curriculum

- Hope Davis has created three non-credit courses for the following: Strings, Brass and Percussion. The courses are still pending in Curriculum. Chair Hegarty reviewed the courses today. The courses look good, but need to be completed to include required textbook (s) and core content prior to approving them.
- Chair Hegarty stated that changes to the list of courses previously discussed have been updated and submitted for approval. Textbook ISBNs have been added as well as the requested prerequisite of “C” or better for the vocal, piano and guitar courses.

E. Other

- Aaron Edwards will meet with Librarian – Cathy Zazueta to discuss book titles he is interested in ordering from lottery funds.
- Brandilyn Davidson received an email from a sales representative regarding the latest edition to the Music Appreciation textbook. According to the representative, significant changes have been made to the new edition. Inquired if the new edition was being considered.
- Chair Hegarty stated that a separate Music meeting with the Music 100 teaching faculty would need to be scheduled to discuss new edition and OER textbook option. It is important that all faculty teaching Music 100 utilize the same textbook.
- Last Monday, Chair Hegarty met with Dean Zielinski to discuss the Summer 2017 schedule. Emailed schedule changes to faculty members accordingly.

F. Next Meeting: TBA – Monday, April 10, 2017

G. Adjournment

- The meeting adjourned at 1:22 p.m.