

**Imperial Valley College
Humanities Full Time Faculty Orientation Meeting
Friday, August 12, 2016
3:00 – 4:00 p.m.**

AGENDA

- A. Call or Order
- B. Introductions
- C. Syllabus Due Date AND Templates
- D. Opening-Day Rosters AND Census Rosters
- E. Drop and Grade Submittal Policies
- F. Faculty Absences – Using Service Desk and WebStar
- G. Part-Time Office and Mailboxes
- H. Reprographic Offices – What it does for you, and how it saves the college money
- I. Canvas vs. Blackboard
- J. Student Learning Outcomes (SLOs) & SPOL
- K. Starfish
- L. Other
- M. Next Meeting: Monday, September 12, 2016
- N. Adjournment