



IMPERIAL VALLEY COLLEGE
 English as a Second Language
 Meeting Minutes
 Monday, March 3, 2018

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|------------------|--------------------|--------------------|-----------------------|
| Present: | ✓ John Clarkson | ✓ Diane Harris | ✓ Sydney Rice (Chair) |
| | ✓ Julie Craven | ✓ Elizabeth Kemp | ✓ Ed Scheuerell |
| | ✓ Alex Garza | ✓ Leticia Pastrana | |
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| Absent: | Josefina Ponce- SL | | |
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| Visitors: | | | |
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| Recorder: | Lency Lucas | | |

I. Call to order

The ESL Department meeting was called to order at 1:05pm by Chair Rice.

II. Approval of Minutes from December 4, 2017

III. Updates

a. Academic Senate Update

J. Craven announced that we have a new interim VP of Instruction; Dr. Martha Garcia. The College will soon be recruiting for the President and VP of Instruction position.

b. Basic Skills

The new integrated committee had promised to support the embedded tutoring program but funding was pulled. The ESL counselor position will not be funded through Student Equity either. AB705 and AB90 may be able to help with some funding because we may be able to claim FTES with the tutoring provided.

c. ESL Club

The ESL club has not officially started. A. Garza asked if it was okay with faculty to have students from the ESL club on MW at 10:00am give small presentations to their classes of what the ESL club does. A. Garza asked the department what the role of the ESL club is during the ESL festival. D. Harris shared that when she was the advisor she had students help with set-up, serve food, clean-up, etc. L. Pastrana suggested that in order to get more members; social events and maybe eating out was good way to get more participants.

d. Curriculum

i. New Courses

ESL 106 and ESL 107 will be approved at the next curriculum meeting. We will offer 3 sections of ESL 106 in the fall and ESL 107 in the spring.

ii. Editing of older courses

Chair Rice will be putting together a list of courses that need to be reviewed. She stated we are behind about 8 years in reviewing courses.

IV. SLOs and SLO Canvas Site

Chair Rice told faculty that the assessment tool needs to be revisited.

V. AB 705

They want one level below transfer level and that is it. They want Engl 10 and Engl 110. We need ESL courses to count as CSU, we need to create a high level ESL transfer certificate.

VI. Non-credit ESL

Next year we are keeping all courses (101-107). We are in growth mode. We are looking at other pathways to hire an instructor. Chair Rice would like the person hired to be able to teach both sides.

VII. Hybrid and online courses

We need to look at Fall 2018 course offerings. Hybrid and online classes need to be developed and approved this spring. ESL courses that have been developed: ESL 014/015 hybrid, ESL 025 online, ESL 024 maybe, ESL 023 not appropriate. Ms. Pastrana asked about forming a sub-committee to see what other ESL departments offer at other Colleges.

VIII. Academic Senate Voting

Chair Rice recommended to all faculty that they give the academic senate representatives more guidelines. Ms. Pastrana asked how often they vote. All faculty agreed that they need an update after the first reading of any item requiring voting.

IX. Class Scheduling/Selection

a. Summer 2018

Class selection was completed by J. Ponce and D. Harris it will now be open to part-time faculty.

b. Fall 2018 – Tuesday, March 13 (TENTATIVE: ALLs Meeting Room)

Reminder meeting in the ALLs conference room for course selection.

X. For the good of the order

Chair Rice informed the faculty that tutoring is available by Jared Jones MW 10:00am-11:00am in the WLTC. ESL tutoring flyer is available for students interested. L. Pastrana asked if we could pull our resources to have better use of our embedded tutors.

Chair rice asked the faculty if they would be interested in a local CATESOL chapter. Currently we are members of the San Diego chapter. If we created a local chapter then we could pull from Mexicali. Faculty agreed that a local chapter would be a good idea.

The ESL Festival will be on Thursday, May 3, 2018 in the College Center during college hour.

Reminder there is approximately \$450.00 dollars in professional development if anyone is interested.

XI. Adjournment (Next Meeting – Monday, April 9, 2018: Faculty Lounge)

Meeting was adjourned at 1:55pm.