



Present:	John Clarkson	Alex Garza	Diane Harris
	Elizabeth Kemp	Leticia Pastrana	Josefina Ponce
	Sydney Rice (Chair)	Ed Scheuerell	
Absent:	Julie Craven (On sabbatical)		
Visitors:	Nichol Clark/National Geographic Learning		
Recorder:	Maria Sell		

I. Call to order

- The ESL Department meeting was called to order at 1:15 PM by Sydney Rice, ESL Department Chair

II. Approval of Minutes from 08/12/16

- The minutes dated August 12, 2016 were reviewed
 - M/S/C Clarkson/Ponce approved as presented
 - Leticia Pastrana abstains

III. Reports

1. Academic Senate – Diane

- Diane stated that new Academic Senate officers have been announced.
- Students are now able to audit classes in certain departments such as POST or EMT.
- New coordinators were also announced: Xochitl Tirado for Distance Education, Audrey Morris for Basic Skills, and Kevin Howell for SLOs.

2. ESL Club – Diane

- Diane stated that the welcome back BBQ for the ESL Club had a good turnout.
- The club will be voting for new officers and will also be forming new Facebook, photography, and fundraising committees.

3. Student Success – Alex

- Alex stated that Jose Carrillo gave an informative presentation regarding incoming high school students.
- There will be a new form for requesting funds through Student Equity.

4. Budget and Planning – Lety

- No report. Leticia is no longer part of the committee due to her obligations as Future Teachers Club Advisor.

IV. Upcoming Events

1. CATESOL

- Most faculty members will be in attendance at the CATESOL conference in San Diego in the month of November.
- Weekend events were discussed.

2. Essay Contest

- Essay contest will be ending Friday. Students should turn in their essays to be voted upon and sent to CATESOL.

V. Schedules

1. Spring 2017 Schedule Review

- Schedules can be modified up to three months before the semester begins. Faculty is advised to look over their schedules to see if they would like any changes made.

2. Contract with Migrant Education

- Due to new contract with Migrant Education, new night classes will be offered starting in October paid by Migrant Education.
- If anyone is interested in teaching, the pay rate is the same and will not be counted as part of load.

VI. Program Review

- The Program Review process will begin soon.

VII. Resolution in Academic Senate

- A new resolution in Academic Senate will be presented for multiple pathways for student success.

VIII. Other

1. ESL Scholarship

- A discussion was held regarding the possibility of developing an ESL scholarship done through the ESL Club.
- Individuals who donate to the foundation are able to specify to which scholarship they would like their donation to go.
- A fundraiser could be set up in order to come up with startup money for the ESL scholarship.

2. Visit from National Geographic Learning

- Nichol Clark gave a presentation regarding textbooks from National Geographic Learning.

IX. Adjournment

- The meeting was adjourned at 2:10 p.m.