

English Department

MEETING MINUTES

April 16, 2018

1:00-1:50PM

Room 2721

PRESENT

Baukholt, Robert
Garcia, Olivia
Lay, Nancy
Rowley, Deirdre
Tirado, Xochitl

Bemis, Roberta
Heumann, Michael
Morris, Audrey
Shaner, Christina

Cormier, Judy
Howell, Kevin
Patterson, James
Spence, Cynthia

ABSENT

Simpson, Scott

*Sandoval, Angel

*Time constraints due to teaching at Calipatria/Centinela Prisons.

GUESTS

Dorsey, Tanya

Elliot, Kaylene

Gonzalez, Norma

I. Call to Order

The meeting was called to order at 1:00pm by Chair Michael Heumann.

II. Consent Agenda – March 16, 2018

(M/S/C J. Patterson/R. Baukholt)

The minutes were approved as presented.

III. Action Items

1. Department Chair Election

(M/S/C J. Patterson/J. Cormier)

James Patterson moves that, unless anyone else is interested in the position, we as a department re-elect Michael Heumann to another term as Department Chair by acclamation. No one else was interested in the position, motion carried.

IV. Discussion and Information Items

V. 1. Reading and Writing Lab Student Survey Results – Norma Gonzalez

Norma shared the results of the Reading and Writing Lab Survey that she gave.

There were 24 classes that participated in the survey. The participants were mainly from students whose instructors make reservations for them to go to the lab.

Norma reported that the majority of the feedback she received was positive. Out of approximately 550 participants she received, there were around 25 not so positive comments. She shared some of the questions and comments.

2. 2018-2019 Scheduling Update

Michael ran into a problem regarding Monday and Wednesday's scheduling. In certain times where they wanted to add some classes, there were no classrooms available. So they had to move some to be on T/R instead. He's hoping to finish fall selection this month. Michael would then like to start winter and spring scheduling right away. The reason being that we need to have both of those schedules done by September 15. If we start early, for full-timers at least, it would be a lot easier and people can plan out their year as well. Michael said that if anyone had any objections or would prefer to wait, to please let him know.

3. AB 705 Guidance

Michael sent the department a document which is the initial guidance language regarding AB 705. It wasn't discussed at last month's meeting because it hadn't come out yet. He thought he'd give everyone an idea of what the state is telling people and what we will need to implement by Fall 2019.

They want us to get students through ENGL 110 within a year. That's what AB 705 says. What the language in the Chancellor's office document is saying, though, is that they want everyone to start at 110, either 110 or our 110/055. That's their proposal. Those are the guidelines that we've been given. Even though Michael didn't go to the Plenary this weekend, he wanted to share some information from their breakout session that he was able to see. There was one slide that he wanted to highlight in the PowerPoint. It was titled "Is this the Death of Basic Skills"? He'd like to get more feedback on this. Initial Guidance from the Chancellor's Office restricts colleges from placing students in BS courses unless they are highly unlikely to succeed at the transfer level and if the BS course will increase the chances that the student will complete transfer level in one year; that's the first thing. The second one is students may choose the BS course. Michael said that we're going back to how it kind of was when he first started here which is students can jump right in to 110 or choose to take 008 or 009. He's not sure about 008 but for sure 009 or 010. He said we can't force them to take them but they can be available for them.

Michael said that next year is going to be interesting. There are a lot of changes happening both at our campus and around the state, and we're going to have to start dealing with these things whether we like it or not. Cynthia has developed the 055 class and we have two sections of those in the schedule. Michael is hoping for some feedback and whether this is the model we want to use.

Cynthia shared a handout with the model and explained it. Cynthia thinks we should keep the learning community that we have which is what is explained on the handout. The problem with this model is that it's more difficult to arrange on the schedule. It's more hours for a professor. She doesn't think we want to just limit ourselves to this model. Some colleges are also doing the five-unit model. Hybrid is another part of an option, make the lab online and the class face-to-face. Another thing that no college has done yet is online. There's a lot of chatter about how to do an online option. She doesn't think that we need to wait for somebody else to do it. Cynthia thinks that we can take the lead here. We have a wonderful Distance Ed, a supportive DE. She doesn't see any reason why we can't develop

the first and model the first. And then we can have the online class available for 2019. Maybe the teachers who are used to teaching online 009's can consider developing it. Cynthia has been doing research on ways to make a lab; they're calling them OWLS, online writing labs. We can actually create our own lab shell. We have to decide if we're going to hire somebody to be our lab person or if each professor would just run their own shell. We can create it together and just share it. Cynthia said it's time for us to start having this conversation to get this running. She thinks we should embrace all four options. She feels we should embrace the learning community, we should embrace the five unit, we should embrace the hybrid, we should embrace the online and then we can see what works for us and if something doesn't work we can weed it out or modify it. They're giving colleges room to experiment. Cynthia thinks it's kind of exciting. Roberta asked if there was still a requirement that to teach an online course, you first have to teach it face to face? Michael said we don't have that requirement anymore. Once again Cynthia said that it's time to start the conversations about this. Deirdre had an idea of maybe just putting on more online and face to face short-term classes and that would get more students through in the course of a semester. She said we could replace 009 with a short-term 110 and get 40-60 students through in a semester. Michael said that this is something we should discuss at a later time.

Michael said that massive changes are happening for us. We really need to spend some time talking about this. If we want to develop Curriculum that would start Fall of 2019, we have to start talking about it now. It might be a good idea for the next English Standards Meeting and he is encouraging people to go to it and talk about this.

4. Online Issues: 010, Literature Classes, 110/055

Michael said there were some interesting proposals shared earlier in the meeting about the 110/055. He said that there would have to be a new course developed for this if it were taught as a hybrid or an online course. Michael said that maybe they can talk about this at the Standards Meeting. Another thing Michael mentioned is the developing of ENGL 010. He said he didn't know if now is the time to be developing anything new in Basic Skills because of the potential disappearance of BS. Cynthia asked if we developed it would it be for Spring of 2019 to which Michael answered that it would be. Kaylene Elliot said that she would be interested in developing it.

5. Academic Services Retreat

On May 9, 2018, IVC will be hosting their 1st Annual Academic Services Retreat, a professional development opportunity for Academic Services faculty and staff. It will be held from 5:00-7:00pm at the Ricochet Rec Center in Imperial.

VI. Reports

1. English Standards

Michael said that he spent the entire time at the English Standards Meeting talking about AB705 so he really didn't have anything else to report on it. He said that at the next meeting they're really going to be going in to a lot of detail and find out what we need to do. He also wants to spend some time talking about SLO Assessment. He said there's so much variety in how we assess things. He doesn't

want to standardize it because English people don't do that but he said it would be nice to have some kind of common rubric/common understanding of it. It's something he would really like to address at some point and time so please keep that in mind.

2. Basic Skills

Audrey started by saying "Basic Skills is not dead!"

On April 27th, Audrey, Deirdre, Xochitl and Kaylene will be attending Showcase of Growth Mindset and Habits of Mind Practices and Programs at Mira Costa College. They'll be going to that and look to see how they can integrate some of those principles into their classes. Audrey also mentioned that BS still has a little bit of money for the year. It would have to be spent by the end of June. She really hasn't figured out the math but thinks they may have like \$2,000-3,000 to spend. She doesn't want to get in trouble for not spending the money again! Michael asked if we should get another computer cart. Cynthia mentioned that San Joaquin Delta College is buying five new carts but what Delta is doing is buying the carts that can be bolted down to the floor in the classroom and don't have to be pushed around. She's been doing research on this and other colleges are picking this up. She said that the Chancellor's Office is approving this and that's there's grant money out there.

3. SLO

Kevin reported that he needs more time. He said that if we haven't seen the SLO website it's really coming together very well. He's trying to make it really easy for everyone to use. He hasn't talked about PLO's because hardly anyone campus has done them. But with Michael's approval he would like to assess for PLO's ENGL 201 and 226, classes that are required for the English Major. Kevin said that the main point is that everything is there in the website, you no longer have to use SPOL. He's not using SPOL at all anymore. The first step is the spreadsheet. All department chairs should put in when they are going to assess, in which year. Kevin then gets all the forms and checks them off on the spreadsheet.

Kevin said that his SLO guru said something about the one rubric that we're using. He said that many errors, that's terrible you need a number, he doesn't care if it's 1,000, many errors are too non-descriptive, you need to have a number. Kevin said that he has spent lots of time working with this man, he's awesome.

Michael said that he's going to send out emails in May reminding people to do their SLO data gathering then send it to him and he will spend the summer putting it all together. One more comment from Kevin, he said that the ILO's were collected from Jill at graduation two years ago. Kevin is still waiting for Jill to give it to him so he can give it to Jose so that he can compile it. However, he does have the three activities that they used. At tomorrow's meeting for SLO they're going to talk about it and going to approve on the one activity but will do it again based on the improvements. If anyone is interested in volunteering, come to this year's graduation practice on June 8th where they will be working on it; pizza and soda

will be served. Audrey said she went the last time they had it and that it was a very positive experience.

4. Distance Education

Michael said that he was on a committee this year that wrote a paper on best practices for DE. The part he was working on was the evaluation part, what are the best practices for that. Based on all the research he did around the state, ours is one of the most rigorous in terms of what we expect of faculty. This is fantastic because it means that we know we have quality classes that are going up as a result of that.

VII. Adjournment

The meeting was adjourned at 1:48pm.