

English Department

MEETING MINUTES

May 9, 2016

12:50-1:50pm

Room 2721

PRESENT

Baukholt, Robert
Garcia, Olivia
Lay, Nancy
Shaner, Christina

Cormier, Judy
Heumann, Michael
Morris, Audrey
Tirado, Xochitl

Dorantes, Kathleen
Howell, Kevin
Rowley, Deirdre

ABSENT

Patterson, James

Rapp, Frank

GUESTS

Dorsey, Tanya

Norris, Terry

Rice, Sydney

I. **Call to Order (Kathleen Dorantes)**

The meeting was called to order at 12:51 pm.

II. **Welcome**

Welcome everyone!

III. **Approval of Minutes—April 11, 2016**

The minutes of April 11, 2016 were approved as submitted.

IV. **Action Items**

(M/S/to discuss)

1. **Wording change in Policy, currently reads:**

Change department class selection policy so that instructors who teach English 10 have at least seven hours of training in teaching an accelerated class.

Revised to read:

Change department class selection policy so that instructors who teach English 10 have comprehensive training in methodology teaching an accelerated class.

(M/S/C A. Morris/X. Tirado)

2. English 8 Common Final

Kathleen said that this matter, which had been brought in the fall, was unresolved. She said the development of ESL 108 and ESL 109 made this issue important to determine, and that if it is approved, the English 8 outline should be revised.

Discussion ensued regarding this matter.

(M/S/C D. Rowley/R. Baukholt ENGL 008 will have a common final)

V. Discussion Items

1. ESL proposed changes to program (Sydney Rice)

Sydney reported that Dr. Jaime decided to put together an ESL Ad Hoc Committee to come up with an idea to help recreate the ESL Program. She distributed a handout that shows an overall picture of what it might look like. The first two levels of ESL will be changed to non-credit, and students can take those levels as often as they wish. Levels 3, 4, and 5 will remain unchanged, but two new classes will be added. These will be ESL 108 and ESL 109. These two classes will parallel the levels of English 8 and English 9, and they will feed into English 110. The difference with these ESL classes is that they will have co-requisite classes of Reading 18 and Reading 19, plus content classes that have yet to be determined.

The Curriculum for it has not been put together yet. Deirdre asked how do you evaluate and document student success and Sydney replied that this is something that still has to be worked out.

2. Revised SLOs for English 110 (Audrey Morris)

(This item was pulled.)

3. Non-credit English classes

Kathleen, Audrey, Judy, Nancy and Michael will be working together with creating non-credit English classes, steering towards academic preparedness in English.

VI. Reports

1. Chair's report (Kathleen Dorantes)

a. Full-time English faculty replacement

The committee for hiring a full-time English faculty replacement is moving along. The first interviews are scheduled for Friday, May 20th.

b. April 30 Training for Accelerated Class

There was a training workshop on April 30th for faculty who teach or will be teaching ENGL 010.

**c. Multiple Measures meeting on Thursday, May 19 at 4-5 p.m.
Room 3112**

Kathleen is strongly encouraging faculty to go to this meeting. What counselor Norma Nuñez has found is that students are placed based on high school transcripts. Norma would like this to be somewhat of a pilot program starting with approximately 200 students.

d. Update on Common Assessment

Kathleen will be attending a conference on Common Assessment on Thursday, May 12th.

e. Reading Task Force (Audrey Morris)

The Reading Task Force met last Monday and are going through SLO's focusing on READ 018, 019 and 110. The next meeting will be on May 17th. If you're interested, you are welcome to attend.

2. Academic Senate Report (Michael Heumann)

Michael mentioned that they spent a lot of time talking about the College Hour. One of the big problems is how fast students have to get to class. Modifying the time of campus hour was also discussed. Next year's Campus Hour will stay the same. Michael also shared that the fund-raising casino night is being held May 20. Lots of fun was had at last year's Casino night.

3. Reading/Writing Lab (Terry Norris)

Terry reported that 775 students have checked in to the R/W Lab. There have been 118 appointments. Seventy-three students have attended writing workshops so far.

VII. Other

VIII. Adjournment

The meeting was adjourned at 1:46pm.