

English Department

MEETING MINUTES

June 11, 2015

Staff Lounge 12:00 p.m.

PRESENT

Baukholt, Robert
Dorantes, Kathleen
Heumann, Michael
Morris, Audrey
Simpson, Scott

Bemis, Roberta
Ferrell, Diana
Howell, Kevin
Rowley, Deirdre
Tirado, Xochitl

Cormier, Judy
Garcia, Olivia
Lay, Nancy
Shaner, Christina
Zielinski, David

ABSENT

Rapp, Frank

GUESTS

Beope, Nikolai
Lewenstein, Jay

Dorsey, Tanya
Simon, Darren

Gujjarro, Jose

I. Call to Order (Kathleen Dorantes)

The meeting was called to order at 12:15pm. Kathleen welcomed everyone and asked the group to introduce themselves since we had a few adjunct faculty members present. An end of the year luncheon was held.

II. Consent Agenda (Approval of Minutes)

The minutes for May 19, 2015 were approved as corrected.

III. Discussion Items

1. Group Activity

A group activity was held and the subject was if you could ask one question to discover a person's suitability to teach writing, reading and/or literature, what would it be? One question was, "What was the basis of your Master's thesis?" "Do you conference with your students after returning their papers?" was another one.

2. Summer Classes

Kathleen reported that our summer classes are slow to fill. English has lost two of its summer classes already. However, the online classes filled very quickly and are already at capacity. It seems students like online classes during the summer. The evening classes of English 009 and English 110 in

the evening are very low-enrolled. Tanya also noticed that our ENGL 110s are struggling to fill. She also said that three times is the most a student can repeat a course.

3. 2015/2016 Meeting Changes

The College Campus hour has been changed to Monday through Thursday from 12:50-1:50pm and Friday has also been set aside for other meetings. Monday has been set aside for departmental meetings. Kathleen said she would publish an English meeting schedule at the beginning of the academic year.

4. Graduation

Graduation is June 13th. Faculty members (177-day contract) are not obligated to attend this year.

5. SLO's

Full-time faculty are in charge of entering their SLOs in SPOL.

IV. Reports

1. Chair's Report

a. Basic Skills

i. YouTube Screencasts for Instruction

Deirdre, Kevin and maybe Kathleen might be interested in doing some Youtube Screencasts.

ii. Summer Bridge to English 008

Diana Ferrell is in charge of enrollment for Summer Bridge. So far there are 22 applications.

b. Fall Orientation

i. Orientation for F-T Faculty

Orientation for F-T faculty is Friday, August 14, 2015.

ii. Adjunct Orientation

Orientation for adjunct faculty is Thursday, August 13, 2015 at 7:00 p.m.

c. Standards Committee

iii. Essay Grading Rubric for English 110

The Standards Committee created an Essays Grading Rubric for ENGL 110. The rubric can be adapted to whatever essay instructors have. Kathleen said she would present the rubric to part-time faculty at the orientation, and she would email a digital copy to all full-time and part-time faculty.

2. Reading Task Force

Audrey reported that they have one more meeting in May left. Audrey got some updated information from COD. She is still waiting for statistics from James to see if reading can be a requirement for ENGL 110. Scott did some research on Grossmont College.

The linked classes that we had planned to offer in the fall didn't work out this time. Tanya said that the counselors push for reading classes all the time with students.

Audrey also said that it would take a college-wide push to make reading a requirement.

3. Academic Senate Report

Michael reported that a couple of committees were approved, Student Success Committee and Student Equity Committee. He asked if anyone is interested on being on Student Equity Committee to see him. Student Equity has \$400,000 to spend. A big push will be to help veterans, basic skills students, and foster youth with a lot of that money.

Frank Rapp won the Rafael Santos award this year.

Olivia will be the senator from the English Department.

V. Adjournment

The meeting was adjourned at 12:55 p.m.