



MINUTES
Technology Planning Committee

Thursday, October 9, 2014
12:00 – 1:00 P.M.
Building 10, Board Room

MEMBERSHIP

Jeff Enz - Administrative Representative (Chair)

Todd Finnell - Administrative Representative *absent*

Jeff Cantwell – Chair of B.U.G

Allison Brock – Faculty Representative

Van Decker – Faculty Representative

Adriana Sano - CMCA Representative

Martha Olea – Classified Representative

Dixie Krimm – Classified Representative

Priscilla Ortiz – ASG Representative

(pending) - ASG Representative

Omar Ramos – Online Architect (consultant)

Recording Secretary: Angie Gallo

I. WELCOME

Jeff E. explained the campus has been experiencing wireless issues – small outages, with the students wireless. The issues have been resolved for the most part but there are still some minor issues around campus. Aerohive and Brocade are working to resolve the issues. Last Friday everything seemed to clear up and then yesterday at lunch time everything went south again. They will continue to work with Aerohive and Brocade until the issue is resolved.

II. ACTION ITEMS

- a. Approval of September 11, 2014 Committee Minutes
M/S/C Krimm/Sano to approve as presented.
Olea abstained (didn't read the minutes).
- b. Approval of Technology Planning Committee Standing Rules (revised 10.06.14 attached)
M/S/C Krimm/Cantwell to approve.

III. DISCUSSION ITEMS

- a. Action Plan 2014 – review and discuss activities completed and going into 2015
Jeff E explained it is that time of year again to review the Technology Action Plan Activities 2014, update it for 2015 and update Appendix B of the Technology Plan which is linked to the activities list. The committee will review the activities list to indicate

which projects have been completed, which to carry over to next year, if any need to be removed, what can't be completed, or what needs to be added. The I.T. managers will bring back tasks from their individual areas for addition to the list.

2014 Activities – notes & updates

1. Jeff C - HR side completed with their part – now depends on Business Office. 5th yr. on ATLAS but need to focus now on Business. Very close to being done.
2. Jeff E – Challenge is some of these are costly. Try to get some through program review; ongoing never really done.
3. Jeff E. – pretty good inventory at this time. What we need to do is make recommendations for improvements. What software can we implement to make things better (leave this one on list to tackle for next year)
4. A lot has been done over last year. Key piece update of core network equipment. We completed a project around the core and some of those problems seemed to start around that time.
5. Essentially done - Microsoft system center in place (completed but never done, always maintenance to be done)
6. SharePoint – file sharing, not a lot of Office 365 training available out there. Would like for us to research and see if we could find something useful to our needs.
7. No information available
8. Update available by December
9. No information available
10. Main campus is up, some not, need to determine if system is the right one for our campus.
11. No update available – UMRA
12. On its way CA Solution Center because CA is seen as it's our foreign country; mid to late next yr. we can't move until they move.
13. Not much progress.
14. Testing phase – July next yr. no longer contract out to XAP; Better look and feel.
15. Working on it right now – funding issues, one cost done but dealing with ongoing.
16. Will circle back (keep on)
17. Started to establish – if software no longer supported by company, we will no longer support. (for security too)
18. Ongoing – what are password levels?
19. In discussion: 80 – 100K to replace.
20. Done.
21. Part of Student success act – done.
22. Done.
23. Done.

Activities list will be brought to next meeting with changes.

- b. Technology use on campus – how do we find out what and where we want to go as a campus.
Jeff C – would like to see a software or system to assist in the verification of addresses

for use with Admissions & Records department as well as Business Services Office.

Jeff E - will begin to schedule meetings with clubs to ask what they want to see out in the classrooms and on campus as far as technology.

IV. ADJOURNMENT

The meeting was adjourned at 12:57pm.