



**IMPERIAL VALLEY COLLEGE**  
**SLO COMMITTEE MINUTES (Adopted)**  
 Regular Meeting, Wednesday, October 12, 2016  
 12:50 p.m. – Room 1502

<b>Present:</b>	<input checked="" type="checkbox"/> Kevin Howell (Co-Coordinator)	<input checked="" type="checkbox"/> Frank Hoppe	<input checked="" type="checkbox"/> Behrang Medani
	<input type="checkbox"/> Mary Ann Smith	<input type="checkbox"/> Audrey Morris	<input checked="" type="checkbox"/> Jill Kitzmiller (Co-Coordinator)
	<input type="checkbox"/> Romano Sanchez-Dominguez	<input checked="" type="checkbox"/> Jill Nelipovich	
<b>Visitors:</b>			
<b>Recorder:</b>	Dixie Krimm		

**I. Opening of the Meeting**

Kevin Howell opened the meeting of the Imperial Valley College SLO Committee at 1:06 pm on Wednesday, October 12, 2016.

**II. Action Items**

**1. Approval of Minutes: September 20, 2016 Meeting.**

M/S/C (Hoppe/Nelipovich) to approve the minutes of the September 20, 2016, as presented.

**III. Discussion Items**

**1. Possible SPOL Training in November**

- November 30, December 5, and December 9, 2016 from 12:50-1:50 in room 1502.
- SPOL SAO discussion; Assessments done in Fall, discussion in Spring due Friday of finals.

**2. IEPI Grant**

- Members reviewed the items in the IEPI report (see attached).

**3. Reducing the number of SLOs**

- Members discussed promoting the idea of reducing the number of course SLOs.
- Co-chairs will discuss the idea with departments.

**IV. Information Items**

**V. Next Meeting: November 9, 2016**

**VI. Adjournment: The meeting adjourned at 1:55pm**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC SLO Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.



**Institutional Effectiveness Partnership Initiative  
Partnership Resource Teams  
College Innovation and Effectiveness Plan  
Date: May 25, 2016**



**Name of Institution: Imperial Valley College**

Area of Focus	Objective	Responsible Person	Target Date for Achievement	Action Steps	Measure of Progress	Status As of Date:
<b>B. SLO Mapping</b>	1. Integrate Institutional Learning Outcomes into tracking system. 2. Develop and implement a mechanism for mapping student SAOs and AUOs (Administrative Unit Outcomes) to institutional outcomes. 3. Communicate broadly and encourage dialog about assessment.	SLO Coordinator, CART Chair and Co-chair  <b>Leads:</b> <b>Kevin Howell</b> <b>Jill Kitzmiller</b>	1. 10/31/16 2. 2/28/17 3. 9/30/16	a. Complete SPOL (tracking system) system review team discussion. b. Link each course SLO to an ILO within the SPOL system. c. Map the SAO's and AUO's in SPOL by identifying the associated institutional learning outcomes. d. Four weeks before the end of every semester, deans will ensure that due dates for completing SLO tasks in the upcoming cycle are delivered to the department chairs. e. Every department completes a common template to document the completed task and departmental dialogue and submits annually to the SLO Committee. f. Departmental dialogue records are integrated within SPOL (or another online management system). g. The SLO Committee provides status updates to Academic Senate, College Council, Strategic Educational Master Planning Committee (SEMP), and Continuing Accreditation Readiness Team (CART).	a. Discussion completed. b. Document which departments have completed their SLO-ILO linking task. c. SAO and AUO mapping completed. d. Department chairs report tasks completed. e. Submission of departmental dialogue records to SLO Committee with any resulting Committee recommendations. f. Status updates are provided to each applicable body on schedule.	

**Request for IEPI Resources to Support College Innovation and Effectiveness Plan**

Applicable Area(s) of Focus (Copy from table above.)	Applicable Objective(s) (Copy from table above.)	Description of Resource Needed (Refer to Action Steps above as appropriate.)	Cost of Resource
<b>B. SLO Mapping</b>	1. Integrate Institutional Learning Outcomes into tracking system. 2. Develop and implement a mechanism for mapping student SAOs and AUOs (Administrative Unit Outcomes) to institutional outcomes.	a. A <b>training with department chairs</b> to show them how to link the SLO with the ISLO. b. <b>Training</b> on how to measure SAO's and AUO's that effectively link to the ISLO's. c. Overhaul of student learning outcome website.	a. If training is done during contract time, no additional compensation required; if not, \$65/hour. <b>\$5,300 (extra duty stipends acct. 1491, or committee</b>



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			3. Communicate broadly and encourage dialog about assessment.			meetings pay acct.1492 if training during off contract periods) b. \$5,000 - \$10,000 if we bring people to the valley.(consulting services acct. 5110) c. No cost <b>Total \$15,300</b>