



**IMPERIAL VALLEY COLLEGE**  
**SLO COMMITTEE MINUTES (Adopted)**  
 Regular Meeting, Monday, October 20, 2014  
 3:00 p.m. – SME Conference Room 1502

<b>Present:</b>	<input checked="" type="checkbox"/> Jill Nelipovich (Coordinator)	<input checked="" type="checkbox"/> Frank Hoppe	<input type="checkbox"/> Kathy Rodriguez
	<input checked="" type="checkbox"/> Sidne Horton	<input checked="" type="checkbox"/> Audrey Morris	<input checked="" type="checkbox"/> Jill Kitzmiller
	<input checked="" type="checkbox"/> Mary Ann Smith	<input checked="" type="checkbox"/> Romano Sanchez-Dominguez	
<b>Visitors:</b>	Rumaldo Marquez	Kevin White	
<b>Recorder:</b>	Dixie Krimm		

**I. Opening of the Meeting**

Jill Nelipovich opened the meeting of the Imperial Valley College SLO Committee at 3:05pm on Monday, October 20, 2014.

**II. Action Items**

**1. Approval of Minutes: September 15, 2014 Meeting**

M/S/C (Hoppe/Kitzmiller) to approve the minutes of the September 15, 2014 meeting as presented.

**2. Student Success Travel Funds**

M/S/C (Smith/Horton) to approve the reimbursement of travel funds to Jill Nelipovich for attendance at a student success related conference in the amount of \$200.

Jill Nelipovich requested the usage of funds for attending a Student Success Conference in Anaheim. The total expensed were approximately \$400 but she was asking for approval to charge \$200 to the SLO account and the remainder would be charged to Basic Skills. It has been past practice to charge this entirely to Basic Skills but since the conference also pertained to Student Learning Outcomes it would be reasonable to charge a portion to the SLO budget. The SLO budget has \$1,500 allocated for travel.

**III. Discussion Items**

**1. Ongoing SPOL Training (Jill Nelipovich)**

Glitches are being worked out. She has been in contact with the SPOL programmers to fix issues related to user rights allowing greater flexibility for those designated as leads.

The committee discussed the process of entering assessment data as it pertains to leads. Departments can designate a lead to enter all SLO information or the department can request each instructor to enter their own data. This should be decided at the department level.

Departments should continue to assess and report using the same process as in the past.

## **2. Program Learning Outcomes**

Jill Nelipovich – Once SLO data has been entered in SPOL we will begin looking at PLOs. There has been discussion at looking at this in a different way than mapping; other methods leading to options for assessing program learning outcomes.

The idea of a capstone course may be possible. Kevin White reminded the committee that the development of Associate Degrees for Transfer (ADTs) has eliminated the traditional usage of a capstone class at the local degree level.

Kevin White asked if it was still required to have three SLOs for a 3 unit course with 1 SLO being assessed each year. Jill Nelipovich confirmed that at this time that is what is being asked with the understanding that you can assess more than 1 each year if you chose to do so. Jill Nelipovich will be meeting with department chairs individually to discuss their processes.

SPOL training will go through spring to capture faculty doing spring assessments.

Audrey Morris will present “Backward Design”, the idea of developing meaningful student learning outcomes to initiate course development or revision, at the next meeting.

## **IV. Other Items**

**V. Next Meeting: November 17, 2014**

**VI. Adjournment: (Kitzmiller/Hoppe) to adjourn the meeting at 3:40 pm**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC SLO Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.