



ADOPTED MINUTES
IMPERIAL VALLEY COLLEGE
COLLEGE COUNCIL
Wednesday, September 26, 2018, 2:40 to 4:00 p.m.
Administration Building Board Room

MEMBERS PRESENT:

Administrative Representatives

Efrain Silva
Sergio Pesqueira

Faculty Representatives

Ric Epps (**Vice Chair**)
Roxanne Nunez
Julie Craven

Classified Representatives

Melody Chronister (**Chair**)
Elena Wayne

CMCA Representatives

Jose Carrillo

Student Representatives

Daniela Torres
Steven Rosas
Moises Hernandez

Ex-Officio

Dr. Martha Garcia

Consultants

Victor Torres

Recording Secretary: Paula Saldana

Others Present: Mary Carter

I. Call to Order

Chair Chronister called the meeting to order at 2:53 p.m.

II. Public Comment

There was no public comment.

III. Reports

A. College Council Chair Report

Chair Chronister reported as follows:

- Reminded the subcommittees to complete Self-Evaluations.
- Announced all committees would be using BoardDocs to post agendas/minutes. Training will be provided; the plan is to transition to BoardDocs by the beginning of next year.
- She attended the September Board meeting and wanted to commend the ASG members for the moving presentation they made on their designated goals for the next year.
- She attended the Budget and Fiscal Planning Committee meeting; the written report is attached.
- Commented the 9/11 event was well done and thanked everyone involved in the planning.

B. Subcommittees Reports

1. Competitive Athletics - Jim Mecate (Attachment A)
2. Facilities and Environmental Health & Safety - Victor Torres
3. Public Relations & Marketing - Mike Nicholas (Attachment B)
4. Student Affairs - Victor Torres
5. Professional Development - Clint Dougherty

Chair Chronister stated two subcommittee written reports had been submitted and were attached to the agenda.

C. Area Reports

1. [ASG President's Update](#) – Matthew Limon
2. [President's Update](#) – Dr. Martha Garcia

President Garcia provided the following update:

- She will be sharing the Convocation Survey results at a future College Council meeting.
 - In an effort to increase communication across campus she will be sending out a new document titled “Campus Briefs”, which will contain recurring information/updates from all areas.
 - The students will receive a similar recurring update.
3. Academic Senate – Mary Lofgren
 4. Budget and Fiscal Planning Committee – Melody Chronister (Attachment C)
 5. Accreditation/CART Committee – Dr. James Patterson/Linda Amidon
 6. Strategic Educational Master Plan Committee – Efrain Silva/Dr. Lennor Johnson
Director Carrillo provided the following report:
 - The committee met in September and is in the process of revising the Program Review framework relating to budget enhancement requests; adding additional filters to allow SEMPC to review budget enhancement requests.
 7. Technology Planning Committee – Jeff Enz
 8. EEO and Diversity Committee – Clint Dougherty

IV. Consent Agenda

- A. College Council Minutes – May 23, 2018

The minutes of August 29, 2018 were accepted as presented.

V. Action Items

- A. Revision of College Council Standing Rules (Attachment D)

M/S/C Epps/Carrillo to approve the revised College Standing Rules

Discussion:

Chair Chronister conducted a second reading of the changes to the Standing Rules.

A discussion ensued regarding the new language that members who are absent three times during the academic year will be removed.

Dean Silva mentioned that the Curriculum Committee meets at the same time as the College Council; therefore, creating a scheduling conflict for those members required to attend the Curriculum Committee meetings.

Chair Chronister stated she is aware of the meeting conflict and commented the issue was being discussed at a higher level, and believes it will be fixed by the next semester with the creation of a master committee calendar.

Motion carried.

B. Position Statement for the College Center Expansion and Additional 2700 Building Furniture (Attachment E)

Silva/Torres to approve the Position Statement for the College Center Expansion and Additional 2700 Building Furniture

Discussion:

Chair Chronister presented the Position Statement, which details the history of the College Center expansion.

Dean Silva recommended the statement be amended to indicate support for the diagram and floor plan.

The Statement was amended, as follows:

THEREFORE, BE IT RESOLVED that the College Council take a position of support on the proposed plan.

Motion carried, as amended.

VI. Discussion and Information Items

A. ASG Retreat Goals – ASG President

ASG Senators Daniela Torres, Moises Hernandez and Steven Rosas provided a handout entitled, Associated Student Government, ASG Senate Retreat Update.” The senators presented the 10 goals created at their recent retreat, and commented they look forward to working together towards completing said goals.

Chair Chronister stated she would be forwarding those goals that fall under the purview of the College Council to the appropriate subcommittees.

B. 1st Reading: The Imperial Valley College 2018 Institutional Self-Evaluation Report (ISER) – Dr. James Patterson

Dr. Patterson was unable to attend the meeting. Chair Chronister displayed the location of the ISER on the website. She commented the report is open for the public’s review and comment. She encouraged the members to review the report, provide feedback, and stated the Council would be taking action to approve the report at the next meeting.

C. Student Centered Funding Formula Institutional Goals – Dr. Martha Garcia

President Garcia requested that the College Council develop institutional goals correlating to the new student centered funding formula. She presented a PowerPoint entitled, Funding Formula Goals Aligned with the Vision for Success, and provided a general overview.

She emphasized the importance of correlating the institutional goals to our mission statement, our vision statement, as well as to the core values.

President Garcia reviewed the Chancellor's Vision for Success Goals, as well as the requirements under the Student Centered Funding Formula:

- Increase completion by at least 20%.
- Increase the number of students who transfer to a UC or CSU by 35%.
- Decrease the number of units students are completing from 87 to 79.
- Increase the percent of exiting CTE students who report being employed in their field of study from the most recent statewide average of 60% to 69%.
- Reduce equity gaps across all of the above measures, with the goal of cutting achievement gaps by 40% within 5 years and fully closing those achievement taps within 10 years.
- Reduce regional achievement gaps across all of the above measures, with the ultimate goal of fully closing regional achievement gaps within 10 years.

Requirements Under Student Centered Funding Formula:

- Certify MIS Data
- Create institutional goals to align with Vision for Success and Guided Pathways

President Garcia is requesting that the institution collectively develop the goals. She is requesting the College Council create three to five goals.

She stated the goals are due in January; the exact date is unknown. For this reason, she is requesting that the proposed goals be developed and submitted to her by November.

Director Carrillo stated the goals should be specific, measurable, attainable, realistic and timely. He stated his office can provide supporting data and assist in developing objectives.

Chair Chronister recommended that each member submit one goal and at the next meeting the Council would review and select three to five goals to move forward.

Dean Silva shared that on-the-job training would be available for those qualifying students that are completing their CTE coursework. He commented this would be a great incentive for employers to hire our students.

President Garcia announced that Cambridge West, the consultant that helped develop the student centered funding formula, conducted an analysis of the performance across the 72 districts and IVC ranked number 3. She stated this achievement is due to the commitment and contribution of all employees, as well as students' efforts; she thanked everyone for doing a great job.

D. Superintendent/President's Update to 2017-18 College Council Recommendations – Dr. Martha Garcia (Attachment F)

President Garcia provided the following updates:

1. Bus Schedule – Additional routes are being offered to the students to and from Calexico. IVC continues to work closely with the Imperial County Transit Commission.

2. Replacement of desks in the 200 and 800 building – Desks were replaced in classrooms 810 and 202. She explained that these two classrooms are Active Learning Classrooms, thus the type of desks and set-up is different than the traditional classroom setting. Dr. Garcia stated that as the campus buildings are modernized, all desk will be replaced.
3. College Center Resolution – The Board of Trustees with additional funding resources, approved to move forward with the expansion of the College Center, which will add 3,072 square feet to the current College Center. The timeline for the project has not been established; however, once known, she will update the campus.
4. Taking our Sons and Daughters to Work Day – Dr. Garcia has assigned Dr. Tafoya to meet with the faculty member who proposed this to clarify the request. Dr. Garcia referred to Board Policy 3504 Kids on Campus and explained that we must comply with said policy. Once specific information is received, she will provide an additional update to the Council.
5. Non-Resident Tuition Waiver - President Garcia stated that at this time she is unable to provide an update on the recommendation regarding the non-resident tuition waiver. She has requested additional data on the matter and will provide and update once the data is received.

E. Use of Handicapped Parking Spaces near “Relo-Row”

Chair Chronister stated an agenda item request had been brought forward regarding the use of handicapped parking spaces in Relo- Row. She stated that two ICOE Vans are parked all day in the handicapped spaces. A request was made to have the Vans parked elsewhere so that students and faculty have access to the handicapped spaces. Chair Chronister stated she referred the request to the Facilities and Environmental Health & Safety Committee for further handling.

F. Outcomes and Assessment Committee

Chair Chronister presented the draft College Council Resolution regarding the proposed Outcomes and Assessment Committee and asked for feedback.

Director Carrillo stated that the College Council’s resolution for the Outcomes and Assessment Committee should be more concise. Director Carrillo also stated that the current functions of the newly proposed committee infringes on some of the functions of the Office of Institutional Research and the SEMPC. The Office of Institutional Research, under the direction of the President’s Office, has been responsible for supporting the institution on data analysis, program review efforts, program evaluation, and providing data for accreditation efforts. The SEMPC supports Program Review efforts and ensures the continued evaluation of the Strategic Educational Master Plan. He suggested that the functions should be limited to the Student Learning Outcomes, Service Area Outcomes, and institutional-based standards to work in conjunction with the SEMPC and the Office of Institutional Research.

Chair Chronister commented that the composition seems very large and suggested the reducing the number of faculty. She would also like to add that the committee maintain liaison to the College Council as well as the Academic Senate.

Member Wayne stated it would be helpful to see the job description of the SLO Coordinator.

Chair Chronister stated the Job Description would be sent to the members for review and asked that the members review the proposed resolution and provide feedback at the next meeting.

VII. For the Good of the Order
None .

VIII. Adjournment
Chair Chronister adjourned the meeting at 4:01 p.m.

2018-2019 College Council Meeting Schedule

2018	2019
August 29	February 27
September 26	March 27
October 24	April 16
November 28	May 22
December (TBD)	