



ADOPTED MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL
Wednesday, November 29, 2017 – 12:50 to 1:50 p.m.
Administration Building Board Room

Chair Chronister called the meeting to order at 12:53 p.m.

MEMBERSHIP

- ✓ Efrain Silva, Administrative Representative
- ✓ Tina Aguirre, Administrative Representative
- ✓ Jeff Enz, Administrative Representative
- ✓ David Zielinski, Alternate Administrative Representative
- ✓ Vacant, Alternate Administrative Representative

- ✓ Ric Epps, Faculty Representative (Vice Chair)
- ✓ Aaron Edwards, Faculty Representative
- ✓ Sergio Pesqueira, Faculty Representative
- ✓ Cathy Zazueta, Alternate Faculty Representative
- ✓ Caroline Bennett, Alternate Faculty Representative
- ✓ Mike Palacio, Jr., Alternate Faculty Representative

- ✓ Melody Chronister, Classified Representative (Chair)
- ✓ Yethel Alonso, Classified Representative
- ✓ Erika Aguilar, Classified Representative
- ✓ Silvia Murray, Alternate Classified Representative
- ✓ Claudia Aguilar, Alternate Classified Representative
- ✓ Jose Torres, Alternate Classified Representative

- ✓ Lisa Seals, CMCA Representative
- ✓ Jose Carrillo, CMCA Representative
- ✓ Vacant, CMCA Representative
- ✓ Rick Webster, Alternate CMCA Representative
- ✓ Vacant, Alternate CMCA Representative

- ✓ Karla Espejo-Rodarte, Student Representative
- ✓ Luis Caloca, Student Representative
- ✓ Matthew Limon, Student Representative
- ✓ Miguel Rubalcava, Alternate Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

Others Present: Trustee Mark Edney, Victor Torres, Dr. James Patterson, Jim Mecate, Sidney Rice, Lupita Castro, Christine Bermudez, Bethany Theuret

PUBLIC COMMENT

There was no public comment.

ACCEPTANCE OF MINUTES

1. October 25, 2017

The minutes of October 25, 2017 were accepted as presented.

CHAIR REPORT – Melody Chronister

Chair Chronister announced there would be a Special College Council meeting on Wednesday, December 13, 2017 to approve the Guided Pathways Self-Assessment and Integrated Student Success Plan. She stressed the importance of these plans and asked that members make an effort to be present, as both items would be presented to the Board of Trustees for approval.

She continues to communicate with the subcommittee chairs to ensure subcommittee engagement with College Council, supporting the shared governance process.

REPORTS

Subcommittee Reports

Competitive Athletics Committee – Jim Mecate (Attachment A)

Facilities and Environmental Health & Safety Committee – Victor Torres (Attachment B)

Public Relations & Marketing Committee – Mike Nicholas (Attachment C)

Student Affairs Committee – Victor Torres (Attachment D)

Professional Development Committee – Clint Dougherty

Area Reports

[ASG President's Update](#) – Karla Espejo-Rodarte

[President's Update](#) – Victor Jaime

Academic Senate – Mary Lofgren (Attachment E)

Budget and Fiscal Planning Committee – Melody Chronister (Attachment F)

Accreditation/CART Committee – James Patterson

Dr. Patterson reported as follows:

- The Institutional Self-Evaluation Report is underway, with 11 teams working on different sections of the standards.
- Hope to have the first draft of the report completed by June 2018.
- The draft would then be circulated through the shared governance process in the Fall of 2018.
- The Board of Trustees will review and approve report in December of 2018.
- The site visit scheduled in March of 2019.
- He explained the idea of closing the loop not only on the instruction side, but campus-wide, including Admissions and Records, maintenance and student services.
- A task force has been created to collect data and assess outcomes. The membership currently includes himself, Kevin Howell and Cathy Zazueta; however, since the committee would be institution-wide, he asked that the College Council appoint a classified and/or administrator to serve on the committee.

Strategic Educational Master Plan Committee – Efrain Silva/Lennor Johnson (Attachment G)

Technology Planning Committee – Jeff Enz (Attachment H)

Staffing Committee – Clint Dougherty

ACTION ITEMS

1. College Center Resolution – ASG (Attachment I)

M/S/C Aguirre/Epps to approve the College Center Resolution

Discussion:

Students Bethany Theuret and Christine Bermudez presented a PowerPoint regarding a proposal for a new college center, as well as a resolution entitled, "Three's a Crowd, and so is the College Center."

The key points in support of a new College Center included:

- An increase in student population.
- The current College Center only seats 150 students, and is no longer large enough to meet student needs.
- Students congregate in the Library, Study Skills Center, 2700 building, hallways, couches and study rooms; creating an environment of congestion, as well as a fire hazard. The presentation included pictures of the overcrowded areas.
- The new College Center project should have been addressed under Measure J; however, other buildings were given priority.

Chair Chronister read the proposed College Council Recommendation:

IT IS HEREBY RECOMMENDED that the Superintendent/President assign the appropriate District representative to address the need for a new and larger College Center be established elsewhere on campus, as soon as reasonably possible.

A lengthy discussion ensued regarding support for the new College Center. The Recommendation was revised as follows:

IT IS HEREBY RECOMMENDED that the Superintendent/President assign the appropriate District representative to address the need for a new and larger College Center be established elsewhere on campus, and that this facility be considered a high priority in a revised college master plan with construction completed within four years.

Motion carried to approve the Recommendation, as amended.

2. Student Health Fee Increase Proposal – Speaker TBD (Attachment J)

M/S/C Aguirre/Epps to approve the Student Health Fee Increase Proposal

Discussion:

Dean Torres presented a PowerPoint entitled, "Student Health Services – Proposal: To increase the Student Health Fee by \$1 beginning Fall 2018."

- He stated the objective is to increase funding for student health services, with a priority given to mental health services.
- He stated the Chancellor's Office authorized community colleges to increase the student health fee by \$1, with a maximum of \$20 per semester for spring and fall, and up to \$17, for summer and winter.
- He stated the proposed increase has been approved by the Student Affairs Committee, as well as the ASG.
- He provided a brief history for academic years 2014 through the present, regarding the mental health services staff, as well as the types of mental health services provided.
- He stated the focus this year is to continue to provide adequate mental health services and increase outreach activities, as well as therapy sessions.

- The current Student Health Fee is \$19 for fall and spring, and \$15 for summer and winter.
- His proposal is to increase the Student Health Fee to \$20 for fall and spring, and \$16 for summer and winter.

Chair Chronister read the proposed Recommendation:

IT IS HEREBY RECOMMENDED that the Superintendent/President propose an increase to the Student Health Fee of \$1.00 for Fall and Spring semesters in compliance with Education Code 76355 to the Imperial Community College Board of Trustees, with an effective date of Fall 2018.

Members Epps and Aguirre suggested that the fee be increased to the maximum authorized - \$20 for fall and spring, and \$17 for summer and winter.

Dean Torres stated he was hesitant to propose the maximum inasmuch as the other committees had already approved the \$20 and \$16.

Member Aguirre opined the College Council can make its own recommendation; that the final decision is that of the President.

A discussion ensued regarding the proposed increase. The Recommendation was amended as follows:

IT IS HEREBY RECOMMENDED that the Superintendent/President propose an increase to the Student Health Fee of \$1.00 for Fall and Spring semesters, and \$2.00 for Winter and Summer intersessions, in compliance with Education Code 76355 to the Imperial Community College Board of Trustees, with an effective date of Fall 2018.

Motion carried to approve the Recommendation, as amended.

3. Taking our Sons and Daughters to Work Day – Melody Chronister (Attachment K)

M/S/C Aguirre/Epps to approve the Taking our Sons and Daughters to Work Day

Discussion:

Chair Chronister presented the Recommendation:

IT IS HEREBY RECOMMENDED that the Superintendent/President assign the appropriate District representative to develop, coordinate, and introduce an annual Take our Sons and Daughters to Work Day, if feasible.

She reiterated the College Council's role is that of a recommending body to the President.

Member Aguirre called for the vote.

Motion carried.

DISCUSSION AND INFORMATION ITEMS

1. Special College Council Meeting, December 13, 2017 – Melody Chronister

Chair Chronister announced the Special College Council meeting on December 13th, to approve the two important plans being presented to the Board of Trustees. She asked that everyone make an effort to attend. She confirmed that a non-teaching faculty member would be present.

2. Website Update – Omar Ramos

Chair Chronister stated Online Services Architect Ramos was unable to attend today's meeting, and provided the following update on his behalf:

- The project is being rolled out in two stages: a technical stage followed by a refining stage.
- The technical stage requires upgrading the various pieces of the software powering the website currently to their newest versions and reworking what needs to be reworked so that we can have a new stable platform to build off of.
- We plan to gather some input from a few different groups on campus by sending out a quick survey during the refining stage.
- The timeline is as follows:
 - Technical Stage: November-December 2017
 - November 2017: Started the revamp project, reviewing templates that would best fit our needs as well as the technical requirements needed to make the conversion.
 - December 11-15, 2017: Lock existing website so that changes cannot be made, so that a backup can be made of all existing content and structure. Finalize software updates and add-ons needed.
 - Refining Stage: January-June 2018
 - The refining stage timing will largely depend on the turnaround in feedback from the multiple groups on campus that are responsible for specific website sections. Because of the number of areas involved, this **timeframe is subject to change**.
- While the work is being completed, the existing IVC website will stay up and stay available for students/staff. When the new site is complete, the existing site will remain in an archive internally on campus.
- More information to follow.

Chair Chronister demonstrated the various templates. The sample templates can be viewed at the following link: [selected template](#).

3. Campus Hour Update

Vice Chair Epps provided the following update:

- The Academic Senate approved the new campus hour would be 2:40 to 4:05 p.m., on Mondays and Wednesdays, effective Fall 2018.
- Committees will be able to meet outside of those dates and times.
- Certain classes will be offered during the campus hour.

Chair Chronister explained the classes offered during the campus hour would not include those that offer only one section.

Athletic Director Mecate stated the athletic practices may also be taking place during campus hour.

ADJOURNMENT

Chair Chronister adjourned the meeting at 1:51 p.m., and reminded the Council about the Special Meeting scheduled on December 13th.

**2017-2018 College Council Meeting Schedule
at 12:50-1:50 p.m. in the Board Room**

2017	2018
November 29	February 28
	March 28
	April 25
	May 23