



## ADOPTED MINUTES

**IMPERIAL VALLEY COLLEGE COUNCIL**  
**Wednesday, May 24, 2017 – 12:50 to 1:50 p.m.**  
**Administration Building Board Room**

Chair Alonso called the meeting to order at 12:58 p.m.

### **MEMBERSHIP**

- ✓ Efrain Silva, Administrative Representative  
Tina Aguirre, Administrative Representative  
Jeff Enz, Administrative Representative  
David Zielinski, Alternate Administrative Representative  
Vacant, Alternate Administrative Representative
  
- ✓ Aaron Edwards, Faculty Representative
- ✓ Ric Epps, Faculty Representative  
Vacant, Faculty Representative  
Cathy Zazueta, Alternate Faculty Representative  
Caroline Bennett, Alternate Faculty Representative  
Mike Palacio, Jr., Alternate Faculty Representative
  
- ✓ Yethel Alonso, Classified Representative (Chair)
- ✓ Melody Chronister, Classified Representative (Vice Chair)  
Erika Aguilar, Classified Representative  
Silvia Murray, Alternate Classified Representative  
Claudia Aguilar, Alternate Classified Representative  
Jose Torres, Alternate Classified Representative
  
- Lisa Seals, CMCA Representative
- ✓ Jose Carrillo, CMCA Representative  
Vacant, CMCA Representative  
Liz Cantu, Alternate CMCA Representative  
Rick Webster, Alternate CMCA Representative
  
- ✓ Christine Bermudez, Student Representative
- ✓ Kyle Deol, Student Representative  
Ubaldo Chavez, Student Representative  
Karen Villa, Alternate Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

Others Present: Rick Macken, Jim Mecate, Saria Cardoza, Lupita Castro, Brianna Guzman

### **PUBLIC COMMENT**

Director Jose Carrillo stated the IEPI goals for the upcoming year will need to be updated and encouraged College Council members to participate in the process. He will be sending an email inviting all constituency groups to participate and asked that those interested contact him.

Chair Alonso pulled Agenda Item #4, Student Health Fee, due to the recent change in administration over that area. The new committee chair would like an opportunity to review the details related to this proposal, bringing it back in the future if deemed appropriate.

A lengthy discussion ensued regarding the justification for pulling Action Item #4 – Student Health Fee.

### **ACCEPTANCE OF MINUTES**

1. April 26, 2017
2. May 4, 2017

**M/S/C Epps/Chronister to accept the Minutes of April 26, 2017 and May 4, 2017, as presented.**

**Motion carried.**

### **CHAIR REPORT – Yethel Alonso**

Chair Alonso thanked the College Council for allowing her to serve as chair for the last two years. She stated she would continue as a classified member of the College Council. She encouraged members and students to continue their involvement in the shared governance process.

### **REPORTS**

Chair Alonso reminded members about the importance of completing and submitting subcommittee and area reports. She stated in the past reports were provided verbally; however, due to the one-hour time constraints since the commencement of campus hour, the process of reporting was changed to written reports. She hopes that the changes to the reporting process, to allow for either written or verbal reports, will improve dialogue in the future.

#### **Subcommittee Reports**

Competitive Athletics Committee – Jim Mecate (No Report)  
Facilities and Environmental Health & Safety Committee (No Report)  
Public Relations & Marketing Committee – Mike Nicholas (No Report)  
Student Affairs Committee (No Report)  
Campus Hour and Professional Development Committee – John Lau/Lisa Solomon (No Report)

#### **Area Reports**

ASG President Update – Christine Bermudez (No report)  
President's Update – Victor Jaime (No report)  
Academic Senate – Mary Lofgren (No report)  
Budget and Fiscal Planning Committee – Melody Chronister

Vice Chair Chronister provided a verbal report:

- Reviewed third draft of the 2018-19 Budget.
- Currently, there is a deficit reflected of \$1.45 million.
- The committee continues to discuss the status and process to address the enhancement requests.
- The committee has two more scheduled meetings before the tentative Budget is presented to the Board in June, with the final Budget going to the Board in September.

Accreditation/CART Committee – Nicholas Akinkuoye (No report)

Strategic Educational Master Plan Committee – Efrain Silva/Lennor Johnson

Dean Efrain Silva provided a verbal report:

- The committee distributed all enhanced budget requests to the respective resource committees.

- Issues found within the reports. Director Jose Carrillo currently working to resolve issues.
- Anticipate the resource committees to finish review by the end of the semester.
- Enhanced requests will then be forwarded to the Budget & Fiscal Planning Committee, and finally forwarded to the President's Cabinet.
- Dean Silva stated the Academic Senate is unable to cover all agenda items during campus hour; for this reason, it is considering moving the time it meets in the spring to a non campus hour time. He suggested the College Council also consider making this change.

Technology Planning Committee – Jeff Enz (No report)

Staffing Committee – John Lau (No report)

### **ACTION ITEMS**

#### **1. Approval of College Council Self-Evaluation (Attachment A)**

M/S/C Chronister/Epps to approve the College Council Self-Evaluation.

#### **Discussion:**

Chair Alonso stated the first reading of the College Council Self-Evaluation occurred at its last meeting, and that minor revisions had been made. She stressed the importance of completing the self-evaluations, as this helps with the accreditation process.

Vice Chair Chronister commented that the self-evaluation forms are a helpful source of reference; the forms provide a summary of action and discussion items had by each committee.

The Self-Evaluation Form was reviewed and revised on Page 2, under Committee Goal #1 to read as follows:

Increase subcommittee chair **attendance**/participation to increase communication and reduce delay in resolving issues that involve subcommittee and college council involvement.

**M/S/C Chronister/Epps to approve the College Council Self-Evaluation, as amended.  
Motion carried.**

#### **2. Nominations for College Council Chair**

M/S/C Epps/Carrillo to nominate Melody Chronister as College Council Chair.

#### **Discussion:**

Vice Chair Chronister accepted the nomination.

**Motion carried.**

#### **3. Nominations for College Council Vice Chair**

M/S/C Chronister/Edwards to nominate Ric Epps as College Council Vice Chair

#### **Discussion:**

Member Epps accepted the nomination.

**Motion carried.**

#### **4. Student Health Fee – PULLED, NO ACTION TAKEN**

## **DISCUSSION AND INFORMATION ITEMS**

### **1. IV Transit Bus Scheduled Update**

Vice Chair Chronister provided an update and stated the Imperial County Transit Commission will be giving a presentation on the bus services at a special Student Affairs Committee meeting. College Council members will be invited to attend the presentation.

ASG Senator Brianna Guzman presented a PowerPoint entitled "IV Transit." The PowerPoint highlighted the issues students are experiencing with the bus services:

- IV Transit website not user friendly.
- Limited express bus routes to and from Calexico during the day; none available at night, consequently, students have limited class schedules and complain they are unable to take evening classes.
- Student comments included having to wait three hours at IVC for bus; uncomfortable to ride in buses; students having to leave class early to catch bus, thereby missing important class information and tests; overcrowded buses; bus drivers driving too fast; safety issues associated with students having to stand in bus; untimely arrival of buses; students having to plan class schedule around bus schedule.
- Other student concerns due to unavailable bus routes: increase in absenteeism; students are advertising in Facebook for rides, and accepting rides from strangers who are taking advantage of situation and charging students; students getting home at midnight.
- The bus issue was presented to Curriculum Committee for purposes of accommodating those students taking public transportation; thereby increasing student enrollment. The committee referred them to the College Council for discussion and action.

Member Edwards commented he has provided transportation to students.

ASG Senator Guzman expressed that the issue had not been addressed for some time.

Vice Chair Chronister stated the presentation by IC Transit Commission would take place in June and would hopefully provide some solution, even if just educating everyone on available bus routes and how to navigate through the website to identify routes sometimes missed since they are not labeled as IVC Express routes.

A lengthy discussion ensued regarding the need for survey data, including targeted questions and groups.

Dean Silva stated he would ensure that the Transit Authority is invited to IVC for a special meeting to define what information is needed to address and solve the problem with the bus services.

ASG President Bermudez recommended that a subcommittee be formed to address the bus needs.

Vice Chair Chronister stated a joint task force consisting of members from the Student Affairs Committee and College Council could be formed to address the issue. She stated she would work with Webmaster Omar Ramos over the summer to publicize the bus stops on the website.

### **2. Day Passes – Rick Macken**

Rick Macken presented a PowerPoint regarding a proposal to increase the Day Pass Fee.

- The Campus Safety & Parking Control Office is proposing an increase in the day pass permit fee from \$2.00 to \$5.00 per day.
- A significant number of citations are being issued to students because of their preference to buy a daily parking pass versus the \$25.00 semester parking permit. Many students end up accruing parking citations costing them much more than the semester pass. A survey was done and out of 187 daily passes purchased, 184 were purchased by students.
- Reasons for issuing citations: daily passes are not being placed properly on dash, even though the pass clearly states how it should be placed so that the day and time are clearly visible, day pass falls from the dash, students are late for class and do not purchase pass.
- The revenue generated from the purchase of the semester parking permits and day passes, as well as the money collected from fines is used to address parking needs such as resurfacing parking lots, upgrading the parking lot security cameras, purchasing of equipment and carts used by campus safety and parking, as well as salaries for deputy sheriffs, campus safety officers and parking lot attendants.
- The revenue from the \$3.00 increase would be used to upgrade the day pass machines to accept debit and credit cards, as well as bills and eliminate the acceptance of coins; it is time-consuming to handle and deposit coins.
- The advantage to buying a semester parking permit is that it provides vehicle information and the owner of the vehicle is quickly identified in case of an emergency.
- Day passes are being shared by students.
- No increase in daily passes since 2009.
- With the new day pass machines, the vehicle license plate number will have to be entered; if the vehicle license plate number does not match what is on the day pass, the parking attendant will issue a citation.
- Parking attendants are required to take a picture when a citation is issued; thereby having evidence of parking violation.

Vice Chair Chronister stated the ASG and Student Affairs Committee were not in support of the increase and voted against it, which is why it is up for discussion instead of action. She stated the matter could be revisited next year. Concern was expressed about increasing costs for students at a time when enrollment was declining.

**ADJOURNMENT**

Chair Alonso adjourned the meeting at 1:57 p.m.

**2016-2017 College Council Meeting Schedule  
at 12:50-1:50 p.m. in the Board Room**

<b>2017</b>
May 24