



AGENDA

IMPERIAL VALLEY COLLEGE COUNCIL
Wednesday, March 22, 2017 – 12:50 to 1:50 p.m.
Administration Building Board Room

Mission Statement

The IVC College Council ensures that all students, faculty, staff, and administrators have equal opportunity to express their opinions and ideas at the campus level. Its members work to facilitate decisions that support student learning and improve institutional effectiveness. All recommendations by this Council are directed to the Superintendent/President.

MEMBERSHIP

Efrain Silva, Administrative Representative
Tina Aguirre, Administrative Representative
Jeff Enz, Administrative Representative
David Zielinski, Alternate Administrative Representative
Everardo Martinez-Inzunza, Alternate Administrative Representative

Aaron Edwards, Faculty Representative
Ric Epps, Faculty Representative
Vacant, Faculty Representative
Cathy Zazueta, Alternate Faculty Representative
Caroline Bennett, Alternate Faculty Representative
Mike Palacio, Jr., Alternate Faculty Representative

Yethel Alonso, Classified Representative (Chair)
Melody Chronister, Classified Representative (Vice Chair)
Erika Aguilar, Classified Representative
Silvia Murray, Alternate Classified Representative
Claudia Aguilar, Alternate Classified Representative
Jose Torres, Alternate Classified Representative

Lisa Seals, CMCA Representative
Jose Carrillo, CMCA Representative
Vacant, CMCA Representative
Liz Cantu, Alternate CMCA Representative
Rick Webster, Alternate CMCA Representative

Christine Bermudez, Student Representative
Kyle Deol, Student Representative
Ubaldo Chavez, Student Representative
Vacant, Alternate Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

PUBLIC COMMENT

ACCEPTANCE OF MINUTES

1. February 22, 2017

CHAIR REPORT – Yethel Alonso

REPORTS

Subcommittee Reports

Competitive Athletics Committee – Jim Mecate
Facilities and Environmental Health & Safety Committee – Everardo Martinez-Inzunza
Public Relations & Marketing Committee – Mike Nicholas
Student Affairs Committee – Everardo Martinez-Inzunza
Campus Hour and Professional Development Committee – John Lau/Lisa Solomon

Area Reports

ASG President Update – Christine Bermudez
President’s Update – Victor Jaime
Academic Senate – Mary Lofgren
Budget and Fiscal Planning Committee – Melody Chronister
Accreditation/CART Committee – Nicholas Akinkuoye
Strategic Educational Master Plan Committee – Efrain Silva/Lennor Johnson
Technology Planning Committee – Jeff Enz
Staffing Committee – John Lau

ACTION ITEMS

None.

DISCUSSION AND INFORMATION ITEMS

1. Tablet Management and Support (Attachment A) – Jeff Enz
2. Healthier Options for the Cafeteria – Melody Chronister
3. Recycling on Campus Update – Ric Epps
4. Bus Schedule – Melody Chronister

ADJOURNMENT

**2016-2017 College Council Meeting Schedule
at 12:50-1:50 p.m. in the Board Room**

2017
April 26
May 24



UNADOPTED MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL
Wednesday, February 22, 2017 – 12:50 to 1:50 p.m.
Administration Building Board Room

Chair Alonso called the meeting to order at 12:55 p.m.

MEMBERSHIP

- ✓ Efrain Silva, Administrative Representative (Arrived at 1:12 p.m.)
- ✓ Tina Aguirre, Administrative Representative
- Jeff Enz, Administrative Representative
- David Zielinski, Alternate Administrative Representative
- Everardo Martinez-Inzunza, Alternate Administrative Representative

- ✓ Aaron Edwards, Faculty Representative
- ✓ Ric Epps, Faculty Representative (Arrived at 12:57 p.m.)
- Vacant, Faculty Representative
- Cathy Zazueta, Alternate Faculty Representative
- Caroline Bennett, Alternate Faculty Representative
- Mike Palacio, Jr., Alternate Faculty Representative

- ✓ Yethel Alonso, Classified Representative (Chair)
- ✓ Melody Chronister, Classified Representative (Vice Chair)
- ✓ Erika Aguilar, Classified Representative (Arrived at 12:57 p.m.)
- Silvia Murray, Alternate Classified Representative
- Claudia Aguilar, Alternate Classified Representative
- Jose Torres, Alternate Classified Representative

- ✓ Lisa Seals, CMCA Representative
- ✓ Jose Carrillo, CMCA Representative
- Vacant, CMCA Representative
- Liz Cantu, Alternate CMCA Representative
- Rick Webster, Alternate CMCA Representative

- Christine Bermudez, Student Representative
- Kyle Deol, Student Representative
- Ubaldo Chavez, Student Representative
- ✓ Benjamin Barajas, Alternate Student Representative

- ✓ Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

PUBLIC COMMENT

There was no public comment.

ACCEPTANCE OF MINUTES

1. November 30, 2016

M/S/C Aguirre/Chronister to accept the minutes of November 30, 2016, as presented.
Motion carried.

CHAIR REPORT – Yethel Alonso

Chair Alonso welcomed everyone back to the spring semester. She stated her term as chair would be over in May; therefore, the College Council would be nominating and selecting a new chair and vice chair within the coming months. She thanked Vice Chair Chronister for her excellent service to the College Council.

She stated the College Council would be reviewing and approving the sub-committee self-evaluations.

She reminded the committee about the timely submission of written reports.

SUBCOMMITTEE REPORTS

Competitive Athletics Committee – Jim Mecate

Facilities and Environmental Health & Safety Committee – Everardo Martinez-Inzunza

Public Relations & Marketing Committee – Mike Nicholas

Student Affairs Committee – Everardo Martinez-Inzunza

Campus Hour and Professional Development Committee – John Lau/Lisa Solomon

AREA REPORTS

ASG President Update – Christine Bermudez (Attachment A)

President's Update – Victor Jaime (Attachment A)

Academic Senate – Mary Lofgren

Budget and Fiscal Planning Committee – Melody Chronister

Accreditation/CART Committee – Nicholas Akinkuoye

Strategic Educational Master Plan Committee – Efrain Silva/Lennor Johnson

Technology Planning Committee – Jeff Enz

Staffing Committee – John Lau

ACTION ITEMS

None.

DISCUSSION AND INFORMATION ITEMS

1. Priority Registration for the SSS Program – Dolores Diaz

Student Support Services Director Dolores Diaz and Counselor Sergio Pesqueira presented a PowerPoint entitled "Request for Priority Registration."

Director Diaz stated the program is requesting priority registration for its students. She provided a brief background about the Trio program, stating the program is 100% federally funded by the Department of Education.

She reviewed the Program's 2015-16 annual scorecard, outlining the program's goals and objectives, which indicated all objectives had been made.

She explained how the program must maintain service to 350 students, stating the government will not grant more money if more than 350 students are served; however, monies must be returned if less than 350 students. She stated the main reason for the request is due to the program losing students at the end of each year to other programs that offer priority registration.

Counselor Pesqueira shared information regarding the amount of time counselors spend with each student per semester. Providing priority registration will allow SSSP to retain more students in their program, balancing out the counselor to student ratio with other programs. This will also allow the counselors to provide additional services, such as student workshops and trainings.

Student Jose Duarte spoke regarding his positive experiences as a SSS student.

A discussion ensued regarding the program, including high student success and retention rates.

Director Diaz stated the matter would be returned to the Academic Senate for approval; and subsequently presented to the Board of Trustees for final approval.

The members expressed their support in having the priority registration offered to the SSS Program.

2. Tablet Management and Support – Jeff Enz (Attachment B)

Jeff Enz was not present at the meeting; therefore, the item was tabled to the next meeting.

3. Written/Verbal Reports

Vice Chair Chronister reviewed the Written Reports section of the College Council Agenda. She clarified that the committees listed under Subcommittee Reports, report directly to the College Council, and are therefore encouraged to provide a written report of their meeting activities.

The committees listed under Area Reports do not report to the College Council, and therefore are not required to submit a written report; however, they are given an opportunity to provide an area update, if desired.

She stated from an accreditation standpoint, the ACCJC reviews minutes to evaluate our shared governance effectiveness. She expressed concern that the current format of the meeting minutes gives the appearance that there is a lack of communication between College Council and the committees listed under Area Reports, when this is not the case, as reports from these committees are optional/as needed. Given that area reports are not required, she suggested that the format be modified to instead reflect this as a standing item. This way, the committees that have submitted a written report can be notated as attached, with the remaining committees having the option to either provide a verbal report at the meeting, or indicate that there is no report. This removes the appearance of having items outstanding that the Council does not require.

The members agreed with Vice Chair Chronister's suggestion.

ADJOURNMENT

Chair Alonso adjourned the meeting at 1:21 p.m.

**2016-2017 College Council Meeting Schedule
at 12:50-1:50 p.m. in the Board Room**

2017
February 22
March 22
April 26
May 24

Recommendation: Tablet Management and Support

Reason for Policy:

- The campus has seen a significant increase in the need for tablet devices.
- Standardization on a single platform will allow the Information Technology (IT) department to manage and support the devices more efficiently and effectively.
- Need to have the ability to use other device based on supportable business need.

Motion:

The Technology Planning Committee recommends that the campus standardizes on Windows based tablets. The IT department will manage and support these devices as part of the current computer fleet; however, the purchase and refresh of these devices will be the responsibility of the department/divisions, unless approved by the President's Cabinet.

Based on a 'case by case' basis, the IT department will manage and support, on a limited basis, non-Windows tablets if there is a valid business reason for their use and approval is gained prior to their purchase.