



ADOPTED MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL Monday, October 27, 2014 – 2:30 to 4:00 p.m. Administration Building Board Room

Chair Gilison commenced the meeting at 2:40 p.m. He stated a student representative was not yet in attendance, and while the College Council bylaws state a minimum of eight people is needed to hold a meeting, with one from each area, Chair Gilison proceeded with the meeting as the only action item was approval of the previous meeting minutes, and in anticipation that a student representative would eventually arrive.

MEMBERSHIP

- Sergio Lopez, Administrative Representative
- ✓ Efrain Silva, Administrative Representative
- ✓ Tina Aguirre, Administrative Representative
- ✓ Ted Ceasar, Alternate Administrative Representative
- ✓ Susan Carreon, Alternate Administrative Representative

- ✓ Dr. Daniel Gilison, Faculty Representative (Chair)
- ✓ Lilia Sandoval Neidiffer, Faculty Representative
- ✓ Aaron Edwards, Faculty Representative
- Cathy Zazueta, Alternate Faculty Representative
- Caroline Bennett, Alternate Faculty Representative
- Mike Palacio, Jr., Alternate Faculty Representative

- ✓ Yethel Alonso, Classified Representative (Vice Chair)
- ✓ Melody Chronister, Classified Representative
- Erika Aguilar, Classified Representative
- Silvia Murray, Alternate Classified Representative
- Sandie Noel, Alternate Classified Representative
- Vacant, Alternate Classified Representative

- ✓ Martha P. Garcia, CMCA Representative
- ✓ Todd Evangelist, CMCA Representative
- ✓ Jeff Enz, CMCA Representative
- Liz Cantu, CMCA Representative
- Jeff Enz, CMCA Representative
- Gloria Hoisington, Alternate CMCA Representative

- Priscila Ortiz, Student Representative
- Alexis Soto, Student Representative
- Edalaine Joy Tangoan, Student Representative
- Odili Cerecedo, Alternate Student Representative

- Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

Others Present: Todd Finnell, Michael Heumann, Eric Lehtonen, Brian McNeece, Mary Jo Wainwright

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES – NO ACTION TAKEN/TABLED

1. September 22, 2014

AREA REPORTS/UPDATES

College Council Report – Daniel Gilison

Chair Gilison stated he had nothing new to report other than the Agenda Committee did meet last week to develop this agenda and would be discussing the items later in the meeting.

ASG President Update – Priscila Ortiz

ASG President Ortiz was not present at the meeting; no report was provided.

President's Update – Victor Jaime

President Jaime was not present at the meeting due to his attendance at jury duty. However, he provided a written report as follows:

- Update on Student Services, Technology, and Research Reorganization:
 - Dean Ceasar has decided to decline the appointment as the Acting Vice-President for Student Services for the Spring, 2014 due to his workload on various projects he is heading, i.e. implementation of Student Success Mandates, Accreditation, and many other time-sensitive projects in his area.
 - Dean Lopez, although was not previously interested in being considered for this appointment, has agreed to serve as the Acting VP for Student Services and will be on the November Board meeting agenda for ratification.
 - After speaking to several individuals regarding concerns of having the Research Department under one of the VP's, Dr. Jaime has decided to have Research report to the Superintendent/President, as before.
 - After much research and consultation, Dr. Jaime has decided to establish the Position of CTO and make an interim appointment effective January 5, 2015. This appointment will be recruited internally only as has been done in the past.
- Staff Appreciation
 - Once again, the Administrative Council with membership from both administrators and classified managers will be serving "Julian Pies", ice cream, coffee and hot chocolate in the Amphitheatre on Tuesday, December 2, 2014 between 11:00 a.m. and 1:00 p.m. as a token of our appreciation of all staff for their hard work in serving the needs of the college and the students we serve.
- Board Retreats:
 - Just a reminder that the last Board Retreat for the Fall, 2014 semester will take place on Wednesday, October 29, 2014 at 6:00 p.m. The topic will be discussions and updates on AB 86 Adult Education.

COMMITTEE REPORTS

Academic Senate – Daniel Gilison

Academic Senate President Michael Heumann reported as follows:

- At the last meeting, the Senate voted to approve the SSSP Plan.
- He attended the Academic Senate Area D meeting held in Santa Ana, last Saturday.
- He shared stats regarding faculty participation in AB 86, which is a low 32% across state campuses.
- Announced the Chancellor's Office has a new position for institutional effectiveness. This person is in charge of helping people with accreditation issues. This person will be presenting at the upcoming Plenary meeting.

- AB 2558 relates to professional development and requires all staff at community colleges to complete 28 hours of professional development.
- Several resolutions relating to professional development will be discussed and voted on at the upcoming Plenary meeting.

Budget and Fiscal Planning Committee – Mike Nicholas

Member Chronister reported as follows:

- At the last committee meeting, a financial advisor gave a presentation regarding the OPEB liability, how to address it, and the financial implications on the college if no action is taken.
- More information regarding the OPEB liability forthcoming.

Accreditation/CART Committee – Nicholas Akinkuoye

CART Co-Chair Brian McNeece reported as follows:

- Getting ready to launch student survey.
- Moving forward with the final drafts of responses to ACCJC Recommendations 1 and 8.
- In the process of creating bylaws and rules for CART; coordinating this with the EMPC by splitting the membership of both committees.

Chair Gilson announced the last meeting of the semester for the College Council is scheduled on November 17th and inquired as to the timeline that the final draft responses would be presented to the College Council. He stated a special College Council meeting could be called, if necessary, for the first and second readings regarding approval of the responses.

CART Co-Chair McNeece stated he was unsure about the timeline and would forward it to Chair Gilson.

WRITTEN REPORTS (Attachment A)

Chair Gilson stated the written reports were included in the agenda packet, and opened the floor for discussion.

Discussion ensued regarding the Program Review Update; specifically whether the timelines would be met.

Measure J and L Report – John Lau

Program Review Update – Ted Ceasar

Budget Update/Financial – John Lau

Competitive Athletics Committee – Jim Mecate

Environmental Health & Safety Committee – Tim Nakamura

Facilities and Environmental Improvement Committee – Jeff Enz

Public Relations & Marketing Committee – Mike Nicholas

Student Affairs Committee – Sergio Lopez

Campus Hour and Professional Development Committee – Tina Aguirre

Technology Planning Committee – Jeff Enz

Staffing Committee – Shawn Larry

ACTION ITEMS

None.

DISCUSSION AND INFORMATION ITEMS

1. Competitive Athletics Committee Evaluation – Daniel Gilison (Attachment B)

Chair Gilison explained that for the six remaining meetings, the College Council would be reviewing each of its subcommittee self-evaluation forms, and provide feedback to help the subcommittee.

Chair Gilison displayed the self-evaluation form and opened the floor for discussion.

A lengthy discussion ensued, including the following comments:

- Chair Gilison believes the committee has been revitalized this past year, that it is a better committee, up and running with the appropriate membership, and its duties are a bit more well-defined.
- Committee Representative Eric Lehtonen agreed that it has become more of a committee; however he expressed skepticism regarding compliance with the shared governance process. He also commented that the committee's weaknesses over the years have been the lack of community members, not meeting, and the membership being a coaches dominated committee. He believes the committee needs representation from non-PE/non-athletic section of the campus, including more female perspectives.
- Director Evangelist stated he would follow-up with President Jaime to ensure the appropriate community membership.
- Eric Lehtonen commented the committee is evaluated by the CCCAA; the CCCAA provides recommendations, and the committee in turn puts forth those recommendations.

2. Written reports to the College Council – Daniel Gilison

Chair Gilison reminded the Council of the new agenda format for written reports and stated the reason for the new format is not to ignore topic but to conserve time in the meetings. He stated the written reports are due one week in advance of the College Council meeting to allow the Agenda Committee to review and discuss the reports to see if there is anything to be included in the agenda. He stated he received all but one of the written reports.

3. Environmental Health & Safety Committee Membership – Tim Nakamura

Director Nakamura was not present at the meeting. Chair Gilison stated the committee continues to have problems with faculty being unable to attend meetings, and is requesting new faculty members and alternates. Chair Gilison hopes this issue will be resolved next year when the new campus hour time blocks are implemented.

4. Campus Hour & Professional Development Committee General Issues – Tina Aguirre

Dean Aguirre, Chair of the Campus Hour & Professional Development Committee, shared some concerns regarding the committee:

- The last meeting was not well attended; thus membership has become a problem.
- The requirements relating to AB 2558: in order to receive any money from the state, HR must develop a plan dealing with professional development; and we must demonstrate that money was spent the prior year on professional development.
- The logistics relating to the scheduling and routing of events has become an issue. The scheduling and routing of events would be better served by a person or area, rather than the committee.
- Consider separating the professional development.
- Lack of participation from full-time faculty regarding professional development.

A lengthy discussion ensued.

CTA President Mary Jo Wainwright commented as follows:

- Thanked Dean Aguirre and the committee for their hard work in developing the Professional Development Plan.
- The plan is a good plan; however, it included issues relating to negotiations.
- She expressed her opinion regarding the lack of support and commitment by the district to provide professional development.
- She stated for accreditation purposes, the district must show some kind of commitment.
- She opined the Plan is flawed in that it lacks money to pay for professional development, the resource people needed to provide support; and that the campus hour and professional development should be separate.
- She posed the question to the College Council, should a shared governance committee be given the kind of power that this plan requires in determining what is acceptable professional development.
- Her biggest concern against the plan was the power given to the Committee to decide what was acceptable and who would keep track of it. She opined that this decision cannot be made by a committee or the College Council.

Chair Gilison commented as follows:

- He stated the original plan was to have a Campus Hour Committee, as a subcommittee of the College Council. However, due to the need for professional development and the thought that professional development activities could take place during Campus Hour, it made sense to merge the two together into a single committee.
- He concurred with Mary Jo Wainwright that the Committee should not be disciplining or determining the appropriate actions. He stated the College Council agreed that this language would be removed from the Plan.
- He stated he is in full support of changing things, if necessary.
- He stated he and Vice Chair Alonso would be meeting with President Jaime to discuss the progression of professional development.

Dean Aguirre stated the language had been changed to state if there was an obligation, the issue would go through negotiations.

Director Enz expressed his concerns regarding the types of professional development and the lack of participation from the majority of staff.

Discussion ensued regarding the Campus Hour aspect of the committee; specifically who should be responsible for providing the support in booking events and maintaining the calendar.

Chair Gilison opined that since it is a global calendar for all planning events across campus, the President's Office should be involved and responsible for maintaining the calendar.

Further discussion ensued regarding the change to the Campus Hour blocks and ensuring time is designated for both committee meetings and professional development.

5. Art on Campus – Brian McNeece

Professor Brian McNeece presented a PowerPoint entitled, "Art Inspires." He stated after 52 years the campus still has no art. He showed different artwork that would change the appearance of the college, stimulate the eye, and create a sense of beauty and aesthetics for students around the campus. He stated a committee had been formed including IVC staff and the community. The committee has established a fund and has set a target of \$50,000. He stated the Facilities Committee supports the project and will need to coordinate a facility and strategic plan for the art on campus.

Director Enz, chair of the Facilities Committee, stated the committee is in agreement with the project and stated the committee is in the process of developing a priority plan regarding art on campus.

Professor McNeece proposed and requested that the College Council approve a resolution for Art on Campus and possibly form a more official committee and/or task force that would be charged with buying art.

Chair Gilison expressed his support for the project. He clarified the College Council makes recommendations to President Jaime; President Jaime makes a decision, or submits to the Board of Trustees for final approval.

6. AP 4235 Credit by Examination review – Nicholas Akinkuoye (Attachment C)

VP Finnell presented AP 4235, and stated the changes are specific to high school students that are in articulated coursework through the CTE Pathways Program. He highlighted the changes as follows:

- A student will not have the option of rejecting a substandard grade, except in the case of High School Credit by Examination.
- Under the Regulations section the term “senior” has been removed and replaced with “high school student”. Letter “e” is new and states fees will be not be charged for credit earned through CTE High School Credit by Exam.
- Under the Regulations section, number 2 is entirely new.

Chair Gilison stated AP 4235 would also be presented to the Academic Senate.

ADJOURNMENT

Chair Gilison announced the next regular meeting of the College Council would be held on Monday, November 17, 2014, and adjourned the meeting at 4:05 p.m.

**2014-2015 College Council Meeting Schedule
2:30-4:00 p.m. in the Board Room**

2014	2015
November 17	February 23
	March 23
	April 27
	May 18