



ADOPTED MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, May 12, 2014 – 2:30 P.M.
Administration Building Board Room

Chair Gilison called the meeting to order at 2:34 p.m.

MEMBERSHIP

- √ Sergio Lopez, Administrative Representative
- √ Efrain Silva, Administrative Representative
- √ Tina Aguirre, Administrative Representative (arrived at 3:02 p.m.)
- Ted Ceasar, Alternate Administrative Representative
- Brian McNeece, Alternate Administrative Representative

- √ Dr. Daniel Gilison, Faculty Representative (Chair)
- Dr. Martha Garcia, Faculty Representative
- Kathleen Dorantes, Faculty Representative
- Cathy Zazueta, Alternate Faculty Representative
- √ Caroline Bennett, Alternate Faculty Representative
- √ Mike Palacio, Jr., Alternate Faculty Representative

- Yethel Alonso, Classified Representative (Vice Chair)
- √ Melody Chronister, Classified Representative
- Erika Aguilar, Classified Representative
- Silvia Murray, Alternate Classified Representative
- Sandie Noel, Alternate Classified Representative
- TBD, Alternate Classified Representative

- Jessica Waddell, CMCA Representative
- Todd Evangelist, CMCA Representative
- √ Jeff Enz, CMCA Representative
- Martha P. Garcia, Alternate CMCA Representative
- Gloria Hoisington, Alternate CMCA Representative

- √ Ricardo Ibarra, Student Representative
- √ Andrea Montañó, Student Representative
- √ Diana Ibarra, Student Representative
- Emily Blancarte, Alternate Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

Others Present: Kathy Berry, John Lau

MEMBERSHIP CHANGES

There were no membership changes.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

1. April 14, 2014

M/S/C Lopez/Enz to approve the minutes dated April 14, 2014.

Motion carried.

2. April 28, 2014

M/S/C Chronister/Lopez to approve the minutes dated April 28, 2014.

Motion carried.

AREA REPORTS/UPDATES

College Council Report – Daniel Gilison

Chair Gilison reported as follows:

- He met with Dr. Jaime to discuss the revised College Council Standing Rules, including the newly-created Agenda Committee and the new process going forward.

Measure J and L Report – John Lau

VP Lau reported as follows:

- The ribbon-cutting for the CTE buildings occurred on Thursday, May 1st.
- There would be no new construction for two to three years.
- Unable to sell bonds due to the low property values.

Program Review Update – Ted Ceasar

Dean Ceasar was not present at the meeting; Dean Silva reported as follows:

- Program review has been completed.
- A short survey has been developed regarding the effectiveness of Program Review. The survey will be going out to the campus community to get feedback regarding the effectiveness of program review.
- The 2015-16 program review process will begin in the fall semester.
- Implementation of SPOL would also be in the fall semester.

Budget Update/Financial – John Lau

VP Lau reported as follows:

- In the process of generating the 2014-15 budget.
- The Final Budget must be adopted by the Board of Trustees on or before September 15th.
- Since the budget ties into the ACCJC recommendations, consideration must be given to 1) Funding of the OPEB liability; 2) Reaching 16.6% reserve level in five years; 3) Ensuring ongoing revenues meet or exceed ongoing expenditures without the use of reserves.
- Further details regarding the budget and ACCJC recommendations will be presented at the Campus Forum scheduled on Thursday, May 15th.

ASG President Update – Ricardo Ibarra

ASG Representative Ricardo Ibarra reported as follows:

- ASG had its last meeting for 2013-14 on Monday, May 5th.
- Announced Priscila Ortiz as the new ASG President.
- Students are studying for finals this week.

President's Update – Victor Jaime

Dr. Jaime was not present at the meeting; no report was provided.

SUB-COMMITTEE REPORTS

Competitive Athletics Committee – Eric Lehtonen

Eric Lehtonen was not present at the meeting; no report was provided.

Environmental Health & Safety Committee – Tim Nakamura

Director Nakamura was not present at the meeting; VP Lau stated the committee failed to make quorum at its last meeting.

Facilities and Environmental Improvement Committee – Jeff Enz

Director Enz reported as follows:

- The committee met last week.
- Discussion included a proposed monument project proposed by a student; more details regarding the project will be forthcoming.
- The committee prioritized and approved facility resource requests. The resource requests will be forwarded to the Budget & Fiscal Planning Committee.

Public Relations & Marketing Committee – Mike Nicholas

Mike Nicholas was not present at the meeting; no report was provided.

Student Affairs Committee – Sergio Lopez

Dean Lopez reported as follows:

- The committee met last week.
- Awarded student scholarships including six in the amount of \$1,000 and one in the amount of \$500.

Campus Hour and Professional Development Committee – Tina Aguirre

Dean Aguirre reported as follows:

- The committee will be meeting on Thursday, May 15th to address prioritization of resource requests; elect the chairperson for next year; review the calendar of events; review the self-evaluation form; and Professional Development Plan.

OTHER COMMITTEE REPORTS

Academic Senate – Daniel Gilison

Chair Gilison reported as follows:

- At its recent meeting, the Senate took action on the following items:
 - Announced Barbara Nilson as the winner of the Rafael Santos Award.
 - The Senate elected Frank Rapp as the new chair of the Curriculum Committee.
 - Announced the newly executive committee: Michael Heumann, President; Daniel Gilison, Vice President; Frank Hoppe, Secretary; Caroline Bennett, Treasurer.

Budget and Fiscal Planning Committee – Martha Garcia

Member Garcia was not present at the meeting; VP Lau reported as follows:

- The committee will be looking at the draft budget and making revisions to balance same.
- The 2014-15 Budget will be finalized and adopted in September.
- Final budget must address all accreditation recommendations.

Technology Planning Committee – Jeff Enz

Director Enz reported as follows:

- The committee met last week. The main topic of discussion included review and approval of resource allocations which would be forwarded to the Budget and Fiscal Planning Committee.

Accreditation/CART Committee – Kathy Berry

VP Berry reported as follows:

- The committee met and reviewed the evaluation report, which states IVC is on warning status.
- Explained the college has two years to be in full compliance; otherwise the warning status may lead to show cause status.
- Putting together an accreditation sign-up sheet for faculty and staff interested and available to work over the summer.
- Stated all work related to accreditation must be completed by January.

Staffing Committee – Marion Boenheim

Consultant Boenheim is no longer employed at IVC; no report was provided.

START Committee – Martha Garcia

Member Garcia was not present at the meeting; no report was provided.

DISCUSSION AND INFORMATION ITEMS

1. Membership of Agenda Committee – Daniel Gilison

Chair Gilison stated the Agenda Committee would consist of five College Council members, including one from each representative area, plus the recording secretary. He stated the Agenda Committee would be meeting the week before each College Council meeting.

2. Professional Development Plan (Attachment A) – Tina Aguirre

Chair Gilison stated that due to the negotiable contract items contained within the Professional Development Plan, the College Council could not take action. Thus, the College Council would discuss the plan and provide feedback.

Dean Aguirre highlighted the plan; specifically those areas considered negotiable items.

Discussion ensued regarding the number of hours required for full-time and part-time employees; the appropriate action taken if hours are not completed; faculty unable to complete hours due to sabbatical or personal leave.

The College Council recommended that the language considered negotiable items be deleted.

ACTION ITEMS

1. College Council Standing Rules update (Attachment B) – Daniel Gilison

M/S/C Lopez/Chronister to approve the updated College Council Standing Rules

Discussion:

Chair Gilison noted an error in the recently approved Standing Rules under the heading "Meetings". The sentence, "Meetings are held on the last Monday of the month," should be corrected to state, "Meetings are held on the 4th Monday of the month."

Motion carried to approve the College Council Standing Rules as corrected.

ADJOURNMENT

Chair Gilison announced this was the last meeting for the academic year. He thanked the members for their attendance and participation throughout the year, and wished everyone an enjoyable break. He reminded everyone that beginning next academic year the College Council would be meeting once a month, on the 4th Monday of the month.

The meeting adjourned at 3:18 p.m.