



ADOPTED MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, April 14, 2014 – 2:30 P.M.
Administration Building Board Room

Chair Gilison called the meeting to order at 2:33 p.m.

MEMBERSHIP

- √ Sergio Lopez, Administrative Representative
- Efrain Silva, Administrative Representative
- √ Tina Aguirre, Administrative Representative (arrived at 3:02 p.m.)
- √ Ted Ceasar, Alternate Administrative Representative
- Brian McNeece, Alternate Administrative Representative

- √ Dr. Daniel Gilison, Faculty Representative (Chair)
- Dr. Martha Garcia, Faculty Representative
- √ Kathleen Dorantes, Faculty Representative
- Cathy Zazueta, Alternate Faculty Representative
- √ Caroline Bennett, Alternate Faculty Representative
- Mike Palacio, Jr., Alternate Faculty Representative

- √ Yethel Alonso, Classified Representative (Vice Chair)
- √ Melody Chronister, Classified Representative
- Erika Aguilar, Classified Representative
- Silvia Murray, Alternate Classified Representative
- Sandie Noel, Alternate Classified Representative
- TBD, Alternate Classified Representative

- Jessica Waddell, CMCA Representative
- Todd Evangelist, CMCA Representative
- √ Jeff Enz, CMCA Representative
- Martha P. Garcia, Alternate CMCA Representative
- Gloria Hoisington, Alternate CMCA Representative

- √ Ricardo Ibarra, Student Representative
- √ Andrea Montaña, Student Representative
- √ Diana Ibarra, Student Representative
- Emily Blancarte, Alternate Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

Others Present: Kathy Berry, John Lau, Marion Boenheim, Mike Nicholas

MEMBERSHIP CHANGES

There were no membership changes.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

1. March 24, 2014

M/S/C Lopez/Chronister to approve the minutes dated March 24, 2014.

Motion carried.

2. April 7, 2014

M/S/C Alonso/Chronister to approve the minutes dated April 7, 2014.

Motion carried.

M/S/C Alonso/Lopez to suspend the order of business and move Discussion items 2 and 3 as the next items on the agenda.

Motion carried.

DISCUSSION AND INFORMATION ITEMS

Budget and Fiscal Planning Committee recommendation regarding funding the OPEB liability – John Lau

VP Lau presented the following information:

- Restated the ACCJC has recommended that the college address funding for its long term financial commitments and its retiree health benefits costs.
- The committee is recommending that if a favorable variance exists at the close of a fiscal year that this amount be allocated 70% to the reserve and 30% to a fund designated for the OPEB liability within the reserve.

VP Lau added the campus needs to work together as a team to solve the problems.

Cut-off date for purchase orders and budget transfers (April 15, 2014) – John Lau

VP Lau presented the following information:

- The cut-off date for purchase orders and budget transfers is May 9th. He stated there would be exceptions; however, all such requests after May 9th would have to be approved by the area vice president.

M/S/C Alonso/Montaña to resume order of agenda items.

Motion carried.

AREA REPORTS/UPDATES

College Council Report – Daniel Gillson

Chair Gillson stated he and Vice Chair Alonso have not met recently with Dr. Jaime due to his absence from the office, and is hoping to meet with Dr. Jaime before the end of the semester.

Measure J and L Report – John Lau

VP Lau reported as follows:

- The ribbon-cutting ceremony for the new CTE buildings is scheduled on May 1st; the campus community is invited.
- New construction will be put on hold for four to five years due to low property values.

Program Review Update – Ted Ceasar

Dean Ceasar provided a Program Review update as follows:

- Area Vice Presidents are in the process of compiling, organizing and approving resource requests.
- The approved resource requests would be forwarded to the appropriate resource committees to begin prioritization.
- The resource committees would then forward the prioritized resource requests to the Budget & Fiscal Planning Committee for overall prioritization.

Budget Update/Financial – John Lau

VP Lau stated the Budget and Fiscal Planning Committee would be meeting after the spring break to review the tentative budget.

ASG President Update – Ricardo Ibarra

ASG Representative Ricardo Ibarra reported as follows:

- The ASG held its last campus hour event on Thursday, April 10th; free snacks were provided to the students, as well as karaoke entertainment.
- The ASG is preparing for the Awards Banquet which will be held on May 9th.

Dean Lopez provided an update regarding the new ASG president. He stated there were three candidates; two of those candidates were disqualified for low GPA. The finalist was declared the President by default; however the student recently dropped all classes and would not be returning in the fall semester. The ASG is currently reviewing its bylaws which state the Senate appoints a Vice President; the Vice President, by default, assumes the role of the President.

President's Update – Victor Jaime

Dr. Jaime was not present at the meeting; no report was provided.

SUB-COMMITTEE REPORTS

Competitive Athletics Committee – Eric Lehtonen

Chair Gilison stated Eric Lehtonen was not be present due to his meeting with the Accreditation Team; no report was provided.

Environmental Health & Safety Committee – Tim Nakamura

Director Nakamura was not present at the meeting; no report was provided.

Facilities and Environmental Improvement Committee – Jeff Enz

Director Enz stated the committee's next meeting would be rescheduled due to spring break.

Public Relations & Marketing Committee – Mike Nicholas

Committee Chair Nicholas reported as follows:

- The committee met on March 27th.
- Discussion items included:
 - Update on the Midwinter Fair. Student photos were taken and posted on the IVC Facebook; had an IVC alumni wall where alumni signed autographs. He stated 200 signatures were obtained including former football athletes from the 50's.
 - The results of the campus survey regarding the mascot change. He stated 57% of the students chose to keep the logo; 58% of the employees chose to change the mascot. He stated the current logo would be refreshed.
 - Reviewed a draft of the social media participation guidelines; this would be an action item at the next meeting.

- PIO Bill Gay provided the marketing budget for next year; the committee discussed the campus marketing needs and new ideas. One idea proposed is to enclose an IVC insert in the IID statements that get sent to every household.

Student Affairs Committee – Sergio Lopez

Committee Chair Lopez reported as follows:

- The committee met last week to discuss and screen student scholarships which would be awarded at the ASG Spring Awards. There will be four \$1,000 scholarships awarded to transfer students; and four \$500 scholarships awarded to students in leadership roles.

Campus Hour and Professional Development Committee – Tina Aguirre

Dean Aguirre was not present at the time of this report; no report was provided.

OTHER COMMITTEE REPORTS

Academic Senate – Daniel Gilison

Chair Gilison reported as follows:

- The Senate met and had two action items at its last meeting: 1) approved a second reading of a survey provided to faculty and staff regarding the plus/minus grading system; the results of the survey would be discussed at the next Senate meeting; 2) accepted the Special Report to the ACCJC.

Budget and Fiscal Planning Committee – Martha Garcia

Member Garcia was not present at the meeting; no report was provided.

Technology Planning Committee – Jeff Enz

Director Enz reported as follows:

- The committee met and approved the recommendation regarding the criteria needed to replace equipment in classrooms.

Accreditation/CART Committee – Kathy Berry

VP Berry reported as follows:

- The ACCJC Team is on campus today for the follow-up visit. The 3-member team will be meeting with several people throughout the day. The college will be notified of the results in July.

Staffing Committee – Marion Boenheim

Consultant Boenheim reported as follows:

- The committee met last week; it received 11 requests for reclassification.
- The Chapter 7 Board Policies relating to Human Resources will be presented to the Board of Trustees this month.
- Pursuant to the EEO plan, a letter will be going out to the community regarding recruitment.
- Completed the EEO plan for disabled individuals and veterans.
- Added information regarding evaluation of administrators.
- Updated the catalog to include antidiscrimination paragraph and the complaint process.
- A recommendation was made that the curriculum chair serve on the Staffing Committee as well as the Academic Hiring Committee.
- The committee has been discussing the hiring process and looking at establishing guidelines regarding recruitment. She submitted a copy of the current Administrative Hiring procedures for the record.

START Committee – Martha Garcia

Member Garcia was not present at the meeting; no report was provided.

DISCUSSION AND INFORMATION ITEMS

Subcommittee Update – Daniel Gilison

Chair Gilison thanked the subcommittees for their hard work in getting the committees up and running and updating the websites. He hopes the committees continue to maintain the websites on a routine basis, as this is important for accreditation purposes.

ACTION ITEMS

Athletic Facility Needs Priority order (Attachment) – Eric Lehtonen

This item was pulled from the agenda; no action was taken.

ADJOURNMENT

Chair Gilison announced the next regular meeting is scheduled on April 28th and adjourned the meeting at 3:10 p.m.