### **MINUTES**



# IMPERIAL VALLEY COLLEGE COUNCIL Monday, June 27, 2011 – 2:30 P.M. Administration Building Board Room

College Council Vice Chair Gilison called the meeting to order at 2:34 p.m.

#### Council members in attendance were as follows:

Sergio Lopez, Administrative Representative Jan Magno, Alternate Administrative Representative Ted Ceasar, Administrative Representative

Daniel Gilison, Faculty Representative (Vice Chair) Martha Garcia, Faculty Representative

Miriam Trejo, Classified Representative Matthew Thale, Alternate Classified Representative

Daniel Bermudez, Student Representative Alberto Izarraraz, Alternate Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

### Council members not in attendance were as follows:

Alfredo Cuellar, Administrative Representative
Frances Beope, Alternate Faculty Representative
Laura Hartsock, Classified Representative
Michael Boyle, Classified Representative
Marilyn Boyle, Alternate Classified Representative
Martha P. Garcia, Alternate CMCA Representative
Jessica Waddell, CMCA Representative (Chair)
Kevin White, Faculty Representative
Jesus Gallegos, Student Representative

#### **MEMBERSHIP CHANGES**

Vice Chair Gilison made the following corrections to the agenda:

- Eric Lehtonen was incorrectly listed on the Agenda as a member; the correct faculty representative appointed is Kevin White.
- The Discussion and Action Items should read: "Approval for Electronic College Council vote to certify the Educational Master Plan."

### **PUBLIC COMMENT**

There was no public comment.

### APPROVAL OF MINUTES DATED MONDAY, JUNE 13, 2011

M/S/C Martha Garcia/Matthew Thale to approve the Minutes of June 13, 2011. Motion carries.

#### **AREA REPORTS/UPDATES**

### **College Council Report**

Vice Chair Gilison stated he had nothing to report.

#### **ASG President Update**

Student Representative Bermudez reported as follows:

Remodeling inside the College Center would commence on July 11<sup>th</sup>.

Dean Lopez stated the College Center would be closed for four weeks. He stated the repairs would be made to the main eating area only, and would include tearing down the walls, replastering and rewiring.

#### **President's Update**

Interim President Dr. Jaime reported the following:

- Settling in the President's office.
- Would be meeting with Executive Council for the first time on June 28<sup>th</sup>.
- Is in the process of coordinating and reconfiguring several of the executive meetings.

### **COMMITTEE REPORTS**

#### **Academic Senate**

Vice Chair stated the Academic Senate had not met since the last meeting.

# **Budget and Fiscal Planning Committee**

VP Lau was not present; Interim President Dr. Jaime stated the committee had not met since the last meeting.

#### **Facilities and Environmental Improvement Committee**

Dean Magno stated the committee had not met.

#### **Marketing Committee**

Director Gay reported the following:

- The first update to the Fall Schedule would be posted this afternoon.
- There have been 4800 visits since Thursday evening when the schedule first went out, and 151,000 page clips.
- Would be sending out an E-blast this afternoon advising of the schedule update and reminding students that there would be no printed course schedules going out to the public.
- He stated IVC is looking into redistricting; for the first time in 50 years IVC would be
  reviewing the Board member areas and demographics, which would include redrawing
  the boundaries. The process would entail community meetings, which would begin in
  August through the end of September. He stated redistricting would have to be in place
  before the November 2012 election. However, if the Board votes to reduce its
  membership to 5, a special election would need to occur in the Spring. Director Gay
  stated legal counsel is involved and would be providing IVC with a timeline. He stated
  College Council would be updated.

Discussion followed regarding the electronic course schedule. Member Thale stated the online schedule would be up to date as long as Banner was up to date. He highlighted several of the new features which would be available, including the ability to search, catalog, and customize classes.

### **Policy & Procedure Committee**

Interim President Dr. Jaime stated the committee would not be meeting during the summer.

#### **Student Affairs Committee**

Dean Lopez stated the committee had not met.

#### **DISCUSSION AND INFORMATION ITEMS**

 Approval for Electronic College Council vote to certify the Educational Master Plan (summer).

Dean Ceasar stated the Educational Master Plan (EMP) must be presented to the Board at its July 20<sup>th</sup> meeting. However, before it is presented to the Board, it must be reviewed by the Academic Senate and College Council. He stated the EMP Committee is still in the process of completing a couple sections, which should be completed by the end of this week or early next week.

Dr. Jaime stated the July 20<sup>th</sup> Board meeting may be moved to July 13<sup>th</sup>. However, he stated another option would be to have the Board meeting moved to July 27<sup>th</sup>, therefore giving the College Council and Academic Senate the time needed to review the EMP.

Vice Chair Gilison clarified that the action item today is only to approve that the College Council have an electronic vote to certify the EMP.

## **ACTION ITEMS**

 Approval for Electronic College Council vote to certify the Educational Master Plan (summer).

M/S/C Ted Ceasar/Martha Garcia to approve an electronic College Council vote to certify the EMP.

#### Motion carries.

Vice Chair Gilison stated when the EMP is completed, an email will be sent to the College Council asking the members to certify the plan.

### **ADJOURNMENT**

Vice Chair Gilison adjourned the meeting at 2:55 p.m., and stated the College Council would not be meeting until the Fall semester.