



AGENDA

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, May 24, 2010 – 2:30 P.M.
Administration Building Board Room

MEMBERSHIP

Taylor Ruhl, Administrative Representative
Robin Ying, Administrative Representative
Sergio Lopez, Administrative Representative
Jan Magno, Alternate Administrative Representative
Ted Ceasar, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Chair)
Kevin White, Faculty Representative
Martha Garcia, Faculty Representative
John McClain, Alternate Faculty Representative

John Abarca, Classified Representative
Miriam Trejo, Classified Representative
Jessica Waddell, Classified Representative (Vice Chair)
Marilyn Boyle, Alternate Classified Representative

Gloria Carmona, CMCA Representative
Martha P. Garcia, Alternate CMCA Representative

Steve Sciaky, Student Representative
Brian Phillips, Student Representative
Carlos Espericueta, Jr., Student Representative
Ashley Juarez, Alternate Student Representative

Dr. Ed Gould, Ex Officio

Recording Secretary: Adriana Sano

MEMBERSHIP CHANGES

PUBLIC COMMENT

APPROVAL OF MINUTES DATED MONDAY, MAY 10, 2010

AREA REPORTS/UPDATES

College Council Report
Program Review Update – Kathy Berry
Budget Update/Financial Report – John Lau
ASG President Update - Steven Sciaky
President's Update- Dr. Ed Gould

COMMITTEE REPORTS

- Academic Senate
- Environmental Health & Safety Committee
- Policy & Procedure Committee
- Student Affairs Committee
- Budget and Fiscal Planning Committee
- Facilities and Environmental Improvement Committee
- Marketing Committee
- Professional Development Committee
- Staffing Committee
- Technology Planning Committee

DISCUSSION AND INFORMATION ITEMS

1. Grant Reports - Michael Heumann
2. Update Allusers Changes - Michael Heumann
3. New Title V Technology Grant--Val Rodgers
4. IVC Budget Principles, Guidelines and Priorities - John Lau
5. 2010-2011 "Draft" Tentative Budget - John Lau (Link provided)
2010-11 Tentative Budget - 5/18/10 "draft"
6. College Council Meeting in the Summer - Michael Heumann
7. AP 6810 Elevator Trouble Calls/Emergencies - Tim Nakamura (Attachment 1) **
8. BP 4025 Philosophy and Criteria for Associate Degree and General Education - Kathy Berry (Attachment 2) *
9. AP 4105 Distant Education (Attachment 3) *
10. BP 4106 Multi-Criteria for Selection in Nursing Programs - Kathy Berry (Attachment 4) *
11. AP 4106 Multi-Criteria for Selection in Nursing Programs (Attachment 5) *
12. BP 4300 Field Trips and Excursions - Kathy Berry (Attachment 6) **
13. BP 4400 Community Services Programs - Kathy Berry (Attachment 7) *
14. AP 4400 Community Services - Kathy Berry (Attachment 8) *

* For Information Only

** For Information and Approval

ACTION ITEMS

1. Approval of Recommendation to grant CTA seat at the Board Resource Table - Dr. Gould (Attachment 9)

ADJOURNMENT

**2009-2010 College Council Meeting Schedule
at 2:30 p.m. in the Board Room**

2009	2010
May 24	June 14 & 28

Meeting-Canceled

*Fall Semester Begins

Overload rate for 177-day member

MINUTES



MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, May 10, 2010 – 2:30 P.M.
Administration Building Board Room

College Council Chair Michael Heumann called the meeting to order at 2:30 p.m.

Council members in attendance were as follows:

Sergio Lopez, Administrative Representative

Michael Heumann, Faculty Representative (Chair)

Martha Garcia, Faculty Representative

John Abarca, Classified Representative

Steve Sciaky, Student Representative

Brian Phillips, Student Representative

Carlos Espericueta, Jr., Student Representative

Dr. Ed Gould, Ex Officio

Recording Secretary: Adriana Sano

Council members not in attendance were as follows:

Taylor Ruhl, Administrative Representative

Jan Magno, Alternate Administrative Representative

Ted Ceasar, Alternate Administrative Representative

Kevin White, Faculty Representative

John McClain, Alternate Faculty Representative

Miriam Trejo, Classified Representative

Jessica Waddell, Classified Representative (Vice Chair)

Marilyn Boyle, Alternate Classified Representative

Gloria Carmona, CMCA Representative

Martha P. Garcia, Alternate CMCA Representative

Ashley Juarez, Alternate Student Representative

Others Present:

Tina Aguirre, Omar Ramos, Victor Jaime, John Lau, Kathy Berry, Bill Gay, Toni Pfister

MEMBERSHIP CHANGES

There were no membership changes.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, April 26, 2010

M/S/C John Abarca/Steven Sciaky to approve the Minutes of April 26, 2010.

Motion carried.

AREA REPORTS/UPDATES

College Council Report

Chair Michael Heumann reported the following:

- There was no report.

Program Review

Vice President for Academic Services Kathy Berry reported the following.

- Reported the Education Master Plan is in the process of being updated. She indicated that program review budget needs would be imputed into a different format so as not to confuse anyone; the new format would be easy to follow, and the goal is to tie the objectives of the Strategic Plan and Education Master Plan.
- Announced she received an email from Accreditation Team Chair Roe Darnell who informed her that there were some inconsistencies in language on the new committee website which needed to be corrected. She indicated she would be working with Webmaster Omar Ramos to make sure that the corrections were made.

Budget Update

Vice President for Business Services John Lau reported the following:

- Reported that he is finishing up reviewing each department's program review.

ASG President Update

Associate Student Government President Steven Sciaky reported the following:

- Announced ASG Spring Award Ceremony will take place on June 4, 2010 at the Old Eucalyptus School House.
- Presidential elections were held last week, and Josafat Trejo won with 153 votes. He noted that Josafat was a write-in candidate and stated he would be taking up office soon.
- Announced ASG would be helping out at the Imperial Valley Earthquake Relief Benefit BBQ to be held on Sunday, May 16th.

President Update

President Ed Gould reported the following:

- Announced the Imperial Valley Earthquake Relief Benefit Barbeque would be held on June 16, 2010 at the IVC Gym and at Wilson Jr. High in El Centro.
- Announced that he would be recommending to the Board that the District go out for a new bond campaign and that it be placed on the November ballot. He stated that another survey would be conducted concerning the impact of the earthquake on local voters. He indicated the District would be asking for the same tax rate with an extension

of the current bond. He indicated a specific recommendation would be going to College Council, the unions, and would be asking for ASG support.

- Announced that on June 2, 2010 Congressman Bob Filner would be on campus to make a special flag presentation.

COMMITTEE REPORTS

Academic Senate - Kevin White

- Chair Heumann stated there was discussion on the upcoming CTA elections; and discussion on whether the CTA President should have a seat at the Board of Trustee's Resource Table.

Policy & Procedure Committee - Victor Jaime

- Next meeting is scheduled for Wednesday, May 12, 2010.

Student Affairs Committee - Sergio Lopez

- Announced the committee received two new student appeals.

Budget and Fiscal Planning Committee – John Abarca

- Co-Chair Abarca stated that a new budget priority criteria was discussed.
- Next meeting is scheduled for Wednesday, May 12, 2010 @ 4:30 p.m.

Marketing Committee - Bill Gay

- Director Gay announced that there were 300 grade school students on campus on May 6th and 7th touring the science building. He stated the Communications Department would be handling the grade school tours, and the Foundation would be handling the adult tours.

DISCUSSION AND INFORMATION ITEMS

1. SLO Presentation – Toni Pfister

- Instructor Toni Pfister announced that next year the instructors would be using CurricuNET to import course schedules.
- Announced the SLO Assessments are due June 4th and would be having Mini Workshops in the next couple of weeks.
- Announced that the second annual Best Practice SLO Symposium would take place on May 26th.
- Dr. Gould thanked Toni Pfister for her part in reaching the District's goal to finish the SLO cycle by December 2010.

2. Update Allusers Changes – Michael Heumann

- Dr. Gould stated that this has not been discussed by Executive Council and would bring back a recommendation to College Council by the end of the year.

3. Demo of Summer 2010 E-Schedule – Bill Gay

- Director Bill Gay gave a demonstration of the 2010 Summer E-Schedule and showed course data that can be tracked through the publisher Zmags. He noted that data shows how many hits each page has had, and this data can be used for editing future content of the course schedule.
- He passed out data which was received after an email blast was sent out to 14000 emails. He went over some of the features and noted that instructors can add web links to individual course offering.
- He stated that an instruction sheet would be added to inform students how to use the E-Schedule.
- Chair Heumann asked Director Gay if he would give a demonstration at Academic Senate.

4. Recommendation to grant CTA seat at the Board Resource Table – Dr. Gould

- President Gould announced that CTA had asked to be seated at the Board resource table.
- CTA Vice-President Garcia stated that CTA's main purpose is to inform the Board about what is happening with faculty.
- CSEA President Abarca stated the benefit would be that CTA would not have to report through public comment and be able to interact with the Board.
- Associate Dean Lopez question whether faculty would have dual representation since Academic Senate sits at the resource table.
- CTA President Finnell stated CTA represents all unit members and are in the process on voting to invite part-time faculty to join, and stated other districts recommend that the CTA have a seat at the resource table.
- Chair Heumann noted that this was discussed at Academic Senate and there was no objection.
- President Gould acknowledged his intent to give CTA and CSEA an opportunity to speak regardless if they are seated at the resource table or not.

5. Naming of the Art Gallery - Michael Heumann

- Chair Heumann stated that he was a little confused as to what to do since no proposal was brought forward.
- Associate Dean Lopez stated the criteria is that there is a one year waiting period after a proposal has been given. He notes since the Campus Ops Committee no longer exists, this proposal should go to the Facilities and Environmental Improvement Committee for review.
- President Gould noted there has been no intention that the lobby of the Science Building be named as an art building and indicated It would not always be art that is displayed there. He stated his recommendation is to wait on the naming of the art gallery for now

because of the controversy that exists. He stated his intention is to name the art gallery the Imperial Valley Art Gallery.

- The consensus of the committee was to send this item to the Facilities and Environmental Improvement Committee for review.

ACTION ITEMS

1. None.

ADJOURNMENT

Chair Heumann called to adjourn the meeting at 3:31 p.m.

DISCUSSION AND INFORMATION ITEMS

AP 6810 Elevator Trouble Calls/Emergencies

This guide highlights the internal workflow for receiving elevator trouble calls, as well as, the response to be taken if individuals are trapped inside an elevator.

I. Elevator Trouble Calls

IVC Maintenance - Contact IVC Maintenance Services and request the dispatch of qualified personnel to investigate the problem. IVC Maintenance will conduct a quick inspection to assess whether the Elevator Maintenance Contractor should be called. The inspection shall include the following steps:

- Check all floors to see if any objects are blocking the elevator door.
- Check to see if people are trapped inside the elevator (if yes, reference Section II below).
- Check to see if the elevator is keyed off or shut off at the control panel.
- Check for car doors that are found open (paying particular attention to all obvious conditions holding the door open).
- Check the elevator's on-off switch inside the car (if accessible).
- Check for overall site safety. If the door is open and pit is exposed, do not leave area unsafe.
- If the elevator starts, ride it once through an entire cycle checking all floors by pressing the corresponding buttons and ensuring correct operation throughout.
- If the elevator must remain out of service, post signs at each floor (8-1/2" x 11" sized paper signage will suffice).

II. When Individuals are trapped in an Elevator

When individuals are trapped inside an elevator is inconvenienced, but usually not in any danger. Immediately inform the Director of Maintenance and the Director of Campus Safety and Security. Protocol is to await the arrival of the IVC Maintenance and or Imperial County fire Department.

IVC Security/Maintenance as the first responder: Locate the floor nearest the occupants and establish voice contact (if possible) by asking the occupants to stay calm and assure them help is on the way. If contact cannot be achieved in this manner, contact the Thyssen Krupp Elevator Company and ask them to verify, via the elevator's emergency phone, that all passengers are safe and that no one has attempted to climb out the top of an elevator. For individuals trapped inside the elevator, the telephone receiver button located inside the elevator will contact the Thyssen Krupp Elevator Company. Once phoned by the trapped occupants, the Thyssen Krupp Elevator Company will assure the individuals that help is on the way and that the response may take up to one (1) hour. Ascertain whether there is an emergency that makes the possible one (1) hour wait unacceptable. **First responders should immediately contact the Imperial County Fire Department (911 Emergency) once you determine that trapped occupants are inside the elevator.**

III. When Individuals are trapped Inside an Elevator and are Wheelchair Bound or Physically Disabled

Same procedures as mentioned in Section II above. In some cases a trained personnel may use a "Stair chair", Kendrick Extrication Device (KED), or other equipment for wheelchair bound or physically disabled people.

BP 4025 Philosophy and Criteria for Associate Degree and General Education

References:

Title 5 Section 55061; Accreditation Standard II.A.3

Courses that are designated to fulfill the general education and depth requirements shall meet the following philosophy:

The awarding of an associate degree at Imperial Valley College represents more than an accumulation of units. The General Education program is a series of courses designed to lead students through patterns of learning experiences that will allow them to develop a breadth of knowledge to gain a command of subject areas and methods of inquiry that characterize the liberally educated person.

Through general education, students are encouraged to increase their skill level and expand their understanding of the physical world and the complex inter-relationships of individuals and groups within their social environments; understand the various modes of inquiry of the major and certificate disciplines; deepen appreciation of artistic and cultural heritages, and become aware of other cultures and times; strengthen their ability to communicate, reason, and critically evaluate information both orally and in writing; acquire a positive attitude toward learning, and develop self-understanding. As a result, they are better able to recognize, understand, and act upon the complex personal, social, scientific, and political issues that confront them daily.

After successfully completing the general education curriculum at Imperial Valley College, students will demonstrate ability to:

- A broad understanding of mathematics, science, social science, humanities, and the arts.
- Communicate effectively and analytically in writing, listening and speaking.
- Develop critical and constructive thinking for problem solving and value discrimination.
- Understand social interaction by learning of other cultures and times and the complex interrelationships of individuals and groups within their social environments.
- Develop the ability to adapt to new environments and technologies
- Develop responsibility for individual actions and respect for diverse people and cultures.

The District shall establish procedures to assure that courses used to meet general education and associate degree requirements meet the standards in this policy. The procedures shall provide for appropriate Academic Senate involvement.

See Administrative Procedure 4025

BP 4025 Philosophy and Criteria for Associate Degree and General Education

References:

Title 5, Section ~~55805~~(Old BP 5.4) 55061; Accreditation Standard II.A.3

~~The District shall establish administrative procedures to assure that courses used to meet general education and associate degree requirements meet the standards in Title V Article 12, Section 55805. The administrative procedures shall provide for appropriate Academic Senate involvement.~~

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See Administrative Procedure 4025

AP 4105 Distance Education

Reference:

Title 5, Section 55200 et seq.

Definition: ~~A distance education course is a course or course section where at least 51 percent of the hours of instruction occur at a distance.~~ Distance education means instruction in which the instructor and student are separated by distance and interact through the assistance of communication technology.

For the purpose of scheduling, Online, Hybrid, and Web-Enhanced classes at Imperial Valley College will be defined as follows:

- Online courses may have up to three face-to-face class meetings scheduled throughout the semester. They meet and complete assignments mostly over the Internet.
- Hybrid classes meet face-to-face more than three times. These courses are typically developmental classes, with some exceptions (e.g., Speech 100 or Biology 100).
- Web -Enhanced courses meet face-to-face but have supplemental online interaction.

Course Approval: Each proposed or existing course offered by distance education shall be reviewed and approved separately. Separate approval is mandatory if any portion of the instruction in a course or a course section is designed to be provided through distance education.

The review and approval of new and existing distance education courses shall follow the curriculum approval procedures outlined in Administrative Procedures 4020, Program and Curriculum Development. Distance education courses shall be approved under the same conditions and criteria as all other courses.

Certification: When approving distance education courses, the Curriculum & Instruction Committee will certify the following:

Course Quality Standards: The same standards of course quality are applied to the distance education courses as are applied to traditional classroom courses.

Course Quality Determinations: Determinations and judgments about the quality of the distance education course were made with the full involvement of the Curriculum & Instruction Committee approval procedures.

Instructor Contact: Each section of the course that is delivered through distance education will include regular, effective contact between instructor and students.

Duration of Approval: All distance education courses approved under this procedure will continue to be in effect unless there are substantive changes of the course outline.

Use of Etudes for Distance Education: All distance education courses must utilize the Etudes course management system unless prior approval for alternative technologies is given by the faculty member's division chair, in consultation with the Chief Instruction Officer and the Distance Education Coordinator.

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Revised:

CCLC 7/02 - IVC 05/07

CCLC 8/03 - IVC 05/07

CCLC 8/06 - IVC 05/07

CCLC 8/07 - IVC 1/08, C&I 10-15-09

BP 4106 Multi-Criteria for Selection in Nursing Programs

References:

California Education Code: Sections 66055.8, 66055.9, 70101, 70106, 70120, 70124, 70125, 70128.5, 78260, 78261, 78261.3, 78261.5, 87482, 89267, 89267.3, and 92645
 California Title 5, Division 6, Chapter 6, Subchapter 1, Article 6: Sections 55060, 55061, 55521; Health and Safety Code: Section 128050.

Nursing students who have already earned a baccalaureate or higher degree from a regionally accredited institution of higher learning are not required to complete any general education requirements that may be required for an associate degree. Instead, these students only need to complete the coursework necessary for licensing as a registered nurse.

The District shall consider all of the following when screening nursing students:

- (A) Academic degrees or diplomas, or relevant certificates, held by an applicant.
- (B) Grade-point average in relevant coursework.
- (C) Any relevant work or volunteer experience.
- (D) Life experiences or special circumstances of an applicant
- (E) Proficiency or advanced level coursework in languages other than English.

Should the District have a nursing instructor that successfully applies for a position and qualifies for a State Nursing Assumption Program of Loans for Education (SNAPLE) the following will act as the minimum criteria:

- (A) Loan assumption agreements may be awarded to individuals who at a minimum possess a baccalaureate degree in nursing or a field related to nursing who have agreed to teach nursing on a full-time or part-time basis commencing not more than 12 months after receiving a loan assumption awarded. The loan assumption program is referred to as the State Nursing Assumption Program of Loans for Education (SNAPLE). The loan assumption agreement will be considered no longer effective and deemed terminated., if a program participant fails to complete a minimum of three academic years of teaching on a full-time basis or the equivalent on a part-time basis.
- (B) Loan assumptions payments will not be made on behalf of the participant until the participant has completed one academic year, or the equivalent of full-time teaching nursing students at one or more regionally accredited, eligible Districts. The commission can assume liability for loans incurred by the participant to pay for the participants' undergraduate and graduate's degrees.
- (C) The terms of the loan agreement program can be extended for one academic year, unless extended by the commission on a case-by-case basis, for the following reasons:
 - Pregnancy
 - Serious illness
 - Natural causes, or
 - Being called to military active duty status
- (D) In addition, when an interruption of instruction because of a natural disaster prohibits a loan program participant from completing one of the required years of teaching service,

the term of the loan assumption agreement shall be extended for a period of time equal to the period of interruption of instruction.

See Administrative Procedure AP 4106

CCLC 2/08, 4/09
IVC 3/10

AP 4106 Multi-Criteria for Selection in Nursing Programs

References:

California Education Code: Sections 66055.8, 66055.9, 70101, 70106, 70120, 70124, 70125, 70128.5, 78260, 78261, 78261.3, 78261.5, 87482, 89267, 89267.3, and 92645
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- (A) Academic degrees or diplomas, or relevant certificates, held by an applicant.
- (B) Grade-point average in relevant coursework.
- (C) Any relevant work or volunteer experience.
- (D) Life experiences or special circumstances of an applicant, including, but not necessarily limited to, the following experiences or circumstances:
 - (i) Disabilities.
 - (ii) Low family income.
 - (iii) First generation of family to attend college.
 - (iv) Need to work.
 - (v) Disadvantaged social or educational environment.
 - (vi) Difficult personal and family situations or circumstances.
 - (vii) Refugee or veteran status.
- (E) Proficiency or advanced level coursework in languages other than English. Credit for languages other than English shall be received for languages that are identified by the chancellor as high-frequency languages, as based on census data. These languages may include, but are not necessarily limited to, any of the following:
 - (i) American Sign Language.
 - (ii) Arabic.
 - (iii) Chinese, including its various dialects.
 - (iv) Farsi.
 - (v) Russian.
 - (vi) Spanish.
 - (vii) Tagalog.
 - (viii) The various languages of the Indian subcontinent and Southeast Asia.

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- (C) The terms of the loan agreement program can be extended for one academic year, unless extended by the commission on a case-by-case basis, for the following reasons:
 - Pregnancy
 - Serious illness
 - Natural causes, or
 - Being called to military active duty status
- (D) In addition, when an interruption of instruction because of a natural disaster prohibits a loan program participant from completing one of the required years of teaching service, the term of the loan assumption agreement shall be extended for a period of time equal to the period of interruption of instruction

BP 4300 Field Trips and Excursions

Reference:

Title 5, Section 55220

The Superintendent/President shall establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity. The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant or categorical program funds if the funds are used consistently with the funding source. The expenses of instructors, chaperones, and other personnel traveling with students may also be paid from district funds. Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus

BP 4300 Non-Credit Program Field Trips and Excursions

Reference:

~~(New BP) Title 5, Section 55450, 55220~~

~~The District shall establish administrative procedures for the implementation of a Non-Credit Program.~~

The Superintendent/President shall establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity. The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant or categorical program funds if the funds are used consistently with the funding source. ~~No district funds shall be used to support student expenses for out of state field trips or excursions.~~ The expenses of instructors, chaperones, and other personnel traveling with students may also be paid from district funds. Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus

BP 4400 Community Services Programs

Reference:

Education Code Section 78300

The District shall maintain a community services program that shall be designed to contribute to the physical, mental, moral, economic or civic development of the individuals or groups enrolled in it.

Community services courses shall be open for admission of adults and minors who can benefit from the programs.

No General Fund monies may be expended to establish or maintain community services courses. Students involved in community services courses shall be charged a fee not to exceed the cost of maintaining the courses. Courses may also be offered for remuneration by contract, or with contributions or donations from individuals or groups.

Minors shall be required to submit a community service application for admission signed by a parent or legal guardian. Students below grade 11 must also submit an endorsement letter from the student's principal, school official, or community service class instructor stipulating that the class will provide a benefit to the student. Youth camps shall be exempted from this requirement.

Revised:

CCLC 8/07 - IVC 3-12-08, C&I 10-15-09

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Revised:

CCLC 8/07 - IVC 3-12-08, C&I 10-15-09

AP 4400 Community Services

Reference:

Education Code Section 78300 et seq; Title 5, Sections 55002, 55160(b)

The district recognizes that education is a life long process and that the community needs a variety of educational opportunities. In an effort to increase these opportunities, the District offers a community service program that provides offerings for educational, social, and recreational purposes. Offerings may include but not be limited to: civic, vocational, literacy, health, homemaking, technical and general education offerings in the fields of music, drama, art, handicraft, science, literature, nature study, aquatic sports and athletics. These offerings are designed to provide instruction and to contribute to the physical, mental, moral, economic, or civic development of the individuals or groups enrolled in the offerings.

Community Service offerings are short in duration and are not graded. The offerings are offered as "not-for-credit" and are open to ~~all who can benefit from them~~ the entire community. Minors shall be required to submit a community service application for admission signed by a parent or legal guardian. Students below grade 11 must also submit an endorsement letter from the student's principal, school official, or community service class instructor stipulating that the class will provide a benefit to the student. Youth camps shall be exempted from this requirement.

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ACTION ITEMS



Imperial Valley College CCA/CTA/NEA
Advocating for Community College Faculty

Imperial Valley College

P.O. Box 158
Imperial, CA 92251
760-352-8320

April 18, 2010

Dr. Ed Gould
President/Superintendent
Imperial Valley College
380 E. Aten Road
Imperial, CA 92251

Re: IVC CCA/CTA/NEA request for seat at Board of Trustees' resource table

Dear Dr. Gould:

IVC CCA/CTA/NEA respectfully requests a seat at the IVC Board of Trustees' resource table. It is important that the faculty at Imperial Valley College have an opportunity to report to the Board of Trustees each month, and that they have the opportunity to contribute during Board of Trustees meetings.

Several other community college districts throughout the State of California provide their faculty associations a seat at their Board of Trustees resource table. The faculty association provides a report to the trustees each month. We feel this would improve participation of the faculty during the Board of Trustees meetings, and greatly enhance relationships between the faculty, administration, and Trustees.

Thank you for your consideration.

Respectfully,

Gaylla A. Finnell
IVC CCA/CTA/NEA President