

IMPERIAL VALLEY COLLEGE
Budget and Fiscal Planning Committee
Wednesday, May 17, 2017, 2:00 p.m.

Accreditation Standard III: Financial Resources -- Financial resources are sufficient to support student learning programs and services and to improve institutional effectiveness. The distribution of resources supports the development, maintenance, and enhancement of programs and services. The institution plans and manages its financial affairs with integrity and in a manner that ensures financial stability. The level of financial resources provides a reasonable expectation of both short-term and long-term financial solvency. Financial resources planning is integrated with institutional planning.

Mission: Coordinate and integrate college plans and establish budget priorities consistent with the college's vision and mission statements, with recommendations, expressed in dollars, made to the Superintendent/President. Review the Tentative and Adopted budgets for consistency with annual institutional goals and objectives, college plans, and the planning and budget philosophy.

Minutes

✓ Members present:

✓ **John Lau, VP for Business Services, Co-Chair**

✓ Nick Akinkuoye, Admin. Rep.

✓ Mary Lofgren, Academic Senate Rep

✓ Michael Heumann, Faculty Rep

✓ Zhong Hu, Faculty Representative

✓ Jose Gutierrez, ASG Representatives

Recorder: Mary Carter

✓ **Matthew Thale, Classified Representative (Co-chair)**

✓ Melody Chronister, College Council Rep.

✓ Jeff Cantwell, Classified Manager/Confidential Rep.

✓ Mike Nicholas, Classified Representative

✓ Carlos Fletes, Director of Fiscal Services

Visitor(s): Bill Gay, David Drury, Dr. Martha Garcia,
and Mary Jo Wainwright

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- A. Call to Order: The special meeting of the BFPC was called to order at 2:04 p.m. by Matthew Thale, co-chair.
- B. Review and Approval of Minutes: none
- C. Reports: none
- D. Update on Previous Discussion Items: 2017-18 Draft Tentative Budget: Director Fletes distributed draft #3 of the 2017-18 draft budget.
- Revenues are the same as previous drafts
 - The May revise is not yet reflected in this budget (1.56 COLA)
 - Clarification is still needed from some department on increases
 - Deficit is \$1.4 million based on current revenues
 - The Chancellor's Office and Community College League (CCLC) still advise caution; the state budget is not finalized yet
 - The Tentative budget must be adopted in June, and the budget will be fine-tuned during the summer prior to the final budget adoption in September
 - VP Lau stated that the college is facing a changing environment, planning needs to be at least 3 years out
 - VP Garcia stated that more analysis of student trends is needed. We have an increased graduation rate, but are we enrolling new students at the same rate? How many students don't return?

- FTES for summer needs to be over 500 to hit annual FTES target; substantial changes to the schedule have been made by the deans but a very high fill rate is needed to achieve 544 FTES. It was only 430 last summer. Prison FTES will be 22 to 25.
- The committee discussed the need for a “Coordinating Council” similar to College of the Desert in order to exchange information and coordinate efforts more effectively.
- Student Services will continue to target and encourage students to register and to minimize drops. Students owing \$50 or less are being allowed to register. Perhaps efforts are needed to target those owing less than \$200.
- Outreach may be needed for students who need to repeat courses or need pre-requisites.
- Discussion of Health Center: level of usage and cost. There is a high utilization of services, but the usage may not be spread among a large number of students. For mental health services there is a waiting list. Why can’t athletic physicals be done at Health Center? What about part time students not being able to use Mental Health services?

E. New Discussion: none

F. Action items: none

G. Other: none

H. Next Meeting(s): May 31 and June 7.

I. Adjournment: Meeting adjourned at 3:05 p.m.