



**Imperial Valley College
Student Success & Equity Committee**

Adopted Minutes
Tuesday, September 13, 2016
Board Room
12:50 P.M. – 1:50 P.M.

Membership:

| Administrative Representatives: | | Student Services Program Coordinators: | |
|--|---|---|---|
| | Martha Garcia VP Student Services | √ | Trini Arguelles, District Counseling Coordinator |
| | Vacant, Dean of Counseling | | Isabel Sigala, CalWORKs Assessment Coordinator |
| √ | David Zielinski, Dean of Arts and Letters | | Lilia Sandoval, CalWORKs Counseling Coordinator |
| | | √ | Norma Nava, DSP&S Director |
| Student Success & Support Program Rep.: | | | Vacant Transfer Center Director |
| √ | Norma Nunez, SSSP Director (Chair) | | Dolores Diaz, Student Support Services |
| | | √ | Roxanne Nunez, Special Projects Coordinator |
| Student Equity Representative: | | Consultants: | |
| √ | Kristen Gomez, Student Equity Coordinator | √ | Jose Carrillo, Institutional Researcher |
| | | | Jeff Cantwell, Application Services |
| Faculty Representatives: | | | Bettsie Montero, Senior Programmer/System Analyst |
| | Vacant, Professor, English Department | √ | Lisa Seals, Director of Financial Aid |
| | Alex Cozzani, Assoc. Professor, SM&E Department | | Gloria Carmona, Admissions & Records Director |
| √ | Alex Garza, Assoc. Professor, ESL Department | | Allyn Leon, Math Professor |
| | | √ | Josue Verduzco, Learning Support Services Coordinator |
| Faculty Non-Basic Skills Representatives: | | √ | Frank Hoppe, Reference Librarian |
| | Andrew Chien, Professor, SM&E Department | | |
| | Todd Hansink, Professor, Business Department | | Recorder: Adriana Sano |
| ASG Representative: | | | |
| √ | Karen Villa and | √ | Christine Bermudez |

A. Call to Order

Chair Nunez called the regular meeting of the Student Success & Equity Committee to order at 12:50 p.m.

B. Approval of Minutes

1. Approval of the May 10, 2016 Minutes.
2. Approval of the May 17, 2016 Minutes.
3. Approval of the May 23, 2016 Minutes.

M/S/C V. Soto/N. Nava to approve the May 10, 2016, May 17, 2016, and May 23, 2016 Minutes as presented.
Motion Carried.

C. Discussion Items

1. Membership – Norma Nunez

- Chair Nunez went over the membership with the committee. Introduced Kristen Gomez as the new Student Equity Coordinator. Chair Nunez asked for a motion to nominate Kristen Gomez as Co-Chair to the Student Success & Equity Committee. Trini Arguelles made a motion to nominate Kristen Gomez, and Veronica Soto seconded the motion. Kristen Gomez accepted the nomination.
Motion Carried.
- Chair Nunez indicated we would contact committee members that were not present and determine if they will continue to serve.

2. Prospective Student Survey Results – Jose Carrillo

- Jose Carrillo gave a brief overview of the 2016 Prospective Student Survey Results. Survey was taken after students completed the Accuplacer test. Reason for the survey is to gain an understanding of what is the community's perception of IVC, since it has been negative in the past.
- 1,300 students took the survey from all the different high schools.
- 91% of students stated they planned on attending college or joining the Military right after high school. 150 responded that they do not plan on attending college. Most popular responses were:
 - Want to work a year or two to save money
 - Could not afford college
 - Want to enter the workforce.
- When asked what type of post-secondary education would you like to pursue:
 - 70% indicated they were attending IVC
 - 18% going to a 4-year College or University
 - 7% attending other 2-year community college
 - 4% going to the Military
 - 2% going to a Vocational Technical Institute.
- When asked what were the most important factors in picking a college that they would like to attend. Most popular responses:
 - Number of majors/courses offered
 - Affordability
 - Availability of Financial Aid
 - Close to home
- When asked if they agree or disagree about statements on IVC as a whole. The responses were overall positive.
 - 73% agreed that IVC provides a good quality education.
- Participation: 47% male, 53% Female.
- Historically 2,300 students are graduating from local high schools, of those 1,000 are attending IVC.

D. Information Items

1. Professional Development Opportunity - Culturally Responsive Teaching and Learning Workshop – September 23, 2016 – Kristen Gomez

- Kristin Gomez shared with the committee that there is now a regional consortium for Region X and will be seeing more professional development opportunity coming our way for faculty. Coming up is a Culturally Responsive Teaching and Learning Workshop that will take place on September 23, 2016. Several faculty have already signed up.

E. Action Items

1. Proposed Equity Project Request Form – Kristen Gomez

- Kristen Gomez went over the Proposed Equity Project Request Form with the group. She indicated she modeled the form based on comments received from State readers who evaluated our Student Equity Plan.
- Student Equity projects should improve outcomes for students who have been historically underrepresented and underserved. Projects should focus on the Disproportionally Impacted groups identified within the IVC Equity Plan and address one or more plan goals. Projects will be evaluated on scalability, focus on target groups, impact on student outcomes, link to programs goals, ability to measure success and funding availability. An activity timeline must be included in the project summary. Projects should be based on research and best practice models.

M/S/C V. Soto/R. Nunez to approve the Student Equity Project Request Form as presented.
Motion Carried.

2. Proposed Equity Project Scoring Rubric – Kristen Gomez

- Kristen Gomez went over the Proposed Equity Project Scoring Rubric with the group. Projects will be scored as follows:
 - Project is Scalable/Serves large numbers of students
 - Projects focus on target groups
 - Project directly impacts measurable outcomes;
 - Projects addresses goals identified in the student equity plan
 - Project uses assessment tool to measure success.
- The group discussed how to identify outcomes, needs and resources.

M/S/C V. Soto/R. Nunez to approve the Student Equity Project Scoring Rubric as presented.
Motion Carried.

3. Proposed Equity Conference Request Form – Kristen Gomez

- Kristen Gomez went over the Proposed Equity Conference Request Form with the group. Conference and professional development funded by the Student Equity program must address equity goals and target populations.
- A request was made to add, “How is this information going to be shared with colleagues on campus.”
- Chair Nunez informed the group that the Student Equity Reallocation of Funds had been received, and reminded those that have received an allocation to be sure to spend it by December 31st.

M/S/C V. Soto/R. Nunez to approve the Student Equity Conference Request Form with changes.
Motion Carried.

F. Next Scheduled Meeting

1. Next Scheduled Meeting will take place on Tuesday, October 11, 2016

G. Adjournment

The meeting adjourned at 1:50 p.m.