



**Imperial Valley College  
Student Success & Equity Committee Agenda**

Tuesday, November 8, 2016  
Administration Building Board Room  
12:50 P.M. – 1:50 P.M.

**Purpose:** The Student Success & Equity Committee will provide a platform for collaboration and communication across the college that will result in a shared vision for the college’s student success and equity efforts and the college’s professional development efforts related to student access, success, and equity.

**Membership:**

√	<b>Administrative Representatives:</b>	√	<b>Student Services Program Coordinators:</b>
	Martha Garcia VP Student Services		Trini Arguelles, District Counseling Coordinator
	Lennor Johnson, Dean of Counseling		Isabel Sigala, CalWORKs Assessment Coordinator
	David Zielinski, Dean of Arts and Letters		Lilia Sandoval, CalWORKs Counseling Coordinator
√	<b>Student Success &amp; Support Program Rep.:</b>		Norma Nava, DSP&S Director
	Norma Nunez, SSSP Director (Chair)		Vacant, Transfer Center Director
√	<b>Student Equity Representative:</b>		Roxanne Nunez, Special Projects Coordinator
	Kristen Gomez, Student Equity Coordinator	√	<b>Classified Representative:</b>
√	<b>Faculty Representatives:</b>		Bettie Montero, Senior Programmer/System Analyst
	Michael Heumann, Professor, English Department	√	<b>Consultants:</b>
	Alex Garza, Assoc. Professor, ESL Department		Jose Carrillo, Institutional Researcher
	Zhong Hu, Math Lab Tutorial Specialist		Jeff Cantwell, Application Services
√	<b>Faculty Non-Basic Skills Representatives:</b>		Lisa Seals, Director of Financial Aid
	Andrew Chien, Professor, SM&E Department		Gloria Carmona, Admissions & Records Director
	Todd Hansink, Professor, Business Department		Allyn Leon, Math Professor
√	<b>ASG Representative:</b>		Josue Verduzco, Learning Support Services Coordinator
	Karen Villa		Frank Hoppe, Reference Librarian
	Christine Bermudez		
		√	<b>Recorder:</b> Adriana Sano

**A. Call to Order**

**B. Approval of Minutes**

1. Approval of the October 11, 2016 Minutes.

**C. Discussion Items**

1. Submitted Equity Proposals:
 

a. Peer-Lead Team Learning	Jim Fisher	\$3,255.00
b. VITA Tax Program	Angie Ruiz	\$5,636.25
c. Acceleration Across CA Conference	Michael Heumann	\$6,524.00
d. EOPS Access Project	EOPS Program	\$10,000.00
e. EOPS Special Population Meal Tickets	EOPS Program	\$12,600.00
f. LINC Tutoring Services	Josue Verduzco	\$10,673.18
g. Canvas & NetTutor Help Desk	Xochitl Tirado	\$3,025.00

**D. Information Items - None**

**E. Action Items**

1. Prospective Date for Project Scoring:
  - a. Tuesday, November 29, 2016.

**F. Next Scheduled Meeting**

1. Next Scheduled Meeting will take place on Tuesday, February 14, 2017.

**G. Adjournment**

## Summary of Submitted Student Equity Proposals 2016-2017

Project Name	Submitted By	Amount Requested	Submit Date
<b>Peer-Led-Team-Learning</b>	<b>James Fisher</b>	<b>\$3,255.00</b>	<b>10/19/16</b>
<p>Pilot a peer-led team learning program for chemistry courses taught by James Fisher at IVC (Chemistry 100, 200, &amp; 202). 42% of the students in these courses belong to the student equity population and are not fully engaged in out-of-class help. The PLTL program will provide small-group, inquiry-based learning that is facilitated by a peer who has mastered the material and is reinforcing the class's weekly lesson. The PLTL program is intended to increase the academic success of these students in chemistry courses.</p>			

Project Name	Submitted By	Amount Requested	Submit Date
<b>VITA Tax Program</b>	<b>Angie Ruiz</b>	<b>\$6,636.25</b>	<b>10/21/16</b>
<p>Provide hands-on tax preparation workshops to IVC students who are low-income, single parents, ESL learners, and Hispanic. Students will obtain an IRS certification and engage in real-life work experience when they apply their education to prepare taxes for individuals belonging to the low-income, elderly community of the Imperial County.</p>			

Project Name	Submitted By	Amount Requested	Submit Date
<b>Acceleration Across California</b>	<b>Michael Heumann</b>	<b>\$6,524.00</b>	<b>10/24/16</b>
<p>Funding for five individuals to attend the Acceleration Across California conference which hosts workshops on how to improve placement and remediation in English/Reading, Math, and ESL. They will learn strategies to improve the manner in which these subjects are taught at IVC. Improving the quality of teaching strategies in these areas will expand the number of sections offered, allowing for more students to reach transfer-level English composition and the development of an accelerated <b>M</b>ath course.</p>			

**Summary of Submitted Student Equity Proposals 2016-2017**

<b>Project Name</b>	<b>Submitted By</b>	<b>Amount Requested</b>	<b>Submit Date</b>
<b>ACCESS Project</b>	<b>EOPS</b>	<b>\$10,000.00</b>	<b>10/28/16</b>
<p>Increase retention and promote a supportive environment for special populations served by EOPS (Foster Youth, Homeless, Male, Parole, and Probation students). House a pantry that provides snacks, juice, and water, while simultaneously creating an opportunity for these students to socialize with their peers and engage in academic monitoring. Student's financial and educational barriers will be addressed as they will have access to computers, scantrons, pens/pencils, papercut credit, gas cards, and parking passes.</p>			

<b>Project Name</b>	<b>Submitted By</b>	<b>Amount Requested</b>	<b>Submit Date</b>
<b>Meal Ticket Proposal</b>	<b>EOPS</b>	<b>\$12,600.00</b>	<b>10/28/16</b>
<p>Provide meal tickets to foster youth and homeless students experiencing food insecurity during the Winter and Spring semesters. The intent is to prevent illness and disruption in learning and attendance that is commonly associated when experiencing food insecurity. Additionally, the distribution of meal tickets will provide an opportunity to make consistent contact, build rapport and capture data associated with this population.</p>			

<b>Project Name</b>	<b>Submitted By</b>	<b>Amount Requested</b>	<b>Submit Date</b>
<b>LINC Tutoring Services</b>	<b>Josue I. Verduzco</b>	<b>\$10,673.18</b>	<b>10/27/2016</b>
<p>Provide academic intervention services to increase specific study skills for returning and continuing students. Services will be provided in one-on-one sessions, class workshops, and technology training. The intention is to improve student's study skills both inside and outside of the classroom by focusing on self-development, academic skills, and technology. Students will increase their self-confidence, knowledge of college services, course completion, academic success, and retention.</p>			

## Summary of Submitted Student Equity Proposals 2016-2017

Project Name	Submitted By	Amount Requested	Submit Date
Canvas & NetTutor Help Desk	Xochitl Tirado	\$3,025.07	10/31/16
<p>Fund a staff position that provides consultation services to faculty who need assistance with the Canvas and NetTutor programs. The help desk will assist faculty in understanding and utilizing the resources available for their classes. The intent is to ensure that faculty are well-informed of the online, hybrid, and on-ground services provided through Canvas &amp; NetTutor, which in turn will serve the students enrolled in those courses.</p>			