



Imperial Valley College
Student Success & Equity Committee
Adopted Minutes

Tuesday, September 8, 2015
 Administration Building Board Room
 12:50 P.M. – 1:50 P.M.

Membership:

	Administrative Representatives:		Student Services Program Coordinators:
	Sergio Lopez Interim VP Student Services	√	Trini Arguelles, Counseling Chair
√	Ted Ceasar, Dean of Counseling		Lilia Sandoval, CalWORKs Coordinator
√	David Zielinski, Dean of Arts and Letters	√	Norma Nava, DSP&S Director
			Olga Artech, EOPS Coordinator
√	Student Success & Support Program Rep.:	√	Veronica Soto, Transfer Center Director
√	Norma Nunez, SSSP Director (Chair)		
			Consultants:
	Faculty Representatives:	√	Jose Carrillo, Institutional Researcher
√	James Patterson, Professor, English Department		Jeff Cantwell, Application Services
√	Alex Cozzani, Assoc. Professor, SM&E Department	√	Diana Melissa Barrios, Student Success Specialist
√	Alex Garza, Assoc. Professor, ESL Department	√	Lisa Seals, Director of Financial Aid
√	Faculty Non-Basic Skills Representatives:	√	Gloria Hoisington, Admissions & Records Director
	Andrew Chien, Professor, SM&E Department	√	Allyn Leon, Math Professor
√	Todd Hansink, Professor, Business Department	√	Martha Garcia, CTE Coordinator
		√	Josue Verduzco, Learning Support Services Coordinator
	ASG Representative:	√	Frank Hoppe, Reference Librarian
	Edalaine Joy Tango An		Recorder: Adriana Sano

A. Call to Order

Chair Nunez called the meeting to order at 12:55 p.m. Welcomed everyone to the first Student Success and Equity Committee meeting of the year.

B. Approval of Minutes

None.

C. Discussion and Information Items

1. Overview SSSP Plan – Due dates for 2015-16

- Chair Nunez gave an overview of the Student Success and Support Program (SSSP). The goal of the SSSP is to increase student access and success by providing students with the core SSSP services.
- The Student Success Task Force was developed to oversee the implementation of the requirements of the Student Success Act of 2012.
- The SSSP Plan was submitted to the Chancellor's Office in October 2014, the plan outlined the four core objectives of the plan: 1) Orientation, 2) Assessment and Placement, 3) Counseling, Advising, and other Educational Planning Services, and 4) Follow-up Services to At-Risk Students.
- The SSSP purchased the following Systems to help with the implementation of the core objectives:
 - Comevo – this system provides an online Orientation & Student Education Plan platform for students.

- Starfish Retention Solutions– this system helps with scheduling appointments and provides students with a network of academic and personal support, it also provides early alert notifications.
- Gave a presentation which featured workshops that took place throughout the academic year: IVC Admission Application Workshops, Math Workshops, Accuplacer Testing, Spanish Orientation, and First Step Event.
- Informed the Group students can now request the use of multiple measures to help with placement.
- Chair Nunez went over the Abbreviated Student Ed Plan that students can access after completing the Online Orientation.
- Next steps would be to analyze data from last year and work on the areas where we are lacking. Work on building the Starfish Early Alert system and getting faculty to use the system.
- Ted Ceasar informed the committee that as a result of the Starfish Early Alert system hundreds of students have been contacted and have received intervention.

2. Overview Student Equity Plan – Due dates for 2015-16

- Ted Ceasar gave an overview of the Student Equity Plan. Changes came about with the initiation of the Student Success Act of 2012. Effective last year Colleges were required to implement a Student Equity Plan.
- The plan was designed to address achievement gaps across student equity groups and to provide services to close those gaps.
- Population groups analyzed by (gender, ethnicity, age, disability status, financial need, Veterans, and foster youth).
- Five Student Success Indicators were used: Access, Course Completion, ESL and Basic Skills, Degree and Certificate Completion, and Transfer).
- Ted Ceasar went over the data for each population that was analyzed:
 - Two populations that were underrepresented were: Foster Youth and Veterans.
 - As a result a new Veteran Center is being developed and will focus on academics, health and wellness and camaraderie.
- Gave an overview of the activities based on the five Student Success Indicators. Goals, activities and services outlined were all data driven with a timeline and expected outcome.
- Went over the deadline of the Student Equity Plan, which is due November 2015. Would like to create task forces to look at the different areas to develop plans for the Student Equity Plan.
- Discussed survey conducted by Hanover, Inc., over 1000 students participated. The results had a favorable opinion of Imperial Valley College.
- Discussed survey that went out to the community, received over 500 responses. The responses were favorable and addressed some of the issues that have come up.

D. Action Items

1. Election of Co-Chair
 - Postponed to the next scheduled meeting.

E. Adjournment

The meeting adjourned at 1:55.