



Imperial Valley College
Integrated Student Success Committee Meeting
Minutes
Monday, September 24, 2018
Room 413
2:40 p.m. – 4:00 p.m.

Purpose: The Integrated Student Success Committee will provide a platform for collaboration and communication across the college that will result in a shared vision for the college’s categorical funding sources. It will provide direction for student success, equity, and basic skills efforts.

Membership:

	Administrative Representatives:		Academic Senate Representative:
X	Dr. Lennor M. Johnson, Interim VP Student Services (Co-Chair)		Mary Lofgren, President
X	Dr. Christina Tafoya VP Academic Services (Co-Chair)		Classified Staff Representatives:
X	David Zielinski, Dean of Arts, Letters, and Learning Services	X	Alexis Ayala, Student Success Specialist
X	David Drury, Dean of Math and Sciences	X	Oliver Zambrano, Classified Staff
X	Sergio Pesqueira, Interim Dean of Student Services and Special Projects		Student Representative:
X	Betsy Lane, Associate Dean of Workforce Preparation and Community Special Projects		Matthew Limon
	Student Success & Support Program Rep:		Consultants:
X	Norma Nuñez, SSSP Director	X	Jill Nelipovich, Math Department Chair
	Student Equity Coordinator:	X	Bettsie Montero, Sr. Programmer/Systems Analyst
X	Bianca Bisi		Frank Hoppe, Reference Librarian
	Faculty Basic Skills Coordinator:	X	Jose Carrillo, Institutional Researcher
X	Dr. Cynthia Spence, Basic Skills Coordinator		Josue Verduzco, Learning Support Services Coord.
	Student Services Coordinators:		Lisa Seals, Director of Financial Aid
X	Dolores Diaz, Student Support Services Director	X	Michael Heumann, English Department Chair
	Vacant		Sydney Rice, ESL Department Chair
	Faculty Representatives:	X	Vikki Carr, Director of Admissions and Records
X	Alex Garza, Professor, ESL Department		Xochitl Tirado, Distance Education Coordinator
X	Christina Shaner, Professor, English Department		
X	Diana Barrios, Non-Credit Counselor		Visitors: Dr. J. Patterson, Dr. C. Carboni,
X	Rick Castrapel, Professor, Math Department		Ralph Marquez
	Faculty Non-Basic Skills Representatives:		
	Vacant		
ex	Zhong Hu, Math Lab Tutorial Services		Recorder: Mabel Vargas

A. Call to Order

Meeting was called to order at 2:41 p.m. Dr. Johnson welcomed everyone present.

B. Changes to the Agenda Announcement

M/S/C (Diaz/Nuñez) to make changes to the Agenda as proposed.

- Add Discussion Item and Agenda Item
 - Update on The Intersection of Equity Workshop (Alexis Ayala)
 - Basic Skills Funding Request – AB 705 Curriculum Development

C. Approval of Minutes

M/S/C (Castrapel/Spence) to approve the minutes of the August 27, 2018 Integrated Student Success Committee Meeting, as corrected.

D. Discussion Items

- Guided Pathway (GP) *Update* (Dr. Johnson)
 - *Four Pillars of Guided Pathways* – Dr. Johnson briefed the committee on GP structures being developed in other community colleges.
 - Dr. Carboni updated the committee on the conference provided by the Academic Senate for California Community Colleges in San Francisco; GP Liaisons attended.
- Introduce concept and proposal to change the SLO Committee to Outcomes and Assessment Committee; a campus-wide committee. (Dr. James Patterson)
 - Dr. Patterson presented the proposal and functions of the newly planned Outcomes and Assessment Committee. A discussion of the support and functions the committee will offer took place. If approved, the committee will provide support and trainings on effective assessment tools, data analysis, program review, accreditation reports, campus outcomes and ensure that outcomes are connected to the strategic educational plan among others. Clarified that Student Learning Outcomes will remain in place.
 - A recommendation made by the Integrated Student Success Committee included to clarify the position listed on the proposal as Student Services Support Specialist.
- AB 705 – Meeting update (Jill Nelipovich & Dr. Cynthia Spence)
 - Dr. Spence briefed the committee on changes that other colleges are implementing to comply with AB 705 such as hiring AB 705 Coordinators to guide faculty and staff through the transition and hiring outside curriculum writers. IVC Math Department met and recommended that the Math Department rewrites IVC curricula. The department has suggested to meet on 9/29/18-9/30/18 for approximately 10 hours. Ms. Nelipovich briefed the committee on current math levels and suggested placement guidelines in addition to the potential impact of upcoming changes.
 - Deadline to submit the Course Outlines of Records to the State has been extended to December 2018; Curriculum and Math Department must review and approve prior to submitting report to the State.
- Placement Data of Math Courses taken at the Prison Education Program (Dr. Johnson) (Exhibit A). Dr. Johnson presented the State Education Prison Program Placement Data for Summer 2018 to the committee. During Summer 2018, 51 students were placed in Math 091 at both Prisons. Out of the 51 students, 22 students did not take the placement exam and 28 placed below Math 091.

Outcome: 49 students passed Math 091 with a C or better during Summer 2018 with no additional support in the classes.
- 2018 CCSSE Survey Results (Jose Carrillo & Dr. Johnson)
 - CCSSE: Community College Survey of Student Engagement.
 - Jose presented on the CCSSE Survey which is available online (IVC Website) under Institutional Research Reports.
 - Survey focuses on ways to assess changes and information on how programs are making changes. This is the first time the college provides this survey at IVC. Forty classrooms were randomly selected during Spring 2018. Jose reviewed the survey's top five and the lowest five responses.
- Update on The Intersection of Equity Workshop (Alexis Ayala)
 - Alexis briefed the committee on The Intersection of Equity and Pedagogy: Changing the Narrative for Diverse College Students Training that she attended on September 21, 2018. The training provided information on equity related topics; how to better serve students and create positive engagement strategies.

E. Action Items

- Request to merge Guided Pathways and Integrated Student Success Committees (Exhibit B)

Whereas, to comply with AB 705 and Guided Pathways new requirements, the Integrated Student Success Committee Co-Chairs and the Guided Pathways Tri-Chairs would like to kindly request to integrate these committees; and

Whereas, the Guided Pathways and the Integrated Student Success Committees share common goals and objectives, and to prevent duplicated efforts; and

Whereas, integrating the committees will enable the creation of integrated work groups with a common and aligned vision to ensure compliance of the new requirements and deadlines; and

Whereas, the committees' members took a poll to merge these committees and surveyed members to determine a new name; the data collected from 8 members was to name the new committee: *Pathways to Student Success Committee*;

Therefore, be it Resolved, that the Integrated Student Success Committee with the recommendation of the Co-Chairs and Tri-Chairs of these committees approve the integration under the name ***Pathways to Student Success Committee***.

M/S/C (Ayala/Spence) to merge the Integrated Student Success Committee and Guided Pathways Committee under the name of Pathways to Student Success Committee. Motion passed with 10 votes in favor, 3 against and 1 abstained.

- Basic Skills Funding Request: The Math Department would like to request approval to meet Saturday, 9/29/18 and Sunday 9/30/18 to redesign curricula in accordance to AB 705 and new implementations required by the State. Expense will be paid with Basic Skills funding.
- Request is to allocate funds not to exceed \leq \$7,150 for 11 faculty members to meet \leq 10 hours (110 hours/\$65.00 an hour) on 9/29/18 and 9/30/18.

M/S/C (Nunez/Pesqueira) to fund Basic Skills request as presented.

F. Next Scheduled Meeting

Monday, October 22, 2018 at 2:40 p.m. in Room 413.

G. Adjournment

Meeting was adjourned at 3:49 p.m.