



Imperial Valley College
Integrated Student Success Committee Meeting
Minutes
Monday, August 27, 2018
Room 413
2:40 p.m. – 4:00 p.m.

Purpose: The Integrated Student Success Committee will provide a platform for collaboration and communication across the college that will result in a shared vision for the college’s categorical funding sources. It will provide direction for student success, equity, and basic skills efforts.

Membership:

	Administrative Representatives:		Academic Senate Representative:
X	Dr. Lennor M. Johnson, Interim VP Student Services (Co-Chair)	X	Mary Lofgren, President
X	Dr. Christina Tafoya VP Academic Services (Co-Chair)		Classified Staff Representatives:
X	David Zielinski, Dean of Arts, Letters, and Learning Services	X	Alexis Ayala, Student Success Specialist
X	David Drury, Dean of Math and Sciences	X	Oliver Zambrano, Classified Staff
X	Sergio Pesqueira, Interim Dean of Student Services and Special Projects		Student Representative:
X	Betsy Lane, Associate Dean of Workforce Preparation and Community Special Projects	X	Matthew Limon (Rep: Steven Rosas)
	Student Success & Support Program Rep:		Consultants:
X	Norma Nuñez, SSSP Director	X	Jill Nelipovich, Math Department Chair
	Student Equity Coordinator:	X	Bettsie Montero, Sr. Programmer/Systems Analyst
X	Bianca Bisi		Frank Hoppe, Reference Librarian
	Faculty Basic Skills Coordinator:	X	Jose Carrillo, Institutional Researcher
X	Dr. Cynthia Spence, Basic Skills Coordinator	X	Josue Verduzco, Learning Support Services Coord.
	Student Services Coordinators:	X	Lisa Seals, Director of Financial Aid
	Dolores Diaz, Student Support Services Director	X	Michael Heumann, English Department Chair
	Vacant	X	Sydney Rice, ESL Department Chair
	Faculty Representatives:	X	Vikki Carr, Director of Admissions and Records
X	Alex Garza, Professor, ESL Department	X	Xochitl Tirado, Distance Education Coordinator
ex	Christina Shaner, Professor, English Department		
X	Diana Barrios, Non-Credit Counselor		Guests: Ralph Marquez, Dr. Cuauhtemoc Carboni,
X	Rick Castrapel, Professor, Math Department		Dr. James Patterson, Mary Jo Wainwright,
	Faculty Non-Basic Skills Representatives:		Vanessa Muro
	Vacant		
X	Zhong Hu, Math Lab Tutorial Services		Recorder: Mabel Vargas

A. Call to Order

Meeting was called to order at 2:41 p.m. Dr. Johnson welcomed everyone present.

B. Approval of Minutes

M/S/C (Castrapel/Nuñez) to approve the minutes of the May 9, 2018 Integrated Student Success Committee Meeting, as presented.

C. Discussion Items

1. Guided Pathways

Dr. Tafoya presented the framework of Guided Pathways (GP) to the committee. She emphasized

that the State expects institutions to use GP as a frame to integrate academic and student services for student success. A discussion of whether or not the Integrated Student Success Committee (ISSC) should merge with GP took place. Some members of the ISSC were in favor, other against; some comments encompassed that:

- ISSC is currently a large committee; it houses three programs: Student Equity, Student Success and Support Program and Basic Skills. These programs report to the ISSC on current updates and funding requests.
- There is not enough time during a regular meeting to discuss and complete tasks.
- The committee is well represented by Academic and Student Services members and it could be beneficial to incorporate.
- ISSC is a great body for reporting and to coordinate future planning.
- It may be beneficial to incorporate for other programs to be informed of GP progress and other services.

Some members suggested to take in consideration the following:

- Was the ISSC working as created?
- GP team to focus reinitiating the effort of growing as a Committee.
- More information to be dispersed to the campus community on what is the purpose of the Committee and what does Integrated entails.
- Create task forces and work groups within the Integrated committee since the membership will increase if they are merged. Develop work groups to report back to the Committee.
- Possibly develop GP as a Sub-Committee to ISSC; which will fall under Academic Senate.

Ralph Marquez, GP Tri-Chair informed the Committee that other schools have integrated these committees and clarified that the work would be completed by GP members. The work will be presented to ISSC for validation since it represents all Academic and Student Services departments.

A poll took place to determine if the members were in favor or against the merge; results were 9/6 in favor to merge the committees:

- In favor: D. Zielinski, S. Pesqueira, B. Lane, C. Spence, A. Garza, M. Lofgren, A. Ayala, O. Zambrano, Student Representative (S. Rosas).
- Opposed: D. Drury, N. Nunez, B. Bisi, D. Barrios, R. Castrapel, Z. Hu.

An Action Item will be submitted during the next ISSC Meeting to merge these committees.

In addition, Dr. Tafoya made a request for members to provide updates to her or Dr. Johnson to determine where the college is in the GP framework; four pillars of Guided Pathways. The Committee will be informed during the next meeting.

2. AB 705 & AB 1805

Dr. Johnson presented on AB 705 and AB 1805 to the Committee. AB 705 prohibits institutions to place students below transfer level courses, unless one, it is demonstrated that the student is unlikely to success in the transfer level course and two, pre-transfer level courses will increase the student's likelihood of success. Students cannot be required to enroll in two or more semesters of pre-transfer level work. In addition, high school performance must be the primary tool for placement; standardized tests must be discontinued. Courses below transfer level courses may be offered however, all conditions previously mentioned must be met. Moreover, ESL students must be informed that they do not have to enroll in transfer level courses; ESL placement may be used. Ms. Rice informed the Committee that all ESL placements must be validated and provide proof to

the State that they have not be caused any disproportionately access. Dr. Johnson notified the members that pre-requisites will be avoided to comply with the law. AB 1805 compliments AB 705, which states that students must be informed that they are eligible to take transfer level courses. In addition, AB 1805 requires that the Institution includes this information in the catalog, orientation, etc. Moreover, the institution must report and provide explanation of any students who is placed in pre-transfer level courses.

The question of what will happen to students that have three fails in the course was brought up. It was discussed that intervention is available for those students that are not doing well in the courses and/or fail any of the courses. One-on-one meetings are scheduled with students, embedded tutors are available in courses, individual tutoring; supporting students is critical.

3. Student Equity Achievement Program (Norma Nuñez & Bianca Bisi)

Norma presented on the newly implemented program, Student Equity Achievement (SEA). Some changes include: discontinued placement test; a meeting will take place on September 6th to discuss the logistics of the SSSP's high school visits. Allocations will be disbursed in one lump sum to districts, there is no match requirement, professional development funding, etc. Board of Governors must approve placement tests. Currently students may submit multiple measures petitions; in turn, Department Chairs review applications and recommend new placement. With the new requirements, this process will not work for IVC since there will be over 2,000 students will be served at the local high schools. Norma is working with IT and the Researchers to create an automated program for use; i.e. Dashboards.

Bianca provided an update to the committee on the Student Equity of new requirements: reduce achievement gap and local equity gaps locally by 40% and 100% regionally. There is no expected increase or decrease in funding. The team will work towards working the achievement gaps. A new category was added to the equity gap: first generation students.

4. Student Success for Basic Skills Program (BSI)

Dr. Spence presented on Basic Skills updates. The program's name will be changed to Student Success for Basic Skills. Funding will change; it will depend on the following guidelines:

- Adopting placement tests or other student assessment indicators; i.e. Multiple Measures.
 - Recommend various placements depending on high school GPA.
- Increasing the placement of students directly in gateway transferable English and mathematics courses.
 - Recommend co-requisites in English and Math.
- Aligning content in remedial courses with students' programs of academic or vocational study.
- Contextualize remedial instruction in foundational skills for the industry cluster in which the student seeks to advance.
 - Recommend Guided Pathways – for Math STEM, Statistics, Elementary Math.
- Provide proactive student support services; i.e. Embedded Tutors.
- Develop two and three course sequences for completion of a college level English and/or Math course for underprepared students by utilizing technology or other effective basic skills course strategies.
 - Recommend Co-requisites, computer carts – software.

5. California Acceleration Project (CAP) (BSI)

CAP will hold AB 705 Implementation Workshops throughout the State in September. Dr. Spence informed members that a conference is scheduled from February 21-23, 2019 in Sacramento and encouraged members to attend.

6. Upcoming Conferences / Workshops (Dr. Lennor Johnson)

- California Acceleration Project: September 14, 2018 – September 15, 2018
- The Intersection of Equity and Pedagogy: September 21, 2018

D. Action Items

1. Basic Skills Request: Math Tutors for Fall 2018, Winter 2018, Spring 2019 and Summer 2019.

- Basic Skills requested funding for tutoring services (Tutors' salaries and benefits) in the amount of \$36,633 for Fall 2018, Winter 2019, Spring 2019 and Summer 2019.

M/S/C (Castrapel/Hu) to fund tutoring services (Tutors' salaries and benefits) for Fall 2018, Winter, 2018, Spring 2019 and Summer 2019 as presented.

2. Basic Skills Request: California Acceleration Project – AB 705 Implementation Workshop.

- Basic Skills requested funding to cover travel expenses for five attendees to the California Acceleration Project scheduled on September 14, 2018 – September 15, 2018 in Los Angeles, CA in the amount \$4,000; originally \$3,067.32 (meals and a second night will be added to the proposal).

M/S/C (Lofgren/Hu) to approve funding in the amount of \$4,000 to cover travel expenses for the California Acceleration Project Workshop; *with changes*.

3. Student Equity Request: The Intersection of Equity and Pedagogy: Changing the Narrative for Diverse College Students.

- Student Equity would like to request funding in the amount of \$853.59 to cover travel expenses for three attendees to The Intersection of Equity and Pedagogy Workshop scheduled on September 21, 2018 in San Diego, CA. Dr. Johnson made a request for three volunteers to attend this workshop.

M/S/C (Castrapel/Hu) to approve for Josue Verduzco, Alexis Ayala and Dr. Cuauhtemoc Carboni to attend The Intersection of Equity and Pedagogy: Changing the Narrative for Diverse College Students Workshop as presented.

E. Next Scheduled Meeting

Monday, September 24, 2018 at 2:40 p.m. in Room 413.

F. Adjournment