



**Imperial Valley College**  
**Integrated Student Success Committee Meeting**  
**Minutes**  
**Wednesday, May 9, 2018**  
**Room 208**  
**12:50 p.m. – 1:50 p.m.**

**Purpose:** The Integrated Student Success Committee will provide a platform for collaboration and communication across the college that will result in a shared vision for the college’s categorical funding sources. It will provide direction for student success, equity, and basic skills efforts.

**Membership:**

	<b>Administrative Representatives:</b>		<b>Academic Senate Representative:</b>
√	Dr. Martha Garcia, VP Student Services (Co-Chair)		Mary Lofgren, President
	Vacant, VP Academic Services (Co-Chair)		<b>Classified Staff Representatives:</b>
	David Zielinski, Dean of Arts, Letters, and Learning Services		Alexis Ayala, Student Success Specialist
√	David Drury, Dean of Math and Sciences	√	Mike Nicholas, Classified Staff
√	Dr. Lennor Johnson, Dean of Student Services and Special Projects		<b>Student Representative:</b>
√	Betsy Lane, Associate Dean of Workforce Preparation and Community Special Projects		Matthew Limon
	<b>Student Success &amp; Support Program Rep:</b>		<b>Consultants:</b>
√	Norma Nuñez, SSSP Director	√	Allyn Leon, Math Department Chair
	<b>Student Equity Coordinator:</b>		Bettsie Montero, Sr. Programmer/Systems Analyst
ex	Bianca Bisi		Frank Hoppe, Reference Librarian
	<b>Faculty Basic Skills Coordinator:</b>	√	Jose Carrillo, Institutional Researcher
√	Audrey Morris, Basic Skills Coordinator	√	Josue Verduzco, Learning Support Services Coord.
	<b>Student Services Coordinators:</b>	√	Lisa Seals, Director of Financial Aid
ex	Dolores Diaz, Student Support Services Director		Michael Heumann, English Department Chair
	Vacant		Sydney Rice, ESL Department Chair
	<b>Faculty Representatives:</b>	√	Vikki Carr, Director of Admissions and Records
√	Alex Garza, Professor, ESL Department	√	Xochitl Tirado, Distance Education Coordinator
√	Christina Shaner, Professor, English Department		
	Diana Barrios, Non-Credit Counselor		<b>Presenter:</b> Ralph Marquez
√	Rick Castrapel, Professor, Math Department		<b>Present:</b> Olivier Zambrano
	<b>Faculty Non-Basic Skills Representatives:</b>		
√	Dr. Cynthia Spence, Assistant Professor, English Department		
√	Zhong Hu, Math Lab Tutorial Services		<b>Recorder:</b> Mabel Vargas

**A. Call to Order**

Meeting was called to order at 12:55 p.m. Dr. Garcia welcomed everyone present and recognized all the faculty present, and congratulated them for National Teacher Appreciation week. Dr. Garcia shared with the committee that the Revised 2018-19 State Budget will be released this week. Discussions will be scheduled to communicate to the campus community upcoming changes.

**B. Approval of Minutes**

**M/S/C (Castrapel/Hu)** to approve the minutes of the April 11, 2018 Integrated Student Success Committee meeting, as presented.

## C. Discussion Items

### 1. Guided Pathways Update – Ralph Marquez

Mr. Marquez updated the committee on Guided Pathways' information:

- Chancellor's vision for success
  - 20% increase of students obtaining an associates, certificate or credential
  - 35% increase of students transferring
  - Decrease number of units required to graduate
  - Place students at college level courses
  - Increase post higher education employment
  - Decrease equity gaps
- Seven Core Commitments
- Self-Evaluation: Five years to implement Guided Pathways.
- K-12 Partnerships/Dual Enrollment: Current College and Career Access Pathways partnerships with local high schools.
- Four-year University Partnerships: Current partnerships with Columbia College, SDSU, NAU and U of A.
- Work together with Integrated Student Success Committee

A discussion took place on how Guided Pathways could merge with Integrated Student Success. A meeting between Chairs was recommended by Dr. Garcia. Moreover, the purpose of the Integrated Student Success Committee would have to be modified and submitted to Academic Senate for review/approval.

- Data: Currently finalizing an agreement with Civitas Learning to provide students with real time academic and career planning and other services such as:
  - Real time data
  - Makes predictions on student performance
  - Customized reports; filters
  - Identify students with barriers
  - Compare more than two majors at the same time

Dr. Garcia emphasized to the committee that the campus community needs to be informed of the events happening on campus to ensure services are not duplicated, and recommended that each department's faculty and staff work together for student success. In addition, Dr. Garcia reiterated that leadership is open to ideas and change to be successful during the transition.

- Ideas and thoughts on how to help students succeed:
  - Create smaller groups to work together.
  - Give students the opportunity to make a decision and to be aware of what is available for them.
  - Update Program Pathways; suggested to include in program reviews.
  - Create clusters on Admission's Application; group majors per subject (Meta Majors)
  - Have advisors available for each pathway (major).
  - Course sequence; offer courses that are only offered certain semesters more often.
  - Focus on student learning; assist students on learning styles.
  - Tag courses that have embedded tutors; encourage students to enroll in these courses.
    - IVC was awarded an Innovation Grant of \$2.5 million and will be able to hire tutors and provide more services to students.
  - Assist students by eliminating barriers.
  - Focus on how do we envision IVC next year; set milestones and measure progress.
  - Professional development opportunities.

**D. Action Items**

1. Math Lab Tutors for Summer 2018 Session

***M/S (Castrapel/Nuñez)*** to fund four math lab tutors for Summer 2018 session.

Basic Skills Request: Hire four math lab tutors to work 15-20 hours per week for the 6-week duration of the summer 2018 session. Funding Request: \$6,332.00: will be paid with Basic Skills funding.

**E. Next Scheduled Meeting**

TBD

**F. Adjournment**

Meeting was adjourned at 1:52 p.m.