



**Imperial Valley College
Integrated Student Success Committee Meeting
Adopted Minutes
Wednesday, April 11, 2018
Board Room
12:50 p.m. – 1:50 p.m.**

Purpose: The Integrated Student Success Committee will provide a platform for collaboration and communication across the college that will result in a shared vision for the college’s categorical funding sources. It will provide direction for student success, equity, and basic skills efforts.

Membership:

	Administrative Representatives:		Academic Senate Representative:
	Dr. Martha Garcia, VP Student Services (Co-Chair)		Mary Lofgren, President
	Vacant, VP Academic Services (Co-Chair)		Classified Staff Representatives:
√	David Zielinski, Dean of Arts, Letters, and Learning Services	√	Alexis Ayala, Student Success Specialist
√	David Drury, Dean of Math and Sciences	√	Mike Nicholas, Classified Staff
√	Dr. Lennor Johnson, Dean of Student Services and Special Projects		Student Representative:
	Betsy Lane, Associate Dean of Workforce Preparation and Community Special Projects		Matthew Limon
	Student Success & Support Program Rep:		Consultants:
√	Norma Nuñez, SSSP Director	√	Allyn Leon, Math Department Chair
	Student Equity Coordinator:		Bettsie Montero, Sr. Programmer/Systems Analyst
√	Bianca Bisi	√	Frank Hoppe, Reference Librarian
	Faculty Basic Skills Coordinator:		Jose Carrillo, Institutional Researcher
√	Audrey Morris, Basic Skills Coordinator	√	Josue Verduzco, Learning Support Services Coord.
	Student Services Coordinators:		Lisa Seals, Director of Financial Aid
ex	Dolores Diaz, Student Support Services Director	√	Michael Heumann, English Department Chair
	Vacant	√	Sydney Rice, ESL Department Chair
	Faculty Representatives:		Vikki Carr, Director of Admissions and Records
	Alex Garza, Professor, ESL Department		Xochitl Tirado, Distance Education Coordinator
√	Christina Shaner, Professor, English Department		
√	Diana Barrios, Non-Credit Counselor		Guest: David Poor
√	Rick Castrapel, Professor, Math Department		
	Faculty Non-Basic Skills Representatives:		• Sydney Rice attended on behalf of Alex Garza
√	Dr. Cynthia Spence, Assistant Professor, English Department		
√	Zhong Hu, Math Lab Tutorial Services		Recorder: Mabel Vargas

A. Call to Order

Dean Johnson called the regular meeting of the Integrated Student Success Committee to order at 12:53 pm.

B. Approval of Minutes

M/S/C (Nuñez /Castrapel) to approve the minutes of the March 14, 2018, regular meeting of the Integrated Student Success Committee, as presented.

C. Discussion Items

1. AB 1805 – Student Success Act of 2012: matriculation: assessment and placement.
Dean Johnson presented proposed AB 1805 to the committee; legislation is correlated to AB 705. Norma Nuñez recommended meeting with the Math and English department chairs to discuss how they would like to proceed with Multiple Measures’ requests from students. Allyn Leon and Michael Heumann discussed that a process is in place, Multiple Measures are determined on a case by case basis. Mike Nicholas inquired about practices in other colleges; per Sydney Rice, other colleges use self-placement; however, it is recommended that students go through at least one Multiple Measure or placement. Dean Johnson inquired what are IVC’s current baseline requirements. It was discussed that there are written agreements with some local high schools where students may complete courses with a C or better and may place in a transfer level course at IVC. It was further discussed that the goal is that by 2019, 90 % of incoming students will be placed at transfer level courses.
 - o Dr. Johnson requested placement scores for English and Math for high school students under Multiple Measures. Per Norma Nuñez, IT is assisting with a report that will be available for review, per high school.

D. Action Items

M/S (Nuñez/Morris) to present each action item separately by the division chairs. The motion carried.

1. Basic Skills Request: Stipends to Compensate Part-Time English Faculty to Grade English 008 and 009 Common Finals during Spring 2018.

M/S (Castrapel/Hu) to fund Stipends to Compensate Part-Time English Faculty to Grade English 008 and 009 Common Finals during Spring 2018. The motion carried. (Opposed – Shaner; Abstained - Nuñez)

- The goal is to have Part-Time Faculty involved and to assist with Common Final grading.
- Common Final is considered a final essay paper and assists with SLOs for English courses.

2. Basic Skills Request: Professional Development; Affective Domain and Student Learning: “Showcase of Growth Mindset and Habits of Mind Practices and Programs” – Travel Request: Mira Costa College; April 27, 2018.

M/S (Ayala/Rice- for Garza) to fund Affective Domain and Student Learning: “Showcase of Growth Mindset and Habits of Mind Practices and Programs” – Travel Request. The motion carried.

- Workshop will be available upon return and implementation; recommended to report information to departments and committee. Teaching / Learning Center may be available for presentations or workshop.
- This is an opportunity to learn from research available to assist students who do not have the support to succeed.

3. Basic Skills Request: TESOL Advocacy and Policy Summit – Travel Request: Washington, D.C. – June 2018.

M/S (Ayala/Morris) to fund TESOL Advocacy and Policy Summit – Travel Request. The motion carried.

- Training on advocacy for, immigration law, Adult Education among other information.

4. Basic Skills Request: Online Teaching Conference – Travel Request: Anaheim, CA – June 18 – 20, 2018.

M/S (Nuñez/Hu) to fund Online Teaching Conference – Travel Request. The motion carried.

- E. Norma Nuñez informed the committee that First Step will take place Saturday, May 19, 2018 in Building 2700. Over 400 students have confirmed attendance. If any department is interested in representing their division/department, notify Norma Nuñez to reserve a table.

F. Next Scheduled Meeting

Wednesday, May 9, 2018 at 12:50 p.m. in Room 208.

G. Adjournment

The meeting adjourned at 1:37 p.m.