



Imperial Valley College
Integrated Student Success Committee Meeting
Unadopted Minutes
Wednesday, March 14, 2018
Board Room
12:50 p.m. – 1:50 p.m.

Purpose: The Integrated Student Success Committee will provide a platform for collaboration and communication across the college that will result in a shared vision for the college’s categorical funding sources. It will provide direction for student success, equity, and basic skills efforts.

Membership:

	Administrative Representatives:		Academic Senate Representative:
√	Dr. Martha Garcia, VP Student Services (Co-Chair)	√	Mary Lofgren, President
	Vacant, VP Academic Services (Co-Chair)		Classified Staff Representatives:
√	David Zielinski, Dean of Arts, Letters, and Learning Services		Alexis Ayala, Student Success Specialist
√	David Drury, Dean of Math and Sciences		Mike Nicholas, Classified Staff
√	Dr. Lennor Johnson, Dean of Student Services and Special Projects		Student Representative:
√	Betsy Lane, Associate Dean of Workforce Preparation and Community Special Projects	√	Aaron Equihua
	Student Success & Support Program Rep:		Consultants:
√	Norma Nuñez, SSSP Director		Allyn Leon, Math Department Chair
	Student Equity Coordinator:	√	Bettsie Montero, Sr. Programmer/Systems Analyst
√	Bianca Bisi	√	Frank Hoppe, Reference Librarian
	Faculty Basic Skills Coordinator:		Jose Carrillo, Institutional Researcher
√	Audrey Morris, Basic Skills Coordinator		Josue Verduzco, Learning Support Services Coord.
	Student Services Coordinators:		Lisa Seals, Director of Financial Aid
	Dolores Diaz, Student Support Services Director	√	Michael Heumann, English Department Chair
	Vacant		Sydney Rice, ESL Department Chair
	Faculty Representatives:	√	Vikki Carr, Director of Admissions and Records
√	Alex Garza, Professor, ESL Department	√	Xochitl Tirado, Distance Education Coordinator
√	Christina Shaner, Professor, English Department		
√	Diana Barrios, Non-Credit Counselor		Guest: Oliver Zambrano
√	Rick Castrapel, Professor, Math Department		
	Faculty Non-Basic Skills Representatives:		
√	Dr. Cynthia Spence, Assistant Professor, English Department		
√	Zhong Hu, Math Lab Tutorial Services		Recorder: Mabel Vargas

A. Call to Order

Meeting was called to order at 12:52 p.m.

B. Approval of Minutes: moved for approval by Rick Castrapel / Norma Nuñez

C. Discussion Items

1. Categorical Program Budget Update

A presentation of current budget for each program was delivered by Dr. Garcia. Coordinators reviewed the budget for each program, it was informed to the committee that there is funding available for next academic year (FY 18-19).

- Student Success and Support Program for professional development proposals such as travel and training.
- Student Equity has funding available for professional development and embedded tutors.
- Basic Skills reported that funding is available to provide tutoring services and possibly professional development.

Dr. Garcia emphasized that the campus community must be informed and aware that the purpose and priority of the committee is to assist students to succeed.

In addition, inquire as what kind of data is being collected and available to prove that these programs are providing services and impacting student success. The committee was informed that MIS information is available to demonstrate that services are being provided to students. Norma Nuñez reiterated that reports are available to validate that Student Success and Support Program provides core services to students; such as, Assessment testing, Orientation, and Abbreviated Plans completed at the high schools and by counselors at IVC. Furthermore, students' retention and success is being tracked and reports are available according to the information needed. Dr. Garcia informed the committee that the form requested by the committee for funding requests is being drafted and will be available to the committee in the near future. However, it was clarified by Dr. Garcia that coordinators need to ensure there is funding available to cover requests prior to bringing it to the committee for approval.

2. AB 705 Update

Legislation is being written, the institution will receive detailed guidelines on how to implement AB 705 beginning with English. The legislation mandates that students complete, if needed, remedial courses within their first year enrolled at a community college and that at the end of the year, students be enrolled in transfer English and Math courses; summer and winter courses do not count. Multiple measures will still be instrumental to identify students' placement; however, high school transcript data will also be a primary component for placement. Legislation will wait for one year and determine the progress made by the institution. Dr. Garcia recommended for departments to discuss the bill and get familiar with the upcoming requirements. Dr. Garcia reported that she attended a conference and was made aware that legislators are following Cuyamaca Community College progress closely. Dr. Garcia made a suggestion to the committee to visit Cuyamaca Community College to learn and see what is being done differently.

Dean Drury informed the committee that his department has held discussion regarding AB 705 and are aware of the upcoming requirements. A discussion of possible changes and requirements took place. It is not clear what the final outcome will be but it was recommended to read the bill and become familiar with the requirements.

AB 705 schedule is to be completely implemented by Fall 2019. A timeline of implementation was presented to the committee:

- Fall 2017: Engage stakeholders regarding current assessment practices including discipline faculty, counselors, institutional research, and assessment staff; and review legal requirements of AB 705.
- Spring 2018: Strategize ways to make high school data primary in the assessment and placement process; begin curricular exploration and development consistent with the law; and engage professional learning to support curricular shifts in math, English, or ESL.
- Fall 2018: Shift local assessment placement practices to include high school data as a primary predictor for all students for spring 2019 placement; prepare to shift local

assessment/placement rules to new curriculum in spring 2019 and submit locally developed curriculum changes for approval.

- Spring 2019: Approve locally developed curriculum in Math and English; connect new assessment/placement rules with curriculum; and publish new structures in college materials.
- Fall 2019: Full compliance with AB 705.

3. Proposed New Funding Formula

Dr. Garcia introduced the Governor's Proposed New Funding Formula. This will formula will take effect July 1, 2018. There will be a seven-year implementation plan; during the first two years, the institution will be on a 'hold harmless' state, meaning funding for 2019-2020 will be consistent with 2018-2019 funding. As an institution and advocates for students; we need to plan and ensure that our students' success is our priority. Dr. Garcia recommended for the committee to review the new formula and to bring discussion questions for the next meeting.

D. Action Items

None

E. Next Scheduled Meeting

Wednesday, April 11, 2018 at 12:50 p.m. in the Board Room.

F. Adjournment