

**BASIC SKILLS INITIATIVE COMMITTEE  
MINUTES  
Thursday, April 10, 2008  
2:00 p.m.**

**PRESENT**

Kathleen Dorantes	Norma Nunez	Jose Velasquez
Frank Rapp	Bruce Seivertson	Mardjan Shokoufi
Edward Scheuerell	Patti Biley	John

**ABSENT**

**VISITORS**

**RECORDER**

Linda Amidon

**1. Budget**

Mardjan reviewed the budget and stated that the higher numbered priorities match. Kathy will revise the budget and will send out the information. She will show the plan to the Board in discussion along with the budget. The plan was handed out to the BS committee members. Kathleen also forwarded a copy of the plan to Vicki Carr so she could email it to the Board.

**2. Learning Communities/Linked Classes/Matthew**

**3. The Assessment Tool**

There were some corrections. June 2009 is the target date for completion. Between now and Tuesday, Kathleen only could make changes. Kathleen stated that she is concerned about the data provided by Dawn Chun. She will email Dawn.

- a. The BS Event
- b. Long Term Goals/Frank Rapp
- c. Other

4. **Who Teaches BS Courses: Statewide**

Mardjan stated that she is correcting the codes, therefore, the numbers should increase. Bruce just wanted to share information.

5. **The BSI Newsletter**

Bruce reviewed the BSI newsletter. David and a High School group had a discussion on some of the goals listed.

Bruce will be attending the June 3<sup>rd</sup>-4<sup>th</sup> Regional meeting at Chaffey College. Mardjan stated that she is concerned about sending an adjunct instructor.

6. **Future Meetings**

It was discussed that Kathy prefers a different time for the BSI meetings but needs to be sure Frank will be fine with the new time. The committee decided that there will not be a Basic Skills meeting until April 24<sup>th</sup>.

Mardjan suggested the new Math Coordinator to be added to the teaching schedule. The committee discussed the April 15<sup>th</sup> conference call. Bruce stated he was not able to attend but Kathleen is available and Frank, Mardjan, Linda and Kathy might be.

7. **The BSI Committee**

8. **Other**

The meeting was adjourned at 2:45 p.m.