

Imperial Valley College Academic Senate  
Minutes  
Wednesday, 2 October 2019  
2:40 PM Board Room

**A. Call to Order by the President:** at 2:40 p.m.

Roll call by Secretary

Present: Mary Lofgren (President), Ric Epps (President-Elect), Craig Blek, Gilbert Campos, Temo Carboni, Jesus Esqueda, Melani Guinn, Diane Harris, Joe Henderson, Eric Lehtonen, James Patterson, Jose Plascencia, Helena Quintana, Jose Roman, Ed Scheuerell, Jia Sun, Austen Thelen, Elizabeth Trevino, Christina Tafoya (VP Academic Services), Moises Hernandez (ASG President)

Excused: Steven Cauchon, Veronica Soto, Cathy Zazueta

Absent: Jeff Burt, Daniel Ortiz, Jesus Serrano, Margarita Vizcarra, Michael Heumann

Visitors: Bianca Bisi, Melody Chronister, Henry Covarrubias, Martha Garcia, Kevin Howell, Lennor Johnson, Elizabeth Kemp, Betsy Lane, Robert Price, Mary Jo Wainwright

**B. Visitor's Comments**

Dr. Martha Garcia announced that tickets were available for the "The President's Own" United States Marine Band concert on October 27.

**C. President's Report**

President Lofgren announced that registration was now open for the ASCCC Fall Plenary session on November 7-9 in Newport Beach. The President also informed the senators that the Senate would take up the Prerequisite Challenge issue raised in a recent meeting of the Academic Senate. The Academic Officers have received copies of BP/AP 4260 along with copies of the Challenge Process described in the college catalog.

**D. Treasurer's Report**

Treasurer Trevino reported a balance of \$5,101.36 but questioned a recent expenditure. President Lofgren reported that \$200 from Hospitality had been moved to cover the ASCCC dues for this academic year.

**E. Presentation(s)**

1. Starfish Progress Survey – Melody Chronister reported on the Early Alert system in Starfish which is utilized by instructors, counselors, students, student support staff, and academic support staff. She walked the senators through the process of raising a flag or kudo in Starfish, including the tracking items which may or may go be seen by the individual students. These include Attendance Concern, Academic Performance Alert, Missing/Late Assignment, General Concern, and Behavior Concern. Starfish also can be used to make referrals to tutoring, financial aid, admissions & records, among others. Melody Chronister informed the Senate that the "Progress Survey Report" would be going out to all faculty during Week 8-9. Chronister encouraged faculty to use the Starfish system to raise concerns relating to student success and achievement, but she also wished to encourage faculty to use the 'kudos' tool as well to provide positive feedback to students doing well in a given class.

2. Outcomes & Assessment Committee – Kevin Howell informed the senators of the required IVC Follow-up Report due to the ACCJC next October and the November 15 deadline for program reviews this fall. He reviewed the two recommendations for compliance issued by the Commission. He reported on progress being made to align SLOs and PLOs under a three-year cycle. He noted that a new item has been added to the Comprehensive Program Review template requiring a department or program to discuss SLO/PLO assessment and improvement plans. The key to successful Student Learning Outcomes assessment is faculty talking to faculty about improving student learning.

#### **F. Consent Agenda**

1. Approval of Academic Senate minutes for 18 September 2019  
[Blek/Lehtonen/approved]

#### **G. Action Items**

None

#### **H. Discussion**

None

#### **I. Reports**

1. Curriculum – none
2. Pathways to Student Success – Temo Carboni reported on the November 22 Guided Pathways regional meeting to be held on IVC campus. He reported on the September retreat.
3. Budget & Fiscal Planning – President Lofgren noted that the Board Retreat to review this year’s budget will be on the evening of November 6.
4. Equivalency – One equivalency packet has been received and reviewed.
5. Outcomes & Assessment – see Kevin Howell’s presentation above.
6. Distance Education – Austen Thelen reported that the DE Committee is looking at DE approval for instructors who have taught online elsewhere before teaching at IVC.
7. Faculty Teaching & Learning – Elizabeth Kemp followed-up on her earlier email to faculty.
8. Open Educational Resources – This committee is on hold.

#### **J. Information Item(s)**

None

#### **K. For the Good of the Order**

- Ric Epps encouraged all senators to attend the ASCCC Fall Plenary in November.
- Dr. Garcia will be presenting at the ASCCC Fall Plenary in November.
- Dr. Johnson congratulated Melody Chronister for her work with Starfish.
- Mary Lofgren announced the “Body Glorious” art exhibit in the Art Gallery.

**K. For the Good of the Order** (continued)

- Moises Hernandez reminded everyone of Breast Cancer Awareness. All are encouraged to wear blue on Mondays and pink on Wednesdays.
- Moises Hernandez and Mary Lofgren encouraged senators to attend the Parliamentary Procedures training on Friday, 11 October.

**F. Adjournment** at 3:41 p.m.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Academic Senate record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.