

Imperial Valley College Academic Senate
Minutes
Wednesday, 18 September 2019
2:40 PM Board Room

A. Call to Order by the President: at 2:42 p.m.

Roll call by Secretary

Present: Mary Lofgren (President), Ric Epps (President-Elect), Craig Blek, Jeff Burt, Gilbert Campos, Temo Carboni, Steven Cauchon, Jesus Esqueda, Kristen Gomez, Joe Henderson, Daniel Ortiz, James Patterson, Jose Plascencia, Helena Quintana, Jose Roman, Jesus Serrano, Veronica Soto, Jia Sun, Austen Thelen, Xochitl Tirado, Elizabeth Trevino, Margarita Vizcarra, Cathy Zazueta, Moises Hernandez (ASG President)

Excused: Melani Guinn, Michael Heumann (past president), Christina Tafoya (VP Acad. Svcs.)

Absent: Diane Harris, Eric Lehtonen, Sydney Rice

Visitors: Bianca Bisi, Henry Covarrubias, Sheila Dorsey-Freeman, Clint Dougherty, Dave Drury, Lennor Johnson, Elizabeth Kemp, Crystal Mora, Robert Price, Angel Sandoval, Mary Jo Wainwright, Roberta Webster

B. Visitor's Comments

none

C. President's Report

President Lofgren shared her thoughts on the previous meeting of the Academic Senate when a presentation became a discussion. She urged senators and guests to be more specific when requesting items be placed on the agenda. She indicated that she and the Senate Secretary could ask for additional information when appropriate to place an item in the correct place on the agenda.

D. Treasurer's Report

The current balance is \$3,657.82.

E. Presentation(s)

1. Report on re-organization plans for Campus Safety office, Student Affairs, and Human Resources – Clint Dougherty CHRO wanted to inform the Senators of pending changes in the mentioned departments. The Human Resources Office, through program review, had been approved to hire an additional classified generalist in HR. Meanwhile, the retirement of Carlos Fletes provided an opportunity for administrative evaluation of the duties and responsibilities of Campus Safety and Student Affairs (of which Campus Safety had been a part in the past). Under Mr. Fletes, the institution had begun several important initiatives such as the Active Assailant Drill last spring. Dr. Garcia was open to some re-organization so long as the initiatives would not lose momentum, and she reassures all employees that safety is a District priority. The plan is to shift the duties of the Safety Manager to the Dean of Student Affairs and Enrollment Services, to shift other lower level duties to the Parking Control Officer (and to re-classify that position), and use monies allotted to HR to hire a part-time classified position for additional support. Although not part of the reorganization, Mr. Dougherty also mentioned several Safety initiatives that include the installation of additional cameras around campus, the procurement of a gunshot detection system, an enhanced campus alert system, and loud speakers around the campus, just to name

a few. The proposal does not fall under Academic Senate 10+1; however, Mr. Dougherty hoped the senators and visitors would help disseminate the information around campus before the re-organization appears on the October Board agenda as an effort to improve campus communication and maintain transparency.

F. Consent Agenda (Gomez/Tirado/approved)

1. Approval of Academic Senate minutes for 5 June 2019
2. Approval of Academic Senate minutes for 4 Sept 2019 (as corrected)
3. Approval of Curriculum rec. to President 28 Aug 2019
4. Approval of Curriculum rec. to Board 28 Aug 2019

G. Action Items

1. Election of Senate Officers for AY 2019-2020
 - Vice President – nomination of Austen Thelen. Approved.
 - Treasurer – nomination of Elizabeth Trevino. Approved.
 - Secretary – nomination of James Patterson. Approved.

H. Discussion

1. District funds to Academic Senate for faculty professional development – Elizabeth Kemp
 - Monies have been provided to the Academic Senate to fund faculty professional development this year. The Senate needs to establish procedures by which individual faculty members can request funding for professional development activities. The Faculty Teaching & Learning Committee has begun working on a request form which would need Senate approval. Issues of accountability were discussed. Scope/limitations of funding were also discussed. It was noted that the TALCAS grant ends this year.
2. Open Educational Resources (OER) – Moises Hernandez
 - Moises Hernandez (ASG President) reported that one of the ASG goals for this year will focus on providing additional Open Educational Resources (OER) to students. ASG will work with the Institutional Research Office to survey students, and the discussion will continue. It was noted that the Academic Senate has an Open Educational Resources subcommittee. An open call will be forthcoming to appoint an OER Coordinator to chair the subcommittee.

I. Reports

1. Curriculum – none
2. Pathways to Student Success – meeting next week
3. Budget & Fiscal Planning – President Lofgren urged senators and visitors to check out the final Budget prior to the October meeting of the governing board.
4. Equivalency – President Lofgren noted there are opportunities for faculty to serve on the Equivalency committee

5. Outcomes & Assessment – The next meeting will be on October 14. Accreditation Coordinator James Patterson will present information to the Outcomes Committee regarding the ACCJC recommendation 1 relating to SLOAC (Student Learning Outcomes Assessment Cycle) and SAOAC. The institution is required to bring the campus into compliance with three standards relating to assessment and planning.
6. Distance Education – committee will meet next week.
7. Faculty Teaching & Learning – see earlier comments under Discussion
8. Senate Elections – The Academic Senate Secretary reported on the final outcome of the spring election for two part-time faculty representatives to the Senate: Joe Henderson and Helena Quintana.

J. Information Item(s)

1. Curriculum Committee minutes for 28 August 2019 were provided in the agenda packet.

K. For the Good of the Order

1. Mary Jo Wainwright announced that CTA will conduct an election in the spring to elect new officers; all positions are open. Interested faculty can see Mary Jo or any other officer for information.
2. Moises Hernandez reported that ASG will be sponsoring Hispanic Heritage next week.
3. College and University Day will be held on Thursday, September 26, in the gym.
4. Helena Quintana announced that the Library provides Information Literacy workshops for classes. Faculty can find additional information and request a workshop through the Library webpage.
5. The first guest speaker of the year for the Nursing Club will be Wednesday, September 25, at 2:40 p.m.
6. President Lofgren announced that she has submitted her letter of retirement to Human Resources effective June 2020.

F. Adjournment at 3:38 p.m.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Academic Senate record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.