# **IVC Academic Senate**

Approved Minutes November 4, 2009

**I.** The meeting was called to order at 1:31 pm by President White.

### II. Roll Call

Present: Krista Byrd, Suzanne Gretz, Daniel Gilison, Cesar Guzman, Michael Heumann, Rosalba Jepson, Russell Lavery, Eric Lehtonen, Mary Lofgren, Jean Montenegro, Barbara Nilson, Norma Nunez, Thomas Paine, James Patterson, Toni Pfister, Jose Ruiz, Norma Scott, Kevin White, Cathy Zazueta, David Zielinski, Lianna Zhao, Kathy Berry, Bruce Seivertson,

Excused: Tom Paine Absent: Steven Sciaky

Visitors: Brian Ha, Tina Aguirre, Carol Lee, Taylor Ruhl, Val Rodgers, Sheila Dorsey-Freeman, Efrain Silva, Frank Rapp, Marilyn Boyle, Eric Jacobson, David Williams, John McClain, Frances Beope

#### III. Visitor Comments

Eric Jacobson suggested that the college adopt a more systematic
approach to reorganization. He suggested that divisions initiate
reorganization at other colleges. He asked about a cost-benefit
analysis, the potential impact on the quality of instruction, clerical
support, hiring committees, and many other items that are not clearly
spelled out in the current proposal for reorganization. Overall, he
asked what the effect on students would be with this plan.

# IV. Consent Agenda

- 1. M/S/C (Patterson/Nilson) to approve the Academic Senate minutes for 10/7 and 10/21 as a single action
- 2. Senate President White pulled C&I minutes for 10/15 and 10/29 because they are not included in the agenda packet.
- 3. Senate President White pulled Basic Skills minutes from 10/7 because they are not included in the agenda packet.
- 4. Senate President White pulled item 4, Board Resolution 145000 because it is subsumed in the C&I minutes of 6/4.
- 5. M/S/C (Patterson/Nilson) to approve C&I recommendations listed as Action Items A.1. through D.5. in the minutes of the 6/4 meeting (this

action will include the recommendations to the Superintendent/President as well as to the governing board).

# V. Reports

- 1. President
  - Senate President White welcomed Vice President Berry back from medical leave.
  - He announced that he would postpone several action items from the agenda—the items on reappointment and appointment to committees and the ex-officio participation.
  - He is drafting a response to SDSU's decision not to honor local transfers. He will present it at the next Senate meeting.

### 2. Past President

- Past President Seivertson expressed his concern over the process of appointment and reappointment to committees. There needs to be consistency for all appointments. Additionally, there is an inconsistency in how appointments are made.
- 3. Treasurer
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- 4. VP of Instruction
  - Vice President Berry announced that she was back and was happy to be back.
  - She thanked Tina Aguirre for substituting for her, and to the administration, division chairs, and faculty for serving our students and our college so well.
  - The accreditation team received IVC's progress report, but no date has been set for their visit. She thanked Taylor Ruhl for leading the progress report team.
- 5. Chief Financial Officer (CFO)
  - Vice President Lau was not in attendance.
- 6. Basic Skills Institute (BSI) Coordinator
  - Frank Rapp reported that the 2009-10 action plan for BSI has been submitted. The BSI committee is now looking over the action plan to see exactly how to implement this plan.
  - Senator Patterson asked where the action plan was submitted. Rapp said that it was submitted to the Chancellor's office.
  - Berry announced that the mission for the community colleges has shrunk, and Basic Skills is one of the three missions (along with transfer preparation and industrial technology).
- 7. Student Learning Outcomes (SLO) Coordinator

- The next meeting is on November 11. She will provide workshops on SLOs in November, as well.
- 85% of class SLO ID forms have been submitted; 33% of SLO cycle-assessment forms have been submitted. Next Spring, the SLO Committee will be doing a survey on the discrepancy between these numbers. She asked what the SLO committee could do to ensure more people completed the cycle-assessment.
- 8. Associate Student Government (ASG) President
  - ASG President Sciaky was not in attendance.
- 9. Academic Senate Vice President Zazueta: Senate Survey
  - 51 surveys have been completed. More are coming; the deadline is Friday, November 6.

### VI. Academic and Professional Matters

- 1. Reappointment and appointment of committee assignments
- 2. Include CSEA, CTA, and CMCA as ex-officio participants (non-voting members)
  - M/S/C (Patterson/Nilson) to postpone these items to the next meeting
- 3. 2010-11 Academic calendar & flex program reinstatement—vote to explore
  - Formal negotiations between the district and the union have not begun and probably won't begin until next semester. The calendar needs to be set by that point, so Senator Gretz brought the calendar options to the Senate for consideration.
  - She presented several different calendar options. One of the key changes is the inclusion of several flex days into the calendar: either six or twelve hours (1 or 2 days) of flex/staff development. One of the flex days would be in January, and this would mean that faculty would be paid over 11-months (rather than the current 10-months).
  - M/S (Nilson/Montenegro) to authorize the moving forward of the 2010-11 Academic calendar and flex schedule.
  - Seivertson asked why the spring break week was tied (in both plans) to Easter. Senator Nilson noted that our students have children and the link to the Easter break was tied to the local school system's spring break schedule. Many other Senators offered their opinions on this subject.
  - The motion carried.

#### VII. Committees

- 1. Curriculum and Instruction
  - The C&I Committee met on October 15, 2009. Action and discussion took place on the following items: SLO's for general education; distance education definitions; admission standards for minors into community services courses; revisions to and new courses, certificates and majors for apprenticeship programs requested by IID; and, textual changes for catalog copy. Kathy Berry called a special C&I Committee meeting on October 29, 2009, to discuss the chart reflecting the proposed reorganization of the instructional areas. Next meeting for the C&I Committee is scheduled for November 5, 2009. Last meeting for the term will be November 19

# 2. College Council

• At the October 26<sup>th</sup> meeting of College Council, Dr. Ying reported on the Technology Planning Committee's recommendations regarding changes to the Allusers email address. Their proposal is to get rid of Allusers and replace it with an emergency notice mailing group with a limited list of people who will be authorized to use it. Discussions that currently take place on Allusers would be moved to a more appropriate forum, such as Opencomm. The details for these changes are being developed, and they will be voted on in College Council once they are completed. There was also a discussion about the proposed reorganization of the college, and the Technology and SLO Plans were approved.

# 3. Distance Education

• The DE Committee will next meet on Thursday, November 5, from 8-9 AM in the Board Room.

#### VIII. Discussion

- 1. FACCC Presentation—Brian Ha, membership director (informational)
  - Brian Ha introduced himself and his organization, the Faculty Association of the California Community Colleges.
  - He presented information on the current budget crisis in California and the many ways that it impacts the Community College system.
- 2. Academic Reorganization proposal—review status: VP for Academic Services, Kathy Berry

- Berry introduced the proposals for the reorganization to the Instruction area. The key reason for reorganization is to ensure efficiency. Tenured faculty members are not currently evaluated because the Vice President must do all of those evaluations under the current system, and she does not have time to do it.
- There are also lots of other efficiency problems with our current system. Some faculty came up with a solution and Berry showed it to the division chairs and to the C&I committee.
- There are now many versions of this reorganization, and there will be many more before the final version is in place.
- All of the plans in place right now envision five different divisions with five deans over these divisions. Current divisions would be turned into a variety of departments (some divisions are split into multiple departments). The plans will be sent out to faculty after the Senate meeting.
- IX. M/S/C (Gretz/Scott) to adjourn the meeting at 3:02 pm.