Welcome to Imperial Valley College.

President’s Message

This Class Schedule is your map to success at Imperial Valley College. Beginning with this Summer Class Schedule, we have added a new tool for you: an enhanced online course schedule that takes material in this publication and elaborates upon and updates the information provided here.

IVC is a very exciting and rapidly growing institution. This year we opened our new science building and our Transportation Center. Soon we will be breaking ground on a new art gallery and later will be starting modernization work in other buildings on our campus. All of these buildings house outstanding state-of-the-art academic programs and we are very happy you have chosen us for your summer program.

IVC’s academic programs are the reason students attend IVC. We are proud of our record of transferring students to universities, impressed by the success of our English as a Second Language and Basic Skills students, and thrilled with our ability to offer more than 50 degrees and certificates focused on careers in the Imperial Valley. Our outstanding counseling awaits your questions to help you map your route to academic goal of your choice.

At IVC, we are committed to your future and to preparing you with the tools to be outstanding and empowered citizens who will serve and transform the Imperial Valley.

Best wishes for success in school, career and in life,

Ed Gould, Ed. D.
Superintendent/President

MISSION STATEMENT

The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.

Executive Administration

Ed Gould, Ed. D.
Superintendent/President

Kathy Barry, RN. MSN
Vice President, Academic Services

Victor Jaime, Ed. D.
Vice President, Student Services

John Lau
Vice President, Business Services

Governing Board

Carlos Acuña, Trustee
Rudy Cardenas Jr., Trustee
Norma Sierra Galindo, Trustee
Jerry Hart, President
Romualdo Medina, Trustee
Louis Wong, Trustee
Rebecca L. Ramirez, Trustee

2010 Summer Schedule

Michael Nicholas, Design and Layout
Matthew Thale, Publication Data Input
Table of Contents

Summer 2010 Semester Important Dates................................................................. 4
Admissions and Registration Instructions...................................................................... 5-7
Priority Registration Dates......................................................................................... 8
Webstar and Registration............................................................................................. 9-11
Dropping Classes........................................................................................................... 11-12
Student Fees.................................................................................................................. 13-14
Transfer Credit.............................................................................................................. 16-18
Sexual Harassment Policy............................................................................................ 18
Non Discrimination Policy............................................................................................ 18
Campus Location Codes............................................................................................... 19
Course Offerings Summer 2010.................................................................................... 20-29
Distance Education Courses, Summer 2010.............................................................. 30-32
Community Service Course Offerings, Summer 2010.............................................. 32-33
Counseling Services Available To Help You............................................................ 34
Student Services Available To Help You..................................................................... 34-35
Academic Services Available To Help You............................................................... 35
IVC Preschool and Infant Toddler Center................................................................. 36
California Non-Resident Tuition Exemption............................................................... 36
Financial Aid.................................................................................................................. 37
Student Health Services............................................................................................. 38
Matriculation Process................................................................................................... 39
Student Complaint Policy............................................................................................ 40
Campus Parking and Traffic Regulations.................................................................... 41-42
Campus Map............................................................................................................... Inside Back Cover
Important Dates By Category........................................................................................ Back Cover
## SUMMER TERM 2010

### IMPORTANT DATES AND DEADLINES

**NOTE:** The deadlines below are for full-term classes that begin June 21 and end July 29. Deadlines for short-term classes vary with the length of the class. Most deadlines are mandated in the CA Code of Regulations and are a percentage of the length of the class.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning April 15</td>
<td>New and former IVC students may file admission application for Summer and Fall 2010</td>
<td></td>
</tr>
<tr>
<td>May 19 – June 1</td>
<td>Priority registration for continuing and re-enrolling students</td>
<td></td>
</tr>
<tr>
<td>May 20</td>
<td>Registration for non-credit courses begins for all students. Priority registration not applicable.</td>
<td></td>
</tr>
<tr>
<td>June 2</td>
<td>Registration begins for students new to IVC and continues for current and former IVC students</td>
<td></td>
</tr>
<tr>
<td>June 3</td>
<td>Registration begins for students concurrently enrolled in grades K-12</td>
<td></td>
</tr>
<tr>
<td>June 20</td>
<td>Residency determination date</td>
<td></td>
</tr>
<tr>
<td>June 21</td>
<td><strong>Classes begin.</strong> Starting this day, add authorization code from instructor required to register for ALL classes, filled or open.</td>
<td></td>
</tr>
<tr>
<td>June 21 - 23</td>
<td><strong>Late Registration.</strong> Beginning on first day each class meets, add authorization code from instructor required to register for that class, filled or open.</td>
<td></td>
</tr>
<tr>
<td>June 23</td>
<td><strong>Deadline to register for full-term courses – last day to sign up for classes.</strong></td>
<td></td>
</tr>
<tr>
<td>June 23</td>
<td><strong>Deadline to drop full-term classes without owing fees and/or be eligible for refund.</strong></td>
<td></td>
</tr>
<tr>
<td>June 23</td>
<td><strong>Deadline to select P/NP grading option for courses with that option</strong> <em>(see section on Change Grading Options).</em> Does not pertain to Non-credit Program courses.</td>
<td></td>
</tr>
<tr>
<td>June 24</td>
<td>Ticketing for parking violations in student spaces on main campus begins. <strong>Note:</strong> tickets are issued for reserved (faculty/staff), disabled, metered, 15-minute, and no-parking spaces year around.</td>
<td></td>
</tr>
<tr>
<td>June 27</td>
<td>Deadline to drop course without appearing on transcript (without receiving W). <strong>Note:</strong> fees will be charged and no refunds given for courses dropped after June 24 (see above).</td>
<td></td>
</tr>
<tr>
<td>June 28</td>
<td>Census</td>
<td></td>
</tr>
<tr>
<td>July 7</td>
<td><strong>Deadline to apply to receive degree at the end of Summer term.</strong> Completed petition must be received in Admissions &amp; Records Office by this date. Students must meet with a counselor and have an evaluation completed and petition signed before this date.</td>
<td></td>
</tr>
<tr>
<td>July 20</td>
<td><strong>Deadline to drop courses</strong></td>
<td></td>
</tr>
<tr>
<td>July 26 – 29</td>
<td>Final exams</td>
<td></td>
</tr>
<tr>
<td>July 29</td>
<td>Last day of Summer term</td>
<td></td>
</tr>
<tr>
<td>August 23 – December 11</td>
<td>Fall Semester 2009</td>
<td></td>
</tr>
</tbody>
</table>
Ayuda en Español estará a su disposición en las oficinas de Admisiones y Consejería en Imperial y en el campus externo de Calexico.

ADMISSION AND REGISTRATION

HELP YOURSELF - READ ALL THESE PAGES BEFORE REGISTERING

Anyone who is a high school graduate, or who is 18 years of age or older and no longer enrolled in high school, is welcome to enroll in Imperial Valley College. Select high school students who excel in academic areas and are seeking advanced education also may be allowed to enroll.

FOLLOW THESE 7 E-Z STEPS

1. Students who were enrolled past the first 2 weeks of classes in Fall Semester 2009, Winter Intersession 2010 or Spring Semester 2010 do not need to apply and should skip to Step #2. Students who have not attended IVC before or who did not attend one or more of these terms, must first apply for admission. Go to the IVC homepage at http://www.imperial.edu and click on Application for Admission.

After your online application is received and processed (usually takes at least two working days), an e-mail will be sent informing you of your admission status or requesting additional information, if needed. If you do not have an e-mail address, one will be assigned to you.

Foreign students who wish to attend on an F-1 student visa also must submit a completed foreign student application packet in addition to the online application. Contact the Admissions and Records Office or go to http://www.imperial.edu, click on Admission, Registration, Student Records and then on Foreign/International Student Application Packet.

Students who will still be in high school in Fall 2010 also must submit a Special Student Application for K-12 Concurrent Enrollment. A link to the application packet is provided on the IVC web page at http://www.imperial.edu. Click on Admission, Registration, Student Records and then on High School Concurrent Enrollment Application Packet. You may also obtain a copy from the IVC Admissions and Records Office or the counseling office of your local high school. Requirements for admission are included in the application packet.

2. Apply for financial aid if you wish to do so. Many programs are available to help with your educational expenses. Visit the Financial Aid Office in Building 100 or call 355-6266 for more information. Staff will be happy to assist you.

3. If you have attended another college or university, have your official transcript(s) sent to IVC: Office of Admissions and Records, IVC, PO Box 158, Imperial, CA 92251-0158. To be official, transcripts must be in unopened sealed envelopes from the reporting institution. If you are applying for financial aid, or may have taken courses at other institutions which might meet prerequisite requirements, it is crucial you have your transcripts sent immediately. For complete information on transfer of credit to IVC from other colleges or universities please refer to the later section entitled Transfer Credit.

4. Take the IVC assessment tests. If you plan to take English or math courses, and have not completed course work in those subjects at IVC or another college, before registering you should take the assessment tests in reading, writing, and math. Contact the Assessment Center at 355-6447 or visit the IVC Web page at www.imperial.edu and select For Students on the top menu bar, then Student Services on the left, and then Assessment Center also on the left.

5. Meet with a Counselor for help in selecting classes to reach your goals. To make an appointment call 760-355-6246. If possible, take copies of your high school and other college transcripts with you.

6. Register (sign up) for classes – see following sections to determine when and how to register.

7. Pay Fees – see section on Student Fees.

WebSTAR - Student*Teacher*Automated*Resources

Application for admission and registration for classes is done online over the internet. Registration is done through WebSTAR which is available seven days a week. You may use any computer with an internet connection.

Computers are available for student use on main campus in the Administration Building. When possible, computers in labs also will be available. In addition, computers are provided in the extended campus office in Calexico. Employees are available to help students in the Administration Building as well as in the Calexico extended campus office.
REGISTRATION (Signing Up for Classes)

Registration is via the internet using WebSTAR except for students who will still be in high school.

Read E-Z Step number 1 on the previous page to determine if you need to complete the online application before signing up for classes.

Refer to the page at the beginning of this booklet entitled Important Dates and Deadlines to determine when registration begins and ends. Register as early as possible to have the best chance of getting the classes you want at the times you wish to take them.

**CAUTION:** Do not wait until deadline dates to register, add or drop classes. If you have any problems, you will need time to resolve them. Some deadline dates may fall on days when the College is closed. Staff members are available only during working hours. If you wait until the last minute to attempt to add or drop, you may not be able to get the help you need and will not be able to successfully complete your transaction.

For instructions on when and how to register read the following sections on: Plan Your Schedule of Classes; Priority Registration Assignments; Register or Add Classes.

ALWAYS verify you completed the process correctly after doing any registration transactions (initial registration, adding, or dropping) by reviewing your schedule. See the later section on Review and/or Print Your Schedule. Then review your fees (see later section on Review Fees).

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PLAN YOUR SCHEDULE OF CLASSES

Pay close attention to when and where the classes meet. When selecting classes using WebSTAR, use the following key for class meeting days:

- M = Monday
- T = Tuesday
- W = Wednesday
- R = Thursday
- F = Friday
- S = Saturday
- U = Sunday

**Examples:**
- MTWR = class meets on Monday, Tuesday, Wednesday and Thursday
- MW = class meets on Monday and Wednesday
- TR = class meets on Tuesday and Thursday

Many classes are offered off campus. The six-digit building and room number follow the name of the instructor in the printed Class Schedule. The first three digits are the building and the last three are the room number. For example, 200-203 is Building #200, room 203. Refer to the page containing location codes before the listing of classes for off-campus designations. Most off-campus locations will have alphabetical abbreviations before the room number. For instance, SHS-C-10 is Southwest High School, room C-10.

Not all classes are offered for the full semester. In this Class Schedule, start and end dates are indicated below class sections that meet for less than the full term. Each short-term class has an individual set of deadline dates to add, drop, be eligible for a refund, etc. Check with the Admissions and Records Office for deadline dates.

By California State law, you will not be allowed to register for courses that have any overlap of time, or for two classes with the ending time of one being the starting time of the other. Exceptions will not be made. Plan your schedule so you have enough time between classes to get to the next one. If it meets on a different campus, you will need to allow travel time. Leaving class early or arriving late is not acceptable.

The maximum number of units for which students may register is 19 in Fall and Spring, and 9 in Winter and Summer. Exceptions might be made for students who have a cumulative GPA of 2.50 or higher and special circumstances. See the Counseling Center. A normal class load in the Fall and Spring Semesters is considered to be 12-18 units plus a PE activity class. Students working full time are encouraged to carry a reduced load.

Once students have completed a proficiency in a subject area with a C or higher grade, they may not take a lower proficiency level in that subject area. For example: A student may not enroll in English 100 after having successfully completed English 101. (This does not apply to vocational refresher courses.)

Prerequisites are requirements that must be met before courses may be taken. Corequisites require that two courses be taken in the same semester. Recommended preparation is strongly recommended by the faculty for the student to have a good chance of successfully completing the course. All such requirements are listed under the course title in this Class Schedule and the Catalog. Prerequisite requirements must be completed with a C grade or higher. (Continued on next page.)
**SUMMER CLASS SCHEDULE 2010**

**Course Reference Numbers (CRN)** are required for each course for which you wish to register. If using the printed Class Schedule, the five-digit number is listed before the time each class section meets. **Use this worksheet to plan your classes:**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course</th>
<th>Units</th>
<th>Days</th>
<th>Time</th>
<th>Alternate Section</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

**PRIORITY REGISTRATION ASSIGNMENTS**

Priority registration is available to continuing or former IVC students; assignments are based on the number of total units you have earned at IVC and at any other colleges from which we have received official transcripts and calculated total lower division transfer units (individual course evaluations may not be done yet). Re-enrolling students have the same assignment they would have had if they had not interrupted their enrollment. Students who have not attended IVC previously after leaving high school are considered “new” students and are not eligible for priority registration their first semester. For the date new students may begin registering, please refer to the bottom of the following page entitled *Priority Registration Times*.

**How to determine your priority registration time:**

1. You probably already know if you are an official participant in the Disabled Student Programs and Services (DSP&S), Associated Student Government (ASG), Athletic Program, ASPIRE, or Extended Opportunity Programs and Services (EOPS). If you are uncertain, contact:

   - DSP&S: 2100 Building 355-6312 TDD 355-4174
   - ASG, Student Affairs Office: 1000 Building 355-6455
   - Athletic Office: Gym 355-6235
   - ASPIRE: Transfer Center, 100 Building 355-6274 or Student Services Specialist in Admissions and Records, Administration Building 355-6206
   - EOPS: 100 Building 355-6407

2. Armed Forces: Current or former members of the Air Force, Army, Coast Guard, Marine Corps, National Guard, or Navy are eligible for the second priority group. A request form must be completed one time only and documentation provided (military ID card for current members, DD214 for former members). Contact the Admissions and Records office on the main campus in the Administration Building #10.

3. If you are not a member of one of these special programs and are currently attending IVC or have previously attended after leaving high school, you are a “Current or Former” student.

4. Determine how many total units you have earned at IVC and other colleges/universities from which official transcripts have been received and evaluated. Transfer units will include lower division course work only that transfers to IVC. Upper division credit units earned at four-year colleges/universities will not transfer to IVC and will not count toward your priority.

Former and continuing students may determine their total by going to the IVC homepage at [http://www.imperial.edu](http://www.imperial.edu) and after signing in, clicking on the following selections: WebSTAR, Student Services & Financial Aid, Student Records, Academic Transcript. Transcript Level should be *All Levels*; Transcript Type should be *Web Transcript*. Click on “Submit.” Your transcript will be displayed semester by semester. Scroll to the end and under “Earned Hours” review the overall total.

5. Find your registration day and time on the following *Priority Registration Times* chart.
### SUMMER CLASS SCHEDULE 2010

**PRIORITY REGISTRATION TIMES – SUMMER 2010**

**DO NOT DELAY**
You may begin the registration process at the time of your priority assignment or later. Register as early as possible to have the best chance of getting the classes you want.

<table>
<thead>
<tr>
<th>Student Type</th>
<th># Units Earned</th>
<th>Day</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>DSP&amp;S</td>
<td>61 or more</td>
<td>Wednesday</td>
<td>May 19</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>46 – 60.5</td>
<td>Wednesday</td>
<td>May 19</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td></td>
<td>31 – 45.5</td>
<td>Wednesday</td>
<td>May 19</td>
<td>10:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>16 – 30.5</td>
<td>Wednesday</td>
<td>May 19</td>
<td>10:30 a.m.</td>
</tr>
<tr>
<td></td>
<td>0.5 – 15.5</td>
<td>Wednesday</td>
<td>May 19</td>
<td>11:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>Wednesday</td>
<td>May 19</td>
<td>11:30 a.m.</td>
</tr>
<tr>
<td>ANY OF THE</td>
<td>61 or more</td>
<td>Wednesday</td>
<td>May 19</td>
<td>12:00 noon</td>
</tr>
<tr>
<td>FOLLOWING:</td>
<td>46 – 60.5</td>
<td>Wednesday</td>
<td>May 19</td>
<td>12:30 p.m.</td>
</tr>
<tr>
<td></td>
<td>31 – 45.5</td>
<td>Wednesday</td>
<td>May 19</td>
<td>1:00 p.m.</td>
</tr>
<tr>
<td>ASG, Athletics,</td>
<td>16 – 30.5</td>
<td>Wednesday</td>
<td>May 19</td>
<td>1:30 p.m.</td>
</tr>
<tr>
<td>ASPIRE</td>
<td>0.5 – 15.5</td>
<td>Wednesday</td>
<td>May 19</td>
<td>2:00 p.m.</td>
</tr>
<tr>
<td>Armed Forces* (see below)</td>
<td>0</td>
<td>Wednesday</td>
<td>May 19</td>
<td>2:30 p.m.</td>
</tr>
<tr>
<td>EOPS</td>
<td>61 or more</td>
<td>Wednesday</td>
<td>May 19</td>
<td>3:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>46 – 60.5</td>
<td>Friday</td>
<td>May 21</td>
<td>11:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>31 – 45.5</td>
<td>Friday</td>
<td>May 21</td>
<td>1:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>16 – 30.5</td>
<td>Monday</td>
<td>May 24</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>0.5 – 15.5</td>
<td>Monday</td>
<td>May 24</td>
<td>11:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>Tuesday</td>
<td>June 1</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>CURRENT &amp; FORMER IVC STUDENTS</td>
<td>100 or more</td>
<td>Thursday</td>
<td>May 20</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>90 – 99.5</td>
<td>Thursday</td>
<td>May 20</td>
<td>10:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>80 – 89.5</td>
<td>Thursday</td>
<td>May 20</td>
<td>12:00 noon</td>
</tr>
<tr>
<td></td>
<td>70 – 79.5</td>
<td>Thursday</td>
<td>May 20</td>
<td>2:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>61 – 69.5</td>
<td>Friday</td>
<td>May 21</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>56 – 60.5</td>
<td>Monday</td>
<td>May 24</td>
<td>1:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>51 – 55.5</td>
<td>Monday</td>
<td>May 24</td>
<td>3:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>46 – 50.5</td>
<td>Tuesday</td>
<td>May 25</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>41 – 45.5</td>
<td>Tuesday</td>
<td>May 25</td>
<td>11:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>36 – 40.5</td>
<td>Tuesday</td>
<td>May 25</td>
<td>1:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>31 – 35.5</td>
<td>Tuesday</td>
<td>May 25</td>
<td>3:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>26 – 30.5</td>
<td>Wednesday</td>
<td>May 26</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>21 – 25.5</td>
<td>Wednesday</td>
<td>May 26</td>
<td>12:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>16 – 20.5</td>
<td>Wednesday</td>
<td>May 26</td>
<td>3:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>11 – 15.5</td>
<td>Thursday</td>
<td>May 27</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>6 – 10.5</td>
<td>Thursday</td>
<td>May 27</td>
<td>1:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>0.5 – 5.5</td>
<td>Friday</td>
<td>May 28</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>Tuesday</td>
<td>June 1</td>
<td>10:00 a.m.</td>
</tr>
</tbody>
</table>

NEW – Have never attended IVC after leaving high school | Wednesday | June 2 | 9:00 a.m. |

**CONCURRENTLY ENROLLED IN GRADES KINDERGARTEN – 12**

|                | Thursday | June 3 | 9:00 a.m. |

Online registration is not available to K-12 students because admission is granted for specific courses. The Special Student Application for K-12 Concurrent Enrollment must be submitted and approved each semester. The deadline for submission to guarantee consideration for Summer term is June 1. Registration must be completed in person after admission is granted.

*ARMED FORCES: Current or former members of the Air Force, Army, Coast Guard, Marine Corps, National Guard, or Navy are eligible for this priority registration group. A request form must be completed and documentation provided (military ID card for current members, DD214 for former members). See the Admissions and Records Office on main campus in the Admin. Building #10.
SIGNING ON TO WebSTAR

1. Go to http://www.imperial.edu
2. Click on Student Portal
3. For User ID, input your social security number or student ID (9 digits, begins with G00).
4. Enter your PIN.
5. Click on LOGIN.
6. If you have not used WebSTAR before, you must use your birthdate as your first PIN. You will then be required to change it to another number. Re-enter your current PIN, which is your six-digit birthdate. Then, input a new PIN, which must be six digits, numbers only. Do not tell anyone else what your PIN is.
7. Enter a security question. If you forget your PIN in the future, you will be asked this question and if you know the answer, your PIN can be released to you. Keep it short and a question that not just anyone will know the answer to. Some examples: Dog’s name? Nephew’s name? Mother’s maiden name? Favorite car?
8. Input the answer.
9. Click on Submit.
10. If you agree to the terms of usage, click on Continue.
11. Click on WebSTAR from the Student Portal.

REGISTER OR ADD CLASSES

Registration for full-term classes must be completed NO LATER THAN Wednesday, June 23 for Summer 2010. Do not wait until deadline dates to register, add or drop classes. If you have any problems, you will need time to resolve them. Staff members are available only during working hours. If you wait until the last minute to attempt to add or drop, you may not be able to get the help you need.

If you need assistance, visit the Admissions and Records Office in the Administration Building on main campus or the extended campus office in Calexico, or call (760) 352-8320.

After following the instructions in the earlier section entitled Signing On To WebSTAR:

1. Click on Student Services menu.
2. Click on Registration.
3. Click on Add/Drop Classes.
4. If registration activities are on-going for more than one term, you will need to Select a Term. If only one term is possible, that term will be displayed automatically.
5. Click on Submit.
If you have not been enrolled past the first two weeks of classes for two or more semesters, you will receive an error message to inform you that you must apply for readmission before you may register. In that case, you must exit the program and return to the IVC homepage. Then, click on Application for Admission. You will not be able to register immediately. After your online application is received and processed, you will receive an e-mail informing you if you have been readmitted or additional information is needed. The process may take several days so do not wait to apply. Contact the Admissions and Records Office if you have questions.
6. Scroll to the bottom of the screen.
7. Add Classes Worksheet: This is a handy form to use so you may register for more than one course at a time. If you have already reviewed the printed Class Schedule and know the Course Reference Number (CRN) of the course(s) for which you want to register, input each of them on the worksheet. Then click on Submit Changes.
8. If you do not know the CRNs, click on Class Search. (Instructions continued on next page.)
**SUMMER CLASS SCHEDULE 2010**

*Class Search:* You may search for classes in the Schedule by using any of the criteria offered. If you know the subject and class number such as BUS 126, under *Subject,* scroll to Business Administration. By *Course Number,* input 126. At the bottom of the page, click on *Class Search.*

9. All sections of BUS 126 will be displayed. Select the section you want by clicking in the box before the class.

10. Click on *Add to Worksheet.* This will return you to the screen showing your *Add Classes Worksheet.* Scroll to the bottom of the screen to see the CRN in your worksheet.

11. Repeat this process to select all classes for which you wish to register.

12. When done, click on *Submit Changes.*

13. This takes you back to the *Add/Drop Classes* screen. Scroll to the bottom. If you have received any registration errors, they will be displayed below the courses for which you were successful in registering. See *Most Common Error Messages* below.

14. **ALWAYS verify you completed the process correctly** after finishing your transactions by reviewing your schedule. See the later section on *Review and/or Print Your Schedule.*

15. Review your fees. See later section on *Review Fees.*

**Most Common Error Messages:**

*DUPL EQUIV WITH SEC...:* You are attempting to register for more than one section of the same course, or for two cross-listed courses such as AG 110 and ENVS 110.

*MAXIMUM HOURS EXCEEDED:* You are attempting to register for more than the number of maximum units allowed: 19 for Fall or Spring Semester, 9 for Winter or Summer term.

*PREQ and TEST SCORE ERROR:* You are attempting to register for a course for which you have not met the prerequisite through course work completed at IVC, or accepted in transfer from another college or university (to be evaluated, transcripts must be on file in the Admissions and Records Office). Prerequisite requirements are listed under each course in the Class Schedule and catalog. You may not register for a course for which you do not meet the requirement. Grades of C or higher are required for meeting prerequisites unless otherwise noted.

*REPEAT COUNT EXCEEDS...:* See later section in this Class Schedule on *Repeating Courses.*

*TIME CONFLICT WITH...:* You are attempting to register for two classes that have an overlap of time or when one ends at the same time as another begins. Registration for both classes is not possible. No exceptions will be made.

---

**FILLED CLASSES**

When classes are filled, a “C” will appear in place of the selection box in front of the class under the *Class Search function* of WebSTAR. If you attempt to register for a course and the maximum number of seats are already taken, you will receive a message telling you the class is filled. We suggest the following:

1. Go for the sure thing and try to find another class section of the course that still has seats available. Under the “Class Search” function, input the “Subject” and “Course Number” (for example, Art 160). Click on “Class Search” at the bottom of the page and all class sections of the course offered will be displayed. Note the following headings:

   - **Cap** – the total capacity of the class; number of total seats possible.
   - **Act** – number of students actively registered at this time
   - **Rem** – number of seats remaining

   Select a class section with seats remaining. If no section with seats remaining is available and classes have not yet started, continue to check online to see if seats have opened up because students have dropped.

2. Continue to check online for the class section you wish to take in case students drop causing seats to become available. If you are registered for a second-choice section, you can drop and add.

3. As a last resort, attend the first class meeting to attempt to receive the instructor’s permission to enroll. If successful, you will be issued an add authorization code by the instructor. Go online immediately and use that code to register.
ADD AUTHORIZATION CODES

When a class is filled, an add authorization code is required to register. Codes also are required to register beginning on the first day a class meets whether it is filled or open. Codes may not be input (used) until the first day the class meets. Add authorization codes are four-digit numerical codes available only from the instructor of the individual class section. Each code may be used by one student only to register for that specific class. Students should attend the first class meeting to request a code. If one is granted, the student to whom it is assigned must input it in WebSTAR to register. Use the code as soon as you obtain it; do not wait until the last day to register. If you encounter a problem, you may not be able to resolve it before the deadline. ABSOLUTE DEADLINE FOR FULL-TERM CLASSES: Wednesday, June 23.

INSTRUCTIONS:
1. See the earlier sections on Signing On To WebSTAR and Register or Add Classes for step-by-step instructions for using WebSTAR.
2. Input the CRN of the class for which you wish to register or add to your schedule.
3. Click on Submit Changes.
4. You will then receive a message that the course status is INCOMPLETE with a box in which you must input the Add Auth Code. Type it in the box provided.
5. Click on Validate. The code will be checked to make sure it is assigned to the class CRN. If okay, APPROVED or VALIDATED will appear in the space under “Status.” YOUR REGISTRATION IS NOT COMPLETE. Continue to #6.
6. Click on Submit Changes. If no other errors appear, “Registered via Web” will appear under “Status.”
7. Verify you completed the process correctly by reviewing your schedule. See the later section on Review and/or Print Your Schedule.
8. Review your fees. See later section on Review Fees.

DROPPING CLASSES

Maintain control of your own records. As soon as you know you will not be attending a class, DROP IT by using WebSTAR. You will receive grades of F for courses you are no longer attending and have not dropped and those grades will remain on your transcript forever.

Give your fellow students a break. Others may be trying to register for a class you know you will not be attending; drop it so they may be able to take it.

DO NOT RELY ON ANYONE ELSE; PROTECT YOUR RECORDS. Instructors MAY drop for nonattendance, but many do not. You are responsible for all classes for which you register. Do not assume you will be dropped for nonattendance. The failing grades you receive will not be changed because you quit attending. The following deadlines are for full-term classes. Short-term classes have unique deadlines – contact the Admissions and Records Office.

Deadline to drop without owing fees and/or be eligible for a refund  Wednesday, June 23
Deadline to drop course without it appearing on your transcript (without W)  Sunday, June 27
Deadline to drop full-term course  Tuesday, July 20

CAUTION: Do Not Wait until these deadlines to drop. Some fall on days when the College is closed. If you have problems, no one will be available to assist and exceptions will not be made because you did not drop on time.

WebSTAR Instructions:
1. Follow the instructions for “Register or Add Classes” until you reach the Add/Drop Classes screen.
2. Click on the arrow in the Action box of the class you wish to drop. The drop status possible for the course at the time you are attempting to drop will be displayed. Click on that status.
3. Click on Submit Changes. (Continued on next page.)
4. Verify you completed the process correctly by reviewing your schedule. See the later section on Review and/or Print Your Schedule.

5. Review your fees. See later section on Review Fees.

**CHANGE GRADING OPTIONS**

If you have registered for a course which allows you to select either the standard letter grading option P/NP, on your current schedule in WebSTAR on the Add/Drop Classes screen “Standard Letter” will be underlined in the Grade Mode column. If you wish to change to P/NP grading, click on the underlined word. You will be taken to the Change Class Options screen. A drop-down box will appear in the Grade Mode box under the course. Click on the arrow in the drop-down box and select Pass/No Pass. You may also get to this screen by selecting Student Services & Financial Aid, Registration, Change Class Options.

All changes in grading options for full-term courses must be done no later than **Wednesday, June 23**. The deadline for short-term courses is the same deadline as to register for the class. Contact the Admissions and Records Office for a specific course deadline.

**CHANGE VARIABLE UNITS**

Some courses may be taken for an optional number of units, with a specific number of hours of participation required to earn the number of units for which you are registered. An example is WE 210, General Work Experience. If you have registered for a variable unit course, on your current schedule on the Add/Drop Classes screen the number of units under the Cred column will be underlined. If you wish to change the number of units, click on the underlined units. You will be taken to the Change Class Options screen. A box will appear around the units under the course. Input the number of units you wish to change to in the box. You may also get to this screen by selecting Student Services & Financial Aid, Registration, Change Class Options.

If you are uncertain how many units you wish when you register, you should select the smallest number of units. If you register for more units than you are able to complete required hours, you will receive a grade of NP. After meeting with the instructor, you may change the number of units. **The deadline to change is the same deadline as to register for the class.**

**VIEW AND UPDATE ADDRESSES, TELEPHONE NUMBERS, E-MAIL ADDRESS**

After signing into WebSTAR, click on Personal Information Menu. Then click on the option you wish to view or update, follow the instructions and provide the information requested.

**CHANGE PIN**

If you wish to change your PIN at any time: after signing into WebSTAR, click on Personal Information Menu. Click on **Change PIN** and follow the instructions and provide the information requested.

**REVIEW AND/OR PRINT YOUR SCHEDULE**

1. Return to the Student Services menu.

2. Click on Registration.

3. You have two options from the Registration menu:

   Student Schedule by Day and Time: This selection displays your classes in the time slot they meet week by week. If you have registered for any classes that start after the first week, you will need to click on **Next Week** until you reach the week(s) they begin to have them displayed.

   If you have registered for classes that start later in the semester, in the box labeled **Go To**, input the first day of the month they begin and your weekly schedule will be displayed for that month, including the late-starting class.

   Student Schedule: Each class will be listed one below the other.

4. To print your schedule. Select your preferred schedule display option above and click on the print icon on the tool bar at the top of the screen, or click on File in the top left corner and select Print.
SUMMER CLASS SCHEDULE 2010

REVIEW FEES

1. From the Student Services menu, click on Registration.
2. Click on Registration Fee Assessment. Fees owed for the term of registration will be displayed.
3. To review all fees owed for all terms, click on Account Summary by Term at the bottom of the screen.

PAY BY CREDIT CARD

Refer to the following section on Student Fees for detailed information on fees and other methods of payment.

NOTE: If the payment amount you enter is less than the total amount owed for all semesters (including tuition, fees, and fines), your payment will be applied to the oldest charges on your account first. If you are attempting to pay only for a specific fee, such as a parking violation or parking permit, and owe more than that charge, visit the Cashier in the Administration Building on main campus.

1. Click on Credit Card Payment at the bottom of the Registration Fee Assessment screen.
2. Input all requested information.
3. Click on Submit Payment.
4. Verify that payment has been successful by exiting the system, signing back on and following the directions above to the Registration Fee Assessment screen.

STUDENT FEES

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee (subject to change without notice)*</td>
<td>$ 26.00 per unit</td>
</tr>
<tr>
<td>Nonresident &amp; Foreign Tuition**</td>
<td>$190.00 per unit</td>
</tr>
<tr>
<td>(Required for nonresident and foreign students in addition to enrollment fee)</td>
<td></td>
</tr>
<tr>
<td>Student Representation Fee</td>
<td>$ 1.00 per term</td>
</tr>
<tr>
<td>Health Fee</td>
<td>$ 11.00 per term</td>
</tr>
<tr>
<td>Parking – required for all vehicles parked on the main campus</td>
<td>$ 10.00 per vehicle</td>
</tr>
<tr>
<td>Malpractice Liability Insurance</td>
<td>$ 13.00 annually</td>
</tr>
<tr>
<td>IVC Debit Card Replacement Fee</td>
<td>$ 20.00 per card</td>
</tr>
<tr>
<td>Returned Check Fee</td>
<td>$ 25.00 per check</td>
</tr>
<tr>
<td>W-2 Wage and Tax Statement Copy</td>
<td>$ 2.00 per copy</td>
</tr>
</tbody>
</table>

*Enrollment fees are set by the California State Legislature and are subject to change without notice.

**To meet residency requirements for tuition and fee purposes, students must be U.S. citizens or have an immigration status which allows them to establish residency. In addition, they must physically reside in California for at least one year before the first day of classes and establish intent to make California their permanent home at the beginning of that year. See catalog for additional information. A waiver of nonresident tuition may be granted to eligible California high school graduates. Please contact the Admissions and Records Office for more information.

The Student Representation Fee was approved and implemented by student vote. It is used to support student government representatives in stating their positions and viewpoints on behalf of the IVC student body before city, county, and district government, and before offices and agencies of the state and federal government.

The Health Fee is not related to health insurance and is required whether or not students choose to use the services. The Board of Governors (BOG) fee waiver will not cover this fee. Students receiving a BOG, will need to pay the fee. Exemptions from the fee may be granted for the following:

- Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization.
- Students who are attending IVC under an approved apprenticeship training program. (Continued on next page.)
The Parking Services/Transportation Fee is required for each vehicle parked on main campus including motorcycles and motor bikes. Vehicle Registration forms may be obtained from the Parking Control Office. The license plate number, make, model, year, and color are required. See section on Parking on Main Campus for more information.

Malpractice liability insurance is required for enrollment in classes with a clinical component such as Nursing, EMT, Paramedic, Nursing Assistant, Medical Assistant. The cost is subject to change without notice by the insurance company.

Students may purchase medical insurance for accidents or illness sustained while they are enrolled. Contact the Student Affairs Office for brochures and costs.

### WHEN AND HOW TO PAY

Tuition and fees are due when you register. Fees will be charged for all classes not dropped by the deadline to be dropped and be eligible for a refund or fee credit (for full-term classes see Important Dates and Deadlines at beginning of this Class Schedule). You should pay as soon as you have registered and have your class schedule set. You will not be able to receive enrollment verifications, have official transcripts sent, or register for the next semester if you owe fees for prior terms.

Payment may be made by cash, credit card, check, or money order. Students may pay by credit card online through WebSTAR. See Pay by Credit Card in previous section. Payment also may be made by mail or in person at the Cashier’s window in the Administration Building on main campus or an extended campus office in El Centro, or Calexico. If paying by check or money order, include your Student ID (User) number (begins with G00) on your check. DO NOT MAIL CASH.

*If you are not able to pay your fees in full at the time you register, Imperial Valley College now offers an optional payment plan through a company called FACTS. All you need to do is click on the ecashier web link ➔ in the WEBSTAR payment section and choose the payment plan that better fits your needs.*

**Agency payment:** Paperwork for fees paid by outside agencies must be submitted to the Business Office.

### REFUNDS AND FEES OWED

By California state law, refunds/fee credits can only be given for full-term classes dropped on or before Monday, January 11 for Winter Intercession and Saturday, February 27 for Spring Semester. Tuition and fees will be owed for all full-term classes not dropped by that date, regardless of attendance. Short-term classes must be dropped by the ten percent point of the class. See the Admissions and Records Office for specific deadline dates.

After the late registration period is over, refunds of $20 or more owed to students will be issued. In order to receive refunds and/or financial aid payments, students must “activate” their IVC debit card and select their preferred mode of payment. Debit cards are automatically mailed to new students and those who have re-enrolled and not been issued a card previously. As soon as you receive your card from HigherOne (the issuing bank), follow the instructions to activate it and select the method of payment preferred. Refunds and/or financial aid funds will not be issued until you have completed the activation process.

Imperial Valley College students receiving federal financial aid (Title IV funds) who do not attend any classes will be required to repay all of the funds they received. Students who withdraw from all classes prior to completing more than 60% of the semester will have their financial aid eligibility recalculated based on the percentage of the semester complete, and will be required to repay any unearned financial aid they received. For additional information, contact the Financial Aid Office in the Counseling Center.

### GRADES AND TRANSCRIPTS

You may view and print an unofficial transcript of grades earned at IVC using WebSTAR. Grade reports are not mailed.

Official transcripts must be requested in writing from the Admissions and Records Office. The first two copies are free. Allow up to five working days for your request to be processed. A link to the request form (which includes any applicable fees) is found under Admission, Registration, Student Records on the IVC home page at www.imperial.edu.

### REPEATING COURSES

**Students who receive a grade of D, F, NC or NP in a course may repeat that course one time to earn a better grade.** Also effective October 2009 a maximum of four “W”s will be allowed in the same course, after the third “W” a student will have to petition to repeat the course. After the second grade is earned, the previous grade and credits will no longer be included in the calculation of the GPA. All grades will continue to be shown on the student’s transcript. *(Continued on next page.)*
Some courses, such as PE activity courses, are designated as repeatable in the Class Schedule up to a maximum number of times. **Unless designated as repeatable, students are not eligible to repeat courses in which they have earned grades of A, B, C, CR or P except where special circumstances exist.** Justifiable circumstances may include a significant lapse of time since the course was taken (and the renewed knowledge is needed before the student is prepared to progress to a higher level), or the course is needed for professional certification.

To petition for an exception based on special circumstances, obtain the necessary form from the Admissions and Records Office or Counseling Center. The forms are also found online at [http://www.imperial.edu](http://www.imperial.edu). Click on Admissions, Registration, Student Records and then Repeat Petitions or Requests. Petitions submitted at the end of the registration period will not be considered for the current term. If permission to repeat a course in which a grade of C or higher has been earned is granted, the new grade will appear on the transcript but will not be computed in the GPA, nor will additional credit be granted.

### NAME AND SOCIAL SECURITY NUMBER CHANGES

Changes must be requested in writing together with appropriate, required documentation. Contact the Admissions and Records Office for additional information.

### PARKING ON MAIN CAMPUS

Parking permits are required for each vehicle parked on the main campus including motorcycles and motor bikes when classes are in session. Between semesters when classes are not being held, parking permits are not required for student spaces.

Tickets are issued for reserved (faculty/staff), disabled, metered, 15-minute, and no-parking spaces year around.

Ticketing for parking violations in student spaces begins Thursday, June 24.

Vehicle Registration forms are required for parking permits; the forms may be obtained from the Parking Control Office. The license plate number, make, model, year, and color are required. Refer to the section on Student Fees for costs of permits.

All vehicles utilizing disabled parking must have a state issued identification placard, i.e., Department of Motor Vehicles issued placard or DV plates. Rules regarding parking in Disabled Zones are governed by the California Vehicle code beginning in Section 22507.8 and 21458. Students who have a current California disabled placard are not required to pay for a semester parking permit (must park in disabled or student parking only).

Permits are not required for parking at the extended campus in Calexico.

### AUDITING CLASSES

Auditing of classes is not permitted. All students attending a class at Imperial Valley College are required to be properly enrolled in that class for credit. Both auditing and casual attendance are prohibited.

### PRIVACY ACT

All educational records of students who enroll at Imperial Valley College are kept in accordance with the provisions of the Family Educational Rights and Privacy Act of 1974. The following are designated as directory information and are available from the Admissions and Records Office: name, address, phone number, class schedule, dates of attendance, major field of study, awards and degrees received, most recent institution attended, participation in official college activities and sports, weight and height of members of athletic teams, part-time or full-time enrollment status, and photographs. Students who want their information kept confidential must file a petition in the Admissions and Records Office. More information is found in the catalog.

### CRIME STATISTICS

Crime statistics are available online at [www.imperial.edu](http://www.imperial.edu). Click on Admission, Registration, Student Records and then Crime Statistics.
CLASS ATTENDANCE

Students who do not attend the first class meeting MIGHT be dropped by the instructor immediately following that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. Students are expected to attend ALL sessions of the classes for which they are registered. It is the student’s responsibility to contact instructors regarding any absence.

A student may be excluded from further attendance in a class during any term when absences after the close of registration have exceeded the number of class hours which the class meets per week. However, it is your responsibility to drop yourself, not the instructor’s. Dropping after the deadline to drop classes will not be possible.

PROTECT YOUR RECORDS: go online and drop yourself from any course in which you no longer intend to participate. If you do not drop by the deadline to be eligible for a refund or fee credit, you will be required to pay for the class. If you do not drop by the last day to drop that class you will receive a failing grade which will remain on your record forever.

TRANSFER CREDIT

Imperial Valley College (IVC) grants credit for lower-division units earned at institutions of higher education regionally accredited by the Association of Schools and Colleges and/or hold another accreditation recognized by the Council for Higher Education Accreditation (CHEA).

To be considered for transfer credit, students must request that official transcripts be forwarded directly to the Admissions and Records Office from each institution where courses were taken, or present an official transcript in an unopened envelope sealed by the college/university. Transcripts that have been opened by anyone other than an IVC official will not be considered official and will not be evaluated.

Students should arrange for official transcripts to be received as soon as possible after they decide to attend IVC. Financial aid will not be granted until official transcripts have been received from every college or university attended other than IVC. In addition, an official evaluation to determine applicability of courses to IVC degree or certificate requirements is essential for effective advisement.

Official transcripts from all institutions attended must be on file and evaluated by the Admissions and Records Office before students apply to receive a degree, certificate, or general education certification to a California university.

Questions regarding specific courses for which a student is seeking transfer credit should be addressed to the Counseling Center or Transfer Center at IVC.

Credit for Upper Division Course Work

Transfer credit for upper division courses completed at a four-year college or university will not be granted unless an equivalent course is offered at IVC. To be considered, students must complete a petitioning process requiring the recommendation of a counselor and the Division Chair of the appropriate academic subject area.

Credit for Correspondence and Extension Courses

Students may petition to be awarded a maximum of six transfer units for courses completed through correspondence or an extension program. Only lower division courses from regionally accredited institutions will be considered. These units will be applied toward IVC degree or certificate requirements as appropriate.

Credit for Military Service

Students who complete at least 180 days of active duty including basic training may receive credit for HE 100 (2 units) and PE 110 (2 units). Instructions for obtaining the credit will be provided by the Veterans Coordinator in the Financial Aid Office. A copy of the DD214 is required.

(Transfer Credit continued on next page.)
Up to a maximum of 12 additional units may be awarded for work completed successfully in military service schools beyond basic training as recommended by the American Council on Education in the Guide to the Evaluation of Educational Experiences in the Armed Services.

Students must provide a copy of the DD214 or military service school transcript with a petition for evaluation of military service.

A maximum of 16 units will be granted for military service including 2 each for HE 100 and PE 110, and up to 12 additional units for service schools/training completed.

**Credit for Advanced Placement (AP) Examinations**

Credit will be granted for scores of 3, 4, or 5 on exams of the Advanced Placement Program of the College Entrance Examination Board (CEEB) as listed below. Official transcripts sent directly from the CEEB to the Admissions and Records Office are required. Credit toward an IVC associate’s degree (AA or AS) will be granted according to the chart below. Credit will be granted only after students are enrolled in classes at IVC. After credit has been awarded, if students successfully complete the same course(s) for which they were granted AP credit, the AP credit will be removed from their transcript. Credit cannot be earned twice for the same course.

Credit for AP Exams differs with each college or university. Although IVC grants credit for AP Exams, there is no guarantee institutions to which students transfer will do the same. Students will need to have their official AP results re-evaluated by the institution to which they transfer.

<table>
<thead>
<tr>
<th>Exam</th>
<th>Score</th>
<th>Courses</th>
<th># Units Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History</td>
<td>3,4,5</td>
<td>No equiv. course</td>
<td>3</td>
</tr>
<tr>
<td>Art Studio (Any exam)</td>
<td>3,4,5</td>
<td>See Art Dept.*</td>
<td>?</td>
</tr>
<tr>
<td>Biology</td>
<td>3,4,5</td>
<td>BIOL 100</td>
<td>4</td>
</tr>
<tr>
<td>Calculus AB</td>
<td>3</td>
<td>MATH 190</td>
<td>5</td>
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<tr>
<td>Calculus AB</td>
<td>4,5</td>
<td>MATH 192</td>
<td>5</td>
</tr>
<tr>
<td>Calculus BC</td>
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<tr>
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</tr>
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<td>Chinese Lang &amp; Cult</td>
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<td>No equiv. course</td>
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<tr>
<td>Computer Science A</td>
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<tr>
<td>Computer Science A</td>
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<td>CS 220</td>
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<tr>
<td>Computer Science AB</td>
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<td>Economics-Macro</td>
<td>3,4,5</td>
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<td>Economics-Micro</td>
<td>3,4,5</td>
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<td>English Lang &amp; Comp</td>
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<tr>
<td>Environmental Science</td>
<td>3,4,5</td>
<td>ENV 110</td>
<td>3</td>
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<td>French Language</td>
<td>3</td>
<td>FREN 200</td>
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<tr>
<td>French Language</td>
<td>4,5</td>
<td>FREN 210</td>
<td>5</td>
</tr>
</tbody>
</table>

*Credit for the Art major may be granted upon petition to the Art Department & portfolio review.

**Credit from Foreign Institutions**

Students seeking evaluation of course work completed at a foreign post-secondary institution must provide a transcript and evaluation completed by an approved evaluation and translation service. Information regarding recommended evaluation service companies is available in the Counseling Center and the Admissions and Records Office.

To be considered for possible transfer credit students must complete the following steps:

1. Meet with a Counselor to review the documentation from the evaluation service. The Counselor will make an initial determination regarding whether any of the courses completed may apply to degree requirements at IVC.

*(Transfer Credit continued on next page.)*
2. If the Counselor determines one or more of the courses might apply to a degree at IVC, complete a petition requesting the Division Chair of each academic department involved evaluate the request. The Counselor will assist in the completion of the petition form and referral to the appropriate Division Chairperson(s).

3. Discuss the request for transfer credit with the Division Chair(s). He/she will sign the petition form indicating whether he/she agrees or disagrees with the request.

4. If the Division Chair agrees with the request that credit be granted, submit the petition, transcript and evaluation from the evaluation service to the Admissions and Records Office for the final, official evaluation.

Courses completed at foreign institutions will not meet general education certification requirements for transfer to either of the California university systems, except to validate the foreign language portion of the certification for the University of California.

**SEXUAL HARASSMENT POLICY**

All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by state and federal law, as well as this policy, and will not be tolerated. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy.

Rules and procedures for reporting charges of sexual harassment and pursuing available remedies may be obtained from the Associate Dean of Human Resources or any employee in the Human Resources Office [380 E. Aten Road, Building 2400, Imperial, CA 92251, telephone (760) 355-6212, fax (760) 355-6211], Or Title IX Officers, Mr. Russell Lavery, (760) 355-6202, or Ms. Olga Artechi, (760) 355-6264, P.O. Box 158, Imperial, CA 92251, (760) 352-8320.

Todas las formas de acoso van en contra de los estándares básicos de conducta entre individuos. Estas quedan prohibidas por las leyes federales y estatales, así como también quedan prohibidas bajo esta política y no seran toleradas. El Distrito esta comprometido a proveer un ambiente educacional y laboral en el que se respeta la dignidad individual y grupal. El Distrito esta libre de acoso sexual y cualquier tipo de discriminación, intimidación y explotación sexual.

El Distrito busca fomentar un ambiente en el cual los empleados y estudiantes tengan la libertad de reportar incidentes de acoso sin temor a represalias. Por consiguiente, el Distrito estrictamente prohíbe represalias en contra de cualquier individuo por presentar una queja de acoso o por participar en el esclarecimiento o investigación de esta índole. Dicha conducta es ilegal y constituye una violación de esta política.

Las reglas y procedimientos para reportar cargos de acoso sexual y buscar soluciones disponibles se pueden obtener contactando al Associate Dean of Human Resources o cualquier empleado del departamento de recursos humanos localizado en el [380 East Aten Road, Edificio 2400, Imperial, CA 92231. También puede comunicarse al teléfono (760) 355-6212 o mandar un fax al (760) 355-6211]. O contactando a los Title IX Officers, el Señor Russell Lavery al (760) 355-6202 o la señora Olga Artechi al (760) 355-6264, o por correo al apartado postal 158, Imperial, CA 92251, (760) 352-8320.

**NON-DISCRIMINATION POLICY**

Imperial Valley College does not discriminate in the admissions nor in the offering of programs and activities because of ethnic group identification, national origin, religion, age, sex, race, color, medical condition, Vietnam era status, ancestry, sexual orientation, marital status, or physical or mental disability, or because he or she is perceived to have one or more of those characteristics.

The coordinator for Imperial Valley College’s compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990 is: The Associate Dean of Human Resources, P.O. Box 158, Imperial, CA 92251, (760) 352-8320, Ext. 212, TTY (760) 355-6795. The Title IX Officers are Mr. Russell Lavery, (760) 355-6202, or Ms. Olga Artechi, (760) 355-6264, P.O. Box 158, Imperial, CA 92251, (760) 352-8320.

El Colegio del Valle Imperial no discrimina en el proceso de admisión, ni en el ofrecimiento de programas y actividades debido a la afiliación con un grupo étnico, nacionalidad, religión, edad, sexo, raza, color, condición médica, veterano de Vietnam, origen, orientación sexual, estado civil, incapacidad física o mental, o porque el individuo es percibido como poseedor de una o más de las características antes mencionadas.

La persona responsable de verificar el cumplimiento de Imperial Valley College con la sección 504 del Acta de Rehabilitación de 1990 y con el Acta de Americanos con Discapacidad de 1990 es: El (La) Associate Dean de Recursos Humanos, P.O. Box 158, Imperial, CA 92251, (760) 352-8320, Ext. 212; TTY (760) 333-6795. Los oficiales de “Title IX” son Russel Lavery, (760) 355-6202, y Olga Archeti, (760) 355-6264, P.O. Box 158, Imperial, CA 92251, (760) 352-8320.
SUMMER CLASS SCHEDULE 2010

Please note: The schedule lists the building number and then the room number. For example,

Room
Building 400-410 ← Room

Main Campus Location Codes:
TMRM Team Room BBF Baseball Field
SCFLD Soccer Field SBF Softball Field
TC Tennis Courts

EXTENDED CAMPUS INFORMATION

The Imperial Valley College Extended Campus program provides a practical and convenient alternative for Imperial County residents by offering comprehensive academic and instructional services in our El Centro, Brawley, and Calexico centers. Each center provides registration information and access, collection of fees, financial aid, unofficial transcripts, academic counseling, class schedules, and general information. Extended centers also offer a selection of credit courses, non credit, and community services. Classes are provided in various locations across the county and are taught by full-time and adjunct faculty.

CALEXICO EXTENDED CAMPUS CENTER
(Calexico Hacienda Plaza)
1501 W. Imperial Avenue, Calexico, CA
M-TH: 8:00am-10:00pm
F: 8:00am-5:00pm (Closed 12:00-1:00p.m.)
Tel: 768-9740
Fax: 768-0932

CLASS/LOCATION LEGEND
(INDICE DE CLASES Y LOCALIDAD)

Brawley Location Codes:
BRY-DVHS
Desert Valley High School, 191 Magnolia Street
Brawley, CA 92227

BRY-CLC
Community Learning Center, 206 “D” Street
Brawley, CA 92227

El Centro Location Codes:
EC-CUHS
Central Union High School, 1001 Brighton Avenue
El Centro, CA 92243

SHS
Southwest High School, 351 Ross Avenue
El Centro, CA 92243

Calexico Location Codes:
CLX-CLX (Rooms 1-10)
IVC Calexico Center, 1501 W. Imperial Avenue
Calexico, CA 92231

CLX-CHS
Calexico High School, 1030 Encinas Avenue
Calexico, CA 92231

Calipatria Location Codes:
CALP-CHS
Calipatria High School, 501 W. Main Street
Calipatria, CA 92233

Winterhaven Location Code:
WTHN-SPVHS
San Pascual Valley High School, 676 Baseline Road
Winterhaven, CA 92283

IVC Location Code:
IVC-PM
IVC Pioneer Museum, 373 E. Barioni Blvd.
Imperial, CA 92251

IID Location Code:
IID-ETC
Imperial Irrigation District, Employee Training Center
333 E Barioni Blvd.
Imperial, CA 92251

IID-ECTR
Imperial Irrigation District, El Centro Training Center
1284 Main Street
El Centro, CA 92243

IID-SP
Imperial Irrigation District, Steam Plant
Villa and Dogwood
El Centro, CA

IID-LQ
Imperial Irrigation District, La Quinta
81600 Avenue 58
La Quinta, CA
ADMINISTRATION OF JUSTICE

AJ 100 Introduction to the Administration of Justice (3 UNITS)
Recommended Preparation: Completion of ENGL 099 (Formerly ENGL 100) and ENGL 089 with a grade of “C” or better. The course will cover the philosophy of Administration of Justice in America and identify its various sub-systems. It will examine the roles and role expectations of criminal justice agents and their interrelationship in society. The concepts of crime causations, punishment and rehabilitation are introduced. This basic course provides a better understanding of the criminal justice system and orients the students to career opportunities. Ethics, education and training for professionalism in the system are discussed. (CSU, UC)

AJ 102 Concepts of Criminal Law (3 UNITS)
Recommended Preparation: Completion of ENGL 101 and ENGL 111 with a grade of “C” or better. The course covers the historical development of law and constitutional provisions; definitions and the classification of crime and their application to the system of administration of justice; legal research, study of case law, methodology, and concepts of law as a social force are presented. Crimes against persons, property, government, and organized crime are discussed. (Same as CSI 102) (CSU, UC)

AJ 104 Legal Aspects of Evidence (3 UNITS)
Recommended Preparation: AJ 100; and, completion of ENGL 099 (Formerly ENGL 100) and ENGL 089 with a grade of “C” or better. Origin, development, and philosophy and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search and seizure; kinds and degrees of evidence and rules governing admissibility; judicial decisions interpreting individual rights and case studies. (CSU)

AJ 106 Principles and Procedures of the Justice System (3 UNITS)
Recommended Preparation: Completion of ENGL 099 (Formerly ENGL 100) and ENGL 089 with a grade of “C” or better. An in-depth study of the role and responsibilities of each segment within the administration of the justice system; law enforcement; judicial; corrections. A past, present and future exposure to each sub-system procedure, from initial entry to final disposition, and the relationship each segment maintains with its system member. (CSU)

AJ 120 Public Safety Communications (3 UNITS)
Recommended Preparation: Completion of ENGL 101 and ENGL 111 with a grade of “C” or better. This is an introductory course dealing with all aspects of public safety communication. It will cover the techniques to effectively communicate facts, information, and ideas in a clear and logical manner for a variety of public safety systems reports, crime violations, incident reports, letters, memorandum, directives, and administrative reports. Emphasis on criminal justice terminology, use of English, and organization of information. Students will gain practical experience in note taking, interviewing, report writing, and presentation of testimony in courts. (Same as CSI 120) (CSU)

AJ 141 Arrest and Firearms (3.5 UNITS)
Prerequisites as required by P.O.S.T.: No felony or domestic violence convictions, able to successfully participate in physical requirements of class, U.S. Citizen or have filed for U.S. citizenship. Corequisite: Department of Justice fingerprint clearance. Recommended Preparation: Completion of ENGL 099 (Formerly ENGL 100) and ENGL 089 with a grade of “C” or better. Designed to satisfy training standards set forth by the Commission on Peace Officer Standards Training (P.O.S.T.) as required by Penal Code Section 832 for Peace Officers; includes laws of arrest, search and seizure, methods of arrest, discretionary decision making, and where applicable, use and care of firearms. Supply fee may be charged. (CSU)

ALLIED HEALTH PROFESSIONS

AHP 074 Clinical Externship I (2 UNITS)
Prerequisite: AHP 072. Course is designed to enable the student to put all didactic information and skills together in the work setting of the “front office” of a clinic or doctor’s office. The medical assistant student is placed at a medical office, clinic, or HMO where he/she will gain hands-on experience performing “front office” medical assistant duties. Students are required to be available days to attend the externship. The externship hours are similar to the schedules normally available in industry. Students will be required to purchase malpractice liability insurance. (Nontransferable, AA/AS degree only)

ART

ART 100 History and Appreciation of Art I (3 UNITS)
A survey of the Visual Arts from the Prehistoric period to the Renaissance, with emphasis on painting, sculpture and architecture. (CSU, UC)

For the most current schedule, please see www.imperial.edu
ART 102 History and Appreciation of Art II (3 UNITS)
A continuation of ART 100, extending from the Renaissance to Contemporary times. May be taken before or concurrently with ART 100. (CSU, UC)

Code # Time Days Instructor Room
Online Class Offering(s)
30026 Arranged Arranged Hegarty, C ONLINE
To avoid being dropped from this class, you must visit http://de.imperial.edu to access information required for this course.
30169 Arranged Arranged Hegarty, C ONLINE
To avoid being dropped from this class, you must visit http://de.imperial.edu to access information required for this course.

ART 104 History and Appreciation of Modern Art (3 UNITS)
A broad analytical survey of modern art with a focus on painting, sculpture and architecture. The course will emphasize the examination and comparison of art styles of the twentieth century. (CSU, UC)

Code # Time Days Instructor Room
Online Class Offering(s)
30027 Arranged Arranged Gilbertson, T ONLINE
To avoid being dropped from this class, you must visit http://de.imperial.edu to access information required for this course.
30170 Arranged Arranged Gilbertson, T ONLINE
To avoid being dropped from this class, you must visit http://de.imperial.edu to access information required for this course.

AUTOMOTIVE TECHNOLOGY

AUT 070 Automotive Techniques and Applications (3 UNITS)
Recommended Preparation: AU T 125 and AU T 130. This course is designed for students that already completed classes in brakes, suspension, wheel alignment, and basic automotive electronics or students who are currently employed in the automotive field. This course consists of reviews of hands-on using worksheets related to diagnose brake repair, steering/suspension repair and four wheel alignment. In addition, the student will be using the latest diagnostic equipment and service techniques of the automotive field. May be taken for a maximum of 6 units. (Nontransferable, non-degree applicable)

Code # Time Days Instructor Room
30180 9:00AM-9:40AM MTWR Lopez, J 1100-1103
10:00AM-2:25PM MTWR Lopez, J 1100-1102

BIOL 100 Principles of Biological Science (4 UNITS)
Prerequisite: MATH 090 or equivalent with a grade of “C” or better. A comprehensive one semester general biology course for non-majors. Includes life from the molecular to the organismic level of both plants and animals and their interactions within the environment. Special emphasis is put on human biology within appropriate areas of study. Appropriate for general education as well as nursing, pre-professional, and higher level biology courses. In-cludes laboratory component. (CSU, UC) (Nontransferable, AA/AS degree only)

Code # Time Days Instructor Room
30034 7:30AM-9:40AM MTWR Zhao, L 2700-2717
10:00AM-12:10PM MTWR Zhao, L 2700-2717
30035 12:30PM-2:40PM MTWR Zhao, L 2700-2717
3:30PM-5:40PM MTWR Zhao, L 2700-2717

BIOL 200 Human Anatomy and Physiology I (4 UNITS)
Prerequisite: MATH 090 and CHEM 100 and BIOL 100 or BIOL 122 or BIOL 180 or BIOL 182 with a grade of “C” or better; or MATH 090 with a grade of “C” or better and current California LVN/RN license. Human anatomy and physiology. A two-semester study of the structure and function of the human organism, from the molecular to the gross level. Preparatory for RN program and paramedical programs. (CSU) (UC credit limited. See a counselor.)

Code # Time Days Instructor Room
30036 8:40AM-10:00AM MTWR Moss, S 2700-2726
10:20AM-12:30PM MTWR Moss, S 2700-2736
12:40PM-2:50PM MTWR Moss, S 2700-2736

BIOL 220 General Microbiology (5 UNITS)
Prerequisite: MATH 090 and CHEM 100 and BIOL 100 or BIOL 120 or BIOL 180 or BIOL 182 with grades of “C” or better; or MATH 090 with a grade of “C” or better and current California LVN/RN license. Provides students with fundamental concepts of the structure and physiology of nondisease and disease producing microorganisms with particular attention to bacteria. Basic techniques for culturing, staining, counting and identifying microorganisms. Designed to meet the requirement to enter one of the medical fields as well as general education. (CSU, UC)

Code # Time Days Instructor Room
30037 3:00PM-5:10PM MTWR David, S 2700-2726
5:30PM-7:40PM MTWR David, S 2700-2712
8:00PM-10:10PM MTWR David, S 2700-2712

BUSINESS ADMINISTRATION

BUS 010 Practical Accounting (3 UNITS)
This basic course will teach students to journalize and post transactions common to a service type business and teach them the end of the fiscal period functions on the accrual basis. (Nontransferable, AA/AS degree only)

Code # Time Days Instructor Room
Evening Class Offering(s)
30151 5:30PM-7:40PM MTWR Hansink, T 900-906

BUS 210 Principles of Financial Accounting (4 UNITS)
Recommended Preparation: MATH 080 or equivalent. Theory and practice of accounting applicable to recording and reporting of business transactions for proprietorships, partnerships, and corporations as they relate to external use. Includes the study of asset, liability, and equity accounts; revenue and expense recognition; inventory accounting; stockholder equity, earnings, and dividends; long-term bonds and investments; and statements of cash flows. (CSU, UC)

Code # Time Days Instructor Room
30149 8:00AM-11:45AM MTWR Hansink, T 800-804

CHEMISTRY

CHEM 100 Introduction to Chemistry (4 UNITS)
Prerequisite: MATH 090 with a grade of “C” or better. Elementary principles of general and inorganic chemistry with an introduction to organic and biochemistry. Previous science background is recommended, but not required. This course is designed for non-science majors and students who need only one-semester general chemistry course, and also for students entering a paramedical and allied health fields, and industrial applications such as power plants. This course will satisfy the prerequisite for CHEM 200. (CSU) (UC credit limited. See a counselor.)

Code # Time Days Instructor Room
Evening Class Offering(s)
30039 5:30PM-7:40PM MTWR Niebla, E 2700-2716
8:00PM-10:10PM MTWR Niebla, E 2700-2716
CHEM 200 General Inorganic Chemistry I (5 UNITS)
Prerequisite: CHEM 100 and MATH 090 with grades of “C” or better. Basic principles and calculations of chemistry with emphasis on stoichiometry and dimension analysis applied to various problem types. Fundamental principles and theory of atomic and molecular structure as related to bonding and molecular geometry. Study of kinetic molecular theory, the first law of thermodynamics, periodic relationships of the elements, physical states of matter, solution chemistry, and oxidation-reduction. The laboratory is closely related to lecture topics and includes methods of classical experimentation as well as certain instrumental analysis. (CSU, UC)

CDEV 211 Advanced Management Functions (3 UNITS)
Prerequisites: CDEV 210 (formerly CFCS 210) with a grade of “C” or higher. This course is designed for those who plan to be directors in any child care center, both public and private, in the State of California. Principles and practices of program planning, budgeting and personnel administration for agencies servicing children and families. (CSU) (Formerly CFCS 211)

CIS 155 Flash (3 UNITS)
CIS 155 provides a comprehensive yet concise introduction to Flash. The course begins with a discussion of fundamental concepts, which provides a context for learning and sets the stage for specific Flash skill development. A series of step-by-step tutorials follows, covering the range of basic to intermediate skills, including creating animations, using special effects, drawing objects, incorporating sound and video, and using ActionScript. Ultimately, advanced skills will be explored along with coverage of the updated features of Flash - such as enhancements to the workspace, positioning and working with objects in 3D spaces, producing interactive movies and navigation systems, importing Photoshop and Illustrator files, the Flash planning and work-flow processes, and the Help feature - make this course an indispensable experience for anyone who wants to take full advantage of the program. (CSU)

DPS 012 Academic Support Services (1 UNIT)
This course is designed to provide academic support services to the disabled students who are taking classes in the areas of natural science and math; behavioral and social sciences; humanities, fine arts and foreign language; English and speech; and vocational-occupational programs. In addition, the course is designed to assist students in developing their basic skills. Maximum credit sixteen units. (Nontransferable, nondegree applicable)

DPS 018 Educational Assessment and Evaluation (0.5 UNIT)
Recommended Preparation: Must be enrolled in at least one academic or vocational class. This course is designed specifically to assist the learning disabled student who has the potential to succeed in a community college by assessing, interpreting, and diagnosing his/her learning strengths and weaknesses for the purpose of identifying learning disabilities. Guidelines mandated by the California Community College system will be utilized to determine eligibility for learning disabilities services and accommodations. Upon completion of this course, students will be better prepared to assert their needs and practice coping strategies pertinent to their unique situation. (Nontransferable, nondegree applicable)

DPS 052 Computer Access Evaluation (0.5 UNIT)
Prerequisite: A student must be eligible for services and instruction from the Disabled Student Programs and Services through appropriate verification of a primary disability by certificated personnel and be able to benefit from the programs and services offered by the High Tech Center. This course is designed to help students with a disability or multiple disabilities, to understand their computer usage capabilities and to determine, through an instructor evaluation, the appropriate hardware and software. (Nontransferable, nondegree applicable)

ECON 102 Introduction to Macro Economics (3 UNITS)
Prerequisites: MATH 090 with a grade of “C” or better. An introduction to economic concepts and the principles of economic analysis. Emphasis on economic institutions, issues of public policy, and macroanalysis in gross domestic product, money and banking, international business, and economic stabilization. (CSU, UC)

EMET 215 EMT - Paramedic Didactic 3 (5 UNITS)
Prerequisites: Successful completion of EMET 200 and EMET 210; and successful completion of all other requirements for entrance into and/or continuation in the IVC paramedic program; and approval of the IVC Paramedic Program Director and IVC Paramedic Program Medical Director. This course is the third phase of training to prepare individuals to render prehospital advanced life support within an organized EMS system based on course content that is equivalent to the U.S. Department of Transportation (DOT) Emergency Medical Technician-Paramedic National Standard Curriculum HS 808 862 March 1999. This course is designed to allow progression of the paramedic student in advanced didactic and skills training. This course will cover assessment-based management, all aspects of operations, including: ambulance operations, medical incident command (SEMS-ICS), rescue awareness and operations, desert rescue, hazardous materials, crime scene...
ENGLISH

ENGL 086 Reading II: Basic Development (3.5 UNITS)
Prerequisite: ESL 025 with a grade of "C" or higher or appropriate placement. A course at the lower intermediate level, first semester, for the student needing additional instruction in comprehension, vocabulary and study skills. Emphasis will be on fundamental understanding of texts, and increasing word knowledge. Participation in instructor-assigned reading lab activities is a required part of the course. (Nontransferable, nondegree applicable)

Code # Time Days Instructor Room
30066 7:30AM-9:40AM MTWR Bemis, R 200-213
30044 10:00AM-12:10PM MTWR Bemis, R 200-213
30055 12:30PM-2:40PM MTWR Bemis, R 200-213

ENGL 087 Reading II: Basic Development (3.5 UNITS)
Prerequisite: ENGL 086 with a grade of "C" or higher or appropriate placement. A course at the lower intermediate level, second semester, for the student needing additional instruction in comprehension, vocabulary and study skills. Emphasis will be on fundamental understanding of texts, and increasing word knowledge. Participation in instructor-assigned reading lab activities is a required part of the course. (Nontransferable, nondegree applicable)

Code # Time Days Instructor Room
30067 7:30AM-9:40AM MTWR Bemis, R 200-213
30045 10:00AM-12:10PM MTWR Bemis, R 200-213
30057 12:30PM-2:40PM MTWR Bemis, R 200-213

ENGL 088 Reading III: Intermediate Development (3.5 UNITS)
Prerequisite: ENGL 087 with a grade of "C" or higher or appropriate placement. A course at the upper intermediate level, first semester, designed to refine those skills designated in ENGL 086/087. Includes additional instruction in study skills, outlining, previewing, summarizing, and critical reading. Participation in instructor-assigned reading lab activities is a required part of the course. (Nontransferable, nondegree applicable)

Code # Time Days Instructor Room
30068 7:30AM-9:40AM MTWR Biley, P 200-201
30069 10:00AM-12:10PM MTWR Biley, P 200-201
30070 12:30PM-2:40PM MTWR Biley, P 200-201

ENGL 089 Reading IV: Intermediate Development (3.5 UNITS)
Prerequisite: ENGL 088 with a grade of "C" or higher or appropriate placement. This course aims to build reading efficiency to college level to ensure reading competency for graduation from IVC and/or successful completion of transfer level courses. Course work includes practice in whole chapter note-taking, vocabulary building, study reading, informed reading of literature, and reinforcement of critical thinking skills. Participation in instructor-assigned reading lab activities is a required part of the course. (Nontransferable, AA/AS degree only)

Code # Time Days Instructor Room
30071 10:00AM-12:10PM MTWR Tirado, X 300-314
30072 12:30PM-2:40PM MTWR Tirado, X 300-314
ENGL 101 Reading and Composition (3 UNITS)
Prerequisite: ENGL 099 (Formerly 100) with a grade of “C” or higher or appropriate placement. The standard course in freshman English. The course seeks to improve the student’s ability to understand serious and complex prose and to improve the student’s ability to write an exposition that is thoughtful and clear including the production of a well-documented research paper. (CSU, UC)

Code # | Time | Days | Instructor | Room  
--- | --- | --- | --- | ---  
30099 | 7:30AM-9:40AM | MTWR | Rapp, F | 500-516  
31001 | 10:00AM-12:10PM | MTWR | Rapp, F | 500-516  
30098 | 12:30PM-2:40PM | MTWR | Baukholt, R | 500-509  
30089 | 3:00PM-5:10PM | MTWR | Baukholt, R | 500-509

Online Class Offering(s)
30090 Arranged Arranged Dorantes, K ONLINE
To avoid being dropped from this class, you must visit http://de.imperial.edu to access information required for this course.

30091 Arranged Arranged Heumann, M ONLINE
To avoid being dropped from this class, you must visit http://de.imperial.edu to access information required for this course.

30092 Arranged Arranged Heumann, M ONLINE
To avoid being dropped from this class, you must visit http://de.imperial.edu to access information required for this course.

ENGL 102 Introduction to Literature (3 UNITS)
Prerequisite: ENGL 101 with a grade of “C” or better. Introduction to the study of poetry, fiction and drama, with further practice in writing. (CSU, UC)

Code # | Time | Days | Instructor | Room  
--- | --- | --- | --- | ---  
30093 | 5:30PM-7:40PM | MTWR | Baukholt, R | 500-509

Evening Class Offering(s)

ENGL 111 Reading IV: Analytical and Critical Reading (3 UNITS)
Prerequisite: ENGL 089 and ENGL 101 with grades of “C” or higher. Designed to help adequate readers become superior readers. Recommended for college transfer students who wish to develop the critical reading and thinking skills necessary for all types of college level reading. (CSU)

Code # | Time | Days | Instructor | Room  
--- | --- | --- | --- | ---  
30094 | 10:00AM-12:10PM | MTWR | Mc Neece, P | 500-515

Online Class Offering(s)
30095 Arranged Arranged Mc Neece, P ONLINE
To avoid being dropped from this class, you must visit http://de.imperial.edu to access information required for this course.

ENGL 201 Advanced Composition (3 UNITS)
Prerequisite: ENGL 101 with a grade of “C” or better. Emphasizes critical thinking in reading and writing beyond that achieved in ENGL 101. Written argumentation will focus on deduction and induction, an understanding of the fallacies of language and thought, the application of valid evidence, and refutation. (CSU, UC)

Code # | Time | Days | Instructor | Room  
--- | --- | --- | --- | ---  
30096 | 10:00AM-12:10PM | MTWR | Zielinski, D | 2700-2727  
30097 | 12:30PM-2:40PM | MTWR | Shaner, C | 300-313A

Online Class Offering(s)
30098 Arranged Arranged Zielinski, D 300-313B
To avoid being dropped from this class, you must visit http://de.imperial.edu to access information required for this course.

ENGLISH AS A SECOND LANGUAGE

ESL 001 Grammar and Composition for ESL 1 (5 UNITS)
Recommnended Companion Course: ESL 011. ESL 001 is a grammar class in an English-only environment designed for the beginning or false beginning ESL student. The course will cover grammar and simple sentence writing. (Formerly ENGL 091) (Nontransferable, nondegree applicable)

Code # | Time | Days | Instructor | Room  
--- | --- | --- | --- | ---  
30046 | 8:30AM-12:15PM | MTWR | Garza, A | CLX-CLX-2

Evening Class Offering(s)
30047 | 5:40PM-9:25PM | MTWR | Scheuerell, E | CLX-CLX-6

ESL 002 Grammar and Composition for ESL 2 (5 UNITS)
Prerequisite: ESL 001 or ENGL 091 with a grade of “C” or higher or appropriate placement. Recommended Companion Courses: ESL 012. ESL 002 is a grammar class in an English-only environment designed for the low-intermediate ESL student. The course will cover grammar and simple sentence writing. (Formerly ENGL 092). (Nontransferable, nondegree applicable)

Code # | Time | Days | Instructor | Room  
--- | --- | --- | --- | ---  
30048 | 8:30AM-12:15PM | MTWR | Simpson, S | CLX-CLX-4

Evening Class Offering(s)
30049 | 5:40PM-9:25PM | MTWR | Ponce, J | CLX-CLX-7

ESL 003 Grammar and Composition for ESL 3 (5 UNITS)
Prerequisite: ESL 002 or ENGL 092 with a grade of “C” or higher or appropriate placement. Recommended Companion Courses: ESL 013. ESL 003 is a grammar class in an English-only environment designed for the intermediate ESL student. The course will emphasize grammar, writing sentences, and short paragraphs. (Formerly ENGL 093) (Nontransferable, nondegree applicable)

Code # | Time | Days | Instructor | Room  
--- | --- | --- | --- | ---  
30050 | 8:30AM-12:15PM | MTWR | Scheuerell, E | CLX-CLX-6

Evening Class Offering(s)
30051 | 5:40PM-9:25PM | MTWR | Harris, D | CLX-CLX-8

ESL 004 Grammar and Composition for ESL 4 (5 UNITS)
Prerequisite: ESL 003 or ENGL 093 with a grade of “C” or higher or appropriate placement. Recommended Companion Course: ESL 014. ESL 004 is a grammar class in an English-only environment designed for the high-intermediate ESL student. The course will emphasize grammar, writing sentences, and paragraphs. (Formerly ENGL 094) (Nontransferable, nondegree applicable)

Code # | Time | Days | Instructor | Room  
--- | --- | --- | --- | ---  
30052 | 8:30AM-12:15PM | MTWR | Pastrana, L | CLX-CLX-5

Evening Class Offering(s)
30053 | 5:40PM-9:25PM | MTWR | Rice, S | CLX-CLX-5

ESL 005 Grammar and Composition for ESL 5 (5 UNITS)
Prerequisite: ESL 004 or ENGL 094 with a grade of “C” or higher or appropriate placement. Recommended Companion Course: ESL 015. ESL 005 is a grammar class in an English-only environment designed for the advanced ESL student. The course will emphasize grammar and writing sentences and paragraphs in a variety of rhetorical modes. (Nontransferable, nondegree applicable)

Code # | Time | Days | Instructor | Room  
--- | --- | --- | --- | ---  
30054 | 8:30AM-12:15PM | MTWR | Craven, J | CLX-CLX-10

Evening Class Offering(s)
30056 | 5:40PM-9:25PM | MTWR | Simpson, S | CLX-CLX-10

ESL 011 Speaking and Listening for ESL 1 (5 UNITS)
Recommended Companion Courses: ESL 001, ESL 041, ESL 042, ESL 051, ESL 052. ESL 011 is a grammar-based speaking class in an English-only Environment for the beginning or false-beginning ESL student. Listening comprehension and speaking skills will be developed through basic dialogues, modeled tasks, and communicative activities. (Nontransferable, nondegree applicable)

Code # | Time | Days | Instructor | Room  
--- | --- | --- | --- | ---  
30059 | 1:00PM-4:45PM | MTWR | Garza, A | CLX-CLX-2
## ESL 012 Speaking and Listening for ESL 2
**Course Description**
This course is designed to assist intermediate level ESL students in developing reading skills and reading efficiency in English. Focus will be placed on understanding text structure and overall comprehension of a variety of texts. Further development of reading skills will also be emphasized. Participation in instructor assigned reading lab activities is required part of the course. (Formerly ENGL 084) (Nontransferable, nondegree applicable)

**Prerequisites:**
ELIN 081 or ENGL 062 with a grade of “C” or better or appropriate placement recommendation or completion of ESL 023 or ESL 084 with a grade of “C” or better.

**Course Information**
- **Units:** 3.5
- **Days & Time:** MTWR 1:00PM-4:45PM
- **Instructor:** Ponce, J
- **Room:** CLX-CLX-4

## ESL 013 Speaking and Listening for ESL 3
**Course Description**
This course is designed to assist high-intermediate ESL students in developing reading skills and reading efficiency in English. Focus will be placed on understanding text structure and overall comprehension of a variety of texts. Further development of reading skills will also be emphasized. Participation in instructor assigned reading lab activities is required part of the course. (Formerly ENGL 085) (Nontransferable, nondegree applicable)

**Prerequisites:**
ESL 024 or ENGL 084 with a grade of “C” or better. This course is designed to assist high-intermediate ESL students in developing reading skills and reading efficiency in English. Focus will be placed on understanding text structure and overall comprehension of a variety of texts. Further development of reading skills will also be emphasized. Participation in instructor assigned reading lab activities is required part of the course. (Formerly ENGL 085) (Nontransferable, nondegree applicable)

**Course Information**
- **Units:** 3.5
- **Days & Time:** MTWR 1:00PM-4:45PM
- **Instructor:** Simpson, S
- **Room:** CLX-CLX-5

## ESL 014 Speaking and Listening for ESL 4
**Course Description**
This course is designed to assist advanced ESL students in further developing reading skills and reading efficiency in English. Focus will be placed on understanding text structure and overall comprehension of a variety of texts. Further development of reading skills will also be emphasized. Participation in instructor assigned reading lab activities is required part of the course. (Nontransferable, nondegree applicable)

**Prerequisites:**
ESL 024 or ENGL 084 with a grade of “C” or better. This course is designed to assist high-intermediate ESL students in developing reading skills and reading efficiency in English. Focus will be placed on understanding text structure and overall comprehension of a variety of texts. Further development of reading skills will also be emphasized. Participation in instructor assigned reading lab activities is required part of the course. (Nontransferable, nondegree applicable)

**Course Information**
- **Units:** 3.5
- **Days & Time:** MTWR 1:00PM-4:45PM
- **Instructor:** Montenegro, J
- **Room:** CLX-CLX-10

## ESL 015 Speaking and Listening for ESL 5
**Course Description**
This course is designed to assist advanced ESL students in further developing reading skills and reading efficiency in English. Focus will be placed on understanding text structure and overall comprehension of a variety of texts. Further development of reading skills will also be emphasized. Participation in instructor assigned reading lab activities is required part of the course. (Nontransferable, nondegree applicable)

**Prerequisites:**
Appropriate placement recommendation or completion of ESL 024 or ENGL 084 with a grade of “C” or better. This course is designed to assist high-intermediate ESL students in developing reading skills and reading efficiency in English. Focus will be placed on understanding text structure and overall comprehension of a variety of texts. Further development of reading skills will also be emphasized. Participation in instructor assigned reading lab activities is required part of the course. (Nontransferable, nondegree applicable)

**Course Information**
- **Units:** 3.5
- **Days & Time:** MTWR 1:00PM-4:45PM
- **Instructor:** Rice, S
- **Room:** CLX-CLX-7

## ESL 023 ESL Reading 1
**Course Description**
This course is designed to assist intermediate level ESL students in developing reading skills and reading efficiency in English. Focus will be placed on understanding text structure and overall comprehension of a variety of texts. Further development of reading skills will also be emphasized. Participation in instructor assigned reading lab activities is required part of the course. (Formerly ENGL 084) (Nontransferable, nondegree applicable)

**Prerequisites:**
Appropriate placement. This course is designed to assist intermediate level ESL students in developing reading skills and reading efficiency in English. Focus will be placed on understanding text structure and overall comprehension of a variety of texts. Further development of reading skills will also be emphasized. Participation in instructor assigned reading lab activities is required part of the course. (Formerly ENGL 084) (Nontransferable, nondegree applicable)

**Course Information**
- **Units:** 3.5
- **Days & Time:** MTWR 1:00PM-4:45PM
- **Instructor:** Pastrana, L
- **Room:** CLX-CLX-9

## ESL 024 ESL Reading 2
**Course Description**
This course is designed to assist high-intermediate ESL students in developing reading skills and reading efficiency in English. Focus will be placed on understanding text structure and overall comprehension of a variety of texts. Further development of reading skills will also be emphasized. Participation in instructor assigned reading lab activities is required part of the course. (Nontransferable, nondegree applicable)

**Prerequisites:**
ESL 023 ESL Reading 1 (3.5 UNITS) (Nontransferable, nondegree applicable) or completion of ESL 023 or ESL 084 with a grade of “C” or better. This course is designed to assist high-intermediate ESL students in developing reading skills and reading efficiency in English. Focus will be placed on understanding text structure and overall comprehension of a variety of texts. Further development of reading skills will also be emphasized. Participation in instructor assigned reading lab activities is required part of the course. (Nontransferable, nondegree applicable)

**Course Information**
- **Units:** 3.5
- **Days & Time:** MTWR 1:00PM-4:45PM
- **Instructor:** Craven, J
- **Room:** CLX-CLX-8

## GEOGRAPHY
### GEOG 100 Physical Geography
**Course Description**
An introduction to the physical characteristics of the earth. Topics include: climate, landforms, natural vegetation, and the water and mineral resources of the earth. (CSU, UC)

**Course Information**
- **Units:** 3
- **Days & Time:** MTWR 7:30AM-9:40AM
- **Instructor:** Seivertson, B
- **Room:** 200-202

### GEOG 108 World Regional Geography
**Course Description**
World Regional Geography is a survey course which introduces students to the physical and cultural geographic aspects of the world’s realms. Geography’s interdisciplinary approach is used to analyze regions and illustrate their interdependence. (CSU, UC)

**Course Information**
- **Units:** 3
- **Days & Time:** MTWR 10:00AM-12:10PM
- **Instructor:** Seivertson, B
- **Room:** 200-202

## GEOLOGY
### GEOL 110 Earth and Space Science
**Course Description**
This introductory earth and space science course covers basic principles from the fields of geology, astronomy, oceanography, and meteorology. Minerals and rocks, natural processes acting at the earth’s surface and within the Earth, plate tectonics, geologic time and dating, composition and motions of the Earth, solar system, phases of the moon, origin and life cycles of stars, galaxies, water movements, ocean floor, weather and climate, along with other related topics, will be studied. (CSU)(UC credit limited. See a Counselor.)

**Course Information**
- **Units:** 3
- **Days & Time:** MTWR 1:00PM-3:10PM
- **Instructor:** Scheuerell, E
- **Room:** CLX-CLX-6
### HEALTH EDUCATION

**HE 100 Health Education - Military Service (2 UNITS)**
Prerequisite: The satisfactory completion of basic or recruit training and 180 days or more active service in the military of the United States of America. The student wishing credit for military service must present his/her DD214 or equivalent supporting document to the Veterans Assistant and register for the credit. If the student registers for military credit and does not submit verification of service, he/she will be dropped as a No-Show and will not receive credit. HE 100 does not count for units toward VA, Financial Aid, or full-time student status. These are not contact hours. May receive credit only once. (CSU)

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<th>Code #</th>
<th>Time</th>
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<tr>
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</table>

**HE 102 Health Education (3 UNITS)**
Fundamentals of healthful living designed to provide scientific health information, and promote desirable attitudes and practices, to include the relationship of alcohol, narcotics, and smoking to health, and the factors involved in family and community health and safety. (CSU, UC)

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</table>

To avoid being dropped from this class, you must visit [http://de.imperial.edu](http://de.imperial.edu) to access information required for this course.

### HISTORY

**HIST 100 Early World History (3 UNITS)**
Early World History is a broad survey of the diverse societies of Africa, Asia, Europe, the Americas, and Oceania from prehistory through the 1400s. This course seeks to describe the emergence and development of civilizations, societies, trade, religions, and cultures, and to recognize the interconnections between different peoples and across time. (CSU, UC)

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<th>Days</th>
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<th>Room</th>
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</table>

**HIST 120 United States to 1877 (3 UNITS)**
This course is a survey of American history from the pre-Columbian era to the end of Reconstruction. This course will cover the major political, economic, social, gender, racial, cultural and intellectual transformations of the colonial and early American eras. At the completion of this course students will have a broad understanding of the most important ideas, personalities, movements, and events in the colonial and early American periods. (CSU, UC)

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**Online Class Offering(s)**

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<td>ONLINE</td>
</tr>
</tbody>
</table>

To avoid being dropped from this class, you must visit [http://de.imperial.edu](http://de.imperial.edu) to access information required for this course.

**HIST 121 United States from 1877 (3 UNITS)**
This course is a survey of American history from the end of Reconstruction to the present. This course will cover the major political, economic, social, gender, racial, cultural and intellectual transformations of the modern American eras. Of special note will be an examination of America’s rise to global power. At the completion of this course students will have a broad understanding of the most important ideas, personalities, movements, and events in the modern period. (CSU, UC)

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<th>Code #</th>
<th>Time</th>
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**Online Class Offering(s)**

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<th>Code #</th>
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<td>ONLINE</td>
</tr>
</tbody>
</table>

To avoid being dropped from this class, you must visit [http://de.imperial.edu](http://de.imperial.edu) to access information required for this course.

### MATHEMATICS

**MATH 070 Basic Mathematics (3 UNITS)**
Brief review of arithmetic including fractions, decimals, percent, square root, and an introduction to algebra. (Nontransferable, nondegree applicable)

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<th>Code #</th>
<th>Time</th>
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<th>Instructor</th>
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<td>30101</td>
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<td>Garay, J</td>
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<td>30159</td>
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<td>Moran, S</td>
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<td>30102</td>
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<td>MTWR</td>
<td>Hernandez, O</td>
<td>2700-2721</td>
</tr>
</tbody>
</table>

**MATH 080 Beginning Algebra (3 UNITS)**
Prerequisite: MATH 070 with a grade of “C” or higher, or appropriate placement. Topics covered include the real number system, variable expressions, solving equations, polynomials, factoring rational expressions, graphs and linear equations, systems of linear equations, inequalities and radical expressions. (Nontransferable, Non-degree applicable)

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<th>Code #</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
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<td>30160</td>
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<td>30103</td>
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**Evening Class Offering(s)**

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**Online Class Offering(s)**

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</table>

To avoid being dropped from this class, you must visit [http://de.imperial.edu](http://de.imperial.edu) to access information required for this course.

**MATH 090 Intermediate Algebra (4 UNITS)**
Prerequisite: MATH 080 with a grade of “C” or higher or appropriate placement. Topics covered include the real number system, polynomials, rational expressions, exponential and radical forms, linear and quadratic equations, functions and graphs, systems of equations and logarithmic and exponential functions. (Nontransferable, AA/AS degree only)

<table>
<thead>
<tr>
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<td>30162</td>
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<td>MTWR</td>
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**Evening Class Offering(s)**

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**Online Class Offering(s)**

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<tbody>
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<td>Arranged</td>
<td>Shokoufi, M</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>

To avoid being dropped from this class, you must visit [http://de.imperial.edu](http://de.imperial.edu) to access information required for this course.
MATH 119 Elementary Statistics (4 UNITS)  
Prerequisites: MATH 090 with a grade of “C” or better, or appropriate placement. Recommended Preparation: ENGL 101 or ENGL 111. Graphical representation of statistical data, calculations, and uses of various averages, measures of variability, introduction to probability, probability distributions, confidence intervals, sample size determination and hypothesis testing, ANOVA, linear regression and Chi-square analysis. Students will learn to use technology to find confidence intervals, test statistics, regression lines, and to produce graphics. This course also provides supervised practice in the appropriate use of technology designed to assist students in calculations required in beginning statistics. (CSU, UC)  
Code # Time Days Instructor Room  
30177 9:30AM-12:20PM MTWR Castrapel, R 2700-2722  
30111 2:30PM-5:20PM MTWR Castrapel, R 2700-2722  
Evening Class Offering(s)  
30112 5:30PM-8:20PM MTWR Castrapel, R 2700-2722  
Online Class Offering(s)  
30113 Arranged Arranged Leon, A ONLINE  
To avoid being dropped from this class, you must visit www.imperial.edu.de to access information required for this course.

MATH 140 Trigonometry (3 UNITS)  
Prerequisite: MATH 090 with a grade of “C” or better. Right angle trigonometry and applications, unit circle trigonometry, graphs of trigonometric functions, inverse trigonometric functions, trigonometric identities, solving triangles using the Laws of Sines and Cosines, and polar coordinates. (CSU) (UC credit limited. See a counselor.)  
Code # Time Days Instructor Room  
30114 3:00PM-5:10PM MTWR Lehtonen, E 2700-2721

MATH 190 Pre-Calculus (5 UNITS)  
Prerequisite: MATH 140 or equivalent with a grade of “C” or higher or appropriate placement. This is a course intended for students who need a thorough foundation before attempting calculus. Included will be the study of the real number system, exponential, logarithmic, and trigonometric functions, the complex numbers, theory of equations, and systems of equations. (CSU) (UC credit limited. See a counselor.)  
Code # Time Days Instructor Room  
30178 11:00AM-2:40PM MTWR Lehtonen, E 2700-2723

MUS 100 Introduction to Music Foundations (3 UNITS)  
An introduction to basic concepts of music. The development of the skills and knowledge needed to read music, to hear music, and to use some instrument (including the voice) with skill. (CSU) (UC credit limited. See a counselor.)  
Code # Time Days Instructor Room  
30028 7:30AM-9:40AM MTWR Davis, H 300-305  
30029 10:00AM-12:10PM MTWR Davis, H 300-305

PHILOSOPHY  
PHIL 106 Logic (3 UNITS)  
Prerequisite: ENGL 101 with a grade of “C” or better. An introduction to deductive and inductive logic. Attention focused upon the relationship between logic and language fallacies, and the use of logic in everyday life. (CSU, UC)  
Code # Time Days Instructor Room  
30030 Arranged Arranged Edwards, A ONLINE  
To avoid being dropped from this class, you must visit www.imperial.edu.de to access information required for this course.

PHYSICAL EDUCATION  
PE 100 Lifetime Exercise Science (2 UNITS)  
This course is designed to emphasize a comprehensive understanding of the entire scope of the fitness for life process. The student will be equipped to assess their present fitness status; with the ability to write a personalized fitness program; and engage in that fitness program. The course will focus on five areas: cardiovascular endurance, weight control, strength, flexibility, and relaxation. (CSU) (UC credit limited. See a Counselor.)  
Code # Time Days Instructor Room  
30130 7:30AM-9:40AM MTWR Deyo, J 700-755  
30132 10:00AM-12:10PM MTWR Mecate II, J 700-755  
30133 12:30PM-2:40PM MTWR Drury, D 700-755  
30181 3:00PM-5:10PM MTWR Mecate II, J 700-755  
Evening Class Offering(s)  
30182 5:30PM-7:40PM MTWR Deyo, J 700-755  
Online Class Offering(s)  
30120 Arranged Arranged Horton, S ONLINE  
To avoid being dropped from this class, you must visit www.imperial.edu.de to access information required for this course.

PERSONAL DEVELOPMENT  
PD 100 Personal and Career Development (3 UNITS)  
This course examines the process a student would follow in making a realistic career decision. Students planning to enter professions involving helping relationships such as education, social work, counseling, psychology, community work, and related areas, in addition to students who are undecided about their own future and would profit from the course. Self-awareness will be appraised by testing and discussing interests, aptitudes, abilities, limitations and life goals. Career awareness will be facilitated by exploring the world of work in terms of occupational outlook, wages, training required, opportunities for advancement and life styles. A $6 lab fee will be charged. (CSU) (Formerly HREL 100)  
Code # Time Days Instructor Room  
30158 10:00AM-12:10PM MTWR Garcia, F 200-211

NURSING: ASSOCIATE DEGREE  
NURS 089 Individual Studies: Nursing Associate Degree (1 UNIT)  
Prerequisite: Admission to the Nursing Program. This course is designed to facilitate the learning of nursing knowledge, skills, and concepts through individualized, computer enhanced and mediated instructions. It is open to students in the Nursing Program and recent graduates from the Nursing Program who seek additional NCLEX-RN preparation. Maximum credit six units. (Nontransferable, nondegree applicable)  
Code # Time Days Instructor Room  
30117 Arranged Arranged Hansink, P 2100-2158

NURS 100 Medication Mathematics (1 UNIT)  
Prerequisite: Application and/or admission to the Nursing Program. Recommended preparation: MATH 090 or higher. This course focuses on those components of safe medication calculation and administration. The emphasis is on accuracy of calculation and the critical thinking involved in client safety. This is an intense class on med math calculations that is required of all nursing majors. Clinical application is integrated into the clinical nursing course. A CD with the class syllabus can be purchased for $2.00. (CSU)  
Code # Time Days Instructor Room  
30167 8:00AM-10:05AM MTWR Sullivan, T 2100-2150  
PE 102 Physical Fitness (1 UNIT)  
This course is designed to emphasize physical conditioning and development. Equips the student with a repertoire of exercises and conditioning activities which can be used to maintain physical fitness throughout college and adult life. Maximum credit four units. (CSU) (UC credit limited. See a counselor.)

<table>
<thead>
<tr>
<th>Code #</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>30124</td>
<td>8:25AM-9:40AM</td>
<td>MTWR</td>
<td>Lerno, J</td>
<td>700-755</td>
</tr>
<tr>
<td>30125</td>
<td>10:00AM-11:15AM</td>
<td>MTWR</td>
<td>Lerno, J</td>
<td>700-755</td>
</tr>
<tr>
<td>30126</td>
<td>11:15AM-12:30PM</td>
<td>MTWR</td>
<td>Aye, T</td>
<td>700-755</td>
</tr>
</tbody>
</table>

PE 106 Walking/Jogging Fitness (1 UNIT)  
This course provides the knowledge and skills necessary to improve cardiovascular endurance and fitness through walking and/or jogging. Class may be held on land or in the water. Topics will include general fitness principles, and aerobic endurance, muscle endurance and flexibility training exercises. Maximum credit four units. (CSU) (UC credit limited. See a counselor.)

Evening Class Offering(s)

<table>
<thead>
<tr>
<th>Code #</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>30138</td>
<td>6:25PM-7:40PM</td>
<td>MTWR</td>
<td>Benton, M</td>
<td>700-TRACK</td>
</tr>
</tbody>
</table>

PE 110 Physical Education Activity - Military Service (2 UNITS)  
Prerequisite: The satisfactory completion of basic or recruit training and 180 days or more active service in the military of the United States of America. The student wishing credit for military service must present his/her DD214 or equivalent supporting documentation to the Veterans Assistant and register for the credit. If the student registers for the class for military credit and does not submit verification of service, he/she will be dropped as a No-Show and will not receive credit. PE 110 does not count for units toward VA, Financial Aid, or full-time student status. These are not contact hours. May receive credit only once. (CSU)

<table>
<thead>
<tr>
<th>Code #</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>30143</td>
<td>Arranged</td>
<td>Arranged</td>
<td>Mazeroll, L</td>
<td>Arranged</td>
</tr>
</tbody>
</table>

PE 112 Basketball - Men (1 UNIT)  
An introduction to the fundamental skills and strategy of the game. Rules and class competition are included in the course. Maximum credit four units. (CSU) (UC credit limited. See a counselor.)

<table>
<thead>
<tr>
<th>Code #</th>
<th>Time</th>
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<tbody>
<tr>
<td>30136</td>
<td>11:20AM-12:35PM</td>
<td>MTWR</td>
<td>Robinson, A</td>
<td>700-GYM</td>
</tr>
</tbody>
</table>

PE 121 Swimming (1 UNIT)  
This course is concerned with teaching the student to successfully execute the proper strokes for swimming. Skills, fundamentals, and safety knowledge are stressed from the beginner to the intermediate swimmer. Maximum credit four units. (CSU) (UC credit limited. See a counselor.)

<table>
<thead>
<tr>
<th>Code #</th>
<th>Time</th>
<th>Days</th>
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<th>Room</th>
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<tr>
<td>30141</td>
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<td>MTWR</td>
<td>Richwine, H</td>
<td>700-POOL</td>
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<tr>
<td>30142</td>
<td>6:30PM-7:45PM</td>
<td>MTWR</td>
<td>Richwine, H</td>
<td>700-POOL</td>
</tr>
</tbody>
</table>

PE 126 Tennis (1 UNIT)  
Tennis offers training in the basic fundamentals of the game including history, rules, and etiquette. Social etiquette of the game is stressed along with the worthy use of leisure time. Tournament competition in singles and doubles is emphasized. Maximum credit four units. (CSU) (UC credit limited. See a counselor.)

<table>
<thead>
<tr>
<th>Code #</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Room</th>
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<tr>
<td>30139</td>
<td>5:30AM-6:45AM</td>
<td>MTWR</td>
<td>Palacio, J</td>
<td>700-TC</td>
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<tr>
<td>30140</td>
<td>7:00AM-8:15AM</td>
<td>MTWR</td>
<td>Palacio, J</td>
<td>700-TC</td>
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</table>

PE 128 Volleyball (1 UNIT)  
This class is designed to provide the student with the appropriate level of knowledge and skills involved with beginning volleyball. As a result of this class the student will improve his or her general physical fitness and volleyball skill performance. Principles, techniques, safe practices and strategies of volleyball will be taught throughout this class. (CSU) (UC credit limited. See a counselor.)

<table>
<thead>
<tr>
<th>Code #</th>
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<th>Room</th>
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<td>700-GYM</td>
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Evening Class Offering(s)

<table>
<thead>
<tr>
<th>Code #</th>
<th>Time</th>
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<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>30127</td>
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<td>Aye, T</td>
<td>700-GYM</td>
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<tr>
<td>30137</td>
<td>4:15PM-5:30PM</td>
<td>MTWR</td>
<td>Benton, M</td>
<td>700-GYM</td>
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PHYSICS

PHYS 200 General Physics I (5 UNITS)  
Prerequisite: MATH 192 with a grade of “C” or better. This course is designed to give an understanding of the fundamental principles of physics in the area of mechanics. (CSU, UC)

<table>
<thead>
<tr>
<th>Code #</th>
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<th>Room</th>
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<td>Cozzani, A</td>
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<td>MTWR</td>
<td>Cozzani, A</td>
<td>2700-2731</td>
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POLITICAL SCIENCE

POL 102 American Government and Politics (3 UNITS)  
The origin, development and operation of local, state and national political institutions within the United States emphasizing the contemporary operations of the American political system. (CSU, UC)

<table>
<thead>
<tr>
<th>Code #</th>
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<td>30016</td>
<td>10:00AM-12:10PM</td>
<td>MTWR</td>
<td>White, K</td>
<td>200-208</td>
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<td>30179</td>
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<td>White, K</td>
<td>2700-2734</td>
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Online Class Offering(s)

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</thead>
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<tr>
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<td>Arranged</td>
<td>Arranged</td>
<td>Finnell, G</td>
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</tbody>
</table>

Psychology

PSY 101 INTRODUCTION TO PSYCHOLOGY (3 UNITS)  
Recommended Preparation: Twelfth grade reading level highly recommended. An introduction to the study of human behavior and cognition. Includes consideration of many of the major topics in psychology including, but not limited to, the biology of behavior, learning, human development, sleep and consciousness, personality, mental disorders and therapy, and social processes. (CSU, UC)

<table>
<thead>
<tr>
<th>Code #</th>
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<th>Instructor</th>
<th>Room</th>
</tr>
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<td>Staton, M</td>
<td>800-806</td>
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<tr>
<td>30019</td>
<td>12:30PM-2:40PM</td>
<td>MTWR</td>
<td>Staton, M</td>
<td>800-806</td>
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</table>

Evening Class Offering(s)

<table>
<thead>
<tr>
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<th>Days</th>
<th>Instructor</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>30021</td>
<td>5:30PM-7:40PM</td>
<td>MTWR</td>
<td>Lofgren, M</td>
<td>800-806</td>
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</tbody>
</table>
PSY 202 Learning (3 UNITS)  
Recommended Preparation: Successful completion of PSY 101 strongly recommended. This course will explore the role of learning in the human and other animals to their changing environment. Research methodology, Pavlovian and operant theories, applications and implications, and higher cognitive processes will be examined. (CSU, UC)  
Code # Time Days Instructor Room  
Evening Class Offering(s)  
30022 5:30PM-7:40PM MTWR Byrd, K 200-208

PSY 204 Developmental Psychology: Conception to Death (3 UNITS)  
A study of human development from conception to death, including conception, prenatal development, infancy, toddlerhood, preschool years, middle childhood, adolescence, early adulthood, middle adulthood, later adulthood, and death. The course covers psychodynamic theories of development, current research, and major developmental tasks. (CSU) (UC credit limited. See a counselor.)  
Code # Time Days Instructor Room  
30023 12:30PM-2:40PM MTWR Byrd, K 200-208

RELIGIOUS STUDIES

RELS 100 Religions of the Modern World (3 UNITS)  
An introduction to the various contemporary religions of the world with an emphasis on their historical development. Study of the basic beliefs in religions such as Hinduism, Buddhism, Taoism, Confucianism, Judaism, Christianity, and Islam. (CSU, UC) (Formerly PHIL 108)  
Code # Time Days Instructor Room  
30171 Arranged Arranged Jacobson, S ONLINE
To avoid being dropped from this class, you must visit www.imperial.edu.de to access information required for this course.

SOCILOGY

SOC 101 Introduction to Sociology (3 UNITS)  
An introductory course to the study of society. Major ideas, concepts, and methods in the study of society to include culture, social structure, social stratification, deviance and social control, social change, and marriage in the family. (CSU, UC)  
Code # Time Days Instructor Room  
30024 3:00PM-5:10PM MTWR Byrd, K 200-208

SPANISH

SPAN 100 Elementary Spanish I (5 UNITS)  
Prerequisites: The student must be able to speak and read English. Not open to students with native ability in Spanish. (See SPAN 220). For additional oral practice, concurrent enrollment in SPAN 113 is recommended. The beginning Spanish course is based on a contrastive analysis between Spanish and English and is designed to develop in the English-speaking student rudimentary abilities in the four basic language skills: hearing, speaking, reading, and writing. The main emphasis is on the present tense of both regular and irregular verbs. The student will be familiarized with those features of Hispanic culture which reflect the different frame of reference from which the native speaker of Spanish views the world. (CSU, UC)  
Code # Time Days Instructor Room  
Online Class Offering(s)  
30153 Arranged Arranged Sanchez-Dominguez, R ONLINE
To avoid being dropped from this class, you must visit www.imperial.edu.de to access information required for this course.

SPAN 110 Elementary Spanish II (5 UNITS)  
A continuation of SPAN 100 with the main emphasis on the imperfect, preterit, and present perfect forms for both regular and irregular verbs. (CSU, UC)  
Code # Time Days Instructor Room  
Online Class Offering(s)  
30154 Arranged Arranged Rangel, J ONLINE
To avoid being dropped from this class, you must visit www.imperial.edu.de to access information required for this course.

SPAN 220 Bilingual Spanish I (5 UNITS)  
Prerequisite: Spanish speaking fluency, native or near-native or 3 years of high school Spanish. The course is designed to develop in the student the four basic language skills of listening, speaking, reading, and writing with a constant comparison between Spanish and English usage. Emphasis will be on the indicative tenses: present, preterit, imperfect, and future. These skills will be explored through reading in the contemporary culture of Spain, Latin America, and the Spanish speaking communities in the United States - Mexican, Cuban, Puerto Rican, and Sephardic. (CSU) (UC credit limited. See a counselor.)  
Code # Time Days Instructor Room  
30156 12:30PM-4:15PM MTWR Grivanos, M 300-313B
Online Class Offering(s)  
30155 Arranged Arranged Ruiz, J ONLINE
To avoid being dropped from this class, you must visit www.imperial.edu.de to access information required for this course.

SPCH 100 Oral Communication (3 UNITS)  
Recommended Preparation: ENGL 099 (Formerly ENGL 100) or higher. Training in the fundamental processes involved in oral communication with emphasis on organizing material, outlining, constructing, and delivering various forms of speeches. (CSU, UC)  
Code # Time Days Instructor Room  
Online Class Offering(s)  
30033 Arranged Arranged Mosier, L ONLINE
To avoid being dropped from this class, you must visit www.imperial.edu.de to access information required for this course.

To avoid being dropped from this class, you must visit www.imperial.edu.de to access information required for this course.
Summer 2010 Distance Education Courses

http://de.imperial.edu

Online Course access: etudes-ng-fhda.edu/portal

WHAT IS A DISTANCE EDUCATION COURSE?

A Distance Education course uses the power of the Internet to deliver some or all of the course content and to assess your learning.

- **Online** courses meet mostly online, but may have up to 3 face-to-face class meetings throughout the semester.
- **Hybrid Classes** alternate between internet and campus activities. Class meets face-to-face for first few weeks, then transitions to an online format.
- **Web Enhanced** courses have supplemental online interaction.
- Access is available 24/7 via the Internet.
- The course content is the same as the on-campus version of the course.
- For the online courses all work is submitted via the Internet.

Online, Hybrid and Web Enhanced classes follow the same semester calendar, registration process, and registration cost as on-campus courses.

**Note:** Students will need access to the Internet and an email address.

CLOSED ONLINE COURSES

If a course is closed, you will need permission from the instructor to ADD. Plan on attending an Orientation scheduled for the class and refer to the IVC Distance Education Website for additional information.

IMPORTANT STEPS TO ENROLL

If you are comfortable using a computer and are a self-disciplined, independent learner, online courses are for you! Follow these steps to register for courses:

1. If you are a new student or did not attend IVC last semester complete the online IVC application for admission.
2. Log on to WebSTAR and register for your online course(s). Refer to the current class schedule for priority registration dates and time.
3. Visit the Distance Education website for additional information regarding online learning.

GENERAL ADVICE FOR ONLINE STUDENTS

- Most courses require a text – be sure you buy it as you will need it. Books can be purchased at the IVC Bookstore or online by clicking on the bookstore link located on the IVC website.
- Print out syllabus and other important documents, such as assignment pages.
- Schedule time to work on your course. (6 to 10 hours a week per class)
- Maintain regular contact with your Instructor and read and answer email every other day, at a minimum.
- Be aware of your instructor’s deadlines and policies.
- If you are not clear about how your course works, contact your instructor.

TECHNICAL SUPPORT


BY PHONE: (760) 259-3419

For Online Course Access

Your instructor will give you an access code to access your online course(s). To find out about orientation, midterm and final exam dates, visit www.imperial.edu/de.
## SUMMER 2010 DISTANCE EDUCATION COURSES

ORIENTATION MEETING INFORMATION

Visit [http://de.imperial.edu](http://de.imperial.edu) and click on “Class Information” to access instructor comments and other important information about online courses.

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Number</th>
<th>Course Title</th>
<th>Date</th>
<th>Time</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>30025</td>
<td>ART 100</td>
<td>History &amp; Appreciation of Art I</td>
<td>Online</td>
<td>Online</td>
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<td>History &amp; Appreciation of Art I</td>
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<td>Online</td>
<td>Kelly</td>
</tr>
<tr>
<td>30026</td>
<td>ART 102</td>
<td>History &amp; Appreciation of Art II</td>
<td>06-24-10</td>
<td>12:30-2:40 p.m.</td>
<td>1602</td>
<td>Hegarty</td>
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<td>30169</td>
<td>ART 102</td>
<td>History &amp; Appreciation of Art II</td>
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<tr>
<td>30027</td>
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<td>History &amp; Appreciation of Modern Art</td>
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<td>3:00-5:10 p.m.</td>
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<tr>
<td>30152</td>
<td>CIS 101</td>
<td>Introduction to Information Systems</td>
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<td>12:00-1:00 p.m.</td>
<td>913</td>
<td>Carr</td>
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<tr>
<td>30073</td>
<td>ENGL 089</td>
<td>Reading IV: Intermediate Dev</td>
<td>06-21-10</td>
<td>3:00-4:20 p.m.</td>
<td>2600</td>
<td>Davis</td>
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<td>ENGL 089</td>
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<td>4:30-6:00 p.m.</td>
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<td>Davis</td>
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<td>ENGL 099</td>
<td>Basic English Composition</td>
<td>06-21-10</td>
<td>12:30-2:40 p.m.</td>
<td>2610</td>
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<td>30090</td>
<td>ENGL 101</td>
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<td>06-21-10</td>
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<td>Reading IV: Analytical and Critical Reading</td>
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<tr>
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<td>GEOL 110</td>
<td>Earth and Space Sci</td>
<td>06-21-10</td>
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<td>902</td>
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<td>Health Education</td>
<td>Online</td>
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<td>HIST 120</td>
<td>United States to 1877</td>
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<td>Online</td>
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<td>Shokoufi</td>
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<td>30030</td>
<td>PHIL 106</td>
<td>Logic</td>
<td>06-24-10</td>
<td>10:00-12:10 p.m.</td>
<td>315</td>
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</tr>
<tr>
<td>30171</td>
<td>RELS 100</td>
<td>Religions of the Modern World</td>
<td>06-22-10</td>
<td>12:30-2:40 p.m.</td>
<td>1602</td>
<td>Jacobson</td>
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<tr>
<td>Code</td>
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<td>Course Title</td>
<td>Date</td>
<td>Time</td>
<td>Room</td>
<td>Instructor</td>
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<td>30120</td>
<td>PE 100</td>
<td>Lifetime Exercise Science</td>
<td>06-21-10</td>
<td>6:00- 8:00 p.m.</td>
<td>738</td>
<td>Horton</td>
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<td>30121</td>
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<td>06-21-10</td>
<td>6:00- 8:00 p.m.</td>
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<tr>
<td>30017</td>
<td>POLS 102</td>
<td>American Government and Politics</td>
<td>06-21-10</td>
<td>6:00- 8:00 p.m.</td>
<td>2131</td>
<td>Finnell</td>
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<td>30018</td>
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<td>American Government and Politics</td>
<td>06-21-10</td>
<td>6:00- 8:00 p.m.</td>
<td>2131</td>
<td>Finnell</td>
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<tr>
<td>30153</td>
<td>SPAN 100</td>
<td>Elementary Spanish I</td>
<td>06-21-10</td>
<td>8:30 – 10:00 a.m</td>
<td>2600</td>
<td>Rangel</td>
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<tr>
<td>30154</td>
<td>SPAN 110</td>
<td>Elementary Spanish II</td>
<td>06-24-10</td>
<td>10:00 – 11:30 a.m</td>
<td>2600</td>
<td>Sanchez-Dominguez</td>
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<tr>
<td>30155</td>
<td>SPAN 220</td>
<td>Bilingual Spanish I</td>
<td>06-24-10</td>
<td>10:00-11:30 a.m.</td>
<td>2600</td>
<td>Ruiz</td>
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<td>SPCH 100</td>
<td>Oral Communication</td>
<td>06-24-10</td>
<td>6:30- 9:50 p.m.</td>
<td>315</td>
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<td>30145</td>
<td>SPCH 100</td>
<td>Oral Communication</td>
<td>06-22-10</td>
<td>6:30- 9:50 p.m.</td>
<td>315</td>
<td>Mosier</td>
</tr>
</tbody>
</table>

**COMMUNITY SERVICES**

*Online Classes... A new way to learn!*

[www.ed2go.com/iwe](http://www.ed2go.com/iwe)

**www.imperial.edu**

*(760)355-6303*

**communityservices@imperial.edu**

*Schedule is subject to change without notice*

*For a complete schedule please visit us online*  
*Community Service classes are open to the entire community and are entirely supported by students.*
COOKING CLASSES

Basic Sushi Making Class  
Friday, July 9  
6:00pm-8:00pm  
IVC Calexico, Room 10  
Fee: $45.00  
In our 2 hour basic course, you will learn all the basics of making sushi, including: where to find the ingredients, how to prepare the rice, how to cut the fish and vegetables and most important, how to put them all together (maki-style) in the perfect roll. This class is fun, it’s educational and it’s a feast. Each student needs to bring a cutting board and a kitchen knife.

ART

Basic Make-Up Workshop  
Friday, June 25  
5:15-8:00pm  
Fee: $25  
IVC Calexico, Room 10  
For the woman who wants to know from everything from A-Z about applying makeup properly and how to look stylish. You will learn proper foundation application and various looks to carry you from daytime to evening. *Students need to bring their own make up and make up tools.

Eye Make-Up Techniques  
Friday, July 23  
5:15-8:00pm  
Fee: $25  
IVC Calexico, Room 10  
Today's eye makeup trends are radically different, ranging from a "nude" look to a "smokey" effect to a "clean" style. This workshop includes professional tips on eye makeup techniques. *Students need to bring their own make up and make up tools.

HEALTH AND SAFETY

Adult/Child/Infant CPR- (Ages 16+)  
Saturday, August 7  
9:00am-1:00pm  
4 hours $35  
IVC  
A lecture on the importance of CPR. Students learn the techniques and processes of CPR and Basic Life Support. Part of this class consists of actual hands-on practice with adult-size mannequins. This class is for pretty much anybody, including parents, grandparents, babysitters, and teachers. (Healthcare providers are excluded from this class). Participants will receive a CPR Certification Card.

DRIVER EDUCATION

Motorcycle Safety Training – Basic Rider  
Friday, 6:00-9:00pm IVC Room 509  
Saturday, 7:30-11 am & 1:00-4:00pm (range)  
Sunday, 7:30-11:00am (range)  
Motorcycle Range - Pioneer Museum Parking Lot  
Co-sponsored by the California Highway Patrol, this course provides instruction and skills in the safe operation of motorcycles. Open to those who are 16 years of age or older. Course cost is non-refundable. Every class is mandatory, and you must be on time.

IMPORTANT Students under 21 years of age, register for courses costing $150. Students 21 years and older register for courses costing $250. Prices pre-set by the California Highway Patrol and legislature. Class size is a maximum of 6 students.

Please visit our website for dates.  
http://community.imperial.edu/

Traffic School  
Saturday, 8:00am-4:30pm  
8 hours $35  
This course is accredited by the California Department of Motor Vehicles (TVS00681). It serves as a traffic school for those individuals who have received a traffic citation and would prefer to attend an informative class that could void the citation from their record and protect their insurance rates. Students will also learn survival driving tips. Pre-registration is required. All court fees must be paid to the court before registering. You can register in person, online, or by phone. When you call, please have the following information available: Your docket or case number and your driver’s license. For additional information, call (760) 355-6303.

Traffic school online visit our website:  
imperial.trafficschoolonline.com

Escuela de Infractores de Tráfico  
Sábados, 8:00am-4:30pm  
CLX-CLX-9  
8 horas $35  
Esta clase esta acreditada por el Departamento de Vehículos (TVS000681). Esta diseñada para los individuos que han recibido una multa y desean borrarla de su record y su seguro automovilístico no sea afectado. En esta clase aprenderán sobre las reglas de tráfico y consejos para para manejar seguro.

Please visit our website for an updated schedule!
SUMMER CLASS SCHEDULE 2010

COUNSELING SERVICES AVAILABLE TO HELP YOU

COUNSELING CENTER 100 Bldg. (760) 355-6246
Counselors are available to provide academic advisement to students seeking assistance with scheduling or clarification of requirements for certifications, graduation or transfer. Inasmuch as careful course selection is a key to a successful college experience and is subject to change, it is wise for students to consult with a counselor each semester. Counselors are also available to help you with any personal issues.

HOURS: Monday-Thursday 8:00 a.m. - 7:00 p.m.

CARE 100 Bldg. (760) 355-6448
The CARE Program offers the following special services to those students in the CalWORKs program who are single heads-of-household: Assistance with childcare costs, book loans, financial aid, work study jobs, tutoring, study skills workshops, job search assistance, and academic, vocational, and personal counseling.

HOURS: Monday-Thursday 8:00 a.m. - 4:00 p.m.

ASSESSMENT CENTER 2000 Bldg. (760) 355-6447/(760) 355-6465
It is the policy of IVC that all new students seeking to enroll in reading, writing and math classes be assessed. If you need basic skills testing as part of your assessment process, please contact the Assessment Center for further information. The current testing schedule is available at the Assessment and Counseling Centers and on the IVC web page. Students must bring a picture ID.

HOURS: Monday-Thursday 8:00 a.m. - 6:00 p.m.

EXTENDED OPPORTUNITY 100 Bldg. (760) 355-6407
This statewide program was created to provide the opportunities and services necessary for students with low incomes to achieve academic and personal goals. At Imperial Valley College EOPS offers academic support services, priority registration and additional financial assistance to qualified students. Book loans are available and grants are awarded to students meeting specific eligibility requirements.

HOURS: Monday-Thursday 8:00 a.m. - 5:00 p.m.

DISABLED STUDENT PROGRAMS AND SERVICES (DSP&S) 2100 Bldg. (760) 355-6312
TDD 355-4174
The DSP&S Program is designed to provide support services to students with a documented disability. The program provides disability related educational accommodations such as sign language interpretation, notetaking, tutoring, test proctoring, counseling, priority registration, and mobility assistance. A High Tech Center in the DSP&S program provides instruction and training in the use of adapted computers and software for students who have learning differences, acquired brain injuries, orthopedic impairments, low vision, hearing impairments, and blindness. Before receiving services, students MUST see a DSP&S counselor. DSP&S is located in the Mel Wendrick Access Center in the 2100 Building.

HOURS: Monday-Thursday 8:00 a.m. - 5:00 p.m.

STUDENT SERVICES AVAILABLE TO HELP YOU

ADMISSIONS OFFICE Admin. Bldg. TTY (760) 355-6791 / (760) 352-8320
Admissions maintains student records and all forms pertaining to enrollment. These forms include: class changes, transcript requests, enrollment verifications, class repetitions, name/address changes, and a variety of petitions.

HOURS: Monday-Thursday 8:00 a.m. - 7:00 p.m.

STUDENT AFFAIRS OFFICE 1000 Bldg. (760) 355-6455
The Student Affairs Office coordinates the student activities program on campus. This office can provide you with information about participation in student government, campus organizations, intramural sports and social and recreational activities. The office also sponsors many cultural and educational special event programs during each semester.

HOURS: Monday-Thursday 8:00 a.m. - 5:00 p.m.

CAREER CENTER 100 Bldg. (760) 355-6253/(760) 355-6274
The IVC Career Center, located within the Counseling Center, provides a multi-media approach to occupational exploration. Featured is “DISCOVER”, a computer-based program from ACT that provides career and educational planning and assessment. Persons interested in a more comprehensive program of career guidance should enroll in HREL 100, Personal and Career Development.

HOURS: Monday-Thursday 8:00 a.m. - 7:00 p.m.

FINANCIAL AID OFFICE 100 Bldg. (760) 355-6266
You may be eligible for financial assistance to help meet your educational expenses. There are many federal and state aid programs available. Each has different qualifications and each is designed to meet special needs. Trained staff members are available to help you through the application process.

HOURS: Monday-Thursday 8:00 a.m. - 5:00 p.m.

TRANSFER CENTER 100 Bldg. (760) 355-6274
The Transfer Center provides information and services and sponsors special events for students who are preparing to transfer to four-year colleges and universities. The Center provides information about transfer programs, general education requirements, and arranges appointments with representatives from four-year colleges and universities, and provides field trips to four-year institutions. On-line application assistance is available for students desiring to transfer to any of the California State University (CSU), University of California (UC), California Private/Independent, and Out-of-State institutions. The Transfer Center sponsors College and University Day during the fall semester with representatives from colleges and universities from throughout California and Out-of-State. Workshops on a variety of topics are offered to assist with the transfer process. Resources available for student reference are college catalogs, articulation agreements, computers, and consultation with staff. For more information please give us a call or contact us by E-mail at: transferctr@imperial.edu.

HOURS: Monday-Thursday 8:00 a.m. - 5:00 p.m.
SUMMER CLASS SCHEDULE 2010

VETERANS BENEFITS CERTIFICATION 100 Bldg. (760) 355-6416
Assistance is provided for veterans and their dependents regarding VA education benefits. See the Veterans Assistant located in the Counseling Center.
HOURS: Monday-Thursday 8:00 a.m.-5:00 p.m.

STUDENT SUPPORT SERVICES 100 Bldg. (760) 355-6379
Student Support Services is a federally funded program designed for students who possess the potential and motivation to succeed in college. The primary goal of the program is to provide support and to ensure students the opportunity for the best possible education. Services include, but are not limited to, academic, career and personal counseling; cultural and educational fieldtrips; and workshops.
HOURS: Monday-Thursday 8:00 a.m. - 5:00 p.m.

ACADEMIC SERVICES AVAILABLE TO HELP YOU

BUSINESS DIVISION COMPUTER LABS Rooms 901/902 (760) 355-6451
The Business Division maintains two multimedia computer labs for students. Room 901 is an open lab and has 32 computer workstations. Students may also use Room 902, which has 25 workstations, when it is not in use as a classroom. Accounting, computer information systems, programming, office administration, economics, management, and marketing courses are supported as well as other courses across campus. Both rooms have current software applications and Internet access.
HOURS: Monday-Thursday 8:00 a.m. - 7:00 p.m.

EXTENDED CAMPUS

The Imperial Valley College Extended Campus program provides a practical and convenient alternative for Imperial County residents by offering comprehensive academic and instructional services in our Calexico center. The center provides registration information and access, collection of fees, financial aid, unofficial transcripts, academic counseling, class schedules, and general information. The extended center also offers a variety of credit courses, non-credit, and community services. The Calexico Center has state-of-the-art computer labs with Internet access that are accessible to all IVC students.

Calexico Extended Campus Center
(Calexico Hacienda Plaza) 1501 W. Imperial Avenue, Calexico, CA
Monday-Thursday: 7:00 am-6:00 pm
Tel: (760) 768-9740
Fax: (760) 768-0932

SPENCER LIBRARY MEDIA CENTER 1500 Bldg. (760) 355-6378
The Spencer Library Media Center offers resources in a variety of formats - print, web-based, microfilm, video, and CD. Over 50,000 books, 425 periodicals and newspapers, web-based subscription article databases, historical runs of periodicals on microfilm, and several hundred video tapes and musical CDs are available. Computers are available to access the Library’s online catalog, databases, the web, and eBooks. Librarians and staff members are available to provide students with reference assistance and other library services. The Library is a member of the Serra Library System, the San Diego and Imperial Counties Community Colleges Learning Resources Consortium (SDICCCLRC), and the Online Computer Library Center (OCLC), which are used to obtain library material not owned locally through interlibrary loan. Information about the Library and access to the online catalog and subscription databases are available through the Library’s link on the IVC home page.
HOURS: Monday-Thursday 8:00 a.m. - 6:00 p.m.

TUTORIAL SERVICES Room 1511 (760) 355-6384
If you need help in any of your classes, check with Tutorial Services for help. Free tutoring is available to all students on a walk-in basis in the Library. Tutors in various subjects are available throughout the day for small-group tutoring without an appointment. There is also one-on-one tutoring available to EOPS and SSS students. Come see us early in the semester, so we can help you. Workshops are also offered in study skills, test taking, note taking, and using the library effectively.
HOURS: Monday-Thursday 9:00 a.m. - 6:00 p.m.

LEARNING CENTER Room 1511 (760) 355-6390
An individualized course of study in any discipline using classroom materials or materials available in the Spencer Library Media Center.
HOURS: Monday-Thursday 9:00 a.m. - 6:00 p.m.

PAULINE BENOIT RICE IVC LANGUAGE LAB 2600 Building (760) 355-6292
All students enrolled in foreign languages, English as a Second Language, or speech classes can use individual multimedia learning experiences as a supplement to formal class instruction. Lab classes provide students with an intensive language exposure.
HOURS: Monday - Thursday 8:30 a.m. - 6:00 p.m.

JEAN RAULSTON READING/Writing 2600 Building (760) 355-6391
Diagnosis of reading and writing problems by instructors and paraprofessional tutors is followed by programmed and individualized instruction and supervision in the remediation of these weaknesses. Grammar modules, computers, workbooks, and other resources are used under the supervision of trained staff members in order to improve vocabulary, comprehension and speed of reading, and to make the student a more competent reader and writer.
HOURS: Monday - Thursday 8:30 a.m. - 6:00 p.m.

TUTORIAL SERVICES Room 2500 (760) 355-6190
The primary purpose of the Math Lab is to help students in basic math, beginning algebra and intermediate algebra. The lab has 48 workstations equipped with multi-media learning resources; computers, DVD players, and VCRs. In addition, study rooms and reference books are available. Tutors are available to assist students during the time the Math Lab is open.
HOURS: Monday-Thursday 8:00 a.m. - 5:00 p.m.
California Nonresident Tuition Exemption
For Eligible California High School Graduates
(The law passed by the legislature in 2001 as “AB 540”)

GENERAL INFORMATION

Any student, other than a nonimmigrant alien, who meets all of the following requirements, shall be exempt from paying nonresident tuition at the California Community Colleges, the California State University and the University of California (all public colleges and universities in California).

• Requirements:
  • The student must have attended a high school (public or private) in California for three or more years.
  • The student must have graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam).
  • An alien student who is without lawful immigration status must file an affidavit with the college or university stating that he or she has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.
  • Students who are nonimmigrants [for example, those who hold F (student) visas, B (visitor) Visas, etc.] are not eligible for this exemption.
  • The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above. Student information obtained in this process is strictly confidential unless disclosure is required under law.
  • Students eligible for this exemption who are transferring to another California public college or university must submit a new request (and documentation if required) to each college under consideration.
  • Nonresident students meeting the criteria will be exempted from the payment of nonresident tuition, but they will not be classified as California residents. They continue to be “nonresidents”.
  • AB540 does not provide student financial aid eligibility for undocumented alien students. These students remain ineligible for state and federal financial aid.

THE NONRESIDENT TUITION EXEMPTION FORM IS AVAILABLE IN THE ADMISSIONS OFFICE
Financial Aid

Financial Aid exists to help student who might otherwise be unable to complete their education because of financial problems. This aid comes in the form of grants, scholarships, work study and book loans.

Financial aid funds are administered in accordance with a nationally established policy of financial assistance for education. The basis of the policy is that students and their parents have the primary responsibility for meeting educational costs. The amount of the expected contribution from students and their family is determined by careful analysis of family financial strength, taking into consideration net income, number of dependents, allowable expenses, indebtedness and assets. The US Congress has established procedures which are used in making an evaluation of how much families can be expected to contribute.

The Free Application for Federal Student Aid (FAFSA) is available online at www.fafsa.ed.gov. The filing period for the next academic year begins January 1st of each year and students who wish to receive aid in the fall should have their applications complete and their verification documents submitted by at least 3 months prior to enrollment.

Grants form the basis of the financial aid available at Imperial Valley College. Grants, unlike loans, do not have to be paid back. Through the single FAFSA application, students will be considered for eligibility for Pell, Academic Competitiveness and FSEOG Grants (federal funds), Cal Grants B and C (state funds), Work Study and Board of Governors Fee Waivers (state waiver of enrollment fees). Scholarship and book loan applications are also available in the Financial Aid Office.

Imperial Valley College does not currently participate in any of the federal student loan programs however general information regarding private education loans is available upon request.

Satisfactory Academic Progress: Continued eligibility for financial aid at Imperial Valley College is dependent upon academic success. Students must maintain a 2.0 GPA or better and complete at least 70% of all coursework attempted. Failure to meet this standard will result in the loss of all federal and state aid. The BOG Fee Waiver is not subject to this academic progress standard.

Financial Aid Repayment: Federal law requires that all students who receive federal Title IV aid and leave school before completing 60% of the term will be required to pay back some or all of the aid received. Detailed information regarding the return of federal aid is available in the IVC Financial Aid Office or on the college website.
As an Imperial Valley College student:
Your pre-paid semester health fee entitles you to Student Health Services. Pioneers Memorial Healthcare District was selected as the provider for Student Health Services and offers basic health services with an emphasis on health prevention and education programs.

To access the services offered, every student must: 1) bring a current IVC Identification Card, 2) bring a current copy of WebSTAR classes, and 3) inform the healthcare staff you are a student at IVC. All students are strongly encouraged to carry outside insurance coverage for situations or issues not covered by Student Health Services. Students can receive services at the following locations:

**Location for Services**

<table>
<thead>
<tr>
<th>Student Health Center (SHC on campus)</th>
<th>Calexico Health Center (CHC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building 2100 Health Science</td>
<td>450 East Birch St.</td>
</tr>
<tr>
<td>380 East Aten Road, Imperial, Calif.</td>
<td>Calexico, Calif. 92231</td>
</tr>
<tr>
<td>(760) 355-6310</td>
<td>(760) 768-6262</td>
</tr>
<tr>
<td>8:30 am - 4:30 pm, Mon - Thur</td>
<td>3:00 pm until midnight Mon – Fri &amp;</td>
</tr>
<tr>
<td>8:30 am - 12:30 pm, Fri</td>
<td>1:00 pm until midnight Sat &amp; Sun</td>
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<tr>
<th>Occupational Health Center (OHC)</th>
<th>Pioneers Health Center (PHC El Centro)</th>
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</thead>
<tbody>
<tr>
<td>207 West Legion Road, Brawley, Calif.</td>
<td>1461 South 4th Ave.</td>
</tr>
<tr>
<td>(760) 351-3333</td>
<td>El Centro, Calif. 92243</td>
</tr>
<tr>
<td>Normal Business Hours Mon – Fri</td>
<td>(760) 337-3000</td>
</tr>
<tr>
<td></td>
<td>8:30 a.m. - Noon &amp; 1:00 p.m. to 5:30 p.m., Mon-Fri</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Pioneers Health Center (PHC Calexico)</th>
<th>Pioneers Memorial Hospital Emergency Room (ER)</th>
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</thead>
<tbody>
<tr>
<td>731 West Caesar Chavez Blvd.</td>
<td>207 West Legion Road</td>
</tr>
<tr>
<td>Calexico, Calif. 92231</td>
<td>Brawley, Calif. 92227</td>
</tr>
<tr>
<td>(760) 357-4850</td>
<td>(760) 351-3333</td>
</tr>
<tr>
<td>Normal Business Hours Mon – Fri</td>
<td>24 Hours a day</td>
</tr>
</tbody>
</table>

**Times of operation are subject to change.**

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**IN CASE OF EMERGENCY**
If you have a life-threatening illness or injury that requires an ambulance, call 911 immediately. Emergency costs are not covered by Student Health Services.

The Student Health Fee allows students to receive health services on campus and at various health centers in the community. The fee is not related to health insurance and is required whether or not students choose to use the Center. The Board of Governors (BOG) fee waiver will not cover this fee. Students receiving a BOG will need to pay the fee. Exemptions from the fee may be granted for the following:

- Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization.
- Students who are attending IVC under an approved apprenticeship training program.
MATRICULATION PROCESS

Matriculation is a process that promotes and sustains the efforts of community college students to achieve their educational goals through a coordinated program of instruction and the use of appropriate college programs and services.

Enrollment at IVC constitutes an agreement in which the college is responsible for:

* Helping students to succeed in their college careers.
* Assisting students in making decisions based on accurate information.
* Offering services and resources for proper course selection.
* Providing an opportunity to develop a Student Educational Plan.

Students are responsible for:

* Selecting an educational goal or major by the semester following the completion of 15 semester units.
* Registering for classes.
* Attending class regularly.
* Taking college seriously.
* Meeting with a counselor to develop a Student Educational Plan.
* Requesting additional services when needed.
* Completing their educational goal.

The college may suspend or terminate services to any student who fails to fulfill their responsibilities. However, the college may never suspend or terminate any service for which a student is otherwise entitled under any other provision or law. In addition, any student may challenge any matriculation requirement or regulation using the student petition process.

New matriculating students who complete these basic steps of matriculation prior to enrollment will improve their priority for telephone registration, which provides the best opportunity to enroll in preferred classes.

**STEP 1** Complete an Admissions Application and submit high school and/or college transcripts.  
**STEP 2** Complete the assessment requirements for placement in English and Math classes.  
**STEP 3** Complete an orientation class.  
**STEP 4** See a counselor prior to registration for help in selecting your classes.

EXEMPTIONS

Students exempt from the matriculation process are those who:

* Have an associate degree or higher.
* Are enrolled in noncredit classes only.
* Are taking classes for personal enrichment or to upgrade job skills.
* Are currently enrolled in high school or another college.

PROCESO DE MATRICULACION

Matriculación es un proceso que promueve y sostiene los esfuerzos de estudiantes de colegios comunitarios para lograr sus metas educacionales mediante un programa coordinado de instrucción y el uso apropiado de programas y servicios.

Inscripción en el colegio constituye un acuerdo en el cual el colegio es responsable de lo siguiente:

* Ayudar al estudiante a lograr éxito en sus estudios.
* Ayudar al estudiante a tomar mejores decisiones.
* Ofrecer servicios y recursos para seleccionar las clases apropiadas que vayan de acuerdo a la carrera del estudiante.
* Proporcionar al estudiante la oportunidad de desarrollar un plan de estudio.

El estudiante es responsable de lo siguiente:

* Seleccionar una carrera después del semestre en el cual se cursaron 15 unidades.
* Inscribirse en clases.
* Asistir a clases.
* Tomar en serio sus estudios.
* Consultar con un consejero académico para desarrollar un plan de estudio.
* Solicitar servicios adicionales cuando sea necesario.
* Terminar sus metas académicas.

Si el estudiante no cumple con sus responsabilidades el colegio puede suspender los servicios prestados al estudiante. Sin embargo, el colegio no puede suspender ningún servicio al cual el estudiante tiene derecho bajo cualquier otra provisión de la ley. Además, el estudiante tiene el derecho de disputar cualquier reglamento o requisito de matriculación utilizando el proceso de petición estudiantil.

Estudiantes de nuevo ingreso que terminen estos pasos básicos de matriculación antes de inscribirse mejorarán su prioridad de inscripción telefónica, la cual les dará la mejor oportunidad para inscribirse en sus clases.

**Primer Paso:** Llenar una solicitud de Admisión y remitir una copia oficial de su registro de calificaciones de preparatoria o de otra institución de estudios superiores.  
**Segundo Paso:** Tomar las pruebas de ubicación en lectura, escritura y matemáticas.  
**Tercer Paso:** Terminar la clase de orientación a IVC.  
**Cuarto Paso:** Ver a un consejero académico antes de inscribirse para que le ayude a seleccionar sus clases.

EXENCIONES

Estudiantes a los cuales no se les requiere terminar los 4 pasos de proceso de matriculación son aquellos que:

* Poseen un diploma de colegio o de universidad  
* Están inscritos en clases que no están acreditadas.  
* Están tomando clases para enriquecimiento personal o para mejorar sus habilidades de empleo.  
* Están inscritos concurrñente en preparatoria o en otro colegio/ universidad.
IMPERIAL VALLEY COLLEGE
STUDENTS’ COMPLAINT POLICY

The purpose of these procedures is to provide a prompt and equitable means of resolving student complaints. A complaint is defined as an actual or supposed circumstance that adversely affects the grades, status, or rights of a student. Complaints concerning course grades are permitted to the extent that such complaints allege mistake, fraud, bad faith or incompetency as set out in Education Code Section 76224(a).

A student who contends that he/she has been treated unfairly has the right without fear of reprisal to right an alleged wrong.

INFORMAL RESOLUTION

A complaint must be initiated within twenty (20) instructional days of the alleged act or decision.

Step 1  Discuss the problem with the individual involved or his/her counselor.

Step 2  If a mutually satisfactory understanding has not been reached with the other person, the student may, within five (5) instructional days, present the complaint to the immediate supervisor.

The supervisor must respond orally within ten (10) instructional days of the complaint.

FORMAL RESOLUTION

Step 3  If an informal resolution does not occur within ten (10) instructional days of the supervisor’s response, a student may submit a complaint to the Vice President for Academic Services regarding academic matters or the Associate Dean of Student Affairs regarding non-academic matters.

Students’ Complaint Forms are available from: Director of Admissions, Director of Disabled Student Programs & Services, Associate Dean of Student Affairs and Title IX Officer.

Step 4  If a student is not satisfied with the decision made by the Vice President for Academic Services or Associate Dean of Student Affairs, a student may request a hearing within five (5) instructional days of that decision.

A REQUEST FOR A HEARING SHALL BE FILED NO LATER THAN THIRTY (30) INSTRUCTIONAL DAYS FOLLOWING THE INITIATION OF THE COMPLAINT (STEP 2).

Step 5  Hearing Procedures

The appropriate committee will meet within ten (10) days of the request for a hearing.

Step 6  Appeals

If the student desires to appeal the Hearing Committee’s recommendation, this appeal must be made in writing directly to the President/Superintendent within five (5) instructional days of the hearing.

See the Imperial Valley College Catalog for the complete policy.
Imperial Valley College Parking and Traffic Regulations are in accordance with Section 21113A, California State Vehicle Code.

1. GENERAL SAFETY REGULATIONS
   a. No vehicle shall be driven in excess of 10 miles per hour on any roadway or parking area of Imperial Valley College.
   b. All driving of motor vehicles on campus shall be conducted in a manner which ensures the safety of drivers, passengers, pedestrians, and others, and which prevents damage to College property.
   c. Any vehicle leaving a designated parking lot shall stop as required, and shall yield the right-of-way to other vehicles which are approaching the parking lot exit, until such time as the driver can proceed with reasonable safety.
   d. Campus traffic regulation signs are official, as specified by the California Vehicle Code, and must be complied with as on any other public property.
   e. Pedestrians shall have the right-of-way over vehicular traffic, but shall give due consideration to traffic flow.
   f. Riding of bicycles, skateboard, and rollerskates is prohibited on campus sidewalks.

2. PARKING AREAS
   a. No vehicle shall be parked in any location other than a designated parking area.
   b. No vehicle shall be parked on any interior roadway, driveway, sidewalk, lawn, playing field or undeveloped area.
   c. Vehicles not parked in designated areas may be towed away and/or impounded at the expense of the registered owner or lessee of the vehicle.

3. PARKING SPACES
   a. A vehicle shall be parked only in a designated parking space and shall not be parked in such a manner as to occupy more than one space.
   b. Faculty-staff reserved parking spaces are designated.
   c. Head-in parking only shall be permitted in campus parking spaces.
   d. Motorcycles, motorbikes and scooters shall park only in specifically designated areas.

4. DISABLED PARKING
   a. Only vehicles displaying official disabled parking authorization may park in disabled parking spaces.
   b. People with disabilities should contact the Parking Control Office for information regarding disabled parking.
   c. All vehicles utilizing disabled parking must have a state issued identification placard, i.e., Department of Motor Vehicles issued placard or DV plates. Rules regarding parking in Disabled Zones are governed by the California Vehicle Code beginning in Section 22507.8 and 21458.
   d. Vehicles illegally parked in disabled parking areas may be towed and/or impounded at the expense of the registered owner or lessee of the vehicle.
   e. Students who have a current California disabled placard are not required to pay for a semester parking permit.

5. PARKING PERMITS
   a. Vehicles parked in Imperial Valley College parking areas shall display a valid Imperial Valley College parking permit sticker in the lower right corner on the outside of the rear window.
      a.1. Motorcycles, motorbikes, and scooters shall display the permit sticker on the fender or fuel tank.
      a.2. Motorcycles, motorbikes, and scooters, MUST BE PARKED in designated motorcycle areas. Motorcycles, motorbikes, and scooters parked in auto parking spaces will be cited.
      a.3. Permit stickers must be affixed to the vehicle using only the adhesive provided by the sticker itself.
   b. Only those vehicles displaying a valid Imperial Valley College faculty-staff hang tag may be parked in spaces designated as reserved for faculty-staff.
   c. Student parking permits shall be issued each semester upon payment of the required fee. Permits are issued for a specific vehicle and are not transferable or assignable.
   d. Faculty-staff hang tags shall be issued annually prior to the first day of classes in the Fall semester.
   e. Parking permits are required beginning with the first day of each semester or term.
   f. Possession of a valid permit does not guarantee a parking space.
   g. Day pass machines are located in the north and south parking lots.

6. VEHICLE CODE ENFORCEMENT
   a. Campus student security personnel will patrol the campus and issue citations to violators. The County Sheriff’s Department has jurisdiction on the Imperial Valley College campus.
   b. Fines shall by payable to the College by means of a mail-in system. Any fine remaining unpaid after 21 days may be reported to the California Department of Motor Vehicles. A “hold” will be placed upon the academic records of students who have outstanding traffic fines.
   c. Vehicles with numerous outstanding violations may be subject to vehicle being immobilized.

7. AUTHORITY AND FEES
   Parking is controlled by the College Governing Board in accordance with Section 2545.1, California Education Code.
   a. Falsification of information or misuse of privileges may result in disciplinary action or revocation of parking privileges, or both.
   b. Student parking permits may be obtained at the time of registration upon payment of the parking services/transportation fee. Student parking permits are $20.00 per vehicle during the Fall and Spring semesters and $10.00 per vehicle during the Summer and Winter Sessions. A student may register additional vehicles at a fee of $15.00 for each permit purchased during the Fall and Spring Semester, and $7.00 during the Summer and Winter sessions.
   c. If a registered vehicle is sold, a replacement student parking permit sticker will be issued upon payment of a $1.00 processing fee and return of the fragments of the sticker removed from the vehicle which was sold.
   d. Faculty-Staff hang tags will be replaced upon return of the fragments from the previously assigned tag.

IMPERIAL VALLEY COLLEGE IS NOT RESPONSIBLE FOR LOSS DUE TO VANDALISM, ACCIDENT, OR THEFT. ALWAYS LOCK YOUR VEHICLE.
Los Reglamentos de Estacionamiento y Tráfico del Colegio del Valle Imperial son de acuerdo a la Sección 21113A, Código Vehicular del estado de California.

1. REGLAMENTOS GENERALES DE SEGURIDAD
a. Ningún vehículo debe ser manejado en exceso de 10 millas por hora en ningún camino o afuera de estacionamiento del Colegio del Valle Imperial.
b. El conductor cualquier vehículo en el colegio debe llevarse a cabo de tal manera que asegure la seguridad de los conductores pasajeros, peatones y otros, y que prevenga daño a la propiedad del Colegio.
c. Cualquier vehículo que salga de un estacionamiento debe hacer alto como se le requiere y debe ceder el paso a otros vehículos próximos a salir, hasta que el conductor pueda proceder con seguridad razonable.
d. Los letros de reglamentos de tráfico del colegio son oficiales, como especifica el Código Vehicular de California, y deben ser obedecidos como cualquier otra propiedad pública.
e. Los peatones deben tener el derecho de paso sobre el tráfico vehicular, pero deben dar consideración al tráfico.
f. El andar en bicicleta, patineta, y patines es prohibido en las banquetas del colegio.

2. AREAS DE ESTACIONAMIENTO
a. Ningún vehículo debe ser estacionado en ningún lugar aparte del área señalada para estacionarse.
b. Ningún vehículo debe ser estacionado en ningún camino, via de acceso, banqueta, césped, campo de juego o área en desarrollo.
c. Los vehículos estacionados en áreas no señaladas pueden ser llevados a remolque y/o encerrados a costo del dueño o arrendatario del vehículo.

3. ESPACIOS DE ESTACIONAMIENTO
a. Un vehículo debe ser estacionado únicamente en un espacio señalado para estacionarse y no debe ser estacionado de tal manera que ocupe más de un espacio.
b. Los espacios de estacionamiento reservados para la Facultad-personal están señalados.
c. Estacionarse únicamente de frente será permitido en los espacios de estacionamiento del colegio.
d. Todo tipo de motocicletas deben ser estacionadas únicamente en los espacios especificamente señalados.

4. ESTACIONAMIENTO PARA INCAPACITADOS
a. Únicamente los vehículos que muestren autorización oficial de estacionamiento para incapacitados.
b. Personas con incapacidades deben contactar la Oficina del Control de Estacionamiento para recibir información con respecto a estacionamiento del colegio.
c. Todos los vehículos que utilicen un estacionamiento para discapacitados deben poseer un Cartel de Estacionamiento o Placas para personas discapacitadas con el número de identificación del Departamento de Vehículos Motorizados del estado de residencia. El reglamento con respecto al estacionamiento en Zonas de Discapacitados es gobernado por el Código Vehicular de California que son señaladas en las Secciones 22507.8 y 21458.
d. Los vehículos estacionados ilegalmente en las áreas de estacionamiento de incapacitados pueden ser llevados a remolque y/o encerrados a costo del dueño o arrendatario del vehículo.
e. No es requerido que los estudiantes que poseen el Cartel de Estacionamiento o Placas para discapacitados paguen por el permiso de estacionamiento del colegio.

5. PERMISOS DE ESTACIONAMIENTO
a. Los vehículos estacionados en áreas del estacionamiento del Colegio del Valle Imperial deben mostrar un permiso válido para el estacionamiento del Colegio del Valle Imperial en la parte de abajo del lado derecho por fuera del la ventana trasera.
	a.1. Las motocicletas, patinetas, y ciclomotores deben mostrar el permiso en la defensa o en el tanque de la gasolina.
	a.2. Las motocicletas, patinetas, y ciclomotores DEBEN ESTACIONARSE en áreas designadas para motocicletas. Las motocicletas que estén estacionadas en estacionamientos para automóviles serán multadas.
	a.3. Los permisos deben ser pegados al vehículo usando única mente el adhesivo proporcionado por la calcomanía misma.
	b. Únicamente los vehículos que muestren un permiso válido de fac ultad-personal del Colegio del Valle Imperial pueden ser estacionados en los espacios reservados para facultad-personal.

c. Los permisos de estacionamiento estudiantil deben ser otorgados cada semestre al hacer el pago requerido. Los permisos son otorgados para un vehículo específico y no son transferibles o asignables.
d. Los permisos de facultad-personal deben ser otorgados anualmente antes del primer día de clases del semestre de Otoño.
e. Los permisos de estacionamiento son requerido empezando el primer día de cada semestre o término.
f. La posesión de un permiso válido no garanta un espacio de estacionamiento.
g. Las maquinas de pases diarios están localizadas en los estacionamientos norte y sur.

6. APLICAR EL CODIGO VEHICULAR
a. Personal de seguridad estudiantil del colegio patrullará el colegio y dará multas a los violadores. El Departamento de Sheriff del condado tiene jurisdicción sobre el Colegio del Valle Imperial.

b. Las multas deben ser pagadas al colegio por medio del correo. Cualquier multa que permanezca sin pagar después de 21 días puede ser reportada al Departamento de Vehículos de California. Se detendrán los registros académicos de estudiantes que tengan multas de tráfico pendientes.

c. Vehículos con varias violaciones pendientes serán objetivos de immobilizaciòn del vehículo.

7. AUTORIDAD Y HONORARIOS
El estacionamiento es controlado por las Mesa Gubernativa del Colegio de acuerdo con la Sección 25451. Código de Educación de California.

a. La falsificación de información o el mal uso de privilegios puede resultar en acción disciplinaria o revocación de los privilegios de estacionamiento en ambos.

b. Los permisos de estacionamiento estudiantil pueden obtenerse al mismo tiempo que se inscribe al pagar los servicios de estacionamiento/transporte. Los permisos de estacionamiento son de $20.00 por vehículo durante los semestres de Otoño y Primavera, y $10.00 por vehículo durante el semestre de Verano e Invierno. Un estudiante puede registrar vehículos adicionales con un costo de $15.00 por cada permiso durante el semestre de Otoño y Primavera, y $7.00 para el semestre de Verano e Invierno.

c. Si vende un vehículo registrado, se reemplazará el permiso de estacionamiento estudiantil al pagar $1.00 por el trámite, y regresar el resto de la calcomanía que se removió del vehículo vendido.

d. Los permisos de facultad-personal se reemplazarán al regresar el resto del permiso anterior.
Imperial Valley College
Campus Map & Directory
Important Dates By Category

See complete listing in front of booklet

The deadlines below are for full-term classes which meet all semester. Deadlines for short-term classes (those that start late, end early, or both) vary with the length of the class. Most deadlines are mandated in the CA Code of Regulations and are a percentage of the length of the class. Contact the Admissions and Records Office for the deadlines for specific short-term courses.

<table>
<thead>
<tr>
<th>Term Dates</th>
<th>Summer</th>
<th>Fall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes Begin</td>
<td>June 21</td>
<td>Aug. 23</td>
</tr>
<tr>
<td>Classes End</td>
<td>July 29</td>
<td>Dec. 11</td>
</tr>
</tbody>
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**Graduation**

- May 10: Deadline to apply to receive degree at end of Spring and **not participate in Graduation ceremony**
- June 12: Graduation Ceremony
- July 7: Deadline to apply to receive degree at end of Summer and **not participate in Graduation ceremony**

**Final Examinations**

- July 26-July 29*: *Finals may be held over 2 meeting times during last week of term.

**Registration Dates (Signing Up for Classes)**

- Priority for current & former IVC students: May 19-June 1
- Registration for non-credit classes begins: May 20
- Students new to IVC begin registering: June 2
- K-12 concurrently enrolled begin: June 3
- Late registration: June 21-23
- Last day - deadline to register: June 23
- Priority registration for Fall 2009: July 1-July 15
- Students new to IVC begin for Fall 2009: July 19
- K-12 concurrently enrolled begin for Fall: July 21

**Registration Deadlines**

- Last day to register for full-term classes: June 23
- Last day to select CR/NC grading: June 23

**Deadlines to Drop Classes**

- Drop without owing fees &/or refund eligible: June 23
- Drop without course appearing on transcript: June 27
- Drop any full-term class: July 20

**Breaks/Holidays – No Classes Held**

- May 31: Memorial Day – College Closed
- June 12 – 20: Break between Spring & Summer
- July 5: Independence Day observed

**Financial Aid**

- Summer Pell Grant - Application file must be completed by: June 11
- Funds will be posted to IVC. One account on: July 23

Check out our new enhanced E-Schedule Online!

Visit us at: [www.imperial.edu](http://www.imperial.edu)

Find us on Facebook: [www.facebook.com/imperialvalleycollege](http://www.facebook.com/imperialvalleycollege)

Follow us on Twitter: [www.twitter.com/IVCCollege](http://www.twitter.com/IVCCollege)