All Mathematics courses require a grade of “C” or higher to progress to the next level.

IVC Graduation Requirement - Math 091 or 090 or higher level with “C” or better.

- Math 061 Basic Math 3.0 Units
  No Prerequisite Identified
- Math 071 Pre-Algebra 3.0 Units
  PREREQUISITE: MATH 061 with a minimum grade of C or better or appropriate placement score on ACCUPLACER.
- Math 081 Beg Algebra 4.0 Units
  PREREQUISITE: MATH 071 OR 070 with a minimum grade of C or better or appropriate placement score on ACCUPLACER.
- Math 091 Interm Algebra 5.0 Units
  PREREQUISITE: MATH 081 or 080 with a minimum grade of C or better or appropriate placement score on ACCUPLACER.

TRANSFER LEVEL COURSES

- Math 110 Number Sys in Elem Mth 3.0 Units
- Math 112 Geometry in Elem Mth 3.0 Units
- Math 114 Child Mth Thnk 1.0 Unit
- Math 119 Elem Stats 4.0 Units
- Math 122 Finite Math 3.0 Units
- Math 150 College Alg 4.0 Units
- Math 170 Intro Calculus w/Apps 4.0 Units
- Math 190 Pre-Calculus 5.0 Units
- Math 192 Calculus I 5.0 Units
- Math 240 Discrete Math 3.0 Units
- Math 194 Calculus II 5.0 Units
- Math 190 Trigonometry 3.0 Units
- Math 192 Calculus I 5.0 Units
- Math 240 Discrete Math 3.0 Units
- Math 194 Calculus II 5.0 Units
- Math 210 Calculus III 5.0 Units
- Math 220 Differential Equations 3.0 Units
- Math 230 Linear Algebra 3.0 Units

NOTE: Transfer level math course offerings are limited during winter and summer terms. MATH 210, 220, 230 and 240 are only offered once per year. Please check with a Counselor for course availability.

Transfer level courses have a minimum prerequisite of MATH 091 or 090 with a grade of “C” or better or a higher level mathematics course. See a Counselor for assistance.
NURSING APPENDIX
ASSOCIATE DEGREE (ADN) REGISTERED NURSING

If you are a continuing student please refer to the 13-14 catalog.

The student who completes the Registered Nursing (RN) Program, approved by the California Board of Registered Nursing, will be eligible to take the National Council Licensure Examination and if successful will be able to provide nursing care to patients and/or clients in a variety of health care agencies as a Registered Nurse. The curriculum consists of support course work in general education, nursing didactic work, and nursing clinical experience in local hospitals or health care agencies and facilities outside of the county. Admission to the Nursing Program is by application only with defined multi-screening criteria. Applications are available online at www.imperial.edu or in the Nursing and Allied Health Department.

ADMISSION PROCESS

Eligibility and Application *
1. Determine compliance with eligibility requirements and submit proof with application:
   a. Eligible for admission to Imperial Valley College.
   b. Be at least 18 years of age at the time of admission.
   c. Meet the Reading competency requirement for graduation.
   d. Meet the Math competency requirement for graduation.
   e. Meet the minimum academic GPA scores:
      1). “Fixed Set” College cumulative GPA of 2.5 or higher:
         • Psychology 204 (PSY 204)
         • English 110 (ENGL 110 or ENGL 101) (and READ 111 or ENGL 201 if taken)
         • Mathematics 091 (MATH 110 or higher if taken)
         • Anthropology 102 (ANTH 102) or Sociology 101 (SOC 101)
      2). Core Science **: cumulative GPA of 2.5 or higher on each of the following:
         • BIOL 220 Microbiology
         • BIOL 200 Human Anatomy & Physiology I and
         • BIOL 202 Human Anatomy & Physiology II
         OR
         • BIOL 204 Human Anatomy and
         • BIOL 206 Human Physiology

*NOTE: Meeting eligibility does not guarantee admission and the Nursing Program does not maintain a wait list.
**Core science courses: Anatomy must be completed within 10 years and any Physiology or Microbiology must be completed within seven (7) years.

2. Re-entry students and advanced placement students must meet all requirements listed above.

3. Transfer students requesting acceptance into the IVC Nursing Program must meet all requirements listed above and comply with the following:
   a. Transfer students must present a letter from the director of the former nursing program, stating the circumstances necessitating the transfer and an evaluation of clinical safety.
   b. Transfer students are not eligible for the IVC Nursing Program, if they were deemed unsafe in the clinical area.
   c. Transfer students are not eligible for the IVC Nursing Program, if they received two or more nursing course grades less than a “C”.

4. Applications will only be accepted during the following two applications periods:
   a. March 1 through March 31 for Fall Admission.
   b. September 1 through September 30 for Spring Admission.
   c. If the last date of the application period falls on a weekend, the following business day at 5:00 PM will serve as the deadline.
   d. Students not accepted to the program will need to resubmit another application. Students are not placed on a wait list.
   e. Applications must be submitted to Nursing and Allied Health Department.

5. Additional Requirements include
   a. Making an appointment with the nursing counselor to discuss transcripts.
   b. Obtaining a valid social security number prior to entering the program.
   c. Attending a nursing information session when available. Information on the dates and times will be posted on the Nursing page of the IVC website at www.imperial.edu.

6. Credit by Exam:
   Academic credit by examination may be obtained by those whose prior education and/or experience provides the knowledge and skills required to meet the objectives of one or more of the nursing courses. Students who believe they may be eligible for credit should contact the Nursing Office for advisement. For further information on Credit by Examination refer to the college catalog.

Selection
1. The selection process includes a formula based on the California Community College Chancellor’s Office recommended multi-screening criteria. Contact the Nursing and Allied Health Office for further information.
2. Selections are done by May for Fall entry and November for Spring entry.
3. Students will receive notification by email within 60 days after the deadline.

Admission into the Program
1. Prior to starting the program, the student must successfully pass:
   a. Test for Essential Academic Skills (TEAS) exam with a 62% or higher score to be eligible.
   b. A health examination by a licensed physician or nurse practitioner to determine physical and mental fitness for the role and duties of a student nurse, available at the Student Health Center.
   c. An American Heart Association Basic Life Support course
and submit a current copy of the card.

d. Criminal background clearance and drug screen:
   1) Students who do not pass the background check may not be eligible to participate in clinical training, and may, therefore, be dropped from the program.
   2) Students who are known to be actively involved in child, spouse, or elder abuse or involved with drugs, will not be admitted to the program.
   3) Students who have been convicted of a misdemeanor or felony are required to disclose this information on their application to take the RN licensure exam. A conviction may affect eligibility to take the exam.
   4) Students who have concerns about these circumstances should contact the CA Board of Registered Nursing at (916) 322-3350 or logon at www.rn.ca.gov before starting the program.

2. Identified alternates for the Program:
   a. Should vacancies become available prior to the start of the term, that space will be made available for those students chosen as alternates.
   b. Alternates will be selected from the remaining list of eligible students based on the stated selection criteria and the number of vacancies available.
   c. If not admitted into that term, the alternates must resubmit another application.

Additional Courses Recommended for Student Success
Students are encouraged to take the following additional requirements for transfer to San Diego State University, if a Bachelor’s of Science in Nursing (BSN) degree is desired. Please work with a Counselor regarding the transfer requirements for other institutions.
   a. A Critical Thinking Course: READ 111 or ENGL 201 or PHIL 106 or SPCH 180 (3.0)
   b. CHEM 160 Introductory General, Organic & Bio Chem. (5.0)
   c. MATH 119 Elementary Statistics (4.0)
   d. POLS 102 American Government and Politics (3.0)
   e. HIST 120/121 United States to 1877 or United States from 1877 (3.0)

Advanced Placement for LVNs seeking admission to the RN Program:
Imperial Valley College offers three (3) options for LVNs wishing to advance to the RN level. All options are open to students who have an active California LVN license and who meet all requirements for admission as identified in the IVC Catalog; i.e. application, prerequisites, TEAS exam, background check, and drug screen. Admission is based on space availability and prioritization as outlined in the Nursing Handbook. Applications are accepted throughout the year. It is strongly recommended that Advanced Placement students meet with a counselor prior to applying to the nursing program and especially if considering advanced placement Option I or II.

OPTION 1 - Associate Degree (ADRN)
1. LVNs seeking to complete the ADRN Program under Option 1, submit proof of completion of an accredited LVN Program or Armed Services nursing courses deemed equivalent to the LVN level, and a copy of a current LVN California license.

2. Prerequisites
   Courses required for the Associate Degree must be complete with a grade of "C" or better and minimum admission criteria is a GPA of 2.5 for the following:
   - PSY 204 Developmental Psychology (3.0)
   - MATH 091 Intermediate Algebra (4.0)
   - SOC 101 Introduction to Sociology (3.0)

   OR
   - ANTH 102 Cultural Anthropology (3.0)
   - ENGL 110 Composition and Reading (4.0) or ENGL 101 (3.0)
   - BIOL 220 General Microbiology (5.0)
   - BIOL 200 Human Anatomy & Physiology I (4.0); AND
   - BIOL 202 Human Anatomy & Physiology II (4.0)

   OR
   - BIOL 204 Human Anatomy (4.0); AND
   - BIOL 206 Human Physiology (4.0)

   NOTE: Anatomy must be completed within 10 years and Physiology or Microbiology must be completed within 7 years.

Math Competency: A score of 7006 or 2006 or higher on the ACCUPLACER™ College Level Mathematics Test OR MATH 091 or 090 (Intermediate Algebra) OR an advanced level mathematics courses with a grade of "C" or better.

Reading Competency: A score of 6010 or 3006 on the ACCUPLACER™ Reading Test, OR ENGL 110 OR ENGL 101 with a grade of "C" or better.

3. Additional Degree Requirements
   - PE 100 Lifetime Exercise Science 2.0
   - PE Elective Activity Course 1.0
   - SPCH 100 Oral Communication 3.0
   - Humanities Elective 3.0
   - American Institutions Requirement 6.0

   Total Minimum Prerequisites and Degree Requirements 37.0-38.0

4. Nursing Program Admission Requirements:
   Background Screen: Must pass a criminal background check as a requirement of the clinical agencies.
   Drug Screen: Must pass a drug screen as defined by the Nursing Program as a requirement of the clinical agencies.
   American Heart BLS/CPR Certification: Must be current.

5. Progression Policy:
   All nursing courses must be taken in sequence and must be completed with a "C" or better with skills and clinical experience courses receiving the equivalent of a 'C' or 'Satisfactory' or better to progress to the next level. Nursing Program graduates must submit a transcript demonstrating successful completion of all course work and graduation prior to sitting for the National Council Licensure Examination for Registered Nurses.

6. Registered Nursing Program Option I Required Courses:
   Entry into VN to RN Transition
   NURS 204 Transition Course 3.0

   Student standing at end of course will determine the best placement in the program for student success and includes:
   a. Assessment testing in the areas of OB/Maternal Child and Nursing Fundamentals. A fee is charged for each test which includes study materials.
b. A medication administration exam which must be passed with a 92% score. Students will have three (3) attempts to pass this exam.

c. A practical skills test to determine safety and proficiency regarding basic principles of nursing practice.

d. Course grade, exams, assessments, skills test, and instructor recommendation will determine the student’s most appropriate placement in the RN program.

**Semester 3:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 217</td>
<td>Medical-Surgical Nursing II</td>
<td>4.0</td>
</tr>
<tr>
<td>NURS 218</td>
<td>Nursing Care of the Childrearing Family</td>
<td>4.5</td>
</tr>
<tr>
<td>NURS 219</td>
<td>Psychiatric &amp; Mental Health Nursing</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**Semester 4:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 227</td>
<td>Medical-Surgical Nursing III/Preceptorship</td>
<td>8.0</td>
</tr>
<tr>
<td>NURS 229</td>
<td>Nursing Trends</td>
<td>1.0</td>
</tr>
</tbody>
</table>

Clinical experience may include a rotation outside of county

- **Total Nursing Units**: 20.5
- **Total Prerequisites and Degree Requirements**: 37.0-38.0
- **Total Units for Degree**: 57.5-58.5

**OPTION II** - 30-Unit Option (Non-degree)

1. This option was established by the CA Board of Registered Nursing for LVNs seeking to become eligible for their RN license. More information is available on the Board of Registered Nursing website at [www.rn.ca.gov](http://www.rn.ca.gov).

2. LVNs seeking the 30-Unit Option must submit proof of completion of an accredited LVN Program or Armed Services nursing courses deemed equivalent to the LVN level, a copy of a current LVN California license, and a signed Disclaimer Form indicating the requirements and limitations of the 30-Unit Option are understood.

3. The program requires students to complete eight (8) units of prerequisite courses. All courses required for Option II – 30 Unit Option must be completed with a grade of "C" or better.
   - a. BIOL 220 General Microbiology (5.0)
   - b. BIOL 202 Human Anatomy & Physiology I (4.0)
   - or BIOL 205 Human Physiology (4.0)
   - c. Core science courses must be completed within seven (7) years and have a 2.5 G.P.A.

4. **Non-Associate Degree status:** Students who complete Option II may apply to take the National Council Licensure Examination (NCLEX) only as a Non-Degree candidate. If successful, the student will become licensed as a RN by the Calif. Board of Registered Nursing. At the time of application, students must sign and submit a Disclaimer Form indicating they understand the requirements and limitations of this option.

5. **Nursing Program Admission Requirements:**
   - **Background Screen:** Must pass a criminal background check as a requirement of the clinical agencies.
   - **Drug Screen:** Must pass a drug screen as defined by the Nursing Program as a requirement of the clinical agencies.
   - **American Heart BLS/CPR Certification:** Must be current IV Therapy Certification.

6. **Progression Policy**

   All nursing courses must be taken in sequence and must be completed with a "C" or better with skills and clinical experience courses receiving the equivalent of a ‘C’ or ‘Satisfactory’ or better to progress to the next level. Students completing Option II – 30 Unit Option must submit a transcript demonstrating successful completion of all course work prior to sitting for the National Council Licensure Examination for Registered Nurses.

7. **Registered Nursing Program Option II Required Courses:**

   **Semester 3:**
   - NURS 217 Medical-Surgical Nursing II 4.0
   - NURS 218 Nursing Care of the Childrearing Family 4.5
   - NURS 219 Psychiatric & Mental Health Nursing 3.0

   **Semester 4:**
   - NURS 227 Medical-Surgical Nursing III/Preceptorship 8.0
   - NURS 229 Nursing Trends 1.0

   Clinical experience may include a rotation outside of county

   - **Total Nursing Units**: 20.5
   - **Total General Education/Support Courses**: 9.0
   - **Total Units for Degree**: 29.5

   **Highly recommended for successful completion of the major**
   - NURS 204 Nursing Transition 3.0

**OPTION III** - Generic Program

The LVN may choose the option of taking the entire Registered Nursing curriculum. Applicants are encouraged to consider Option I or Option II unless they have been away from nursing for a prolonged period and feel the need to consider this option.

**VOCATIONAL NURSING (VN) PROGRAM**

The Vocational Nursing Program, approved by the California Board of Vocational Nurse and Psychiatric Technicians, is a three (3) semester program designed to qualify the student to take the National Council Licensure Examination (NCLEX) for Licensed Vocational Nurses (LVNs). If successful, the student may then be employed as an LVN in a variety of settings. Duties within the scope of practice of an LVN typically include, but are not limited to, provision of basic hygiene and nursing care, measurement of vital signs, basic client/patient assessment, medicated intravenous therapy and blood withdrawal (with VN Board certification).
Admission Process
Admission to the VN Program is by special application, which is available in the Nursing Education Office or from the IVC website at www.imperial.edu. Applications are accepted every three semesters during the month of March for a fall admission or September for a spring admission. Please contact the Nursing Education Office to verify the fall or spring admission.

Eligibility and Application *
1. To be eligible for consideration, the applicant must:
   a. Be eligible for admission to Imperial Valley College.
   b. Submit proof of high school graduation or General Educational Development (G.E.D.) certificate. Foreign transcripts must be formally evaluated for equivalency prior to submitting application.
   c. Be at least 18 years of age at the time of admission.
   d. Be in adequate health to perform the duties of a nurse.
   e. Submit copies of college transcripts indicating completion of the following college level courses, with an overall College GPA of 2.0 of higher:
      1) ENGL 110 Composition and Reading (4.0) or
         ENGL 101 Composition and Rhetoric (3.0)
      2) BIOL 090 Anatomy & Physiology for Health Occupations** (3.0)
      3) AHP 100 Medical Terminology (3.0)
      4) PSY 101 Introduction to General Psychology (3.0)

* NOTE: Meeting eligibility does not guarantee immediate admission and the Nursing Program does not maintain a wait list.
** Core science courses must be completed within seven (7) years.

2. Additional Requirements include
   a. Making an appointment with the nursing counselor to discuss transcripts and obtain a ‘major sheet.’
   b. Contacting the Nursing and Allied Health for further details.
   c. Ensuring the student has a valid social security number prior to entering the program.

3. Credit by Exam:
   Academic credit by examination may be obtained by those whose prior education and/or experience provides the knowledge and skills required to meet the objectives of one or more of the nursing courses. Courses that have a lab component are not open for credit by exam. Students who believe they may be eligible for credit should contact the Nursing Education Office for advisement. For further information on Credit by Examination refer to the college catalog.

Selection for Admission:
1. Applicants are considered by a selection committee. Students are encouraged to complete all course work before submitting an application. More information is available on the IVC website at www.imperial.edu Nursing and Allied Health.

2. Prior to starting the program, the student must successfully pass:
   a. A health examination by a licensed physician or nurse practitioner to determine physical and mental fitness for the role and duties of a student nurse.
   b. Criminal background clearance and drug screen:
       1) Students who do not pass the background check may not be eligible to participate in clinical training, and may, therefore, be dropped from the program.
       2) Students who are known to be actively involved in child, spouse, or elder abuse or involved with drugs, WILL NOT be admitted to the program. Students in the program who are found to be involved with the above, face dismissal from the program. In the State of California, a convicted child abuser will never be allowed to obtain an RN license.
       3) Students who have been convicted of a misdemeanor or felony are required to disclose this information on their application to take the LVN licensure exam. A conviction may affect eligibility to take this exam.
       4) Students who have concerns about these circumstances should contact the CA Board of Vocational Nursing and Psychiatric Technicians or logon at www.bvnpt.ca.gov before starting the program.
   c. An American Heart Association Basic Life Support course and submit a current copy of the card.

3. Identified alternates for the Program
   a. Should vacancies become available prior to the start of the term, space will be made available for those students chosen as alternates.
   b. Alternates will be selected from the remaining list of eligible students based on the stated selection criteria and the number of vacancies available.
   c. If not admitted into that term, the alternates must resubmit another application.

Associate Degree or Certification Options for Vocational Nursing
The Vocational Nursing Associate Degree Program is designed to provide the education necessary for licensure and practice as a Licensed Vocational Nurse (LVN). The VN Program has two options for completion and the decision should be made after meeting the academic counselor.

1. An Associate of Science Degree in Vocational Nursing requires additional degree courses along with all required courses for the program
   SPCH 100 Oral Communication 3.0
   PE 100 Lifetime Exercise Science 2.0
   PE Elective Activity Course 1.0
   Humanities Elective 3.0
   American Institutions Requirement 6.0
   Meeting the Reading competency requirement for graduation.
   Meeting the Math competency requirement for graduation.

2. The Certification in Vocational Nursing requires additional degree courses. All required courses must be completed with a minimum grade of “C.”
   * Prerequisites
   * Vocational Nursing Program Required Courses.

Vocational Licensure:
More information on the vocational nurse licensure process can be obtained from the California Board of Vocational Nurse & Psychiatric Technicians’ website at www.bvnpt.ca.gov.
PEACE OFFICER STANDARDS AND TRAINING (POST) APPENDIX

The California Commission on Peace Officer Standards and Training (POST) has established training criteria that is used in the training and education of all law enforcement officers in the State of California. POST directs the training and presentation requirements based on the legislative language and each certification requirements. The student who completes the courses listed below will be eligible to take the course specific certification exams as outlined by the Commission on POST and if successful, to act at the level authorized by that specific certification level.

Imperial Valley College, through the Public Safety Department and the Health and Public Safety Division, has joined with POST in presenting that training at the college. The Training Center at IVC currently presents three Certificate Programs through the Administration of Justice Degree Program. Those Certificate Programs are:

- **AJ-141 Arrest and Control/Firearms**  
  (Earns a 832 P.C. Certificate)

- **AJ-160 (Formerly AJ 142) Regular Basic Course Modular Format Level III**  
  (Earns a Level III Reserve Certificate)

- **AJ-162 (Formerly AJ 144) Regular Basic Course Modular Format Level II**  
  (Earns a Level II Reserve Certificate)

The California Reserve Peace Officer Program (RPOP) is composed of members of our society who choose to dedicate a portion of their time to community service by working as part-time employees or volunteers with law enforcement agencies. These officers work with full-time regular officers to provide law enforcement services at the city, county, district and state levels. Approximately 600 law enforcement agencies currently employ nearly 6200 reserve officers.

Reserve peace officers may perform a number of general and specialized law enforcement assignments, including but not limited to: uniformed patrol, investigations, search and rescue, special events, translators, and computer specialists.

Additionally, those candidates that complete the Regular Basic Course Modular Format Level I Certificate Training Program are eligible for employment as full-time Law Enforcement Officers. The training provided through the Modular Format is the exact same training that is provided in every POST regulated training program in the State of California. It is broken down into a training format that allows working adults and full-time students to participate in the program without giving up their full-time jobs or quitting school.

The following courses have mandated eligibility requirements that must be completed prior to enrolling. Please contact the Administration of Justice/POST Department for further information.

**Eligibility Requirements for AJ 141 Arrest and Firearms**

AJ 141 Arrest and Firearms meets the requirements for a PC 832 Arrest and Firearms Course and is the minimum training standard for California peace officers as specified in POST Regulation 1005.

The student who would like to enroll into AJ 141 must meet ALL eligibility requirements listed below.

1. Department of Justice (DOJ) Clearance Letter  
   The DOJ clearance must be completed prior to the start of the Arrest and Firearms course (AJ 141).  
   a. Students, who do not pass the DOJ clearance process, will not be admitted to the course.  
   b. A Department of Justice clearance letter is good for 90 days.  
      i. If the 90 days expires prior to the start of class, the student must obtain a new clearance letter.  
      ii. Student who change from one AJ 141 class to another in the same semester, same school, and within 90 days, do not need a new clearance letter.  
   c. For further information contact the Administrative Justice/POST Department Office

2. Valid California driver’s license.

3. Ability to successfully participate in physical requirements of course.

4. U.S. citizen or have filed for U.S. citizenship.

5. Must have a valid social security number prior to admission

6. Proof of high school graduation or GED

7. Be at least 18 years of age at the time of admission

**Eligibility Requirements for AJ 160 (Formerly AJ 142) Regular Basic Course Level III**

AJ 160 (Formerly AJ 142) Regular Basic Course Level III – successful completers that have been appointed by a law enforcement agency may perform specified limited support duties, and other duties that are not likely to result in physical arrests, while supervised in the accessible vicinity by a Level I reserve officer or a full-time regular officer. Additionally, Level III reserve officers may transport prisoners without immediate supervision. See specified requirements in Penal Code sections 830.6(a) (1) and 832.6(a) (2).

The student who would like to enroll into AJ 160 must meet ALL eligibility requirements listed below.

1. Complete and submit an application with all requested information attached 2 weeks prior to the start of the semester.

2. Department of Justice (DOJ) Clearance Letter  
   The DOJ clearance must be completed prior to the start of the course.  
   a. Students, who do not pass the DOJ clearance process, will not be admitted to the course.  
   b. A Department of Justice clearance letter is good for 90 days.  
      i. If the 90 days expires prior to the start of class, the student must obtain a new clearance letter.  
      ii. Students who change from one AJ 160 class to another in the same semester, same school, and within 90 days, do not need a new clearance letter.
Eligibility Requirements for AJ 162 (Formerly AJ 144) Regular Basic Course Level II

AJ 162 (Formerly AJ 144) Regular Basic Course Level II – successful completers who have been appointed by a law enforcement agency may perform general law enforcement assignments while under the immediate supervision of a peace officer who has completed the Regular Basic Course. These officers may also work assignments authorized for Level III reserve officers without immediate supervision. Specified in Penal Code sections 830.6(a)(1) and 832.6(a)(2)

The student who would like to enroll into AJ 162 (Formerly AJ 144) must meet ALL eligibility requirements listed below.

1. Complete and submit an application with all requested information attached 2 weeks prior to the start of the semester.
   a. Verification of completion of AJ 160 (Formerly AJ 142) RBC Level III or Reserve Peace Officer Level III certification as a Level III officer is required
   b. If the student has obtained their Level III at another college then the student needs to request a free POST profile at http://www.post.ca.gov/general-questions.aspx.
   c. If a student does not enroll into the Reserve Officer Level II course for over a year, they must take the End of Course Proficiency Examination for Modular III. The student can make an appointment with the POST Coordinator at 760-355-6279 to schedule an appointment to take the examination. Upon successfully passing this Examination, the student will be able to enroll into the Reserve Officer Level II course.
   d. The completion date of the Level III course is the date listed on the POST profile.

2. Department of Justice (DOJ) Clearance Letter
   The DOJ clearance must be completed prior to the start of the course.
   a. Students, who do not pass the DOJ clearance process, will not be admitted to the course.
   b. A Department of Justice clearance letter is good for 90 days.
      i. If the 90 days expires prior to the start of class, the student must obtain a new clearance letter.
      ii. Student who change from one AJ 162 class to another in the same semester, same school, and within 90 days, do not need a new clearance letter.
   c. For further information contact the Administrative Justice/POST Department Office

3. Valid California driver’s license.

RESERVE PEACE OFFICER PROGRAM

The State Legislature and the Commission on Peace Officer Standards and Training (POST) have established three levels of reserve peace officer to provide flexibility to law enforcement agencies. Imperial Valley College offers Level III and Level II training. Reserve peace officers are required by Commission Regulations 9050-9055 to meet the same selection standards (e.g. personal history investigation and medical and psychological screening) as full-time regular officers. Commission Regulation 1007(a) outlines the minimum training requirements for reserve peace officers. Please contact the Administrative Justice and POST Department Office for further information regarding the requirements.

Credit for Administration of Justice Coursework

POLICY: Students who have successfully completed a certified Basic Academy Program in Law Enforcement or corrections within the last three years may petition for Imperial Valley College coursework credit or waiver within the Administration of Justice curricula. Credit may be given upon documentation of Academy completion and Division Chair approval.

PROCEDURE: To obtain IVC credit for completing a certified Basic Academy program in Law Enforcement, the student should contact the Registrar’s Office to petition for credit or waiver. The student must be enrolled at IVC at the time the petition is submitted.

The following certified training academies meet the course requirements listed below:

U.S. BORDER PATROL ACADEMY, D.H.S.
AJ 110 Law Enforcement Community Relations 3.0 Units
AJ 100 Intro to Administration of Justice 3.0 Units

CALIFORNIA HIGHWAY PATROL ACADEMY
AJ 141 Arrest & Firearms 3.5 Units

CALIFORNIA DEPARTMENT OF CORRECTIONS ACADEMY
(San Joaquin Delta College Affiliation)
AJ 141 Arrest & Firearms 3.5 Units