ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
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ADMINISTRATION OF JUSTICE

DEGREES, CERTIFICATES AND AWARDS

Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION

The Administration of Justice Program involves the study of the theory and practice of law enforcement, police work, and the court and corrections systems. These core and elective courses provide the student with a base of knowledge and proficiency in the general area. Law enforcement, whether as a line officer, deputy sheriff, marshal or state traffic officer, offers a rewarding opportunity to serve society. Specialized officers such as game wardens, forest rangers or criminal investigators make unique contributions throughout our state and nation. They investigate crime, present cases in court and render other service to the justice system and the people. Much of their job now consists of actively serving the many social needs of their community.

PROGRAM LEARNING OUTCOMES

1. Demonstrate knowledge and understanding of the U.S. Constitution and the subsequent Amendments pertaining to the Justice System.
2. Demonstrate knowledge and understanding of the Criminal Justice System to include investigation of crimes, prosecution of offenders in court and incarceration of convicted perpetrators in the Correctional System.
3. Demonstrate knowledge and understanding of the principles of a law enforcement report, in particular those elements of the Corpus (body) of the criminal act, the proper documentation of Witness Statements and Evidence.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS

The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

CAREER OPPORTUNITIES

Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities. Some positions however require a four-year degree for which IVC’s program is a good base for transfer.

- Police Officer
- Industrial Security Officer
- Deputy Sheriff
- Evidence Technician
- Animal Control
- Computer
- Forensics
- Highway Patrol Officer
- Alcoholism Counselor
- Police Clerk
- FBI Agent
- Accident Investigator
- Polygraph Operator
- Forest Ranger
- Customs Agent
- Investigator Trainer
- Drug Enforcement
- Insurance Investigator
- Code Enforcement
- Border Patrol Agent
- Criminal Investigator
- Legal Secretary
- Fingerprint Classifier
- Store Detective
- Security Specialist
- Matron
- Police Dispatcher
- Warden
- Park Ranger
- Correctional Counselor
- Law
- Paralegal
- Probation Officer
- Parole Agent
- Counselor
- Private Detective
- Jailer
- Officer Agent Drug Abuse
- Corrections Officer

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/

TRANSFER PREPARATION

Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
- www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
- www.CSUMentor.org – CSU System Information
- www.universityofcalifornia.edu/admissions/index.html - UC System Information
- www.aiccu.edu – California Independent Colleges and Universities, Association of
- http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID

Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/
# ADMINISTRATION OF JUSTICE

## ASSOCIATE DEGREE PROGRAM

**ADMINISTRATION OF JUSTICE - A.S. DEGREE**

Twenty-four (24.0) units required for the major.

**ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.**

### I. Required courses for the major (18.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AJ 100</td>
<td>Introduction to Administration of Justice</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 102</td>
<td>Concepts of Criminal Law</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 104</td>
<td>Legal Aspects of Evidence</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 106</td>
<td>Principles and Procedures of the Justice System</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 108</td>
<td>Public Safety Report Writing (Formerly AJ 120)</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 110</td>
<td>Law Enforcement Community Relations</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### II. Acceptable courses for the major (Select a minimum of 6.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AJ 121</td>
<td>Law Enforcement Field Operations</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 141</td>
<td>Arrest and Firearms</td>
<td>3.5</td>
</tr>
<tr>
<td>AJ 222</td>
<td>Criminal Investigation (Formerly AJ 122)</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 223</td>
<td>Juvenile Control (Formerly AJ 123)</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ/SOC 224</td>
<td>Criminology (Formerly AJ 124)</td>
<td>3.0</td>
</tr>
<tr>
<td>CSI 100</td>
<td>Introduction to Corrections</td>
<td>3.0</td>
</tr>
<tr>
<td>CSI 104</td>
<td>Concepts of Probation and Parole</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units: 24.0

IVC Graduation Requirements and GE Pattern: 24.0-30.0

Electives (as needed to reach 60 degree applicable units)

**Total Maximum Units:** 60.0

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## CERTIFICATE PROGRAM

**ADMINISTRATION OF JUSTICE CERTIFICATE**

Twenty-two (22.0) units required for the certificate.

**ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.**

### I. Required courses for the certificate (22.0)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AJ 100</td>
<td>Introduction to Administration of Justice</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 102</td>
<td>Concepts of Criminal Law</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 104</td>
<td>Legal Aspects of Evidence</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 106</td>
<td>Principles and Procedures of the Justice System</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 110</td>
<td>Law Enforcement Community Relations</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 223</td>
<td>Juvenile Control</td>
<td>3.0</td>
</tr>
<tr>
<td>ENGL 110</td>
<td>Composition and Reading</td>
<td>4.0</td>
</tr>
</tbody>
</table>

Total Certificate Units: 22.0

**Total Maximum Units:** 22.0
DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree in Administration of Justice for Transfer (AS-T)

DESCRIPTION
Administration of Justice involves the study of the theory and practice of law enforcement, police work, the courts and corrections systems. The core and elective courses provide the student with a base of knowledge and proficiency in the multidisciplinary examinations of crime, crime control, the justice process, and justice institutions. The discipline addresses definitions, causation, prevention, investigation, legal process, treatment, rehabilitation, and research relating to crime and justice as well as the institutions of the justice system and their administration. The Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing this degree (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

PROGRAM LEARNING OUTCOMES
1. Demonstrate knowledge and understanding of the U.S. Constitution and the subsequent Amendments pertaining to the Justice System.
2. Demonstrate knowledge and understanding of the Criminal Justice System to include investigation of crimes, prosecution of offenders in court and incarceration of convicted perpetrators in the Correctional System.
3. Demonstrate knowledge and understanding of the principles of a law enforcement report, in particular those elements of the Corpus (body) of the criminal act, the proper documentation of Witness Statements and Evidence.

ASSOCIATE DEGREE PROGRAM (For Transfer)
The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) degree is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor’s degree (unless the major is a designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSUMentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html – UC System Information
www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue – Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part-time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information:
www.imperial.edu/students/financial-aid-and-scholarships/

CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities. Some positions however require a four-year degree for which IVC’s program is a good base for transfer.

• Police Officer
• Industrial Security Officer
• Deputy Sheriff
• Evidence Technician
• Animal Control
• Computer
• Forensics
• Highway Patrol Officer
• Alcoholism Counselor
• Police Clerk
• FBI Agent
• Accident Investigator
• Polygraph Operator
• Forest Ranger
• Customs Agent
• Investigator Trainer
• Drug Enforcement
• Insurance Investigator
• Code Enforcement
• Border Patrol Agent
• Criminal Investigator
• Legal Secretary
• Fingerprint Classifier
• Store Detective
• Security Specialist
• Matron
• Police Dispatcher
• Warden
• Park Ranger
• Correctional Counselor
• Law
• Paralegal
• Probation Officer
• Parole Agent
• Counselor
• Private Detective
• Jailer
• Officer Agent Drug Abuse
• Corrections Officer

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ASSOCIATE DEGREE PROGRAM

ADMINISTRATION OF JUSTICE
Associate in Science Degree in Administration of Justice for Transfer (AS-T) – 18.0-19.0 units

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

REQUIREMENTS FOR THE DEGREE

I. Units/GPA – Must complete a maximum of 60 CSU-transferable semester units with a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. NOTE: While a minimum of 2.0 is required for admission, some institutions and majors may require a higher GPA. Please consult with a counselor for more information.

II. General Education – Must complete one of the following general education transfer patterns:
   A. California State University General Education Breadth Pattern (CSU GE-B) – 39 units minimum
   B. Intersegmental General Education Transfer Curriculum (IGETC) – 37 units minimum

III. Eighteen to Nineteen (18-19) units required for the major
   A. Required for the Major (6) units
      AJ 100 Introduction to the Administration of Justice 3.0
      AJ 102 Concepts of Criminal Law 3.0
   B. Select six (6) units from:
      AJ 104 Legal Aspects of Evidence (3.0)
      AJ 106 Principles & Procedures of the Justice System (3.0)
      AJ 121 Law Enforcement Field Operations (3.0)
      AJ 222 Criminal Investigation (3.0)
      AJ 223 Juvenile Control (3.0)
      CSI 100 Introduction to Correctional Systems (3.0)
   C. Select six to seven (6.0-7.0) units from
      MATH 119 Elementary Statistics (4.0)
      PSY 101 Introduction to Psychology (3.0)
      SOC 101 Introduction to Sociology (3.0)

Total Major Units 18.0-19.0
CSU-GE or IGETC Pattern 37.0-39.0
Electives (as needed to reach 60 degree applicable units) ___

Total Maximum Units: 60.0
AGRICULTURAL BUSINESS MANAGEMENT

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
The Agricultural Business Management major is the application of business concepts to the agricultural industry and emphasizes training in management for careers in agriculture. These careers may include the management and operations of farms as well as in the management of firms that supply the services to farms and by those engaged in processing, marketing, distribution, and sales of farm products.

PROGRAM LEARNING OUTCOMES
1. Demonstrate understanding of market trends and influential factors, display critical thinking skills related to production and marketing development, data interpretation as applied to the decision making process related to commercial production and commodity sales.
2. Display competency with respect to the use of standard lab, industry equipment and techniques used in production.
3. Demonstrate understanding of scientific research and critical thinking skills related to hypothesis development and data interpretation as applied to the decision making process for commercial production.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
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The Certificate of Achievement program is designed for students with personal or occupational goals who wish to seek early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
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http://wiche.edu/wue - Western Undergraduate Exchange Programs

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CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

For job seekers, it is probably the most readily available entry-level position in the agriculture industry. Numerous specialized companies throughout California require qualified persons for marketing, sales, finance, policy, government, farm ranch management, and international trade and development. For job entry and advancement, however, certain basic skills remain fundamental. These include proficiency in computers, record keeping, finance, management and marketing.

- Accountant
- Appraiser
- Bookkeeper
- Business Manager
- Business Owner
- Commodity Broker
- Community Development
- Consultant
- Elevator Management
- Farm Management/Operations
- Equipment Dealer
- Farm and Ranch Manager
- Farmland Portfolio Analysis
- Farm/Estate Sales
- Insurance Agent
- Land Appraiser
- Lending/Finance
- Livestock Buyer
- Loan Officer
- Grain Merchandising/Commodities
- Management Specialist
- Marketing/Public Relations
- Policy/International Trade
- Production/Management
- Produce Buyer
- Public Relations
- Retail Sales
- Sales Representative
- FarmandRanchManager
- LandAppraiser
- Lending/Finance
- LivestockBuyer
- LoanOfficer
- Grain Merchandising/Commodities
- ManagementSpecialist
- Marketing/PublicRelations
- Policy/InternationalTrade
- Production/Management
- ProduceBuyer
- PublicRelations
- RetailSales
- SalesRepresentative

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM

AGRICULTURAL BUSINESS MANAGEMENT MAJOR – A.S. DEGREE
Twenty-four (24.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (12.0 units)
AG 130 Agricultural Economics 3.0
AG/BUS 132 Business Management 3.0
AG 134 Agricultural Business Organization 3.0
AG 136 Agricultural Sales and Service Management 3.0

II. Acceptable courses for the major (select a minimum of 12.0 units) 12.0
AG 080 Pesticide Safety  (1.0)
AG 120 Soil Science (3.0)
AG 138 Computer Applications in Agriculture (3.0)
AG 140 Principles of Plant Science (4.0)
AG 160 Food and Fiber in a Changing World (3.0)
AG 170 Principles of Entomology (3.0)
BUS 126 Business and the Legal Environment (3.0)
BUS 210 Principles of Financial Accounting (4.0)
BUS 220 Principles of Managerial Accounting (4.0)
CHEM 100 Introduction to Chemistry (4.0)
CIS 101 Introduction to Information Systems (3.0)
ECON 102 Introduction to Macro Economics (3.0)

Total Major Units 24.0
IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units) ______
Total Maximum Units: 60.0

CERTIFICATE PROGRAM

AGRICULTURAL BUSINESS MANAGEMENT
Twenty-five to twenty-six (25.0-26.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the certificate (19.0)
AG 080 Pesticide Safety 1.0
AG 120 Soil Science 3.0
AG 130 Agricultural Economics 3.0
AG/BUS 132 Business Management 3.0
AG 134 Agricultural Bus Organization 3.0
AG 136 Agricultural Sales and Services Management 3.0
AG 160 Food and Fiber in a Chang World 3.0

II. Acceptable courses for the certificate (select a minimum of 6.0 units) 6.0
AG 138 Computer Applications in Agriculture (3.0)
AG 140 Principles of Plant Science (4.0)
AG 170 Principles of Entomology (3.0)
BUS 010 Practical Accounting (3.0)
BUS 126 Business and the Legal Environment (3.0)
BUS 144 Principles of Marketing (3.0)
CIS 101 Introduction to Information Systems (3.0)

Total Certificate Units 25.0-26.0
Total Maximum Units: 25.0-26.0
AGRICULTURAL SCIENCE

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
The Agricultural Science program offers an Associate of Science degree in Agricultural Science and a Certificate of Achievement in Agricultural Crop Science for those students interested in a more general course of study. The IVC major deals with the application of the various principles of the biological and physical sciences in agriculture. The course offerings are fundamental and broad in scope so that students can prepare for transfer or seek employment in one of the hundreds of career opportunities in the agriculture field.

PROGRAM LEARNING OUTCOMES
1. Demonstrate an understanding of fundamental concepts and knowledge related to the selection, propagation and management of various plant commodities produced for food, feed and fiber.
2. Display competency with respect to the use of standard lab, industry equipment and techniques used in production.
3. Demonstrate understanding of scientific research and critical thinking skills related to hypothesis development and data interpretation as applied to the decision making process for commercial production.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

CAREER OPPORTUNITIES
California is one of the top states in the nation in annual gross agricultural returns. The livestock industry and over 230 specialty crops provide a variety of career choices. Trained personnel are employed on ranches and farms, as well as the vast agriculture service industry. Career opportunities also exist with governmental agencies. Every year there are several openings in Agriculture Education in California as well as other states. Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Agribusiness Representative
- Agricultural Products Inspector
- Agronomist
- Chemical Fertilizer Sales
- College Instructor
- Cooperative Extension Agent
- Cooperative Manager
- Crop Consultant
- Crop Production
- Agronomic Production Manager
- County Agricultural Extension Agents
- Plant Geneticist Post secondary Teacher
- Soil Surveyor Vocational Agriculture Teacher
- Crop Scout/Consultant
- Education Specialist
- Farm Manager
- Farming Operation
- 4-H Association Youth Specialist
- Geneic Engineering Scientist
- International Agronomist
- Land Reclamation Specialist
- Land-Use Planner
- Conservation/Environmental Technician
- Organic Certification Specialist
- Plant Breeder
- Research Technician
- Sales Representative
- Seed Production
- Soil Conservation Specialist
- Youth Development Specialist
- Waste Management Specialist
- Water Quality Specialist

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
- www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
- www.CSUMentor.org – CSU System Information
- www.universityofcalifornia.edu/admissions/index.html - UC System Information
- www.aiccu.edu – California Independent Colleges and Universities, Association of
- http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/
ASSOCIATE DEGREE PROGRAM

AGRICULTURAL SCIENCE – A.S. DEGREE
Twenty-six (26.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. **Required courses for the major (14.0 units)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 120</td>
<td>Soil Science</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 140</td>
<td>Principles of Plant Science</td>
<td>4.0</td>
</tr>
<tr>
<td>AG 170</td>
<td>Principles of Entomology</td>
<td>3.0</td>
</tr>
<tr>
<td>CHEM 100</td>
<td>Introduction to Chemistry</td>
<td>4.0</td>
</tr>
</tbody>
</table>

II. **Acceptable Courses (select a minimum of 12.0 units)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 080</td>
<td>Pesticide Safety</td>
<td>1.0</td>
</tr>
<tr>
<td>AG 138</td>
<td>Computer Applications in Agriculture</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 142</td>
<td>Introduction to Biofuel Input and Production</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 160</td>
<td>Food and Fiber in a Changing World</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 220</td>
<td>Irrigation and Drainage</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 230</td>
<td>Fertilizers and Soil Amendments</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 240</td>
<td>Field and Cereal Crops</td>
<td>4.0</td>
</tr>
<tr>
<td>AG 250</td>
<td>Vegetable Crop Production</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 260</td>
<td>Plant Protection and Integrated Pest Management</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 270</td>
<td>Weeds and Weed Control</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**Total Major Units:** 26.0

IVC Graduation Requirements and GE Pattern:

Electives (as needed to reach 60 degree applicable units)

**Total Maximum Units:** 60.0

CERTIFICATE PROGRAM

AGRICULTURAL CROP SCIENCE
Twenty-seven (27.0) units required for the certificate.

Agricultural Crop Sciences encompasses the study of the plant, soil, and water resources that are foundational to all agro-ecosystems. The crop sciences field can prepare you for a challenging career in many areas including: soil and crop management, plant breeding and genetics, seed science, environmental soil science, soil restoration and conservation, international agriculture, and ecosystem management.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. **Required courses for the certificate (24.0 units)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 080</td>
<td>Pesticide Safety</td>
<td>1.0</td>
</tr>
<tr>
<td>AG 120</td>
<td>Soil Science</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 140</td>
<td>Principles of Plant Science</td>
<td>4.0</td>
</tr>
<tr>
<td>AG 170</td>
<td>Principles of Entomology</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 230</td>
<td>Fertilizers &amp; Soil Amendments</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 240</td>
<td>Field and Cereal Crops</td>
<td>4.0</td>
</tr>
<tr>
<td>AG 250</td>
<td>Vegetable Crop Production</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 270</td>
<td>Weeds and Weed Control</td>
<td>3.0</td>
</tr>
</tbody>
</table>

II. **Acceptable courses for the certificate (select a minimum of 3 units)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 138</td>
<td>Computer Applications in Agriculture</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 160</td>
<td>Food &amp; Fiber in a Changing World</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 220</td>
<td>Irrigation and Drainage</td>
<td>3.0</td>
</tr>
<tr>
<td>AG 260</td>
<td>Plant Protection and Integrated Pest Management</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**Total Certificate Units:** 27.0

**Total Maximum Units:** 27.0
DEGREES, CERTIFICATES AND AWARDS

Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION

Air Conditioning and Refrigeration Technology (ACR) is a constantly changing, self-gratifying program designed to satisfy the mechanically oriented person. The Air Conditioning and Refrigeration major and certificate are designed to provide instruction in manipulative skills, technical knowledge, and related trade information which will prepare the student with entry level skills for employment in the rapidly growing service industry of Air Conditioning and Refrigeration.

PROGRAM LEARNING OUTCOMES

1. Demonstrate knowledge of OHSA safety practices required for repair and installation of air conditioning and refrigerant equipment.
2. Demonstrate and understand practical and manipulative skills related to HVAC/R industry.
3. Demonstrate competency and mastery of the body-of-knowledge in employee responsibilities within the HVAC/R industry.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS

The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION

Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:

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www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID

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ASSOCIATE DEGREE PROGRAM

AIR CONDITIONING AND REFRIGERATION TECHNOLOGY MAJOR – A.S. DEGREE
Thirty (30.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Thirty (30.0) units required for the major.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACR 101</td>
<td>Air Conditioning and Refrigeration Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>ACR 102</td>
<td>Residential Air Conditioning Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>ACR 103</td>
<td>Air Conditioning Electrical Circuits and Controls</td>
<td>3.0</td>
</tr>
<tr>
<td>ACR 104</td>
<td>Air Conditioning Heating Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>ACR 105</td>
<td>Heat Load Calculation and Measurements</td>
<td>2.0</td>
</tr>
<tr>
<td>ACR 106</td>
<td>Air Conditioning Ventilation Duct Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 130</td>
<td>Carpentry Layout and Framing</td>
<td>4.0</td>
</tr>
<tr>
<td>EWIR 110</td>
<td>Electrical Principles</td>
<td>4.0</td>
</tr>
<tr>
<td>WELD 100</td>
<td>Welding Technology</td>
<td>5.0</td>
</tr>
</tbody>
</table>

Total Major Units 30.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

AIR CONDITIONING AND REFRIGERATION TECHNOLOGY CERTIFICATE
Seventeen (17.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Seventeen (17.0) units required for the certificate.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACR 101</td>
<td>Air Conditioning &amp; Refrigeration Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>ACR 102</td>
<td>Residential Air Conditioning Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>ACR 103</td>
<td>Air Conditioning Electrical Circuits and Controls</td>
<td>3.0</td>
</tr>
<tr>
<td>ACR 104</td>
<td>Air Condition Heating Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>ACR 105</td>
<td>Heat Load Calculation and Measurements</td>
<td>2.0</td>
</tr>
<tr>
<td>ACR 106</td>
<td>Air Conditioning Ventilation Duct Systems</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Certificate Units 17.0

Total Maximum Units: 17.0
ALCOHOL AND DRUG STUDIES

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
The Alcohol and Drug Studies program is designed to prepare students to serve as professionals in the growing career field of chemical and behavioral addiction counseling. Imperial Valley College is an accredited CAADE (California Association for Alcohol/Drug Educators) program. The Alcohol and Drug Studies major and certificate meet state requirements. Students completing these programs can take the CATC examination and obtain the California Addiction Treatment Counselor Credential. This credential will help students obtain jobs in social service agencies, treatment programs, recovery homes, schools, DEA, and law enforcement. This program prepares students for transfer to institutions providing higher degrees with the social service majors.

PROGRAM LEARNING OUTCOMES
1. Demonstrate understanding of the physical and psychological disease of addiction.
2. Demonstrate an understanding of counseling theory used in addiction counseling.
3. Demonstrate critical thinking and skills to intervene with an addict and the codependent family.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a "C" average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

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CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Alcohol/Drug Studies Advisor
- Drug Abuse Counselor
- Health Education Instructor
- Community College Instructor
- Alcohol/Drug Studies Technician
- Outpatient Program Staff Member
- Marriage and Family Therapists
- Mental Health Counselor
- Psychologists
- Registered Nurses
- Social Workers
- Recovery Center Staff Member/Director
- Substance Abuse and Behavioral Counselors
- Teacher – All Levels
- Occupational Therapists
- Physicians/Surgeons
- Rehabilitation Counselors

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
# ASSOCIATE DEGREE PROGRAM

## ALCOHOL AND DRUG STUDIES MAJOR – A.S. DEGREE

Thirty-six (36.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

### I. Required for the major (27.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADS 101</td>
<td>Alcoholism: Intervention, Treatment, and Recovery</td>
<td>3.0</td>
</tr>
<tr>
<td>ADS 110</td>
<td>Physiological Effects of Alcohol and Drugs</td>
<td>3.0</td>
</tr>
<tr>
<td>ADS/PSY 120</td>
<td>Introduction to Counseling</td>
<td>3.0</td>
</tr>
<tr>
<td>ADS/PSY 130</td>
<td>Group Leadership and Group Process</td>
<td>3.0</td>
</tr>
<tr>
<td>ADS 200</td>
<td>Family counseling Approaches to Alcohol and Drug Abuse</td>
<td>3.0</td>
</tr>
<tr>
<td>ADS/PSY 210</td>
<td>Crisis Intervention and Referral Techniques</td>
<td>3.0</td>
</tr>
<tr>
<td>ADS/PSY 220</td>
<td>Practicum</td>
<td>3.0</td>
</tr>
<tr>
<td>ADS/PSY 221</td>
<td>Practicum</td>
<td>3.0</td>
</tr>
<tr>
<td>ADS 230</td>
<td>Alcohol and Drug Prevention and Education</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### II. Minimum of nine (9.0) units selected from:

- ADS/SOC 150 Sociology of Minority Groups (3.0)
- ADS 176 Sex and Gambling Addiction (1.0)
- ADS 177 Anger Management (1.0)
- ADS 178 Life Skills (1.0)
- PSY 101 General Psychology (3.0)
- PSY 144 The Psychology of Interpersonal Relationships (3.0)
- PSY 204 Developmental Psychology: Conception to Death (3.0)
- PSY 208 Abnormal Psychology (3.0)
- SW 220 Introduction to Social Work (3.0)
- SOC 101 Introduction to Sociology (3.0)

**Total Major Units**: 36.0

IVC Graduation Requirements and GE Pattern: 24.0

Electives (as needed to reach 60 degree applicable units)

**Total Maximum Units**: 60.0

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# CERTIFICATE PROGRAM

## ALCOHOL AND DRUG STUDIES CERTIFICATE

Thirty-six (36.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

### I. Required for the certificate (27.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADS 101</td>
<td>Alcoholism: Intervention, Treatment, and Recovery</td>
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<tr>
<td>ADS 110</td>
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</tr>
<tr>
<td>ADS/PSY 220</td>
<td>Practicum</td>
<td>3.0</td>
</tr>
<tr>
<td>ADS/PSY 221</td>
<td>Practicum</td>
<td>3.0</td>
</tr>
<tr>
<td>ADS 230</td>
<td>Alcohol and Drug Prevention and Education</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### II. Minimum of nine (9.0) units selected from:

- ADS/SOC 150 Sociology of Minority Groups (3.0)
- ADS 176 Sex and Gambling Addiction (1.0)
- ADS 177 Anger Management (1.0)
- ADS 178 Life Skills (1.0)
- PSY 101 General Psychology (3.0)
- PSY 144 The Psychology of Interpersonal Relationships (3.0)
- PSY 204 Developmental Psychology: Conception to Death (3.0)
- PSY 208 Abnormal Psychology (3.0)
- SW 220 Introduction to Social Work (3.0)
- SOC 101 Introduction to Sociology (3.0)

**Total Certificate Units**: 36.0

**Total Maximum Units**: 36.0
DESCRIPTION
Anthropology is the study of ancient and modern human beings and their ways of living. Its perspective is biological, social and comparative, encompassing all aspects of human existence from the most ancient societies to those of the present day. The courses are designed to stimulate critical thinking about existing stereotypes regarding the people around us in the world now and those who came before. Cultural Anthropology studies human behavior to understand the cultural values that guide the behaviors. Archaeology examines the material record of human activity in order to understand how ideas change over time. Physical Anthropology (also called Biological Anthropology) is the study of human evolution which includes human biological diversity.

PROGRAM LEARNING OUTCOMES
1. Analyze biological diversity.
2. Analyze cultural diversity.
3. Outline prehistory and early civilization on a global perspective.

ASSOCIATE DEGREE PROGRAM
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TRANSFER PREPARATION
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Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
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www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/
ANTHROPOLOGY

ASSOCIATE DEGREE PROGRAM

ANTHROPOLOGY MAJOR – A.A. DEGREE
Eighteen to nineteen (18.0-19.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Anthropology – The following four courses are required for the major (12.0 units)
   ANTH 100 Physical Anthropology 3.0
   ANTH 102 Cultural Anthropology 3.0
   ANTH/AIS 106 Indians of North America 3.0
   ANTH 120 Introduction to Archaeology 3.0

II. Natural Science – Select one course from the following science courses (3.0 to 4.0 units)
   AG/ENVS 110 Environmental Science (3.0)
   GEOG 100 Physical Geography (3.0)
   GEOL 100 General Geology (4.0)

III. Electives – Select one course from the following elective courses (3.0 units)
   ANTH/AIS 108 Indians of the Southwest (3.0)
   ART 170 Photography – Beginning (3.0)
   ART 270 Photography – Intermediate (3.0)
   HIST 100 Early World History (3.0)
   HIST 222 History of California (3.0)
   RELS 100 Religions of the Modern World (3.0)

Total Major Units: 18.0-19.0

IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units) ______

Total Maximum Units: 60.0
ART

DEGREES, CERTIFICATES AND AWARDS
Associate in Art Degree (A.A.)

DESCRIPTION
The IVC Art Department serves a diverse group of students, from those who are taking their first and only art instruction, to those who will go on to use art skills in their careers. All students are given both the technical knowledge and the emotional support needed to excel in their art. The study of art at IVC is an ideal way for students to understand their creative potential, whether they choose to work in drawing, painting, ceramics, sculpture or design. Art students learn that art requires a balance between their intellect and their emotions. The IVC Art program offers introductory and intermediate courses that blend both traditional and contemporary art values and Art History courses that satisfy requirements for Humanities credit.

PROGRAM LEARNING OUTCOMES
1. Critically analyze, interpret, and evaluate works of art.
2. Develop a foundation of art skills and a high level of craftsmanship by utilizing a variety of tools and technologies associated with the visual arts.
3. Use a diverse range of global events to express personal ideas and opinions through artwork.
4. Identify the theoretical, cultural, and historical contexts of art.
5. Demonstrate appropriate skills needed to articulate their conscious artistic intentions, and express coherent aesthetics.

ASSOCIATE DEGREE PROGRAM
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www.aiic.edu - California Independent Colleges and Universities, Association of
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CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Artist
- Art Consultant
- Art Critic
- Art Dealer
- Art Historian
- Art Teacher
- Art Therapist
- Painter
- Photographer
- Printmaker
- Restoration Artist
- Sculptor
- Set painter
- Arts Administrator
- Ceramicist
- Gallery Director
- Graphic Designer
- Jewelry Designer
- Metalsmith
- Muralist

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM

ART MAJOR - A.A. DEGREE
Twenty-seven (27.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (18.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 100</td>
<td>History of Art I</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 102</td>
<td>History of Art II</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 110</td>
<td>Design</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 112</td>
<td>Design</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 120*</td>
<td>Drawing I</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 122</td>
<td>Drawing II</td>
<td>3.0</td>
</tr>
</tbody>
</table>

II. Complete an additional nine (9.0) units from the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 104</td>
<td>History &amp; Appreciation of Modern Art (3.0)</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 106</td>
<td>Woman Artists</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 124</td>
<td>Painting I</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 126</td>
<td>Painting II</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 128</td>
<td>Watercolor Painting</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 130</td>
<td>Life Drawing</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 140</td>
<td>Ceramics</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 150</td>
<td>Beginning Sculpture</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 160</td>
<td>Graphic Design</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 170</td>
<td>Photography – Beginning</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 220</td>
<td>Drawing III</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 222</td>
<td>Drawing IV</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 224</td>
<td>Painting III</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 226</td>
<td>Painting IV</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 228</td>
<td>Exploration of Painting Techniques</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 230</td>
<td>Life Drawing</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 240</td>
<td>Ceramics</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 242</td>
<td>Technical Ceramics</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 262</td>
<td>Gallery Display I</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 270</td>
<td>Intermediate Photography</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 280</td>
<td>Career Preparation in the Visual Arts</td>
<td>3.0</td>
</tr>
</tbody>
</table>

* Should be taken first semester, if possible, to allow for sequence of ART 122, ART 124, and ART 130

Total Major Units: 27.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0
AUTOMOTIVE TECHNOLOGY

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
The Automotive Technology program at IVC emphasizes a real world approach to diagnostic skill building and a thorough understanding of system theory and operations. This is accomplished through the use of computer programs, audiovisuals, and hands-on experience with mockups and modern vehicles. Automotive fundamentals are developed with a generalist approach emphasizing independence in self-directed learning. Professionalism, workplace skills and responsibilities are stressed along with safety and an awareness of hazardous materials control. The Automotive Department encourages both women and men to participate in this rewarding profession.

PROGRAM LEARNING OUTCOMES
1. Describe the purpose of the fundamental automotive systems.
2. Describe the type of skills needed to be an auto technician.
3. Correctly answer ASE certification test questions that require knowledge of the major parts and systems of a vehicle.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
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The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
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CAREER OPPORTUNITIES
Of the career opportunities identified some will usually require the completion of degree requirements at 4-year colleges and universities.

- Tune-up Technician
- Brake Specialist
- General Technician
- Alignment Specialist
- Service Management
- Engine Performance/Drivability Specialist

- Electrical Specialist
- Service Writer
- Transmission Specialist
- Quick Service Tech
- Industrial Technology

- Industrial Engineer
- Automotive Engineer
- Electrical Engineer

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM

AUTOMOTIVE TECHNOLOGY MAJOR – A.S. DEGREE
Thirty-nine (39.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (39.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUT 110</td>
<td>Engine Technology</td>
<td>4.0</td>
</tr>
<tr>
<td>AUT 125</td>
<td>Automotive Brakes</td>
<td>4.0</td>
</tr>
<tr>
<td>AUT 130</td>
<td>Automotive Electronics I</td>
<td>3.0</td>
</tr>
<tr>
<td>AUT 150</td>
<td>Automotive Electronics II</td>
<td>4.0</td>
</tr>
<tr>
<td>AUT 155</td>
<td>Suspension &amp; Wheel Alignment</td>
<td>4.0</td>
</tr>
<tr>
<td>AUT 160</td>
<td>Engine Performance Tune-Up</td>
<td>3.0</td>
</tr>
<tr>
<td>AUT 170</td>
<td>Engine Diagnosis &amp; Repair</td>
<td>3.0</td>
</tr>
<tr>
<td>AUT 180</td>
<td>Manual Trans &amp; Power Trains</td>
<td>4.0</td>
</tr>
<tr>
<td>AUT 210</td>
<td>Automotive Air Conditioning</td>
<td>3.0</td>
</tr>
<tr>
<td>AUT 220</td>
<td>Mechanical Automatic Transmissions</td>
<td>4.0</td>
</tr>
<tr>
<td>AUT 230</td>
<td>Emissions Control &amp; Computer Systems</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units: 39.0

IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

AUTOMOTIVE TECHNOLOGY CERTIFICATE
Thirty-nine (39.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the certificate (39.0)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUT 110</td>
<td>Engine Technology</td>
<td>4.0</td>
</tr>
<tr>
<td>AUT 125</td>
<td>Automotive Brakes</td>
<td>4.0</td>
</tr>
<tr>
<td>AUT 130</td>
<td>Automotive Electronics I</td>
<td>3.0</td>
</tr>
<tr>
<td>AUT 150</td>
<td>Automotive Electronics II</td>
<td>4.0</td>
</tr>
<tr>
<td>AUT 155</td>
<td>Suspension &amp; Wheel Alignment</td>
<td>4.0</td>
</tr>
<tr>
<td>AUT 160</td>
<td>Engine Performance Tune-Up</td>
<td>3.0</td>
</tr>
<tr>
<td>AUT 170</td>
<td>Engine Diagnosis &amp; Repair</td>
<td>3.0</td>
</tr>
<tr>
<td>AUT 180</td>
<td>Manual Trans &amp; Power Trains</td>
<td>4.0</td>
</tr>
<tr>
<td>AUT 210</td>
<td>Automotive Air Conditioning</td>
<td>3.0</td>
</tr>
<tr>
<td>AUT 220</td>
<td>Mechanical Automatic Transmissions</td>
<td>4.0</td>
</tr>
<tr>
<td>AUT 230</td>
<td>Emissions Control &amp; Computer Systems</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Certificate Units: 39.0
Total Maximum Units: 39.0
DESCRIPTION

This major is highly recommended for transfer students because it provides a basic foundation for subsequent specialization in many fields of study such as criminal justice, sociology, psychology, human services, and social work to name a few. The value of the degree is now recognized by business and industry as it requires a variety of skills demanded in business, education, health, law, and government, as well as the social services. The general studies student should market educational accomplishments as a collection of career transferable skills in communication, public service, problem solving, production and personnel management.

PROGRAM LEARNING OUTCOMES

1. Use critical thinking skills regarding the diversity of individuals and groups within the role of culture, ethnic and economic factors when describing behaviors, attitudes and feelings of people in society.
2. Apply critical thinking skills to explain how anthropology, psychology and sociology influence one another as well as individuals and groups in society.
3. Apply the scientific method to investigate, interpret and discuss Behavioral Science issues and social problems.

ASSOCIATE DEGREE PROGRAM

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CAREER OPPORTUNITIES

Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- All Human Service Careers
- Sociologist
- Social Worker
- Youth Counselor
- Criminologist
- Public Opinion Analyst
- Social Scientist
- Recreation Program Director
- Parole, Probation or Correctional Officer
- Community Organization Worker
- University and College Teachers
- Employment Counselor
- Lawyer
- Public Relations Consultant
- Statistician
- Gerontologist
- Child Care Program
- Developer
- Interviewer/Researcher
- Social Program Planner
- Market Researcher
- Law Enforcement Officer
- Mental Health Counselor

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ASSOCIATE DEGREE PROGRAM

BEHAVIORAL SCIENCE MAJOR – A.A. DEGREE
The requirement for the major in Behavioral Science may be satisfied by taking 18 units from the following list. Three units in each field of study are recommended. No more than 12 units may be taken in any one discipline.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (18.0 units)

<table>
<thead>
<tr>
<th>Field of Study</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropology and Biology</td>
<td>ANTH 100</td>
<td>Physical Anthropology</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td>ANTH 102</td>
<td>Cultural Anthropology</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td>BIOL 100</td>
<td>Principles of Biological Science</td>
<td>4.0</td>
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<tr>
<td></td>
<td>BIOL 122</td>
<td>General Zoology II</td>
<td>4.0</td>
</tr>
<tr>
<td>Psychology and Child Development</td>
<td>CDEV 103</td>
<td>Child, Family and Community</td>
<td>3.0</td>
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<tr>
<td></td>
<td>MATH 119</td>
<td>Elementary Statistics</td>
<td>4.0</td>
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<tr>
<td></td>
<td>PSY 101</td>
<td>Introduction to Psychology</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td>PSY/CDEV 104</td>
<td>Child Growth and Development</td>
<td>3.0</td>
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<tr>
<td></td>
<td>PSY/ADS 120</td>
<td>Introduction to Counseling</td>
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<tr>
<td></td>
<td>PSY 142</td>
<td>Psychology of Adjustment</td>
<td>3.0</td>
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<tr>
<td></td>
<td>PSY 144</td>
<td>The Psychology of Interpersonal Relationships</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td>PSY 146</td>
<td>Psychology of Human Sexuality</td>
<td>3.0</td>
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<tr>
<td></td>
<td>PSY 200</td>
<td>Biological Psychology</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td>PSY 202</td>
<td>Learning</td>
<td>3.0</td>
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<td></td>
<td>PSY 204</td>
<td>Developmental Psychology: Conception to Death</td>
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<tr>
<td></td>
<td>PSY/SOC 206</td>
<td>Social Psychology</td>
<td>3.0</td>
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<tr>
<td></td>
<td>PSY 208</td>
<td>Abnormal Psychology</td>
<td>3.0</td>
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<tr>
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<td>PSY 212</td>
<td>Research Methods in Psychology</td>
<td>3.0</td>
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<tr>
<td></td>
<td>PSY/ADS 220/221</td>
<td>Practicum</td>
<td>3.0</td>
</tr>
<tr>
<td>Sociology and Social Work</td>
<td>SOC 101</td>
<td>Introductory Sociology</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td>SOC 102</td>
<td>Contemporary Social Problems</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td>SOC 110</td>
<td>Marriage and the Family</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td>SOC/ADS 150</td>
<td>Sociology of Minority Groups</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td>SOC/PSY 206</td>
<td>Social Psychology</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td>SOC/AJ 224</td>
<td>Criminology (Formerly SOC/AJ 124)</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td>SW 220</td>
<td>Introduction to Social Work</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units: 18.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0
BUILDING CONSTRUCTION TECHNOLOGY

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement
Specialization Certificates in Carpentry, Concrete Masonry, and Project Management

DESCRIPTION
The Building Construction Technology Associate in Science degree along with the certificate and specializations in Carpentry, Concrete Masonry, and Project Management are designed to provide instruction in manipulative skills, technical knowledge, and related trade information, which will prepare the student for employment in the building construction industry. The course work for the associate degree also emphasizes subject areas that are significant to the construction worker such as engineering fundamentals, construction management, business administration, humanities and social sciences, and the development of analytical and communication skills through the general education requirements.

PROGRAM LEARNING OUTCOMES
1. Measure and understand linear dimensions on plans using an architect scale to be able to interpret the actual measurement according to the scale being used.
2. Perform cost estimates for a construction project using a local index.
3. Understand the relationship between tensile strength and compressive strength to understand how they interact under pressure.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application Form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSUMentor.org – CSU System Information
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www.aiicc.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/

CAREER OPPORTUNITIES
Of the career opportunities identified some will require the completion of degree requirements at 4-year colleges and universities.

• Construction Manager
• Construction Estimator
• Civil Engineer
• General Contractor
• Technical Salesperson
• Structural Engineer
• Sub-Contractor
• Construction Consultant
• Environmental Engineer
• Project Manager
• Architect
• Construction Scheduler or Planner
• Forensic Construction Specialist

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM

BUILDING CONSTRUCTION TECHNOLOGY MAJOR – A.S. DEGREE

Twenty-five (25.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required for the major (25.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLDC 101</td>
<td>Safety Standards (Cal/OSHA) 30-Hour Card</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 110</td>
<td>Construction Blueprints, Specifications, Measurements and Codes</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 130</td>
<td>Carpentry Layout and Framing</td>
<td>4.0</td>
</tr>
<tr>
<td>BLDC 135</td>
<td>Residential Plumbing Applications</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 140</td>
<td>Building Construction Methods and Materials</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 145</td>
<td>Concrete Formwork, Layout and Setting</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 170</td>
<td>Essentials of Efficient Green Construction</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 180</td>
<td>Building Planning and Cost Estimation</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units: 25.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

BUILDING CONSTRUCTION TECHNOLOGY CERTIFICATE

Twenty-five (25.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required for the certificate (25.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
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<td>BLDC 110</td>
<td>Construction Blueprints, Specifications, Measurements &amp; Codes</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 130</td>
<td>Carpentry Layout &amp; Framing</td>
<td>4.0</td>
</tr>
<tr>
<td>BLDC 135</td>
<td>Residential Plumbing Applications</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 140</td>
<td>Building Construction Methods &amp; Materials</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 145</td>
<td>Concrete Formwork, Layout &amp; Setting</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 170</td>
<td>Essentials of Efficient Green Construction</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 180</td>
<td>Building Planning &amp; Cost Estimation</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Certificate Units: 25.0

Total Maximum Units: 25.0
SPECIALIZATION CERTIFICATES
The Specialization Certificate(s) demonstrates a completion of coursework in addition to the major in Building Construction Technology.

ALL COURSES FOR THESE CERTIFICATES MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

BUILDING CONSTRUCTION TECHNOLOGY: CARPENTRY SPECIALIZATION - Major Plus 7.0 Units
The Carpentry Specialization is designed to provide instruction in manipulative skills, technical knowledge, and related trade information, which will prepare the student for employment in the Building Construction Industry.

PROGRAM LEARNING OUTCOMES
1. Identify four blueprint symbols and learn their meaning and usage in blueprints; compare the identified symbols to symbols used in other countries in order to understand symbol standardization in the world; measure a linear dimension using an architect scale to be able to interpret the actual measurement according to the scale being used.
2. Create a reliable cost estimate for a construction project in our county based on square footage and compare the same estimate based on labor and material quantities.
3. Students will create a layout and analyze it and test it to make sure it is perfectly square.

I. The major plus seven (7.0) additional units in Carpentry coursework.
   - BLDC 150 Carpentry Methods, Materials & Tools 4.0
   - BLDC 190 Carpentry Trim & Detail Work 3.0

Total Major Units 25.0
Building Construction Technology: Carpentry Specialization Units 7.0
Total Certificate Units: 32.0

BUILDING CONSTRUCTION TECHNOLOGY: CONCRETE MASONRY SPECIALIZATION - Major Plus 8.0 Units
The Concrete Masonry Specialization is designed to provide instruction in manipulative skills, technical knowledge, and related trade information, which will prepare the student for employment in the Building Construction Masonry Industry.

PROGRAM LEARNING OUTCOMES
1. Calculate the quantities in cubic yards using the following formula LxWxD/27= cubic yards, to be able to estimate actual quantities and place actual orders.
2. Create a reliable cost estimate for a foundation project in our county based on square footage and compare the same estimate based on labor and material quantities.
3. Students will create a layout and analyze it and test it to make sure it is perfectly square.

I. The major plus eight (8.0) additional units in Concrete Masonry coursework.
   - BLDC 165 Concrete Materials, Methods & Tools 4.0
   - BLDC 185 Concrete Footings, Flatwork & Detail Work 4.0

Total Major Units 25.0
Building Construction Technology: Concrete Masonry Specialization Units 8.0
Total Certificate Units: 33.0

BUILDING CONSTRUCTION TECHNOLOGY: PROJECT MANAGEMENT SPECIALIZATION – Major Plus 9.0 Units
The Project Management Specialization is designed to provide instruction in manipulative skills, technical knowledge, and related trade information, which will prepare the student for employment in the Building Construction Industry.

PROGRAM LEARNING OUTCOMES
1. Create a flow chart of the planning and scheduling process and identify their importance in the construction phase.
2. Identify three types of contractual arrangements and explain the function of each contract.
3. Create a reliable cost estimate for a construction project in our county based on square footage and compare the same estimate based on labor and material quantities.

I. The major plus nine (9.0) units in Project Management coursework.
   - BLDC 160 Construction Technical & Contract Documents 3.0
   - BLDC 201 Construction Planning & Management 3.0
   - BLDC 210 Construction Management & Organization 3.0

Total Major Units 25.0
Building Construction Technology: Project Management Specialization Units 9.0
Total Certificate Units: 34.0
BUSINESS ACCOUNTING TECHNICIAN

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
Business Administration programs at IVC, both at the associate degree and certificate of achievement levels, prepare the student by offering courses that allow students opportunities to acquire practical skills, technical knowledge and experience in a variety of fields. The fields of study available are: Business Administration for transfer, Accounting Technician, Administrative Assistant, Financial Services, Management, Marketing and Office Technician. These programs introduce the student to the world of commercial transactions, which occur in the distribution of resources in our American economic system.

The Business Accounting Technician program provides students with entry level competencies for employment as a bookkeeper or other financial clerk. Accounting Technicians can be found in settings such as banks and offices. Students who intend to pursue an accounting degree at a four-year school should follow the Business Administration major.

PROGRAM LEARNING OUTCOMES
1. Perform effective mathematical calculation in a ten-key calculator.
2. Demonstrate organizational skills by creating and storing professional documents in an effective systematic manner.
3. Record and report routine accounting transactions.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
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CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

• Accounting
• Account Executive
• Accountant
• Auditor
• Bank Examiner
• Bank Teller
• Budget Analyst
• Budget Officer
• Certified Internal Auditor
• Certified Management Accountant
• Certified Public Accountant
• Chief Financial Officer
• Controller
• Cost Accountant
• Cost Analyst
• Credit Analyst
• Credit Manager
• Estate Planner
• FBI Agent

• Franchise Tax Board Account
• Government Accountant
• Government Auditor
• Internal Auditor
• Investment Analyst
• Loan Officer
• Tax Accountant
• Tax Consultant
• Treasurer
• Internal Revenue Service Agent

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment Information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
## ASSOCIATE DEGREE PROGRAM

### BUSINESS ACCOUNTING TECHNICIAN MAJOR – A.S. DEGREE

Twenty-six (26.0) units require for the major.

**ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.**

### I. Required courses for the major (23.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 164</td>
<td>Microsoft Word for the Workplace</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 167</td>
<td>Machine Calculation</td>
<td>1.0</td>
</tr>
<tr>
<td>BUS 169</td>
<td>Records Management</td>
<td>2.0</td>
</tr>
<tr>
<td>BUS 172</td>
<td>Office Procedures for the Workplace</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 210**</td>
<td>Principles of Financial Accounting</td>
<td>4.0</td>
</tr>
<tr>
<td>CIS 101</td>
<td>Introduction to Information Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 108</td>
<td>Computer Accounting</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 124</td>
<td>Excel I</td>
<td>1.0</td>
</tr>
<tr>
<td>CIS 125</td>
<td>Excel II</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 201*</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220*</td>
<td>Internship</td>
<td>1.0</td>
</tr>
</tbody>
</table>

* It is recommended that the work experience courses be taken after the completion of at least 12 units in the major.
** It is recommended that BUS 010 be taken as preparation for BUS 210.

### II. Acceptable courses for the major (select 3.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 010</td>
<td>Practical Accounting (3.0)</td>
<td></td>
</tr>
<tr>
<td>BUS 061</td>
<td>Business English (3.0)</td>
<td></td>
</tr>
<tr>
<td>BUS 124</td>
<td>Introduction to Business (3.0)</td>
<td></td>
</tr>
<tr>
<td>BUS 220</td>
<td>Principles of Managerial Accounting (4.0)</td>
<td></td>
</tr>
<tr>
<td>BUS 230</td>
<td>Introduction to Governmental Accounting (3.0)</td>
<td></td>
</tr>
</tbody>
</table>

### III. Keyboarding skill level 40 nwpms. (BUS 154, Beginning Keyboarding and Document Formatting and BUS 156, Keyboarding: Speed and Accuracy, may be helpful in obtaining this skill level)

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### CERTIFICATE PROGRAM

### BUSINESS ACCOUNTING TECHNICIAN CERTIFICATE

Twenty-six (26.0) units require for the certificate.

**ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.**

### I. Required courses for the certificate (23.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Microsoft Word for the Workplace</td>
<td>3.0</td>
</tr>
<tr>
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<td>Machine Calculation</td>
<td>1.0</td>
</tr>
<tr>
<td>BUS 169</td>
<td>Records Management</td>
<td>2.0</td>
</tr>
<tr>
<td>BUS 172</td>
<td>Office Procedures for the Workplace</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 210**</td>
<td>Principles of Financial Accounting</td>
<td>4.0</td>
</tr>
<tr>
<td>CIS 101</td>
<td>Introduction to Information Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 108</td>
<td>Computer Accounting</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 124</td>
<td>Excel I</td>
<td>1.0</td>
</tr>
<tr>
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<td>Excel II</td>
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</tr>
<tr>
<td>WE 201*</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220*</td>
<td>Internship</td>
<td>1.0</td>
</tr>
</tbody>
</table>

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### II. Acceptable courses for the certificate (select 3.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
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---

Total Certificate Units: **26.0**

Total Maximum Units: **26.0**
BUSINESS ADMINISTRATION

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)

DESCRIPTION
Business Administration programs at IVC, both at the associate degree and certificate of achievement levels, prepare the student by offering courses that allow students opportunities to acquire practical skills, technical knowledge and experience in a variety of fields. The fields of study available are: Business Administration for transfer, Accounting Technician, Administrative Assistant, Financial Services, Management, Marketing and Office Technician. These programs introduce the student to the world of commercial transactions, which occur in the distribution of resources in our American economic system.

The Business Administration program prepares students in lower division courses required for advanced degrees in areas such as International Business, Management, Marketing, and Accounting. Since requirements vary at each four-year school, transfer students should consult with a counselor to develop a program for the specific transfer institution they wish to attend.

PROGRAM LEARNING OUTCOMES
1. Analyze legal cases and web information sources and effectively communicate the results.
2. Illustrate basic economic models and use those models to analyze data and reach reasoned conclusions.
3. Show understanding of accounting information for use in decision-making, controlling, planning and directing operations.

ASSOCIATE DEGREE PROGRAM
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CAREER OPPORTUNITIES
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• Accounting
• Appraiser
• Banking
• Business Entrepreneur
• Communications Analyst
• Database Specialist
• Escrow Officer
• Promotion
• Sales
• FBI Agent
• Finance
• Financial Services
• Human Resources Manager
• Loan Officer
• Public Administration
• Health Administration
• Import/Export Agent
• Information Systems Specialist
• Inspection
• Management
• Marketing
• Merchandising Manager
• Personnel Manager
• Programmer/Analyst
• Purchasing Marketing
• Real Estate
• Mortgage Broker
• Property Manager
• Real Estate Broker
• Sales Representative
• Small Business Owner
• Transportation Administration
• Utilities Administration

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ASSOCIATE DEGREE PROGRAM

BUSINESS ADMINISTRATION MAJOR – A.S. DEGREE
Twenty units (20.0) required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major (17.0 units)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 126</td>
<td>Business and the Legal Environment</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 210</td>
<td>Principles of Financial Accounting</td>
<td>4.0</td>
</tr>
<tr>
<td>BUS 220</td>
<td>Principles of Managerial Accounting</td>
<td>4.0</td>
</tr>
<tr>
<td>ECON 101</td>
<td>Introduction to Micro Economics</td>
<td>3.0</td>
</tr>
<tr>
<td>ECON 102</td>
<td>Introduction to Macro Economics</td>
<td>3.0</td>
</tr>
</tbody>
</table>

II. Acceptable courses for the major (select a minimum of 3.0 units)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 230</td>
<td>Introduction to Government Accounting</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 260</td>
<td>Business Communications</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 101</td>
<td>Introduction to Information Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 108</td>
<td>Computer Accounting</td>
<td>3.0</td>
</tr>
<tr>
<td>MATH 119</td>
<td>Elementary Statistics</td>
<td>4.0</td>
</tr>
<tr>
<td>MATH 122</td>
<td>Finite Mathematics</td>
<td>3.0</td>
</tr>
<tr>
<td>MATH 140</td>
<td>Trigonometry</td>
<td>3.0</td>
</tr>
<tr>
<td>MATH 150</td>
<td>College Algebra</td>
<td>4.0</td>
</tr>
<tr>
<td>MATH 170</td>
<td>Introductory Calculus with Applications</td>
<td>4.0</td>
</tr>
<tr>
<td>MATH 190</td>
<td>Pre-Calculus</td>
<td>5.0</td>
</tr>
<tr>
<td>MATH 192</td>
<td>Calculus I</td>
<td>5.0</td>
</tr>
</tbody>
</table>

Total Major Units: 20.0

IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0
BUSINESS ADMINISTRATION (For Transfer)

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree in Business Administration for Transfer (AS-T)

DESCRIPTION
Business administration is a broad area encompassing administration, management, marketing, finance, entrepreneurship, supervision, banking, small business, merchandising, international trade, accounting, and information systems. Study in this area explores the theories, history, principles, skills, practices, laws, ethics and technologies governing the increasingly global business environment. The American Assembly of Collegiate Schools of Business (AACSB), a national business/management program accrediting agency, stipulates that lower division course work is preparatory to a bachelor's degree. Thus, this program is designed to provide a basic overview of the subject matter. The Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing this degree (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

PROGRAM LEARNING OUTCOMES
1. Analyze legal cases and web information sources and effectively communicate the results.
2. Illustrate basic economic models and use those models to analyze data and reach reasoned conclusions.
3. Show understanding of accounting information for use in decision-making, controlling, planning and directing operations.

ASSOCIATE DEGREE PROGRAM (For Transfer)
The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) degree is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements.

CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Accounting
- Appraiser
- Banking
- Business Entrepreneur
- Communications Analyst
- Database Specialist
- Escrow Officer
- Promotion
- Sales
- FBI Agent
- Finance
- Financial Services
- Human Resources Manager
- Loan Officer
- Public Administration
- Health Administration
- Import/Export Agent
- Information Systems Specialist
- Inspection
- Management
- Marketing
- Marketing Manager
- Merchandising Manager
- Product Manager
- Personnel Manager
- Programmer/Analyst
- Purchasing Marketing
- Real Estate
- Mortgage Broker
- Property Manager
- Real Estate Broker
- Sales Representative
- Small Business Owner
- Transportation Administration
- Utilities Administration

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/
ASSOCIATE DEGREE PROGRAM

BUSINESS ADMINISTRATION
Associate in Science Degree in Business Administration for Transfer (AS-T) – 26.0–27.0 units

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

REQUIREMENTS FOR THE DEGREE

I. Units/GPA – Must complete a maximum of 60 CSU-transferable semester units with a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. NOTE: While a minimum of 2.0 is required for admission, some institutions and majors may require a higher GPA. Please consult with a counselor for more information.

II. General Education – Must complete one of the following general education transfer patterns:
   A. California State University General Education Breadth Pattern (CSU GE-B) – 39 units minimum
   B. Intersegmental General Education Transfer Curriculum (IGETC) – 37 units minimum

III. Twenty-six to twenty-seven (26-27) units required for the major.
   A. Required for the Major
      | Course | Title | Units |
      |--------|-------|-------|
      | BUS 126 | Business and the Legal Environment | 3.0 |
      | BUS 210 | Principles of Financial Accounting | 4.0 |
      | BUS 220 | Principles of Managerial Accounting | 4.0 |
      | ECON 101 | Introduction to Micro Economics | 3.0 |
      | ECON 102 | Intro to Macro Economics | 3.0 |
   B. Select three/four (3-4) units from:
      | Course | Title | Units |
      |--------|-------|-------|
      | MATH 119 | Elementary Statistics | 4.0 |
      | MATH 122 | Finite Mathematics | 3.0 |
      | MATH 170 | Introductory Calculus with Applications | 4.0 |
   C. Select six (6) units from:
      | Course | Title | Units |
      |--------|-------|-------|
      | CIS 101 | Introduction to Information Systems | 3.0 |
      | BUS 124 | Introduction to Business | 3.0 |
      | or | | |
      | BUS 260 | Business Communications | 3.0 |

Total Major Units: 26.0–27.0

CSU-GE or IGETC Pattern: 37.0–39.0
Units that may be double counted: 17.0
Electives (as needed to reach 60 degree applicable units): ________________

Total Maximum Units: 60.0
BUSINESS ADMINISTRATIVE ASSISTANT

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
Business Administration programs at IVC, both at the associate degree and certificate of achievement levels, prepare the student by offering courses that allow students opportunities to acquire practical skills, technical knowledge and experience in a variety of fields. The fields of study available are: Business Administration for transfer, Accounting Technician, Administrative Assistant, Financial Services, Management, Marketing and Office Technician. These programs introduce the student to the world of commercial transactions, which occur in the distribution of resources in our American economic system.

This Business Administrative Assistant program provides students with education training needed to quality for jobs that require a higher level of education and work experience in an office setting. These types of jobs require good communication and technology skills, and it helps to be someone who works independently, is organized, and takes initiative. These individuals provide administrative support to an individual or an office. Job duties may include directing and coordinating administrative services.

PROGRAM LEARNING OUTCOMES
1. Demonstrate accuracy and speed in the use of a ten-key calculator.
2. Apply effective verbal, nonverbal and written communication in a professional manner.
3. Communicate the importance of soft skills and demonstrate these skills effectively in the workplace.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a "C" average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSU Mentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/

CAREER OPPORTUNITIES
This program provides for the study of a wide range of subjects related to positions and careers in the modern office. The program includes the training necessary to successfully perform in the many and varied Office Technician and Administrative Assistant positions available in the job market.

- Administrative Assistant
- Office Technician
- Executive Secretary
- Administrative Manager
- Computer Applications Specialist

- Secretary
- Bookkeeper
- Receptionist
- Word Processor
- Records Manager
- Medical Office Assistant
  (see Allied Health program)

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM

BUSINESS ADMINISTRATIVE ASSISTANT MAJOR – A.S. DEGREE
Twenty-seven (27.0) units and skill level required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (27.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 126</td>
<td>Business and the Legal Environment</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 136</td>
<td>Human Relations in Management</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 167</td>
<td>Machine Calculation</td>
<td>1.0</td>
</tr>
<tr>
<td>BUS 172</td>
<td>Office Procedures for the Workplace</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 176</td>
<td>Office Transcription</td>
<td>1.0</td>
</tr>
<tr>
<td>BUS 180</td>
<td>Microsoft Office Suite for the Workplace</td>
<td>4.0</td>
</tr>
<tr>
<td>BUS 210**</td>
<td>Principles of Financial Accounting</td>
<td>4.0</td>
</tr>
<tr>
<td>BUS 260</td>
<td>Business Communications</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 101</td>
<td>Introduction to Information Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>WE 201*</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220*</td>
<td>Internship</td>
<td>1.0</td>
</tr>
</tbody>
</table>

* It is recommended that the work experience courses be taken after the completion of at least 12 units in the major.
** It is recommended that BUS 010 be taken as preparation for BUS 210.

II. Required skill level for the major

Keyboarding skill level 40 nwpmp. (BUS 154, Beginning Keyboarding and Document Formatting and BUS 156, Keyboarding: Speed and Accuracy, may be helpful in obtaining this skill level.)

Total Major Units 27.0

IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units) ______

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

BUSINESS ADMINISTRATIVE ASSISTANT CERTIFICATE
Twenty-seven (27.0) units and skill level required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the certificate (27.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 126</td>
<td>Business and the Legal Environment</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 136</td>
<td>Human Relations in Management</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 167</td>
<td>Machine Calculation</td>
<td>1.0</td>
</tr>
<tr>
<td>BUS 172</td>
<td>Office Procedures for the Workplace</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 176</td>
<td>Office Transcription</td>
<td>1.0</td>
</tr>
<tr>
<td>BUS 180</td>
<td>Microsoft Office Suite for the Workplace</td>
<td>4.0</td>
</tr>
<tr>
<td>BUS 210**</td>
<td>Principles of Financial Accounting</td>
<td>4.0</td>
</tr>
<tr>
<td>BUS 260</td>
<td>Business Communications</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 101</td>
<td>Introduction to Information Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>WE 201*</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220*</td>
<td>Internship</td>
<td>1.0</td>
</tr>
</tbody>
</table>

* It is recommended that the work experience courses be taken after the completion of at least 12 units in the major.
** It is recommended that BUS 010 be taken as preparation for BUS 210.

II. Required skill level for the certificate

Keyboarding skill level 40 nwpmp. (BUS 154, Beginning Keyboarding and Document Formatting and BUS 156, Keyboarding: Speed and Accuracy, may be helpful in obtaining this skill level.)

Total Certificate Units 27.0

Total Maximum Units: 27.0
BUSINESS FINANCIAL SERVICES

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
Business Administration programs at IVC, both at the associate degree and certificate of achievement levels, prepare the student by offering courses that allow students opportunities to acquire practical skills, technical knowledge and experience in a variety of fields. The fields of study available are: Business Administration for transfer, Accounting Technician, Administrative Assistant, Financial Services, Management, Marketing and Office Technician. These programs introduce the student to the world of commercial transactions, which occur in the distribution of resources in our American economic system.

The Business Financial Services program provides students with education and training needed for entry level positions in the banking and finance industry. These positions require students who are mature, adaptable, analytical, and who have good organizational and communication skills. Students who intend to pursue a four-year business degree should follow the Business Administration major.

PROGRAM LEARNING OUTCOMES
1. Analyze legal cases and web information sources and effectively communicate the results.
2. Illustrate basic economic models and use those models to analyze data and reach reasoned conclusions.
3. Show understanding of accounting information for use in decision-making, controlling, planning and directing operations.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate.; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
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www.CSUMENTOR.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

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CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

Controller  •  Finance Administrator  •  Loan Officer
County Treasurer  •  Financial Consultant  •  Securities Analyst
Auditor  •  Financial Operations Officer  •  Treasurer
Economic Analyst  •  Financial Planner  •  Public Administration
Escrow Officer  •  Financial Statistician  •  Health Administration
Estate Planner  •  Insurance Examiner

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM

BUSINESS FINANCIAL SERVICES MAJOR – A.S. DEGREE
Twenty-five (25.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major (22.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 124</td>
<td>Introduction to Business</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 126</td>
<td>Business and the Legal Environment</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS/AG 132</td>
<td>Business Management</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 210</td>
<td>Principles of Financial Accounting</td>
<td>4.0</td>
</tr>
<tr>
<td>BUS 260</td>
<td>Business Communications</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 101</td>
<td>Introduction to Information Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>ECON 102</td>
<td>Introduction to Macro Economics</td>
<td>3.0</td>
</tr>
</tbody>
</table>

II. Acceptable courses for the major (minimum of 3.0 units from the following):

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 010</td>
<td>Practical Accounting</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 063</td>
<td>Essentials in Workplace Communication</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 148</td>
<td>Personal Finance</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 220</td>
<td>Principles of Managerial Accounting</td>
<td>4.0</td>
</tr>
<tr>
<td>CIS 102</td>
<td>Computer Applications Laboratory</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 108</td>
<td>Computer Accounting</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 124</td>
<td>Excel I</td>
<td>1.0</td>
</tr>
<tr>
<td>CIS 125*</td>
<td>Excel II</td>
<td>1.0</td>
</tr>
<tr>
<td>ECON 101</td>
<td>Introduction to Micro Economics</td>
<td>3.0</td>
</tr>
<tr>
<td>WE 201</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220</td>
<td>Internship</td>
<td>1.0</td>
</tr>
</tbody>
</table>
* Highly recommended for this major

Total Major Units: 25.0

IVC Graduation Requirements and GE Pattern:

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

BUSINESS FINANCIAL SERVICES CERTIFICATE
Twenty-five (25.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the certificate (22.0 units)

<table>
<thead>
<tr>
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<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

II. Acceptable courses for the certificate (minimum of 3.0 units from the following):

<table>
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<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220</td>
<td>Internship</td>
<td>1.0</td>
</tr>
</tbody>
</table>
* Highly recommended for this major

Total Certificate Units: 25.0

Total Maximum Units: 25.0
BUSINESS MANAGEMENT

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
Business Administration programs at IVC, both at the associate degree and certificate of achievement levels, prepare the student by offering courses that allow students opportunities to acquire practical skills, technical knowledge and experience in a variety of fields. The fields of study available are: Business Administration for transfer, Accounting Technician, Administrative Assistant, Financial Services, Management, Marketing and Office Technician. These programs introduce the student to the world of commercial transactions, which occur in the distribution of resources in our American economic system.

The Business Management program provides students with education and training needed for entry level supervisory and management positions in areas such as government, retail, banking, and hospitality. These positions require students who are mature, adaptable, analytical, and who have good organizational and communication skills. Students who intend to pursue a four-year business degree should follow the Business Administration major.

PROGRAM LEARNING OUTCOMES
1. Analyze legal cases and web information sources and effectively communicate the results.
2. Show understanding of accounting information for use in decision-making, controlling, planning and directing operations.
3. Demonstrate an ability to productively work as a team member with people of diverse experiences and backgrounds.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate.; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Human Resources Manager
- Industrial Relations Manager
- Labor Negotiator
- Manpower Planning Specialist
- Personnel Analyst
- Personnel Manager
- Recruitment Manager
- Management and Business Consultant
- Import/Export Operations Manager
- Work Design Analyst
- Management Analyst
- Small Business Owner
- Banking Manager
- Management Consultant
- Information Systems Manager
- Operations Manager
- Organization Development Consultant
- Management Systems Consultant
- Production Manager
- Safety Manager
- Systems Manager
- Warehouse Manager
- Quality Control Manager

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
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www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/
## ASSOCIATE DEGREE PROGRAM

### BUSINESS MANAGEMENT MAJOR – A.S. DEGREE

Twenty-five (25.0) units required for the major.

**ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.**

### I. Required courses for the major (19.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
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<td>3.0</td>
</tr>
<tr>
<td>CIS 101</td>
<td>Introduction to Information Systems</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### II. Acceptable courses for the major (minimum of 6.0 units from the following courses)

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**Total Major Units**: 25.0

**Total Maximum Units**: 60.0

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## CERTIFICATE PROGRAM

### BUSINESS MANAGEMENT CERTIFICATE

Twenty-five (25.0) units required for the certificate.

**ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.**

### I. Required courses for the certificate (19.0 units)

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**Total Certificate Units**: 25.0

**Total Maximum Units**: 25.0
BUSINESS MARKETING

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
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The Business Marketing program provides students with education and training needed for entry level marketing positions in areas such as government, retail, banking and hospitality. These positions require students who are mature, adaptable, analytical, and who have good organizational and communication skills. Students who intend to pursue a four-year business degree should follow the Business Administration major.

PROGRAM LEARNING OUTCOMES
1. Analyze legal cases and web information sources and effectively communicate the results.
2. Show understanding of accounting information for use in decision-making, controlling, planning and directing operations.
3. Comprehend and utilize the steps of the marketing research process.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

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TRANSFER PREPARATION
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CAREER OPPORTUNITIES

Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Account Executive
- Advertising Analyst
- Customer Relations Manager
- Direct Marketing Manager
- E-commerce Analyst
- Logistics Manager
- Manufacturers Representative
- Research/Development Director
- Marketing Analyst
- Market Research Analyst
- Marketing Manager
- Merchandising Manager
- Product Manager
- Public Opinion Specialist
- Public Relations Specialist
- Retail Store Manager
- Sales Manager
- Sales Representative
- Sports Promotion Director

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM
BUSINESS MARKETING MAJOR – A.S. DEGREE
Twenty-five (25.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for this major (22.0 units)

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II. Acceptable courses for this major (minimum of 3.0 units from the following courses)

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Total Major Units: 25.0

IVC Graduation Requirements and GE Pattern:

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0

CERTIFICATE PROGRAM
BUSINESS MARKETING CERTIFICATE
Twenty-five (25.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for this certificate (22.0 units)

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Total Certificate Units: 25.0

Total Maximum Units: 25.0
BUSINESS OFFICE TECHNICIAN

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
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This program provides students with entry level competencies for employment in an office environment with the latest technology applications. Students will become team players, communicators, leaders, and self-starters with a high level of organizational skills and confidence. Interpersonal and analytical skills will not only help students do well in the workplace, but also provide possible career advancement opportunities.

PROGRAM LEARNING OUTCOMES
1. Design and create business documents using Microsoft Office Suite.
2. Apply accurate written, verbal and nonverbal techniques in order to communicate effectively.
3. Demonstrate the necessary skills to show job readiness.

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CAREER OPPORTUNITIES
This program provides for the study of a wide range of subjects related to positions and careers in the modern office. The program includes the training necessary to successfully perform in the many and varied Office Technician and Administrative Assistant positions available in the job market.

- Administrative Assistant
- Office Technician
- Executive Secretary
- Administrative Manager
- Computer Applications Specialist

- Secretary
- Bookkeeper
- Receptionist
- Word Processor

- Records Manager
- Medical Office Assistant
  (See Allied Health program)

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ASSOCIATE DEGREE PROGRAM

BUSINESS OFFICE TECHNICIAN MAJOR – A.S. DEGREE
Twenty-eight (28.0) units and skill level required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major (28.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 059</td>
<td>Practical English for the Workplace</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 061</td>
<td>Business English</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 063</td>
<td>Essentials in Workplace Communication</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 164</td>
<td>Microsoft Word for the Workplace</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 167</td>
<td>Machine Calculation</td>
<td>1.0</td>
</tr>
<tr>
<td>BUS 169</td>
<td>Records Management</td>
<td>2.0</td>
</tr>
<tr>
<td>BUS 172</td>
<td>Office Procedures for the Workplace</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 176</td>
<td>Office Transcription</td>
<td>1.0</td>
</tr>
<tr>
<td>BUS 180</td>
<td>Microsoft Office Suite for the Workplace</td>
<td>4.0</td>
</tr>
<tr>
<td>BUS 260</td>
<td>Business Communications</td>
<td>3.0</td>
</tr>
<tr>
<td>WE 201*</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220*</td>
<td>Internship</td>
<td>1.0</td>
</tr>
</tbody>
</table>

*It is recommended that the work experience courses be taken after the completion of at least 12 units in the major.

NOTE: BUS 059 is recommended before BUS 063.

III. Required skill level for the major

Keyboarding skill level 40 nwpm. (BUS 154, Beginning Keyboarding and Document Formatting and BUS 156, Keyboarding: Speed & Accuracy, may be helpful in obtaining this skill level.)

Total Major Units: 28.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units) __________

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

BUSINESS OFFICE TECHNICIAN CERTIFICATE
Twenty-five (25.0) units and skill level required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the certificate (25.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 059</td>
<td>Practical English for the Workplace</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 061</td>
<td>Business English</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 063</td>
<td>Essentials in Workplace Communication</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 164</td>
<td>Microsoft Word for the Workplace</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 167</td>
<td>Machine Calculation</td>
<td>1.0</td>
</tr>
<tr>
<td>BUS 169</td>
<td>Records Management</td>
<td>2.0</td>
</tr>
<tr>
<td>BUS 172</td>
<td>Office Procedures for the Workplace</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 176</td>
<td>Office Transcription</td>
<td>1.0</td>
</tr>
<tr>
<td>BUS 180</td>
<td>Microsoft Office Suite for the Workplace</td>
<td>4.0</td>
</tr>
<tr>
<td>WE 201*</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220*</td>
<td>Internship</td>
<td>1.0</td>
</tr>
</tbody>
</table>

* It is recommended that the work experience courses be taken after the completion of at least 12 units in the major.

NOTE: BUS 059 is recommended before BUS 063.

III. Required skill level for the certificate

Keyboarding skill level 40 nwpm. (BUS 154, Beginning Keyboarding and Document Formatting and BUS 156, Keyboarding: Speed & Accuracy, may be helpful in obtaining this skill level.)

Total Certificate Units: 25.0

Total Maximum Units: 25.0
CALIFORNIA STATE UNIVERSITY
GENERAL EDUCATION BREADTH (CSU GE-B)

DEGREES, CERTIFICATES AND AWARDS
Certificate of Achievement

DESCRIPTION
Students transferring to the California State University system have the opportunity to complete their lower division general education requirements at Imperial Valley College (IVC). This pattern of general education consists of 39 semester units. Earning a CSU/GE-Breadth Certificate of Achievement will enable IVC to officially acknowledge the significant educational achievement the student has completed at IVC. For specific course identification that clear the CSU/GE-Breadth requirements for each section please see a Counselor for assistance.

CSU/GE-Breadth is separated into 5 separate academic areas. Each area requires a specific unit/course requirement(s). A grade of “C” or higher for each course used to satisfy the CSU/GE-Breadth requirements is required. It is recommended, and at some CSU’s required, that the CSU/GE-Breadth be completed in its entirety prior to transfer. Students who do not complete the entire program before transfer could be subject to the general education requirements of the campus or college to which they transfer.

PROGRAM LEARNING OUTCOMES
1. See GE Program Outcomes/Course Alignment Grid at www.imperial.edu/faculty-and-staff/campus-committees/student-learning-outcomes/

CERTIFICATE OF ACHIEVEMENT PROGRAM
The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate.; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSUMentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.aiccu.edu - California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
CALIFORNIA STATE UNIVERSITY
GENERAL EDUCATION BREADTH (CSU GE-B)

CERTIFICATE PROGRAM

CALIFORNIA STATE UNIVERSITY GENERAL EDUCATION BREADTH (CSU GE-B) CERTIFICATE
Students must complete a minimum of 39 semester units used to satisfy the CSU GE-B requirements.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

CALIFORNIA STATE UNIVERSITY GENERAL EDUCATION BREADTH (CSU GE-B) REQUIREMENTS
For specific course identification that clear the CSU GE-B requirements for each section, please see a Counselor for assistance.

<table>
<thead>
<tr>
<th>AREA A – ENGLISH LANGUAGE COMMUNICATION AND CRITICAL THINKING (9 semester or 12/15 quarter units)</th>
<th>Minimum Units Required Per Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area A1: Oral Communication (3 semester/4 quarter units)</td>
<td>3</td>
</tr>
<tr>
<td>Area A2: Written Communication (3 semester/4 quarter units)</td>
<td>3</td>
</tr>
<tr>
<td>Area A3: Critical Thinking (3 semester/4 quarter units)</td>
<td>3</td>
</tr>
</tbody>
</table>

| AREA B – SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING
Minimum: 9 semester or 12/15 quarter units with at least one lab course from either area. |  |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Area B1: Physical Science – One course required</td>
<td>3</td>
</tr>
<tr>
<td>Area B2: Life Science – One course required</td>
<td>3</td>
</tr>
<tr>
<td>Area B3: Laboratory Activity – One Course required (see Area B1 and B2 for a laboratory course)</td>
<td>3</td>
</tr>
<tr>
<td>Area B4: Mathematics/Quantitative Reasoning – One Course required</td>
<td>3</td>
</tr>
</tbody>
</table>

| AREA C – ARTS AND HUMANITIES - Nine (9) semester or 12/15 quarter units
Three (3) courses, with at least one course from the Arts and one Course from the Humanities. The third course from either area. |  |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Area C1: Arts; Area C2: Humanities; and, one more course from either Area C1 or C2.</td>
<td>9</td>
</tr>
</tbody>
</table>
| AREA D – AMERICAN INSTITUTIONS (AI) AND SOCIAL SCIENCE (Areas D0 thru D9)
Nine (9) semester or 12/15 quarter units.
A least three courses from at least two (2) academic disciplines. |  |
| Area AI/D6 (US-2/US-3): Political Science (POLS) 102 | 3 |
| Area AI/DI (US-1): History (HIST) 120 or 121 | 3 |
| Area D: Human Social, Political and Economic Institutions and Behavior – One course required | 3 |

| AREA E – LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT
One Course (3 semester/4 quarter units) |  |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Area E: Understanding and Self Development</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL MINIMUM UNITS REQUIRED
39

NOTE - CSU/GE Certification: Earning this Certificate of Achievement will not replace the CSU/GE Certification document. The “certification” of CSU General Education Breadth is a separate process. The student must request CSU/GE Certification at the time he/she requests a final IVC transcript to be sent to the CSU or other school he/she plans on attending.
CHILD DEVELOPMENT

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement
Specialization Certificates: Administration, Infant/Toddler, and School Age

DESCRIPTION
Child Development is the study of the physical, socio-emotional and cognitive growth and development of the child from infancy through adolescence. The Child Development program provides an educational and practical foundation for students interested in working with children. In addition to theoretical principles, the curriculum offers practical skills and on-site training that will prepare students for employment in the field of education. The program leads to an associate's degree in Child Development, a certificates for the position of Associate Teacher, and specialization certificates in Infant/Toddler, School Age, and Administration. The program also fulfills the required child development course work for the state issued Child Development Permit.

Information regarding this permit and/or the Child Development certificate is available from the CDE Department.

PROGRAM LEARNING OUTCOMES
1. Exhibit grounding in a child development knowledge base.
2. Demonstrate knowledge in building relationships with children, family and community.
3. Observe, document, and assess to support young children and families.
4. Demonstrate developmentally effective approaches to create positive relationships and supportive interactions as the foundation in working with children and families from diverse societies.
5. Use content knowledge to build meaningful curriculum.
6. Demonstrate Professionalism.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate., (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities and may require additional education beyond the baccalaureate degree.

- Adoption Counselor
- Child Advocate
- Child Care Coordinator
- Camp Counselor
- Child Life Specialist
- Children's Hospital Worker
- Child Life Specialist
- Before/After School Teacher/Director
- Child Development Specialist
- Community College Instructor
- Consultant to Educational Toy Producers
- Distributor of Educational Toys
- Early Childhood Instructional Aide
- Elementary School Teacher
- Employer-Sponsored Child Care Teacher/Director
- Infant Day Care Teacher/Director
- K-12 Instructional Assistant
- Parent/Adult Education Instructor
- Planned Parenthood Worker
- Playground/Environment Designer
- Preschool Teacher or Administrator
- Resource and Referral Coordinator
- Child Psychologist
- Early Childhood
- Teacher/Administrator
- Early Childhood Special
- Education Specialist
- Family Child Care Provider
- Home Based Educator
- Marriage/Family Counselor
- Music/Art Therapist
- Pediatric Psychologist
- School-Age Care Provider
- Social Worker
- Special Education Assistant
- Special Education Teacher
- Playgroup/Environment Designer

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/

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www.imperial.edu/students/financial-aid-and-scholarships/
ASSOCIATE DEGREE PROGRAM

CHILD DEVELOPMENT MAJOR – A.S. DEGREE
Twenty-nine (29.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required Courses for the major (25.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDEV 100</td>
<td>Principles &amp; Practices of Teaching Young Children</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 101</td>
<td>Health, Safety and Nutrition</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 102</td>
<td>First Aid &amp; CPR for Teachers of Young Children</td>
<td>1.0</td>
</tr>
<tr>
<td>CDEV 103</td>
<td>Children, Family and Community</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV/PSY 104</td>
<td>Child Growth and Development</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 105</td>
<td>Introduction to Curriculum</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 106</td>
<td>Observation and Assessment</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 107</td>
<td>Teaching in a Diverse Society</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 200</td>
<td>Practicum-Field Experience</td>
<td>3.0</td>
</tr>
</tbody>
</table>

II. Select four to five units from the following (4.0-5.0 units; two courses)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDEV 120</td>
<td>Language &amp; Literature for Early Childhood</td>
<td>2.0</td>
</tr>
<tr>
<td>CDEV 121</td>
<td>Art for Young Children</td>
<td>2.0</td>
</tr>
<tr>
<td>CDEV 122</td>
<td>Science and Math for Early Childhood</td>
<td>2.0</td>
</tr>
<tr>
<td>CDEV 123</td>
<td>Music &amp; Movement for Early Childhood</td>
<td>2.0</td>
</tr>
<tr>
<td>CDEV 124</td>
<td>Creative Cooking for Children</td>
<td>2.0</td>
</tr>
<tr>
<td>CDEV 125</td>
<td>Multilingual &amp; Multicultural Curriculum for Young Children</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units 29.0-30.0

IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

CHILD DEVELOPMENT ASSOCIATE TEACHER
Sixteen (16.0) units required for the certificate.

The Child Development Associate Teacher Certificate of Achievement is designed for students who are interested in working with young children as preschool associate teachers, daycare providers, and other child development careers in early childhood. The Early Childhood Associate Teacher Certificate provides students with a background of knowledge and skills in child growth and development. The certificate meets the requirements for the Child Development Permit Matrix: Associate Teacher Permit, requiring 12 units in early childhood, first aid and CPR, and the additional courses required by most child care providers for employment, totaling 16 units.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

PROGRAM LEARNING OUTCOMES
1. Describe and apply principles of cognitive, physical, and social emotional development for young children birth to adolescence.
2. Identify components of quality early childhood programs.
3. Assist in the planning and implementation of developmentally appropriate activities and environmental design.

I. Required Courses for the certificate

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDEV 101</td>
<td>Health, Safety and Nutrition</td>
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<tr>
<td>CDEV 102</td>
<td>First Aid and CPR for Teachers of Young Children</td>
<td>1.0</td>
</tr>
<tr>
<td>CDEV 103</td>
<td>Children, Family and Community</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV/PSY 104</td>
<td>Child Growth and Development</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 105</td>
<td>Introduction to Curriculum</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 106</td>
<td>Observation and Assessment</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Certificate Units 16.0

Total Maximum Units: 16.0

Note: To be eligible for the State of California Child Development Permit; Associate Teacher students must complete the following experience requirements: fifty (50) days of three or more hours per day within two years.
SPECIALIZATION CERTIFICATES
The Specialization Certificate(s) demonstrates a completion of coursework in addition to the major in Child Development.

ALL COURSES FOR THESE CERTIFICATES MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

CHILD DEVELOPMENT ADMINISTRATION SPECIALIZATION - Major Plus 9.0 Units
The Administration Specialization Certificate is a certificate demonstrating a completion of specialized course work above the major in the area of Administration. This specialization certificate will prepare students to supervise and manage early childhood programs.

PROGRAM LEARNING OUTCOMES
1 Prioritize, organize and manage the logistics of an early Care and Education program including: staff training, evaluation, budget, and community relations.
2 Supervise staff, assistants, aids, and teachers in an early care and education setting.
3 Create a developmentally appropriate learning environment for children in an early care and education setting.
4 Assess the development of children for the purposes of curriculum planning and implementation.
5 Recognize, integrate and value the individualized needs of the diverse children and their families.

I. The major plus nine (9.0) additional units in Administration
   CDEV 210 Administration and Supervision 3.0
   CDEV 211 Advanced Management Functions 3.0
   CDEV 212 Adult Supervision in Child Developement Programs 3.0

   Total Major Units 29.0-30.0
   Child Development Administration Specialization Units 9.0
   Total Certificate Units: 38.0-39.0

CHILD DEVELOPMENT INFANT/TODDLER SPECIALIZATION – Major Plus 6.0 Units
The Infant/Toddler Specialization Certificate is a certificate demonstrating a completion of specialized coursework above the major in Infant/Toddler studies. This certificate will also meet the requirements for the specialization field in applying for the Master Teacher Permit.

PROGRAM LEARNING OUTCOMES
1 Recognize the importance of infancy as a unique time in children's development that requires specialized developmentally appropriate activities, routines, interactions, and guidance.
2 Distinguish the unique needs of children less than three years from older children in areas of health, safety, environmental design, curriculum, and social emotional development.
3 Understands the importance of establishing positive child, family, and provider relationships.

I. The major plus six (6.0) units in Infant/Toddler course work.
   CDEV 220 Infant/Toddler Development 3.0
   CDEV 221 Infant/Toddler Curriculum 3.0

   Total Major Units 29.0-30.0
   Child Development Infant/Toddler Specialization Units 6.0
   Total Certificate Units: 35.0-36.0

CHILD DEVELOPMENT SCHOOL-AGE SPECIALIZATION CERTIFICATE – Major Plus 6.0 Units
The School-Age Specialization Certificate is a certificate demonstrating a completion of specialized course work above the major in working with school-age children. This certificate will also meet the requirements for the specialization field in applying for the Master Teacher Permit.

PROGRAM LEARNING OUTCOMES
1. Create appropriate environments for a variety of before and after-school programs, and full day programs.
2. Demonstrate respectful and positive interactions that value diverse children and families.
3. Demonstrate positive guidance strategies that promote self discipline and positive interactions among peers.

I. The major plus six (6.0) units in School-Age course work.
   CDEV 230 School-Age Development 3.0
   CDEV 231 School-Age Curriculum 3.0

   Total Major Units 29.0-30.0
   Child Development School-Age Specialization Units 6.0
   Total Certificate Units: 35.0-36.0
**CISCO CCNA DISCOVERY**

**DEGREES, CERTIFICATES AND AWARDS**
Associate in Science Degree (A.S.)
Certificate of Achievement

**DESCRIPTION**
The Cisco CCNA Discovery program provides general networking theory, practical experience, soft-skills development, and opportunities for career exploration. It teaches networking based on application, covering networking concepts within the context of network environments students may encounter in their daily lives -- from small office and home office (SOHO) networking to more complex enterprise and theoretical networking models later in the curriculum. The program prepares students for two different Cisco certification exams. After completing the program, students will be prepared to take the industry-standard Cisco CCNA certification exam. In addition, students may opt to take the CCENT certification as a first step toward earning the CCNA certification. CCENT certifies the practical skills required for entry-level information and communication technology skills and demonstrates a student’s aptitude and competence to work in an environment that features Cisco networking devices and software.

The Cisco CCNA Discovery curriculum is primarily designed for students who are seeking entry-level information and communication technology skills for positions such as network administrator, network engineer, network technician, computer technicians, network installer, and help desk technician.

**PROGRAM LEARNING OUTCOMES**
1. Demonstrate aptitude and competence for working with Cisco routers, switches and Cisco IOS.
2. Show the practical skills required for associate-level networking support positions.
3. Demonstrate skills necessary to pass two different Cisco certification exams, CCENT or CCNA.

**ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS**
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

**CAREER OPPORTUNITIES**
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.
- Programmer
- Applications Programmer
- Systems Programmer
- Information Specialist
- Programmer Analyst
- Software Engineer
- Systems Analyst
- Systems Integrator
- Project Manager
- Computing Applications Specialist
- Web Developer
- Web Designer
- Webmaster
- Data Administrator
- Database Administrator
- Database Manager
- Database Operator
- Database Programmer
- Computer Technician
- Network Technician
- Network Administrator
- System Administrator
- System Operator
- System Manager
- Help Desk Technician
- Computing Support Specialist
- Applications Specialist

**TRANSFER PREPARATION**
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- www.CSUmentor.org – CSU System Information
- www.universityofcalifornia.edu/admissions/index.html – UC System Information
- www.csu.edu – California Independent Colleges and Universities, Association of
- http://wiche.edu/wue – Western Undergraduate Exchange Programs

**FINANCIAL AID**
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- www.imperial.edu/students/financial-aid-and-scholarships/
## ASSOCIATE DEGREE PROGRAM

### CISCO CCNA DISCOVERY MAJOR – A.S. DEGREE

Twenty-two to twenty-five (22.0-25.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

### I. Required courses for the major (24.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS 160</td>
<td>CISCO IT Essentials: Hardware and Software</td>
<td>4.0</td>
</tr>
<tr>
<td>CIS 162</td>
<td>Cisco CCNA Discovery 1: Networking for Home and Small Businesses</td>
<td>4.0</td>
</tr>
<tr>
<td>CIS 163</td>
<td>Cisco CCNA Discovery 2: Working at a Small-to-Medium Bus or ISP</td>
<td>4.0</td>
</tr>
<tr>
<td>CIS 164</td>
<td>Cisco CCNA Discovery 3: Intro Routing/Switching in the Enterprise</td>
<td>4.0</td>
</tr>
<tr>
<td>CIS 165</td>
<td>Cisco CCNA Discovery 4: Designing &amp; Supporting Computer Networks</td>
<td>4.0</td>
</tr>
<tr>
<td>WE 201</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220</td>
<td>Internship</td>
<td>1.0-4.0</td>
</tr>
</tbody>
</table>

Total Major Units: 22.0-25.0

### IV. IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units) __

Total Maximum Units: 60.0

---

## CERTIFICATE PROGRAM

### CISCO CCNA DISCOVERY CERTIFICATE

Twenty-two to twenty-five (22.0-25.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

### I. Required courses for the certificate (22.0-25.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS 160</td>
<td>CISCO IT Essentials: Hardware and Software</td>
<td>4.0</td>
</tr>
<tr>
<td>CIS 162</td>
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<td>4.0</td>
</tr>
<tr>
<td>CIS 163</td>
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<td>4.0</td>
</tr>
<tr>
<td>CIS 164</td>
<td>Cisco CCNA Discovery 3: Intro Routing/Switching in the Enterprise</td>
<td>4.0</td>
</tr>
<tr>
<td>CIS 165</td>
<td>Cisco CCNA Discovery 4: Designing &amp; Supporting Computer Networks</td>
<td>4.0</td>
</tr>
<tr>
<td>WE 201</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220</td>
<td>Internship</td>
<td>1.0-4.0</td>
</tr>
</tbody>
</table>

Total Certificate Units: 22.0-25.0

Total Maximum Units: 22.0-25.0
COMMUNICATION ARTS

DEGREES, CERTIFICATES AND AWARDS
Associate in Art Degree (A.A.)

DESCRIPTION
The Communication Arts major is a broad-based discipline program that provides students with an opportunity to improve their personal, public, and professional lives. Courses focus on understanding the communication process and developing skills to communicate effectively. By studying how, why, and with what consequences people communicate, students themselves will become more competent communicators.

PROGRAM LEARNING OUTCOMES
1. Students will be able to construct and articulate a basic case for a parliamentary debate.
2. Students will be able to recognize and avoid using ten logical fallacies during classroom presentations.
3. Students will be able to write and submit five properly-worded debate propositions.

ASSOCIATE DEGREE PROGRAM
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Organizational Trainer
- Public Information Specialist
- Media Technician
- Organizational Consultant
- Personnel Staff
- Public Service Agency Staff
- Corporate Media Director
- Community Relations Director
- Organizational Trainer & Developer
- Media Sales & Promotion Staff
- Consumer Market Researcher
- Communication Consultant
- Health Educator
- Fund Raiser
- Multimedia Project Manager
- Lobbyist
- Speech Writer
- Minister
- Organizational Newsletter Editor
- Public Relations Professional
- Community College Instructor
- Advertising Account Executive
- Lawyer
- Politician
- Staff Analyst
- Focus Group Leader
- Political Campaign Staff
- Public Affairs Director

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TRANSFER PREPARATION
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FINANCIAL AID
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ASSOCIATE DEGREE PROGRAM

COMMUNICATION ARTS MAJOR – A.A. DEGREE
Twenty-seven (27.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (18.0 units)

- ENGL 250 Creative Writing 3.0
- JRN 100 Introduction to Journalism 3.0
- SPCH 100 Oral Communication 3.0
- SPCH 110 Advanced Oral Communication 3.0
- SPCH 120 Interpersonal Communication 3.0
- SPCH 180 Argumentation and Debate 3.0

II. Select a minimum of nine (9.0) units from the following courses:

- AJ 108 Public Safety Report Writing (3.0)
- BUS 260 Business Communications (3.0)
- ENGL 201 Advanced Composition (3.0)
- JRN 101 Multimedia News Writing and Reporting (3.0)
- PSY/ADS 130 Group Leadership & Group Process (3.0)
- PSY 144 Psychology of Interpersonal Relationships (3.0)
- SPCH 130 Small Group Communication (3.0)
- SPCH 150 Intercultural Communication (3.0)
- THEA 100 Introduction to Theatre (3.0)
- THEA 120 Fundamentals of Acting (3.0)

Total Major Units: 27.0

IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units) _____

Total Maximum Units: 60.0
COMMUNICATION STUDIES (For Transfer)

DEGREES, CERTIFICATES AND AWARDS
Associate in Arts Degree in Communication Studies for Transfer (AA-T)

DESCRIPTION
Communication Studies is a broad-based discipline concerned with the exchange of messages in interpersonal and mediated situations and with the impact of such exchanges on society. Courses focus on understanding the communication process and developing skills to communicate effectively. This associate’s degree will also provide the student with the knowledge base in analytical, critical and practical skills that will help students to understand and improve communications practices and systems as they occur within and among individuals, groups, organizations and societies. The Associate in Arts for Transfer (AA-T) is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing this degree (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

PROGRAM LEARNING OUTCOMES
1. Students will be able to construct and articulate a basic case for a parliamentary debate.
2. Students will be able to recognize and avoid using ten logical fallacies during classroom presentations.
3. Students will be able to write and submit five properly-worded debate propositions.

ASSOCIATE DEGREE PROGRAM (For Transfer)
The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) degree is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements.

CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

• Community Relations Director
• Legislative Assistant
• Organizer/Staff
• Organizer/Staff
• Public Relations Professional
• Video Editor
• Video Producer or Director
• Health Educator
• Fund Raiser
• Multimedia Project Manager
• Community College Instructor
• Lobbyist
• Speech Writer
• Minister
• Organization Consultant
• Personnel Staff
• Public Service Agency Staff
• Corporate Media Director
• Communication Consultant
• Organizational Trainer and Developer
• Media Sales and Promotion Staff

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COMMUNICATION STUDIES (For Transfer)

ASSOCIATE DEGREE PROGRAM
COMMUNICATION STUDIES
Associate in Arts Degree in Communication Studies for Transfer (AA-T) – 18.0-19.0 units

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

REQUIREMENTS FOR THE DEGREE
I. Units/GPA – Must complete a maximum of 60 CSU-transferable semester units with a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. NOTE: While a minimum of 2.0 is required for admission, some institutions and majors may require a higher GPA. Please consult with a counselor for more information.

II. General Education – Must complete one of the following general education transfer patterns:
   A. California State University General Education Breadth Pattern (CSU GE-B) – 39 units minimum
   B. Intersegmental General Education Transfer Curriculum (IGETC) – 37 units minimum

III. Eighteen (18-19) units required for the major.
   A. Required for the Major
      SPCH 100 Oral Communication 3.0
   B. Select six (6) units from:
      SPCH 120 Interpersonal Communication (3.0)
      SPCH 130 Small Group Communication (3.0)
      SPCH 180 Argumentation and Debate (3.0)
   C. Select six (6.0-7.0) units from:
      *Any Section B course not used above
      *Any course that has articulation as lower division preparation for the communication studies major at a CSU.
      ENGL 102 Introduction to Literature (3.0)
      ENGL 201 Advanced Composition (3.0)
      HIST 110 Early Western Civilization (3.0)
      HIST 111 Modern Western Civilization (3.0)
      JRN 100 Introduction to Journalism (3.0)
      MATH 119 Elementary Statistics (4.0)
      PSY 144 The Psychology of Interpersonal Relationships (3.0)
      SPCH 150 Intercultural Communication (3.0)
   D. Select three (3) units from:
      *Any Section B or C course not used above
      ANTH 102 Cultural Anthropology (3.0)
      PSY 101 Introduction to Psychology (3.0)
      SOC 101 Introduction to Sociology (3.0)

Total Major Units 18.0-19.0
CSU-GE or IGETC Pattern 37.0-39.0
Electives (as needed to reach 60 degree applicable units) __
Total Maximum Units: 60.0
COMPUTER INFORMATION SYSTEMS

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)

DESCRIPTION
Computer Information Systems are the tools that facilitate the effective and efficient transformation of data into information. Careers in today’s information systems require knowledge and hands-on experience in microcomputer applications, programming, operating systems, and networking. This program provides the lower division coursework for advanced degrees and should be followed if a student’s goal is to transfer to a four-year institution for continued study in computer information systems. Since requirements vary at each four-year school, transfer students should consult with a counselor to develop a program for the specific school they wish to attend. The program in Computer Information Systems offers students an opportunity to earn an associate’s degree as well as coursework in general CIS electives for students in other fields of study campus-wide.

PROGRAM LEARNING OUTCOMES
1. Describe the general characteristics of a computer system and identify types of computer hardware and software and explain their functions.
2. Show understanding of accounting applicable to recording and reporting of business transactions and show proficiency utilizing computerized financial software.
3. Create computer programs using a program language that incorporates good design principles and meets specifications.

ASSOCIATE DEGREE PROGRAM
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CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Programmer
- Applications Programmer
- Systems Programmer
- Information Specialist
- Programmer Analyst
- Software Engineer
- Systems Analyst
- Systems Integrator
- Project Manager
- Computing Applications Specialist
- Web Developer
- Web Designer
- Webmaster
- Data Administrator
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- System Operator
- System Manager
- Help Desk Technician
- Applications Specialist

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ASSOCIATE DEGREE PROGRAM

COMPUTER INFORMATION SYSTEMS MAJOR – A.S. DEGREE

Thirty (30.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (21.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 126</td>
<td>Business and the Legal Environment</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 210</td>
<td>Principles of Financial Accounting</td>
<td>4.0</td>
</tr>
<tr>
<td>BUS 220</td>
<td>Principles of Managerial Accounting</td>
<td>4.0</td>
</tr>
<tr>
<td>CIS 101</td>
<td>Introduction to Information Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 125</td>
<td>Excel II</td>
<td>1.0</td>
</tr>
<tr>
<td>ECON 101</td>
<td>Introduction to Micro Economics</td>
<td>3.0</td>
</tr>
<tr>
<td>ECON 102</td>
<td>Introduction to Macro Economics</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Select six (6.0) programming units:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS 202*</td>
<td>Programming in Visual Basic (3.0)</td>
</tr>
<tr>
<td>CIS 210*</td>
<td>Programming in C++ (3.0)</td>
</tr>
<tr>
<td>CS 170*</td>
<td>Introduction to Unix/Linux (3.0)</td>
</tr>
<tr>
<td>CS 220*</td>
<td>Introduction to Object-Oriented Programming Using Java (4.0)</td>
</tr>
</tbody>
</table>

II. Select at least three (3.0) elective units:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 260</td>
<td>Business Communications (3.0)</td>
</tr>
<tr>
<td>CIS 104</td>
<td>Introduction to Telecommunications (3.0)</td>
</tr>
<tr>
<td>CIS 108</td>
<td>Computer Accounting (3.0)</td>
</tr>
<tr>
<td>CIS 124</td>
<td>Excel I (1.0)</td>
</tr>
<tr>
<td>CIS 128</td>
<td>Access (1.0)</td>
</tr>
<tr>
<td>CIS 137</td>
<td>Web Development Tools (3.0)</td>
</tr>
<tr>
<td>CIS 155</td>
<td>Flash (3.0)</td>
</tr>
<tr>
<td>CIS 160</td>
<td>CISCO IT Essentials: Hardware &amp; Software (4.0)</td>
</tr>
<tr>
<td>CIS 202*</td>
<td>Programming in Visual Basic (3.0)</td>
</tr>
<tr>
<td>CIS 210*</td>
<td>Programming in C++ (3.0)</td>
</tr>
<tr>
<td>CIS 212</td>
<td>XHTML, CSS, and Javascript (3.0)</td>
</tr>
<tr>
<td>CIS 214</td>
<td>PHP and MySQL (3.0)</td>
</tr>
<tr>
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<td>Internship (1.0-4.0)</td>
</tr>
</tbody>
</table>

*If not used for section I. programming units.

Total Major Units 30.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units) ____________

Total Maximum Units: 60.0
COMPUTER SCIENCE

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)

DESCRIPTION
Computer Science is the study of computer software design, development, and programming. Computer scientists seek to advance the fundamental understanding of how information is processed, as well as the practical design of software and hardware to accomplish specific functions. This Associate in Science degree requirements are designed to satisfy core requirements for many Computer Science transfer patterns. However, students should consult a counselor and especially the catalog of the intended transfer institution for specific transfer requirements in the major. Some transfer institutions require Physics for example.

PROGRAM LEARNING OUTCOMES
1. Manage a programming project from start to finish, both individually and in teams.
2. Think critically and utilize qualitative and quantitative reasoning skills to design and implement an effective problem solution.
3. Apply algorithmic and symbolic thinking to the problem-solving process.

ASSOCIATE DEGREE PROGRAM
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CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Systems Programmer
- Software Designer
- Computer Researcher
- Systems Administrator
- Security Systems Designer
- Database Programmer
- Consultant
- Educator
- Documentation/Technical Writer
- Technical Sales and Marketing Specialist
- Scientific Application Programmer
- Computer Services Coordinator
- Computer Graphics Specialist
- Computer Scientist
- Computer Systems Analyst
- Technical Representative
- Teleprocessing Coordinator
- Data Processing Application Programmer
- Database Administrator
- Data Processing Manager
- Information Specialist
- Programmer Analyst
- Software Engineer
- Systems Manager
- Systems Programmer
- Technical Control Specialist
- Engineer Security Specialist
- Data Mining Analyst
- Technical Product Support Personnel
- Management Information Specialist
- Data Communications Manager

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM

COMPUTER SCIENCE MAJOR – A.S. DEGREE
Thirty-one (31.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (31.0 units)
   - CS 230 Intermediate Object Oriented Programming Using Java 4.0
   - CS 280 Assembly Language and Machine Organization 4.0
   - MATH 119 Elementary Statistics 4.0
   - MATH 192 Calculus I 5.0
   - MATH 194 Calculus II 5.0

II. Select a minimum of nine (9.0) units from the following courses to include at least one (1) mathematics course, and (1) science course
   - BIOL 180 General Biology: Molecules, Cells & Genetics (4.0)
   - BIOL 182 General Biology: Principles of Organismal Biology (4.0)
   - CHEM 200 General Inorganic Chemistry I (5.0)
   - CHEM 202 General Inorganic Chemistry II (5.0)
   - CS 170 Introduction to Unix/Linux (3.0)
   - MATH 230 Introduction to Linear Algebra with Applications (3.0)
   - MATH 240 Discrete Mathematics (3.0)
   - PHYS 200 General Physics I (5.0)
   - PHYS 202 General Physics II (5.0)
   - PHYS 204 General Physics III (5.0)

Total Major Units: 31.0

IVC Graduation Requirements and GE Pattern: 27.0
Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0
CORRECTIONAL SCIENCE

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
The Correctional Science program offers an Associate in Science Degree and a Certificate of Achievement. The program provides the foundational education required for an individual’s career entry into the criminal justice field, specifically correctional operations and probation/parole case investigations. The courses range from concepts of criminal law, evidence, investigation and reporting to criminology, aspects of social change, and corrections investigations.

PROGRAM LEARNING OUTCOMES
1. Identify the basic concepts between Probation and Parole and the role they play in the criminal justice arena.
2. Identify the methods used and the purposes of institutional safety and how it relates to the structure and organization of inmate control and supervision.
3. Identify the various kinds of interventions available and the techniques used in the industry.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSU Mentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/
ASSOCIATE DEGREE PROGRAM

CORRECTIONAL SCIENCE MAJOR – A.S. DEGREE
Twenty-four (24.0) units required for this major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major (15.0 units)
   - AJ 108 Public Safety Report Writing (Formerly AJ 120) 3.0
   - CSI 100 Introduction to Corrections 3.0
   - CSI 104 Concepts of Probation and Parole 3.0
   - CSI 206 Correctional Interviewing and Counseling (Formerly CSI 106) 3.0
   - CSI 208 Control and Supervision of Inmates (Formerly CSI 108) 3.0

II. Select nine (9.0) units from the following courses:
   - AJ 100 Introduction to Administration of Justice (3.0)
   - AJ 102 Concepts of Criminal Law (3.0)
   - AJ 110 Law Enforcement Community Relations (3.0)
   - AJ 141 Arrest and Firearms (3.5)
   - AJ 222 Criminal Investigation (Formerly AJ 122) (3.0)
   - AJ 223 Juvenile Control (Formerly AJ 123) (3.0)

Total Major Units: 24.0

IVC Graduation Requirements and GE Pattern:
Electives (as needed to reach 60 degree applicable units) __
Total Maximum Units: 60.0

CERTIFICATE PROGRAM

CORRECTIONAL SCIENCE CERTIFICATE
Twenty-five (25.0) units required for this certificate.

ALL COURSES FOR THE CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the certificate (19.0 units)
   - AJ 108 Public Safety Report Writing (Formerly AJ 120) 3.0
   - CSI 100 Introduction to Corrections 3.0
   - CSI 104 Concepts of Probation and Parole 3.0
   - CSI 206 Correctional Interviewing and Counseling (Formerly CSI 106) 3.0
   - CSI 208 Control and Supervision of Inmates (Formerly CSI 108) 3.0
   - ENGL 110 Composition and Reading 4.0

II. Select six (6.0) units from the following courses:
   - AJ 100 Introduction to Administration of Justice (3.0)
   - AJ 102 Concepts of Criminal Law (3.0)
   - AJ 110 Law Enforcement Community Relations (3.0)
   - AJ 141 Arrest and Firearms (3.5)
   - AJ 222 Criminal Investigation (Formerly AJ 122) (3.0)
   - AJ 223 Juvenile Control (Formerly AJ 123) (3.0)

Total Certificate Units: 25.0
Total Maximum Units: 25.0
COURT SERVICES SPECIALIST

DEGREES, CERTIFICATES AND AWARDS
Certificate of Achievement

DESCRIPTION
The Court Services Specialist Certificate of Achievement program is intended to provide an opportunity for court employees and others interested in the justice process to enhance their professional and personal skills. Students interested can acquire the skills necessary to secure employment as reporter/recorder in our courts of law and legal and business offices.

PROGRAM LEARNING OUTCOMES
1. Design and create business documents using Microsoft Office Suite.
2. Apply accurate written, verbal and nonverbal techniques in order to communicate effectively.
3. Demonstrate the ability to work productively as a team member with people of diverse experiences and backgrounds.

CERTIFICATE OF ACHIEVEMENT PROGRAM
The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a "C" average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSUMentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/
CERTIFICATE PROGRAM

COURT SERVICES SPECIALIST CERTIFICATE
Seventeen (17.0) units required for the certificate.

ALL REQUIRED COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the certificate (8.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 260</td>
<td>Business Communications</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 101</td>
<td>Introduction to Information Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 120/121</td>
<td>Microsoft Word I or II</td>
<td>1.0</td>
</tr>
<tr>
<td>CIS 124/125</td>
<td>EXCEL I or II</td>
<td>1.0</td>
</tr>
</tbody>
</table>

II. Acceptable courses for the certificate (9.0 units):

- Select ONE course from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AJ 100</td>
<td>Introduction to Administration of Justice</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 102</td>
<td>Concepts of Criminal Law</td>
<td>3.0</td>
</tr>
<tr>
<td>AJ 106</td>
<td>Principles and Procedures of the Justice System</td>
<td>3.0</td>
</tr>
</tbody>
</table>

- Select ONE course from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 126</td>
<td>Business and the Legal Environment</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 136</td>
<td>Human Relations in Management</td>
<td>3.0</td>
</tr>
</tbody>
</table>

- Select ONE course from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEGL 119</td>
<td>Civil Procedures and Discovery</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 121</td>
<td>Legal Research</td>
<td>3.0</td>
</tr>
<tr>
<td>POLS 100</td>
<td>Introduction to Political Science</td>
<td>3.0</td>
</tr>
<tr>
<td>POLS 102</td>
<td>American Government and Politics</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Certificate Units 17.0
Total Maximum Units: 17.0
DEPARTMENT

DEGREES, CERTIFICATES AND AWARDS

Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION

The Dental Assistant Program prepares students for the high demand field of professional dental assisting. Dental assistants are a significant and valuable member of the dental health care team. Students are trained to perform a wide variety of duties including working chairside as patients are examined and treated, taking and developing dental radiographs, removing sutures, and applying anti-cavity agents to teeth. Dental assisting students are also taught to perform laboratory duties such as taking and pouring impressions and making temporary crowns. Additionally, the Dental Assistant Program offers curriculum on executing office duties like scheduling and confirming patients, filing patient treatment records, billing, and ordering dental supplies. The Dental Assistant Program at Imperial Valley College includes patient care practice in fully-equipped, off-campus externship experiences.

PROGRAM LEARNING OUTCOMES

1. Percentage of students successfully passing the certification/licensing exam for dental radiography.
2. Student cohort complete "on-time" rate.
3. Demonstrate knowledge of malpractice in dental assisting and demonstrate beginning knowledge of jurisprudence terminology related to dentistry.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS

The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

CAREER OPPORTUNITIES

Completing students will be able to work in various dental office settings. In addition to traditional dental practices, dental assistants have the opportunity to work in specialty areas, such as:

- Oral and maxillofacial surgery
- Orthodontics and dentofacial orthopedics
- Endodontics
- Periodontics
- Prosthodontics
- Pediatric dentistry

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/

TRANSFER PREPARATION

Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

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- http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID

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ASSOCIATE DEGREE PROGRAM

DENTAL ASSISTANT MAJOR – A.S. DEGREE
Thirty (30.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major (30.0 units).

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHP 100</td>
<td>Medical Terminology</td>
<td>3.0</td>
</tr>
<tr>
<td>DA 101</td>
<td>Introduction to Dental Assisting</td>
<td>3.0</td>
</tr>
<tr>
<td>DA 102</td>
<td>Beginning Radiology</td>
<td>3.0</td>
</tr>
<tr>
<td>DA 103</td>
<td>Dental Materials for the Dental Assistant</td>
<td>3.0</td>
</tr>
<tr>
<td>DA 104</td>
<td>Occupational Health for the Dental Assistant</td>
<td>1.0</td>
</tr>
<tr>
<td>DA 105</td>
<td>Introduction to Chairside Dental Assisting</td>
<td>2.0</td>
</tr>
<tr>
<td>DA 106</td>
<td>Dental Specialties</td>
<td>2.0</td>
</tr>
<tr>
<td>DA 107</td>
<td>Advanced Dental Assisting</td>
<td>2.0</td>
</tr>
<tr>
<td>DA 108</td>
<td>Practice Management for the Dental Assistant</td>
<td>3.0</td>
</tr>
<tr>
<td>DA 109</td>
<td>Clinical Dental Experiences</td>
<td>3.0</td>
</tr>
<tr>
<td>DA 110</td>
<td>Ethics and Jurisprudence</td>
<td>1.0</td>
</tr>
<tr>
<td>DA 111</td>
<td>Dental Assisting Seminar</td>
<td>2.0</td>
</tr>
<tr>
<td>DA 112</td>
<td>Dental Health Education</td>
<td>2.0</td>
</tr>
</tbody>
</table>

Total Major Units: 30.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

DENTAL ASSISTANT CERTIFICATE
Thirty (30.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the certificate (30.0 units).

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
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<td>2.0</td>
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<td>DA 109</td>
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<td>DA 112</td>
<td>Dental Health Education</td>
<td>2.0</td>
</tr>
</tbody>
</table>

Total Certificate Units: 30.0

Total Maximum Units: 30.0
EARLY CHILDHOOD EDUCATION (For Transfer)

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree in Early Childhood Education for Transfer (AS-T)

DESCRIPTION
Early Childhood Education is the study of the physical, socio-emotional and cognitive growth and development of the child from conception through adolescence. The purpose of this major is to provide a sound academic program in child development and to prepare students to work with children and families in a variety of school and community settings. Early Childhood Education students pursue careers in day care and preschool teaching and administration; parent education; elementary school teaching; community college teaching; or work with a variety of counseling, social service and community agencies. The Associate in Science in Early Childhood Education for Transfer is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing this degree are guaranteed admission to the CSU system, but not to a particular campus or major.

PROGRAM LEARNING OUTCOMES
1. Exhibit grounding in a child development knowledge base.
2. Demonstrate knowledge in building relationships with children, family and community.
3. Observe, document, and assess to support young children and families.
4. Demonstrate developmentally effective approaches to create positive relationships and supportive interactions as the foundation in working with children and families from diverse societies.
5. Use content knowledge to build meaningful curriculum.
6. Demonstrate Professionalism.

ASSOCIATE DEGREE PROGRAM (For Transfer)
The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) degree is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

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- http://wiche.edu/wue - Western Undergraduate Exchange Programs

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CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.
- Adoption Counselor
- Before and After School Teacher/Director
- Child Life Specialist
- Community College Instructor
- Counselor - Career,
- Counselor – Community
- Counselor – Marriage/Family/Child
- Counselor – School
- Early Childhood Special Education Specialist
- Elementary School Teacher
- Child Care Teacher/Director
- Infant Day Care Teacher/Director
- Parent Education Instructor
- Pediatric Psychologist
- Preschool Teacher/Administrator
- Resource and Referral Coordinator
- Social Worker

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ASSOCIATE DEGREE PROGRAM

EARLY CHILDHOOD EDUCATION
Associate in Science Degree in Early Childhood Education for Transfer (AS-T) – 24.0 units.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

REQUIREMENTS FOR THE DEGREE

I. Units/GPA – Must complete a maximum of 60 CSU-transferable semester units with a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. NOTE: While a minimum of 2.0 is required for admission, some institutions and majors may require a higher GPA. Please consult with a counselor for more information.

II. General Education – Must complete one of the following general education transfer patterns:
   A. California State University General Education Breadth Pattern (CSU GE-B) – 39 units minimum
   B. Intersegmental General Education Transfer Curriculum (IGETC) – 37 units minimum

III. Associate Degree Major Core – 24.0 units

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDEV 100</td>
<td>Principles &amp; Practices of Teaching Young Children</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 101</td>
<td>Health, Safety and Nutrition</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 103</td>
<td>Children, Family and Community</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV/PSY 104</td>
<td>Child Growth and Development</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 105</td>
<td>Introduction to Curriculum</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 106</td>
<td>Observation and Assessment</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 107</td>
<td>Teaching in a Diverse Society</td>
<td>3.0</td>
</tr>
<tr>
<td>CDEV 200</td>
<td>Practicum-Field Experience</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units 24.0
CSU-GE or IGETC Pattern 37.0-39.0
Electives (as needed to reach 60 degree applicable units) ________
Total Maximum Units: 60.0
ELECTRICAL TECHNOLOGY

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement
Specialization Certificates in Electrical Wiring, Electronics, and Solar Energy

DESCRIPTION
The Electrical Technology program offers an Associate in Science degree, Certificate of Achievement and Specialization Certificates that are designed to provide students with the comprehensive understanding and manipulative skills, technical knowledge, and related trade information required to become technicians or operators in industrial technology and energy related industries or light manufacturing equipment.

This program will allow students to comply with the necessary requirements for certification up to Grade I level. Once the student becomes a state certified operator, he or she will qualify to seek employment in the industrial technology disciplines anywhere in the State. Imperial Valley College has partial program certification from the Division of Labor Standards for Electrician Certification.

PROGRAM LEARNING OUTCOMES
1. Demonstrate knowledge of OSH safety practices required installation and repairs of electrical wiring.
2. Use written and verbal communication skills to related trade and technical information for blueprint.
3. Understand and demonstrate the necessary skills to become employed in the electrical field.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate.; (2) achieve a "C" average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSU Mentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/

CAREER OPPORTUNITIES
Of the career opportunities identified some will usually require the completion of degree requirements at 4-year colleges and universities.

- Electrical Installer
- Commercial Electrical Installer
- Electrical Maintenance Technician
- Electrician
- Industrial Maintenance Electrician
- Environmental Engineer

- Solar Engineer
- Electrical Engineer
- Environmental Scientist
- Environmental Engineer

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program. http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM

ELECTRICAL TECHNOLOGY MAJOR – A.S. DEGREE
Twenty (20.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (20.0 units).

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLDC 101</td>
<td>Safety Standards (Cal/OSHA) 30-Hour Card</td>
<td>3.0</td>
</tr>
<tr>
<td>ELTR 120</td>
<td>Electronic Devices</td>
<td>4.0</td>
</tr>
<tr>
<td>ELTR 140</td>
<td>Electronic Circuits &amp; Semiconductor</td>
<td>4.0</td>
</tr>
<tr>
<td>EWIR 110</td>
<td>Electrical Principles</td>
<td>4.0</td>
</tr>
<tr>
<td>EWIR 115</td>
<td>Electrical Wiring and Protection</td>
<td>4.0</td>
</tr>
<tr>
<td>WE 201</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
</tbody>
</table>

Total Major Units: 20.0

ICV Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

ELECTRICAL TECHNOLOGY CERTIFICATE
Twenty (20.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the certificate (20.0 units).

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLDC 101</td>
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<td>4.0</td>
</tr>
<tr>
<td>EWIR 115</td>
<td>Electrical Wiring and Protection</td>
<td>4.0</td>
</tr>
<tr>
<td>WE 201</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
</tbody>
</table>

Total Certificate Units: 20.0

Total Maximum Units: 20.0
SPECIALIZATION CERTIFICATES
The Specialization Certificate(s) demonstrates a completion of coursework in addition to the major in Electrical Technology.

ALL COURSES FOR THESE CERTIFICATES MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

ELECTRICAL TECHNOLOGY: ELECTRICAL WIRING SPECIALIZATION - Major Plus 9.0 Units
Specialization Certificate in Electrical Wiring is designed to provide students and entry level operators seeking higher grade level and specific understanding and skills, technical knowledge, and related trade information on electrical installations. It will prepare students in electrical residential installations. Once the student finishes this program, he or she will qualify to seek employment in the electrical and energy sector anywhere in the State.

PROGRAM LEARNING OUTCOMES
1. Service and repair electrical appliances, overprotection devices.
2. Safety procedures to install and calculate capacities for light system, motors and transformers.
3. Internship.

I. The major plus nine (9.0) additional units in Electrical Wiring course work.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EWIR 125</td>
<td>Electrical Feeder Services and Circuits</td>
<td>4.0</td>
</tr>
<tr>
<td>EWIR 135</td>
<td>Electrical Equipment &amp; Special Conditions</td>
<td>4.0</td>
</tr>
<tr>
<td>WE 220</td>
<td>Internship</td>
<td>1.0</td>
</tr>
</tbody>
</table>

Total Major Units: 20.0
Electrical Technology: Electrical Wiring Specialization Units: 9.0
Total Certificate Units: 29.0

ELECTRICAL TECHNOLOGY: ELECTRONICS SPECIALIZATION - Major Plus 7.0 Units
Specialization Certificate in Electronics is designed to provide students and entry level operators seeking higher grade level and specific understanding and skills, technical knowledge, and related trade information on electronic equipment based on semiconductor devices and microchips, including data acquisition equipment and software for virtual instrumentation.

PROGRAM LEARNING OUTCOMES
1. Assembly Electronic Devices with Instrumentation Circuits.
2. Identify logic circuits used on computer and audiovisual equipment.
3. Take internship opportunities for work experience and job placement.

I. The major plus seven (7.0) additional units in Electronics course work.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELTR 220</td>
<td>Digital Instrumentation Measurements</td>
<td>3.0</td>
</tr>
<tr>
<td>ELTR 240</td>
<td>Digital Logic Circuits</td>
<td>3.0</td>
</tr>
<tr>
<td>WE 220</td>
<td>Internship</td>
<td>1.0</td>
</tr>
</tbody>
</table>

Total Major Units: 20.0
Electrical Technology: Electronics Specialization Units: 7.0
Total Certificate Units: 27.0

ELECTRICAL TECHNOLOGY: SOLAR ENERGY SPECIALIZATION - Major Plus 18 Units
Specialization Certificate in Solar Energy is designed to provide students and entry level operators seeking higher grade level and specific understanding and skills, technical knowledge, and related trade information on solar technology and installation of related equipment such as power inverters and data acquisition software.

PROGRAM LEARNING OUTCOMES
1. Identify and describe the principles of photovoltaic (solar).
2. Describe and explain the National Electrical Codes for solar electrical circuits.
3. Identify the principles of electrical alternative energy system.

I. The major plus eighteen (18.0) units in Solar Energy course work.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELTR 220</td>
<td>Digital Instrumentation Measurements</td>
<td>3.0</td>
</tr>
<tr>
<td>ELTR 240</td>
<td>Digital Logic Circuits</td>
<td>3.0</td>
</tr>
<tr>
<td>EWIR 151</td>
<td>Solar Electrical Systems</td>
<td>4.0</td>
</tr>
<tr>
<td>RNEW 118</td>
<td>Alternative Energies</td>
<td>4.0</td>
</tr>
<tr>
<td>RNEW 150</td>
<td>Solar Energy Systems PV1</td>
<td>3.0</td>
</tr>
<tr>
<td>WE 220</td>
<td>Internship</td>
<td>1.0</td>
</tr>
</tbody>
</table>

Total Major Units: 20.0
Electrical Technology: Electronics Specialization Units: 18.0
Total Certificate Units: 38.0
ELECTRICAL TRADES

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
The Electrical Trades program offers the Associate of Science degree and a Certificate of Achievement to prepare students for continued education and training in any or all of the following electrical apprenticeship programs offered through the Imperial Irrigation District (IID): Electrical, Generation Mechanic, Lineman, Meter Technician, Systems Protection Technician, ADA/Telecommunications, and Substation. The associate degree and certificate requirements are equivalent to the first four courses of related supplemental instruction (RSI) which are part of the four-year apprenticeship certificate programs for which Imperial Valley College (IVC) is the local educational agency (LEA) and the Imperial Irrigation District (IID) is the sponsoring employer. Applicants for these apprenticeship programs should be directed to the Imperial Irrigation District located at 333 East Barioni Boulevard, Imperial, California 92251 (760-482-9640).

PROGRAM LEARNING OUTCOMES
1. Demonstrate knowledge of OSH standard safety procedures appropriate to the power utility industry. In addition, the student will use mathematical functions pertaining to 00 percentages, fractions, decimals, weights, measurements, algebraic equations, and fundamentals of geometry applicable to electrical and electronics.
2. Describe the functions and characteristic of transmission and distribution system and their components which consist of high voltage AC, power, electrical diagrams, safety in the workplace, and a section on rope, rigging and hand signals.
3. Demonstrate and understand the basic introduction to framing, setting, guying poles, installation of conductors and grounds and the laying out and constructing of an underground line system.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

CAREER OPPORTUNITIES
Of the career opportunities identified some will usually require the completion of degree requirements at 4-year colleges and universities.

- Applications Engineer
- Apprentice
- Biomedical Engineer
- Communication Engineer
- Controls Engineer
- Computer Engineer
- Design Engineer
- ADA/Telecommunications Apprentice

- Electrical Apprentice
- Electronic Engineer
- Generation Apprentice
- Mechanic Apprentice
- Lineman Apprentice
- Meter Technician Apprentice
- Project Engineer
- Systems Protection Technician Apprentice

- Product Engineer
- Product Design Engineer
- Research Engineer
- Power Engineer
- Test Engineer
- Substation Apprentice
- Systems Engineer

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/

TRANSFER PREPARATION
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ASSOCIATE DEGREE PROGRAM

ELECTRICAL TRADES MAJOR – A.S. DEGREE
Nineteen (19.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (19.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLDC 101</td>
<td>Safety Standards (Cal/OSHA) 30-Hour Card</td>
<td>3.0</td>
</tr>
<tr>
<td>ELTT 101</td>
<td>Electrical Trades I</td>
<td>4.0</td>
</tr>
<tr>
<td>ELTT 102</td>
<td>Electrical Trades II</td>
<td>4.0</td>
</tr>
<tr>
<td>ELTT 103</td>
<td>Electrical Trades III</td>
<td>4.0</td>
</tr>
<tr>
<td>ELTT 104</td>
<td>Electrical Trades IV</td>
<td>4.0</td>
</tr>
</tbody>
</table>

Total Major Units: 19.0

IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

ELECTRICAL TRADES CERTIFICATE
Nineteen (19.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the certificate (19.0 units)

<table>
<thead>
<tr>
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<td>Electrical Trades I</td>
<td>4.0</td>
</tr>
<tr>
<td>ELTT 102</td>
<td>Electrical Trades II</td>
<td>4.0</td>
</tr>
<tr>
<td>ELTT 103</td>
<td>Electrical Trades III</td>
<td>4.0</td>
</tr>
<tr>
<td>ELTT 104</td>
<td>Electrical Trades IV</td>
<td>4.0</td>
</tr>
</tbody>
</table>

Total Certificate Units: 19.0

Total Maximum Units: 19.0
EMERGENCY MEDICAL SERVICES

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
The Associate’s Degree and Certificate of Achievement in Emergency Medical Services prepares the student for licensure as a Paramedic (EMT-P) and to care for the sick and injured at the scene of an emergency and/or during transport to a healthcare facility. Acceptance into the program requires successful completion of the application process, high school diploma or GED, approval by the EMS Faculty Coordinator and the EMS Medical Director, current EMT certificate with at least one (1) year experience, current American Heart Association BLS/CPR certification, and for the applicant to be at least 18 years of age prior to any clinical experience. Contact the Nursing and Allied Health Department for more specifics.

PROGRAM LEARNING OUTCOMES
1. Students meet or exceed pass rates set for national licensing exam (National Registry).
2. Students meet or exceed pass rates set for national licensing skills exam (National Registry).
3. Students meet the minimal certification standards for ACLS, PALS, and BLS Instructor.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

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# ASSOCIATE DEGREE PROGRAM

## EMERGENCY MEDICAL SERVICES MAJOR - A.S. DEGREE

Forty-one and one-half (41.5) units are required for this major.

The Associate’s Degree in emergency medical services prepares the student for licensure as a Paramedic (EMT-P) and to care for the sick and injured at the scene of an emergency and/or during transport to a healthcare facility. Acceptance into the program requires: successful completion of the application process, high school diploma or GED, approval by the EMS Faculty Coordinator and the EMS Medical Director, current EMT certificate with at least one (1) year experience, current American Heart Association BLS/CPR certification, and for the applicant to be at least 18 years of age prior to any clinical experience. Contact the Nursing and Allied Health Department for more specifics.

All courses for this major must be completed with a minimum grade of “C” or better.

## I. Prerequisites for the major (7.5 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMT 105</td>
<td>Emer. Medical Technician I (or state certification)</td>
<td>7.5</td>
</tr>
</tbody>
</table>

## II. Required courses for the major (38.5 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMTP 200</td>
<td>EMT- Paramedic Didactic 1</td>
<td>9.0</td>
</tr>
<tr>
<td>EMTP 210</td>
<td>EMT- Paramedic Didactic 2</td>
<td>9.0</td>
</tr>
<tr>
<td>EMTP 215</td>
<td>EMT- Paramedic Didactic 3</td>
<td>5.0</td>
</tr>
<tr>
<td>EMTP 225</td>
<td>EMT- Paramedic Clinical 1</td>
<td>3.5</td>
</tr>
<tr>
<td>EMTP 235</td>
<td>EMT- Paramedic Field 1</td>
<td>6.5</td>
</tr>
<tr>
<td>EMTP 245</td>
<td>EMT- Paramedic Field 2</td>
<td>5.5</td>
</tr>
</tbody>
</table>

## III. Select one of the following acceptable courses for the major (3.0 units)  

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS/AG 132</td>
<td>Business Management</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 136</td>
<td>Human Relations in Management</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units: 41.5

IVC Graduation Requirements and GE Pattern:

Total Maximum Units: 68.5

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# CERTIFICATE PROGRAM

## EMERGENCY MEDICAL SERVICES CERTIFICATE

Thirty-eight and one-half (38.5) units required for the certificate.

The certificate program prepares the student for licensure as a Paramedic (EMT-P) and to care for the sick and injured at the scene of an emergency and/or during transport to a healthcare facility. Acceptance into the program requires successful completion of the application process, high school diploma or GED, approval by the EMS Faculty Coordinator and the EMS Medical Director, current certification as an EMT certificate with at least one (1) year experience, current American Heart Association BLS/CPR certification, and for the applicant to be at least 18 years of age prior to any clinical experience. Contact the Nursing and Allied Health Department for more specifics.

All courses for this certificate must be completed with a minimum grade of “C” or better.

## I. Prerequisites for the certificate (7.5 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMT 105</td>
<td>Emer. Medical Technician I (or state certification)</td>
<td>7.5</td>
</tr>
</tbody>
</table>

## II. Required courses for the certificate (38.5 units)

<table>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
<tr>
<td>EMTP 210</td>
<td>EMT- Paramedic Didactic 2</td>
<td>9.0</td>
</tr>
<tr>
<td>EMTP 215</td>
<td>EMT- Paramedic Didactic 3</td>
<td>5.0</td>
</tr>
<tr>
<td>EMTP 225</td>
<td>EMT- Paramedic Clinical 1</td>
<td>3.5</td>
</tr>
<tr>
<td>EMTP 235</td>
<td>EMT- Paramedic Field 1</td>
<td>6.5</td>
</tr>
<tr>
<td>EMTP 245</td>
<td>EMT- Paramedic Field 2</td>
<td>5.5</td>
</tr>
</tbody>
</table>

Total Certificate Units: 38.5

Total Maximum Units: 38.5
ENERGY EFFICIENCY TECHNOLOGY

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
The Energy Efficiency Technology Associate in Science Degree and Certificate are designed to provide instruction in manipulative skills, technical knowledge, and technical information from the Building Performance Institute, which will prepare the student for employment in energy efficiency, home performance and energy auditing with emphasis in green building retrofits. The course work for the associate degree also emphasizes subject areas that are significant to the construction worker such as building sciences, environmental sciences, and the development of analytical and communication skills through the general education requirements.

PROGRAM LEARNING OUTCOMES
1. Calculate the quantities of air leakage in cubic feet per minute using the following formula.
2. Create a reliable cost estimate for insulating an attic with loose fill insulation based on square footage.
3. Students will perform a duct blaster test to determine leakage of a system.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

CAREER OPPORTUNITIES
Of the career opportunities identified some will usually require the completion of degree requirements at 4-year colleges and universities. Green Careers also exist in fields such as Hydrology (Water), Solar, Geo-Science, Ecology, Wind Energy, Infrastructure/Green Building, Atmospheric Science and Geothermal.

- Green Architect
- Energy Auditor/Designer
- Sales
- Business Development
- Installer
- Field Services Technician
- Construction
- Solar Energy Engineer
- Finance
- Technician
- Manager
- Engineering
- Marketing
- Energy Optimization Specialist
- Energy & Environmental Specialist
- Energy and Utilities Consultant

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSUAdvisor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information

www.aiccu.edu - California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/
ASSOCIATE DEGREE PROGRAM

ENERGY EFFICIENCY TECHNOLOGY MAJOR – A.S. DEGREE
Twenty-four (24.0) units are required for this major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (24.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLDC 101</td>
<td>Safety Standards (Cal/OSHA) 30-Hour Cards</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 110</td>
<td>Construction Blueprints, Specifications, Measurements and Codes</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 115</td>
<td>Energy Fundamentals</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 155</td>
<td>Solar Thermal and Water Efficiency</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 170</td>
<td>Essentials of Efficient Green Construction</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 175</td>
<td>Home Performance Retrofits</td>
<td>3.0</td>
</tr>
<tr>
<td>ENVS/AG 110</td>
<td>Environmental Science</td>
<td>3.0</td>
</tr>
<tr>
<td>EWIR 150</td>
<td>Solar Energy Systems</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units: 24.0

IVC Graduation Requirements and GE Pattern:

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

ENERGY EFFICIENCY TECHNOLOGY CERTIFICATE
Twenty-four (24.0) units are required for this certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the certificate (24.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLDC 101</td>
<td>Safety Standards (Cal/OSHA) 30-Hour Cards</td>
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</tr>
<tr>
<td>BLDC 115</td>
<td>Energy Fundamentals</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 155</td>
<td>Solar Thermal and Water Efficiency</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 170</td>
<td>Essentials of Efficient Green Construction</td>
<td>3.0</td>
</tr>
<tr>
<td>BLDC 175</td>
<td>Home Performance Retrofits</td>
<td>3.0</td>
</tr>
<tr>
<td>ENVS/AG 110</td>
<td>Environmental Science</td>
<td>3.0</td>
</tr>
<tr>
<td>EWIR 150</td>
<td>Solar Energy Systems</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Certificate Units: 24.0

Total Maximum Units: 24.0
DESCRIPTION
English is an academic discipline focusing on the development of language skills through composition, critical thinking, and the study of literature of the English language and of literature in translation as it bears upon British or American literature. It also embraces the study of linguistics, expository and creative writing and critical and analytical reading. A major in English equips the student with a wide variety of intellectual skills and correlated career opportunities. The Associate in Arts for Transfer (AA-T) is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing this degree (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

PROGRAM LEARNING OUTCOMES
1. Demonstrate command of rules regarding plagiarism and academic ethics.
2. Explicate and evaluate textual material in literature and rhetoric.
3. Produce an effective research paper using logical reasoning and analysis.

ASSOCIATE DEGREE PROGRAM (For Transfer)
The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) degree is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that accepts the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor’s degree (unless the major is a designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements.

CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Advertising Researcher
- Civil Servant
- Technical Writer
- Contract Specialist
- Journalist
- Business Administrator
- Diplomat
- Information Specialist
- Interpreter
- Librarian
- Methods Analyst
- Public Relations
- Editor/valuator
- Insurance Examiner
- Lawyer
- Writer
- Lexicographer
- Manager
- Program Developer
- Publisher
- Teacher
- Writing Consultant
- Advertising Person
- Arts Program Administrator
- Business Administrator
- Columnist/Journalist
- Creative Writer
- Drama/Film Critic
- Film/TV Scriptwriter
- Legislative Assistant
- Public Relations Person
- Researcher
- Technical Writer

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- www.aiccu.edu - California Independent Colleges and Universities, Association of
- http://wiche.edu/wue - Western Undergraduate Exchange Programs

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ASSOCIATE DEGREE PROGRAM

ENGLISH
Associate in Arts Degree in English for Transfer (AA-T) – 18.0 units

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

REQUIREMENTS FOR THE DEGREE

I. Units/GPA – Must complete a maximum of 60 CSU-transferable semester units with a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. NOTE: While a minimum of 2.0 is required for admission, some institutions and majors may require a higher GPA. Please consult with a counselor for more information.

II. General Education – Must complete one of the following general education transfer patterns:
   A. California State University General Education Breadth Pattern (CSU GE-B) – 39 units minimum
   B. Intersegmental General Education Transfer Curriculum (IGETC) – 37 units minimum

III. Eighteen (18) units required for the major.
   A. Required for the Major
      | Course     | Units |
      |------------|-------|
      | ENGL 102   | 3.0   |
      | ENGL 201   | 3.0   |
      | ENGL 220   | 3.0   |
      | ENGL 221   | 3.0   |
      | ENGL 222   | 3.0   |
      | ENGL 223   | 3.0   |
      | ENGL 224   | 3.0   |
      | ENGL 225   | 3.0   |

   B. Select six (6) units from:
      | Course     | Units |
      |------------|-------|
      | ENGL 226   | 3.0   |
      | HUM 226    | 3.0   |
      | ENGL 250   | 3.0   |

   C. Select three (3) units from:
      | Course     | Units |
      |------------|-------|
      | ENGL 226   | 3.0   |
      | HUM 226    | 3.0   |
      | ENGL 250   | 3.0   |

   D. Select a minimum of three (3) units from:
      | Course     | Units |
      |------------|-------|
      | BUS 260    | 3.0   |
      | ENGL 270   | 3.0   |
      | FILM 230   | 3.0   |
      | HUM 100    | 3.0   |
      | JRN 100    | 3.0   |
      | THEA 100   | 3.0   |

   *Any course from Section B (above) not already used or any English course that has articulation as lower division preparation for the English major at a CSU.

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 250</td>
<td>3.0</td>
</tr>
<tr>
<td>HUM 226</td>
<td>3.0</td>
</tr>
</tbody>
</table>

   *Any course from Section B or C (above) not already used, any CSU transferable English course, any language courses other than English which is articulated to fulfill CSU GE Area C, or any CSU transferable literature course offered in another department. Foreign Language - See Transfer Institution

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 260</td>
<td>3.0</td>
</tr>
<tr>
<td>ENGL 270</td>
<td>3.0</td>
</tr>
<tr>
<td>FILM 230</td>
<td>3.0</td>
</tr>
<tr>
<td>HUM 100</td>
<td>3.0</td>
</tr>
<tr>
<td>JRN 100</td>
<td>3.0</td>
</tr>
<tr>
<td>THEA 100</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units: 18.0
CSU-GE or IGETC Pattern: 37.0-39.0
Electives (as needed to reach 60 degree applicable units)
Total Maximum Units: 60.0
DEGREES, CERTIFICATES AND AWARDS

Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION

Fire Technology involves the study of fire behavior, protection and control techniques, including the understanding of the environment and ecology systems involved. The Fire Technology program is designed to prepare students for entry-level status in public or private fire protection agencies, to survey career options and opportunities, and to upgrade fire personnel.

PROGRAM LEARNING OUTCOMES

1. Students will be able to apply emergency incident management strategies in relationship to incident command systems in public and private fire protection careers.
2. Students will demonstrate management concepts and practices including decision making, leader styles, personnel evaluations & counseling techniques. Assessment: Exams and reports for FIRE 229.
3. Demonstrate knowledge of the different types of non-water based fire suppression systems and how each is used to extinguish fire.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS

The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

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www.acicc.edu – California Independent Colleges and Universities, Association of
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ASSOCIATE DEGREE PROGRAM

FIRE TECHNOLOGY MAJOR – A.S. DEGREE
Thirty-three (33.0) units are required for this major.

The Associate Degree in fire technology is designed to expand skills/knowledge in the areas of building and life safety, fire prevention, and fire protection services for the transition from Firefighter to Fire Officer. Thirty-three (33) units are required for this major. Completion of six (6) core courses recommended prior to commencing 200 courses. Contact the Nursing and Allied Health Division for more specifics.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (18.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE 100</td>
<td>Fire Protection Organization</td>
<td>3.0</td>
</tr>
<tr>
<td>FIRE 101</td>
<td>Fire Prevention Technology</td>
<td>3.0</td>
</tr>
<tr>
<td>FIRE 102</td>
<td>Fire Protection Equipment &amp; Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>FIRE 103</td>
<td>Building Construction for the Fire Protection</td>
<td>3.0</td>
</tr>
<tr>
<td>FIRE 104</td>
<td>Fire Behavior and Combustion</td>
<td>3.0</td>
</tr>
</tbody>
</table>

II. Select 15.0 units from the following acceptable courses for the major

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AJ 108*</td>
<td>Public Safety Report Writing</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 101</td>
<td>Introduction to Information Systems</td>
<td>3.0</td>
</tr>
<tr>
<td>FIRE/EMT* 105*</td>
<td>Emergency Medical Technician I</td>
<td>7.5</td>
</tr>
<tr>
<td>FIRE 109*</td>
<td>Hazardous Materials 1st Responder</td>
<td>2.0</td>
</tr>
<tr>
<td>FIRE 220**</td>
<td>Fire Apparatus 1A</td>
<td>2.5</td>
</tr>
<tr>
<td>FIRE 221**</td>
<td>Fire Apparatus 1B</td>
<td>2.5</td>
</tr>
<tr>
<td>FIRE 222**</td>
<td>Fire Investigation 1A</td>
<td>2.5</td>
</tr>
<tr>
<td>FIRE 223**</td>
<td>Fire Investigation 1B</td>
<td>2.5</td>
</tr>
<tr>
<td>FIRE 224**</td>
<td>Fire Management 1</td>
<td>2.5</td>
</tr>
<tr>
<td>FIRE 225**</td>
<td>Fire Prevention 1A</td>
<td>2.5</td>
</tr>
<tr>
<td>FIRE 226**</td>
<td>Fire Prevention 1B</td>
<td>2.5</td>
</tr>
<tr>
<td>FIRE 229**</td>
<td>Fire Command 1A</td>
<td>2.5</td>
</tr>
<tr>
<td>FIRE 230**</td>
<td>Fire Command 1B</td>
<td>2.5</td>
</tr>
<tr>
<td>FIRE 231**</td>
<td>Incident Command System (ICS 300)</td>
<td>1.5</td>
</tr>
<tr>
<td>FIRE 232**</td>
<td>Public Education 1</td>
<td>2.5</td>
</tr>
<tr>
<td>FIRE 233**</td>
<td>Fire Command 1C</td>
<td>2.5</td>
</tr>
<tr>
<td>FIRE 234**</td>
<td>Fire Prevention 1C</td>
<td>2.5</td>
</tr>
<tr>
<td>FIRE 240**</td>
<td>Training Instructor 1A</td>
<td>1.5</td>
</tr>
<tr>
<td>FIRE 241**</td>
<td>Training Instructor 1B</td>
<td>1.5</td>
</tr>
<tr>
<td>FIRE 242**</td>
<td>Training Instructor 1C</td>
<td>1.5</td>
</tr>
<tr>
<td>FIRE 245**</td>
<td>Fire Instructor 2A</td>
<td>2.5</td>
</tr>
</tbody>
</table>

* Recommended – AJ 108, FIRE/EMT 105, and FIRE 109

Total Major Units 33.0
IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 63.0
FIRE TECHNOLOGY

CERTIFICATE PROGRAM

FIRE TECHNOLOGY CERTIFICATE
Thirty-three (33.0) units are required for this certificate.

This certificate is designed to expand skills/knowledge in the areas of building and life safety, fire prevention, and fire protection services and for the transition from Firefighter to Fire Officer. Thirty-three (33) units are required for this certificate. Completion of six (6) core courses is recommended prior to commencing 200 courses. Contact the Nursing and Allied Health Division for more specifics.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the certificate (18.0 units)
   - FIRE 100 Fire Protection Organization 3.0
   - FIRE 101 Fire Prevention Technology 3.0
   - FIRE 102 Fire Protection Equipment & Systems 3.0
   - FIRE 103 Building Construction for the Fire Protection 3.0
   - FIRE 104 Fire Behavior and Combustion 3.0
   - FIRE 108 Fire & Emergency Services Safety and Survival 3.0

II. Select 15.0 units from the following acceptable courses for the certificate
   - AJ 108* Public Safety Report Writing 3.0
   - CIS 101 Introduction to Information Systems 3.0
   - FIRE/EMT* 105* Emergency Medical Technician I 7.5
   - FIRE 109* Hazardous Materials 1st Responder 2.0
   - FIRE 220** Fire Apparatus 1A 2.5
   - FIRE 221** Fire Apparatus 1B 2.5
   - FIRE 222** Fire Investigation 1A 2.5
   - FIRE 223** Fire Investigation 1B 2.5
   - FIRE 224** Fire Management 1 2.5
   - FIRE 225** Fire Prevention 1A 2.5
   - FIRE 226** Fire Prevention 1B 2.5
   - FIRE 229** Fire Command 1A 2.5
   - FIRE 230** Fire Command 1B 2.5
   - FIRE 231** Incident Command System (ICS 300) 1.5
   - FIRE 232** Public Education 1 2.5
   - FIRE 233** Fire Command 1C 2.5
   - FIRE 234** Fire Prevention 1C 2.5
   - FIRE 240** Training Instructor 1A 1.5
   - FIRE 241** Training Instructor 1B 1.5
   - FIRE 242** Training Instructor 1C 1.5
   - FIRE 245** Fire Instructor 2A 2.5

   * Recommended – AJ 108, FIRE/EMT 105, and FIRE 109

Total Certificate Units: 33.0
Total Maximum Units: 33.0
**DESCRIPTION**

The Firefighter I Certificate of Achievement program will cover the principles, procedures, and techniques of firefighting and rescue. Technical and manipulative skills and concepts of fire control, fire behavior, tactics and strategy, and emergency management will be reviewed and put into practice during this course. The student will be trained according to the National Fire Protection Association, Standard 1001. Students completing this certificate program will be qualified to test for employment with agencies and departments hiring entry level firefighters.

**PROGRAM LEARNING OUTCOMES**

1. Students will demonstrate knowledge and appropriate use of fire equipment for a given firefighting scenario.
2. Students will demonstrate appropriate selection and implementation of firefighting methods and application of the Incident Command and Emergency Management Systems.
3. Demonstrate knowledge of the Unified Command system and use of its branches and divisions.

**CERTIFICATE OF ACHIEVEMENT PROGRAM**

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a "C" average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

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**CAREER OPPORTUNITIES**

- City and County Fire Department Personnel
- Forestry Fire Control

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### CERTIFICATE PROGRAM

**FIREFIGHTER I CERTIFICATE**

Twenty-five and one-half (25.5) units required for the certificate.

Successful completion of this certificate will meet the educational requirements for a California State Fire Marshall Firefighter I Certificate. Upon completion of the certificate program, the candidate is required to be affiliated with a fire agency for a year of part-time/volunteer or 6 month of full-time work experience as a firefighter meets the requirement of work experience. The candidate's work experience must be verified by the agency’s Fire Chief with a written letter to the California State Fire Marshall.

**ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.**

#### I. Required for the certificate (25.5 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE/EMT 105</td>
<td>Emergency Medical Technician I</td>
<td>7.5</td>
</tr>
<tr>
<td>FIRE 109</td>
<td>Hazardous Materials for First Responders</td>
<td>2.0</td>
</tr>
<tr>
<td>FIRE 121</td>
<td>ICS 200 Incident Command System</td>
<td>1.0</td>
</tr>
<tr>
<td>FIRE 122</td>
<td>Confined Space Awareness</td>
<td>0.5</td>
</tr>
<tr>
<td>FIRE 130</td>
<td>Basic Fire Academy I</td>
<td>5.5</td>
</tr>
<tr>
<td>FIRE 131</td>
<td>Basic Fire Academy II</td>
<td>6.0</td>
</tr>
<tr>
<td>PE 100</td>
<td>Lifetime Exercise Science</td>
<td>2.0</td>
</tr>
<tr>
<td>PE 104</td>
<td>Weight Training</td>
<td>1.0</td>
</tr>
</tbody>
</table>

**Total Certificate Units:** 25.5

**Total Maximum Units:** 25.5
DEGREES, CERTIFICATES AND AWARDS
Associate in Art Degree (A.A.)

DESCRIPTION
The French program helps prepare its majors and minors for careers not only in teaching but in many other fields as well, such as business, journalism and government service. To that end it offers courses that enable students to grow intellectually and to live and work successfully in areas where the French language is spoken.

PROGRAM LEARNING OUTCOMES
1. Demonstrate the ability to communicate with native speakers of French.
2. Demonstrate cultural awareness.

ASSOCIATE DEGREE PROGRAM
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

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FINANCIAL AID
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CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Trade and Commerce
- Export/Import
- Interpreter/Translator
- Banking Representative
- Buyer/Sales Representative
- Foreign/Diplomatic Service
- International Business Personnel
- Airlines Personnel
- Media Personnel
- Foreign Correspondent
- Public Relations
- U.S. Immigration/Customs
- Foreign Publications/Textbook Editor
- U.S. Information Agency
- Peace Corps
- Language Teacher
- Bilingual/Foreign Secretary
- Research Assistant

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ASSOCIATE DEGREE PROGRAM

FRENCH MAJOR – A.A. DEGREE
Twenty (20.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR HIGHER.

I. Required courses for the major (20.0 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FREN 100</td>
<td>Elementary French I</td>
<td>5.0</td>
</tr>
<tr>
<td>FREN 110</td>
<td>Elementary French II</td>
<td>5.0</td>
</tr>
<tr>
<td>FREN 201</td>
<td>Intermediate French I</td>
<td>5.0</td>
</tr>
<tr>
<td>FREN 211</td>
<td>Intermediate French II</td>
<td>5.0</td>
</tr>
</tbody>
</table>

Total Major Units: 20.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units) __________

Total Maximum Units: 60.0
GENERAL SCIENCE

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)

DESCRIPTION
The Associate of Science General Sciences degree emphasizes the role of science, scientific inquiry and technology in our world. Students will apply a problem solving strategy such as the scientific method or other systematic process of inquiry and recognize the contributions of science and technology in our world. This program provides a broad study in the fields of biological and physical sciences in preparation for transfer to a four-year program and continuation of studies in upper division science courses in fields of anthropology, astronomy, biology, chemistry, environmental science, geography, geology, engineering and physics.

The most reliable guide for appropriate course combinations in this major will be the catalog from the specific college to which the student will transfer. Please see a counselor for assistance.

PROGRAM LEARNING OUTCOMES
1. Demonstrate understanding of scientific inquiry. Explain and apply the scientific method.
2. Provide experimental foundation for concepts introduced during lecture. Develop quantitative and qualitative skills of data analysis and ability to observe, interpret, communicate and synthesize various types of information from diverse sources.
3. Develop an understanding and appreciation of the natural world and interactions between and among Earth's systems (biosphere, hydrosphere, atmosphere and geosphere) and beyond (exosphere).

ASSOCIATE DEGREE PROGRAM
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Astronomer
- Biologist
- College Teacher
- Elementary Teacher
- Secondary Teacher
- Scientific Researcher

- Lab Technician
- Field Writer
- Scientific Writer
- Chemist
- Environmentalist
- Physicist

- Geographer
- Geologist
- Engineer
- And many more!

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TRANSFER PREPARATION
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ASSOCIATE DEGREE PROGRAM

GENERAL SCIENCE MAJOR – A.S. DEGREE
Eighteen (18.0) units minimum required for this major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required for the major (18.0 units)

**AREA I** – Select one (1) course from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 100</td>
<td>Physical Anthropology</td>
<td>3.0</td>
</tr>
<tr>
<td>BIOL 100</td>
<td>Principles of Biological Science</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 120</td>
<td>General Zoology I</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 122</td>
<td>General Zoology II</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 140</td>
<td>General Botany</td>
<td>3.0</td>
</tr>
<tr>
<td>BIOL 150</td>
<td>Human Genetics</td>
<td>3.0</td>
</tr>
<tr>
<td>BIOL 180</td>
<td>General Biology: Molecules, Cells, and Genetics</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 182</td>
<td>General Biology: Principles of Organismal Biology</td>
<td>4.0</td>
</tr>
</tbody>
</table>

**AREA II** – Select one (1) course from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASTR 100</td>
<td>Principles of Astronomy</td>
<td>3.0</td>
</tr>
<tr>
<td>CHEM 100</td>
<td>Introduction to Chemistry</td>
<td>4.0</td>
</tr>
<tr>
<td>CHEM 160</td>
<td>Introduction to General, Organic &amp; Biochemistry</td>
<td>5.0</td>
</tr>
<tr>
<td>ENVS/AG 110</td>
<td>Environmental Science</td>
<td>3.0</td>
</tr>
<tr>
<td>GEOG 100</td>
<td>Physical Geography</td>
<td>3.0</td>
</tr>
<tr>
<td>GEOL 100</td>
<td>General Geology</td>
<td>4.0</td>
</tr>
<tr>
<td>GEOL 110</td>
<td>Earth and Space Science</td>
<td>3.0</td>
</tr>
<tr>
<td>PHSC 110</td>
<td>Physical Science</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**AREA III** – Select remaining courses from the following to reach eighteen (18.0) units:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 200</td>
<td>Human Anatomy &amp; Physiology I</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 202</td>
<td>Human Anatomy &amp; Physiology II</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 204</td>
<td>Human Anatomy</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 206</td>
<td>Human Physiology</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 220</td>
<td>General Microbiology</td>
<td>5.0</td>
</tr>
<tr>
<td>CHEM 200</td>
<td>General Inorganic Chemistry I</td>
<td>5.0</td>
</tr>
<tr>
<td>CHEM 202</td>
<td>General Inorganic Chemistry II</td>
<td>5.0</td>
</tr>
<tr>
<td>CHEM 204</td>
<td>Organic Chemistry I</td>
<td>5.0</td>
</tr>
<tr>
<td>CHEM 206</td>
<td>Organic Chemistry II</td>
<td>5.0</td>
</tr>
<tr>
<td>CS 220</td>
<td>Introduction to Object Oriented Programming Using Java</td>
<td>4.0</td>
</tr>
<tr>
<td>MATH 190</td>
<td>Pre-Calculus</td>
<td>5.0</td>
</tr>
<tr>
<td>MATH 192</td>
<td>Calculus I</td>
<td>5.0</td>
</tr>
<tr>
<td>MATH 194</td>
<td>Calculus II</td>
<td>5.0</td>
</tr>
<tr>
<td>MATH 210</td>
<td>Calculus III</td>
<td>5.0</td>
</tr>
<tr>
<td>PHYS 200</td>
<td>General Physics I</td>
<td>5.0</td>
</tr>
<tr>
<td>PHYS 202</td>
<td>General Physics II</td>
<td>5.0</td>
</tr>
<tr>
<td>PHYS 204</td>
<td>General Physics III</td>
<td>5.0</td>
</tr>
</tbody>
</table>

Total Major Units: **18.0**

IVC Graduation Requirements and GE Pattern: **30.0**

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: **60.0**
HISTORY

DEGREES, CERTIFICATES AND AWARDS
Associate in Arts Degree (A.A.)

DESCRIPTION
History is the study of all human experience. It examines the people, institutions, ideas, and events of the past. The study of history contributes to cultural literacy, global awareness, and develops critical thinking skills, while helping students understand the present. Historical study provides a solid, fundamental preparation for careers in business, industry, government, and education. It also serves as excellent preparation for law school, Foreign Service, international work, urban affairs, and library science. History is an academic discipline offering both breadth and focus. While it can be valuable for those going into other professions, it also produces a person capable of handling many different jobs and positions where critical analytical skills are in demand.

PROGRAM LEARNING OUTCOMES
1. Identify and recall key information from a historical text and be able to describe the causes and/or impact of historical events.
2. Analyze and evaluate historical texts and differentiate between the facts and the author’s interpretation and main thesis.
3. Write an original research paper that includes a bibliography of primary and secondary historical sources and explains different historical interpretations.

ASSOCIATE DEGREE PROGRAM
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CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

• Historian
• Pre-Law/Lawyer
• Foreign Service
• Teacher
• Archivist
• Researcher/Research Analyst
• Museum Curator
• State Park Historian
• Librarian
• Businessperson
• Writer
• Consultant
• Market Research
• Travel
• Historical Societies
• Journalist
• Communications

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ASSOCIATE DEGREE PROGRAM

HISTORY MAJOR - A.A. DEGREE
Twenty-four (24.0) units required for the major.

The Associate in Arts degree in history prepares students to transfer to four-year institutions for continued study in the fields of history or other social sciences. This degree program fulfills the lower division requirements for those intending to major in history at San Diego State University and is typical of requirements at other four-year schools. For specific requirements, transfer students should consult the catalog of the college or university of their choice. A history major provides useful background for students in such fields as history, education, political science, and law.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major (12.0 units)
   - HIST 100 Early World History 3.0
   - HIST 101 Modern World History 3.0
   - HIST 120 United States History to 1877 3.0
   - HIST 121 United States History since 1877 3.0

II. Electives – Select nine (9.0) units from:
   - HIST 110 Early Western Civilization (3.0)
   - HIST 111 Modern Western Civilization (3.0)
   - HIST/LAS 130 Early Latin America (3.0)
   - HIST/LAS 131 Modern Latin America (3.0)
   - HIST/LAS 132 History of Mexico (3.0)
   - HIST 140 East Asian History (3.0)
   - HIST 150 Survey of African History (3.0)
   - HIST 160 Middle Eastern from 600 (3.0)
   - HIST 220 Women in American History (3.0)
   - HIST 222 History of California (3.0)
   - HIST 223 History of the American West (3.0)
   - HIST/LAS 225 Mexican American History (3.0)

III. Capstone – Three (3.0) units:
   - HIST 280 Research Topics in History 3.0

Total Major Units 24.0

IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units) 

Total Maximum Units: 60.0
HUMAN RELATIONS

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
Human Relations prepares you for any profession in which knowledge of human behavior, organizational behavior, social issues and change strategies, and diversity and gender issues is paramount. Human Relations graduates have used their studies to continue or embark on successful careers in the military, counseling and human services, non-profit organizations, education, government, corrections, athletic coaching and training, and in a multitude of other business and work settings. Human Relations programs can also give you the knowledge and skills to enrich your life outside of the workplace.

PROGRAM LEARNING OUTCOMES
1. Develop a thoughtful, genuine, empathetic and accepting attitude towards human beings.
2. Have knowledge of and be able to perform various skills in regard to various human relations professions that incorporate counseling, ethics and cultural and diversity awareness.
3. Have knowledge of, explain, and utilize the community resources available to families in order to help them better understand the system and help themselves.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

Social Services/Nonprofit:
• Administration and Planning
• Case Management
• Advocacy
• Program Evaluation
• Policy Development
• Volunteer Coordination

Criminal Justice/Corrections:
• Counseling/Therapy
• Rehabilitation
• Probation
• Parole
• Youth Services
• Victim Assistance

Child Welfare:
• Case Management
• Advocacy
• Service Coordination

Gerontology:
• Advocacy
• Counseling
• Case Management
• Programming
• Public Policy

Developmental Disabilities:
• Case Management
• Advocacy
• Program Planning and Evaluation
• Policy Development
• Rehabilitation

Health Care:
• Case Management
• Counseling/Therapy
• Program Development
• Administration
• Rehabilitation

Administration:
• Management
• Policy Development
• Planning

Education:
• Teaching
• Counseling
• Interpreting
• Case Management
• Student Affairs

Business and Industry:
• Human Resources
• Management
• Sales
• Public Relations
• Corporate Giving
• Development
• Employee Assistance Programs
• Financial Counseling

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ASSOCIATE DEGREE PROGRAM

HUMAN RELATIONS MAJOR – A.A. DEGREE
Twenty-four (24.0) units required for the major.

Areas of emphasis: Community Mental Health Worker, Counseling, School, Social Services Personnel, Employment Counseling, and Supervision

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major (15.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADS/PSY 120</td>
<td>Introduction to Counseling</td>
<td>3.0</td>
</tr>
<tr>
<td>ADS/PSY 220 OR 221</td>
<td>Practicum</td>
<td>3.0</td>
</tr>
<tr>
<td>PSY 101</td>
<td>Introduction to Psychology</td>
<td>3.0</td>
</tr>
<tr>
<td>PSY 142</td>
<td>Psychology of Adjustment</td>
<td>3.0</td>
</tr>
<tr>
<td>SOC 101</td>
<td>Introductory Sociology</td>
<td>3.0</td>
</tr>
</tbody>
</table>

II. Select a minimum of nine (9.0) units from the following courses. Depending upon the student’s interests and career goals it is considered advisable for the student to take more than nine units from the list below. Please see a counselor for assistance.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADS/SOC 150</td>
<td>Sociology of Minority Groups (3.0)</td>
<td></td>
</tr>
<tr>
<td>ADS/PSY 210</td>
<td>Crisis Intervention and Referral Techniques (3.0)</td>
<td></td>
</tr>
<tr>
<td>ANTH 102</td>
<td>Cultural Anthropology (3.0)</td>
<td></td>
</tr>
<tr>
<td>BUS 134</td>
<td>Management Concepts of Supervision (3.0)</td>
<td></td>
</tr>
<tr>
<td>BUS 136</td>
<td>Human Relation in Management (3.0)</td>
<td></td>
</tr>
<tr>
<td>CDEV/PSY 104</td>
<td>Child Growth and Development (3.0)</td>
<td></td>
</tr>
<tr>
<td>CIS 101</td>
<td>Introduction to Information Systems (3.0)</td>
<td></td>
</tr>
<tr>
<td>COUN 100</td>
<td>Personal and Career Development (3.0)</td>
<td></td>
</tr>
<tr>
<td>MATH 119</td>
<td>Elementary Statistics (4.0)</td>
<td></td>
</tr>
<tr>
<td>PSY 144</td>
<td>The Psychology of Interpersonal Relations (3.0)</td>
<td></td>
</tr>
<tr>
<td>PSY 200</td>
<td>Biological Psychology (3.0)</td>
<td></td>
</tr>
<tr>
<td>PSY 202</td>
<td>Learning (3.0)</td>
<td></td>
</tr>
<tr>
<td>PSY 204</td>
<td>Developmental Psychology: Conception to Death (3.0)</td>
<td></td>
</tr>
<tr>
<td>PSY/SOC 206</td>
<td>Social Psychology (3.0)</td>
<td></td>
</tr>
<tr>
<td>PSY 208</td>
<td>Abnormal Psychology (3.0)</td>
<td></td>
</tr>
<tr>
<td>SOC 102</td>
<td>Contemporary Social Problems (3.0)</td>
<td></td>
</tr>
<tr>
<td>SOC 110</td>
<td>Marriage and the Family (3.0)</td>
<td></td>
</tr>
</tbody>
</table>

Total Major Units: 24.0

IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units): __

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

HUMAN RELATIONS CERTIFICATE
Twenty-four (24.0) units required for the certificate.

Areas of emphasis: Community Mental Health Worker, Counseling, School, Social Services Personnel, Employment Counseling, and Supervision

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major (15.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADS/PSY 120</td>
<td>Introduction to Counseling</td>
<td>3.0</td>
</tr>
<tr>
<td>ADS/PSY 220 OR 221</td>
<td>Practicum</td>
<td>3.0</td>
</tr>
<tr>
<td>PSY 101</td>
<td>Introduction to Psychology</td>
<td>3.0</td>
</tr>
<tr>
<td>PSY 142</td>
<td>Psychology of Adjustment</td>
<td>3.0</td>
</tr>
<tr>
<td>SOC 101</td>
<td>Introductory Sociology</td>
<td>3.0</td>
</tr>
</tbody>
</table>

II. Select a minimum of nine (9.0) units from the following courses. Depending upon the student’s interests and career goals it is considered advisable for the student to take more than nine units from the list below. Please see a counselor for assistance.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADS/SOC 150</td>
<td>Sociology of Minority Groups (3.0)</td>
<td></td>
</tr>
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<td>SOC 102</td>
<td>Contemporary Social Problems (3.0)</td>
<td></td>
</tr>
<tr>
<td>SOC 110</td>
<td>Marriage and the Family (3.0)</td>
<td></td>
</tr>
</tbody>
</table>

Total Certificate Units: 24.0

Total Maximum Units: 24.0
**HUMANITIES**

**DEGREES, CERTIFICATES AND AWARDS**

Associate in Arts Degree (A.A.)

**DESCRIPTION**

The Associate of Arts degree in Humanities is an interdisciplinary program that integrates several different academic traditions. The program offers students a rare opportunity to discover the heritage of art, culture, and learning through lectures and readings of great texts; make connections between ideas in the past and issues in the present; and improve skills in critical reading, listening, writing, and discussion.

**PROGRAM LEARNING OUTCOMES**

1. Student will be able to think critically in reading about topics in philosophy, religion, art and music, thereby identifying problems.
2. Demonstrate an awareness of the impact of societal expectations and behaviors on individuals and cultures.
3. Analyze, discuss and debate the impact on the development of theory and cultural practices.

**ASSOCIATE DEGREE PROGRAM**

The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

**TRANSFER PREPARATION**

Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

**Transfer Resources:**

- [www.ASSIST.org](http://www.ASSIST.org) – CSU and UC Articulation Agreements and Majors Search Engine
- [www.CSUMentor.org](http://www.CSUMentor.org) – CSU System Information
- [www.universityofcalifornia.edu/admissions/index.html](http://www.universityofcalifornia.edu/admissions/index.html) - UC System Information
- [www.aiccu.edu](http://www.aiccu.edu) – California Independent Colleges and Universities, Association of
- [http://wiche.edu/wue](http://wiche.edu/wue) - Western Undergraduate Exchange Programs

**FINANCIAL AID**

Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: [www.imperial.edu/students/financial-aid-and-scholarships/](http://www.imperial.edu/students/financial-aid-and-scholarships/)

**CAREER OPPORTUNITIES**

Of the career opportunities identified some will usually require the completion of degree requirements at 4-year colleges and universities.

- Banking
- Businessperson
- Communications
- Consultant
- Counseling
- Creative Writing
- Education
- Foreign Service
- Government
- Human Service Careers
- Journalist
- Law
- Librarian
- Library Science
- Literary Research
- Ministry
- Museum Work
- Pre-Law/Lawyer
- Pre-Theology/Clergy
- Publishing
- Public Relations
- Teaching
- Theology
- Travel
- Writer

**Gainful Employment:** Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: [http://www.imperial.edu/courses-and-programs/programs-of-study/](http://www.imperial.edu/courses-and-programs/programs-of-study/)
## HUMANITIES ASSOCIATE DEGREE PROGRAM

### HUMANITIES MAJOR – A.A. DEGREE

Twenty-four (24.0) units required for the major.

**ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.**

### I. Required for the major (24.0 units)

#### A. Three (3.0) units required from the following:
- **HUM 100** Introduction to Humanities 3.0

#### B. Must select six (6.0) units from the following:
- **ART 100*** History of Art I 3.0
- **ART 102*** History of Art II 3.0
- **ART 104*** History and Appreciation of Modern Art 3.0
- **ART 106*** Woman Artists 3.0
- **MUS 200*** History and Literature of Music I 3.0
- **MUS 202** History and Literature of Music II 3.0

#### C. Must select six (6.0) units from the following:
- **ART 100*** History of Art I 3.0
- **ART 102*** History of Art II 3.0
- **ART 104*** History and Appreciation of Modern Art 3.0
- **ART 106*** Woman Artists 3.0
- **ART 110** Design 3.0
- **ART 120** Drawing I 3.0
- **ART 130** Life Drawing 3.0
- **ART 140** Ceramics 3.0
- **ART 228** Exploration of Paint Techniques 2.0
- **ART 262** Gallery Display 3.0
- **MUS 100** Introduction to Music Foundations 3.0
- **MUS 102** Introduction to Music Literature and Listening 3.0
- **MUS 104** Introduction to 20th Century Music 3.0
- **MUS 110** Beginning Musicianship 2.0
- **MUS 120** Beginning Harmony 3.0
- **MUS 154** Chamber Singers 1.0
- **MUS 156** College-Community Chorus 1.0
- **MUS 171** Chamber Orchestra 1.0
- **MUS 172** Community Band 1.0
- **MUS 175** Instrumental Ensemble 1.0
- **MUS 178** Symphony Orchestra 1.0
- **MUS 200*** History and Literature of Music I 3.0

#### D. Must select three (3.0) units from the following:
- **HIST 110** Early Western Civilization 3.0
- **HIST 111** Modern Western Civilization 3.0
- **PHIL 100** Introduction to Philosophy I 3.0
- **PHIL 102** Introduction to Philosophy II 3.0
- **RELS 100** Religions of the Modern World 3.0

#### E. Must select six (6.0) units from the following:
- **AMSL 100** American Sign Language I 4.0
- **AMSL 102** American Sign Language 2 4.0
- **ENGL 102** Introduction to Literature 3.0
- **ENGL 222** Survey of World Literature 3.0
- **ENGL 223** Survey of World Literature 3.0
- **ENGL/HUM 226** Introduction to Mythology 3.0
- **FILM 230** Introduction to Film History and Criticism 3.0
- **ENGL 250** Creative Writing 3.0
- **FREN 100** Elementary French I 5.0
- **FREN 110** Elementary French II 5.0
- **FREN 201** Intermediate French I 5.0
- **FREN 211** Intermediate French II 5.0
- **HUM/SPAN 262** Introduction to Chicano/a Studies 3.0
- **SPAN 100** Elementary Spanish I 5.0
- **SPAN 110** Elementary Spanish II 5.0
- **SPAN 200** Intermediate Spanish I 5.0
- **SPAN 210** Intermediate Spanish II 5.0
- **SPAN 220** Bilingual Spanish I 5.0
- **SPAN 221** Bilingual Spanish II 5.0
- **SPCH 100** Oral Communication 3.0
- **SPCH 110** Intermediate Public Speaking 3.0
- **SPCH 180** Argumentation and Debate 3.0
- **THEA 120** Fundamentals of Acting 3.0

* Courses designated with an asterisk may be counted in one area only.

**Total Major Units:** 24.0

**IVC Graduation Requirements and GE Pattern:**
- Electives (as needed to reach 60 degree applicable units) 30.0
- **Total Maximum Units:** 60.0
INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC)

DEGREES, CERTIFICATES AND AWARDS
Certificate of Achievement

DESCRIPTION
Completion of ALL of the requirements in the Intersegmental General Education Transfer Curriculum (IGETC) will permit a student to transfer from a community college to a campus in either the California State University (CSU) or University of California (UC) system without the need, after transfer, to take additional lower-division general education courses to satisfy campus general education requirements.

IGETC is separated into six separate academic areas. Each area requires a specific unit/course requirement(s). A grade of “C” or higher is required for each course used to satisfy IGETC requirements. It is recommended IGETC be completed in its entirety prior to transfer. Students who do not complete the entire program before transfer could be subject to the general education requirements of the campus or college to which they transfer.

PROGRAM LEARNING OUTCOMES
1. See GE Program Outcomes/Course Alignment Grid at www.imperial.edu/faculty-and-staff/campus-committees/student-learning-outcomes/

CERTIFICATE OF ACHIEVEMENT PROGRAM
The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.assist.org - CSU and UC Articulation Agreements and Majors Search Engine
www.CSU Mentor.org - CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.aiccu.edu - California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
# INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC)

## CERTIFICATE PROGRAM

**INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC) CERTIFICATE**  
Students must complete a minimum of 34 units used to satisfy the IGETC requirements.

**ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.**

### INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC)

For specific course identifications that clear the IGETC requirements for each section, please see a Counselor for assistance.

<table>
<thead>
<tr>
<th>AREA 1. ENGLISH COMMUNICATION</th>
<th>Minimum Units Required Per Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSU – Three Courses Required: One course each from Categories 1A, 1B and 1C.</td>
<td>3</td>
</tr>
<tr>
<td>UC – Two Courses Required: One course each from Categories 1A and 1B.</td>
<td>3</td>
</tr>
<tr>
<td>NAU – Three Courses Required: One course each from Categories 1A, 1B and 1C.</td>
<td>3</td>
</tr>
<tr>
<td>1A: English Composition (3 semester/4.5 Quarter Units Minimum)</td>
<td>3</td>
</tr>
<tr>
<td>1B: Critical Thinking – English Composition (3 semester/4.5 Quarter Units Minimum)</td>
<td>3</td>
</tr>
<tr>
<td>1C: Oral Communication (3 semester/4.5 Quarter Units Minimum)</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AREA 2. MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING</th>
<th>Minimum Units Required Per Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Course: 3 Semester/4.5 Quarter Units Minimum</td>
<td>3</td>
</tr>
<tr>
<td>2A: Mathematical Concepts and Quantitative Reasoning</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AREA 3. ARTS AND HUMANITIES – Nine (9) semester or 12/15 quarter units</th>
<th>Minimum Units Required Per Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three (3) courses, with at least one course from the Arts and One Course from the Humanities.</td>
<td>9</td>
</tr>
<tr>
<td>The third course from either area.</td>
<td>9</td>
</tr>
<tr>
<td>3A: Arts; 3B: Humanities++; and, 3A. Arts or 3B: Humanities+</td>
<td>9</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AREA 4. SOCIAL AND BEHAVIORAL SCIENCES – Nine (9) semester or 12/15 quarter units</th>
<th>Minimum Units Required Per Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three (3) courses from at least two (2) academic areas.</td>
<td>9</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AREA 5. PHYSICAL AND BIOLOGICAL SCIENCES – Minimum – 7/9 semester or 9/12 quarter units</th>
<th>Minimum Units Required Per Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Physical Science course and One Biological Science course with at least one lab course from either area to be included.</td>
<td>7-9</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AREA 6A: Language Other Than English (LOTE)</th>
<th>Minimum Units Required Per Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students transferring to UC are required to demonstrate competence (proficiency) in a language other than English equal to two years of high school study. Competence may be demonstrated through the following mechanism.</td>
<td>34.0</td>
</tr>
<tr>
<td>1) Satisfactory completion of two years of high school coursework (US high school or high school in country where the language of instruction is English) in a language other than English, with a grade of “C” or better in each course. The two years must be in the same language.</td>
<td>34.0</td>
</tr>
<tr>
<td>2) Satisfactory completion of a course (or courses) at a college or university with a grade of “C” or better in each course.</td>
<td></td>
</tr>
<tr>
<td>3) Satisfactory completion, with “C” grades or better, of two years of formal schooling at the sixth grade level or higher in an institution where the language of instruction is not English. Appropriate documentation must be presented to substantiate that the required coursework was completed.</td>
<td></td>
</tr>
<tr>
<td>4) Satisfactory score on the SAT II: Subject Test in languages other than English.</td>
<td></td>
</tr>
<tr>
<td>5) Satisfactory score, 3 or higher, in the College Board Advanced Placement examination in languages other than English.</td>
<td></td>
</tr>
<tr>
<td>NOTE: The student is advised to see a counselor for assistance determining the completion of the IGETC Language Other Than English AREA 6A requirement.</td>
<td></td>
</tr>
</tbody>
</table>

Total Certificate Units: 34.0

Total Minimum Units: 34.0

**NOTE – IGETC Certification:**  
Earning this Certificate of Achievement will not replace the IGETC Certification document. The “certification” of IGETC is a separate process. The student must request IGETC Certification at the time he/she requests a final IVC transcript to be sent to the UC/CSU or other school he/she plans on attending.
JOURNALISM

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)

DESCRIPTION
Journalism is the occupation of reporting, writing, editing, photographing, or broadcasting news or of conducting any news organization as a business. The Journalism program provides both a general academic experience and professional preparation. The IVC program emphasizes writing, editing, writing for interactive media, web design, and other courses necessary to prepare students for success in media-related jobs. The courses offered provide the basic preparation for students seeking careers in reporting, writing, and editing for newspapers and magazines.

PROGRAM LEARNING OUTCOMES
1. Demonstrate the ethical responsibilities and practices of the journalism profession.
2. Demonstrate critical analysis in the research and information gathering processes.
3. Demonstrate communication skills in writing and editing news stories.

ASSOCIATE DEGREE PROGRAM
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

CAREER OPPORTUNITIES
An associate degree is valuable to the student entering a career field in which journalism plays a role. The student who wants to work for a newspaper may need to earn a bachelor's degree and should expect to serve an apprenticeship with a small newspaper before moving up to a metropolitan daily. Bachelor's degree students also work as magazine editors and writers, as publications employees in government agencies and associations, in broadcast journalism and in public affairs.

- Broadcast Journalist
- Copy Editor
- Columnist
- Correspondent
- Disc Jockey
- Editorial Writer
- Legislative Assistant
- Magazine Editors
- Magazine Writer
- News Director
- News Producer
- Press Relations Officer
- Public Affairs Manager
- Public Information Specialist
- Reporter
- Speech Writer
- Technical Writer/Editor

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ASSOCIATE DEGREE PROGRAM

JOURNALISM MAJOR- A.S. DEGREE
Twenty-one (21.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (12.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>JRN 100</td>
<td>Introduction to Journalism</td>
<td>3.0</td>
</tr>
<tr>
<td>JRN 101</td>
<td>Multimedia News Writing and Reporting</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 137</td>
<td>Web Development Tools</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 149</td>
<td>Photoshop</td>
<td>3.0</td>
</tr>
</tbody>
</table>

II. Select nine (9.0) units from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 160</td>
<td>Graphic Design</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 155</td>
<td>Flash</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 212</td>
<td>XHTML, CSS and JavaScript</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 214</td>
<td>PHP and MySQL</td>
<td>3.0</td>
</tr>
<tr>
<td>ENGL 102</td>
<td>Introduction to Literature</td>
<td>3.0</td>
</tr>
<tr>
<td>ENGL 111</td>
<td>Reading IV: Analytical and Critical Reading</td>
<td>3.0</td>
</tr>
<tr>
<td>ENGL 201</td>
<td>Advance Composition</td>
<td>3.0</td>
</tr>
<tr>
<td>ENGL 250</td>
<td>Creative Writing</td>
<td>3.0</td>
</tr>
<tr>
<td>FILM 230</td>
<td>Introduction to Film History and Criticism</td>
<td>3.0</td>
</tr>
<tr>
<td>POLS 102</td>
<td>American Government and Politics</td>
<td>3.0</td>
</tr>
<tr>
<td>SOC 102</td>
<td>Contemporary Social Problems</td>
<td>3.0</td>
</tr>
<tr>
<td>SPCH 100</td>
<td>Oral Communication</td>
<td>3.0</td>
</tr>
<tr>
<td>SPCH 130</td>
<td>Small Group Communication</td>
<td>3.0</td>
</tr>
<tr>
<td>SPCH 150</td>
<td>Intercultural Communication</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units: 21.0
IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units): ____

Total Maximum Units: 60.0
KINESIOLOGY (For Transfer)

DEGREES, CERTIFICATES AND AWARDS
Associate in Arts Degree in Kinesiology for Transfer (AA-T)

DESCRIPTION
Kinesiology, also known as physical education, is both an activity curriculum and an academic area of study concerned with the physical and psychological aspects of human movement. Exercise, activity and sports are an important component in the development of well-rounded individuals interested in physical well-being and the productive use of leisure time. The Associate in Arts in Kinesiology for Transfer (AA-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing this degree are guaranteed admission to the CSU system, but not to a particular campus or major.

PROGRAM LEARNING OUTCOMES
1. Identify common injuries in the field of athletics and physical education, and then discuss short-term and long-term treatment plans.
2. List various occupations in the field of physical education and exercise science, and then summarize the educational requirements for employment in each field.
3. Demonstrate skills needed to meet the minimal certification standards when performing first aid and CPR as required by either the American Red Cross (ARC) or American Heart Association (AHA).
4. Demonstrate safe and effective exercise techniques, as well as improved fitness in the four areas of exercise principles (Cardio-respiratory Endurance, Muscular Strength and Endurance, Flexibility, and Body Composition).

ASSOCIATE DEGREE PROGRAM (For Transfer)
The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) degree is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements.

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM

KINESIOLOGY
Associate in Arts Degree in Kinesiology for Transfer (AA-T) - 21.0-24.0

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

REQUIREMENTS FOR THE DEGREE

I. Units/GPA – Must complete a maximum of 60 CSU-transferable semester units with a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. NOTE: While a minimum of 2.0 is required for admission, some institutions and majors may require a higher GPA. Please consult with a counselor for more information.

II. General Education – Must complete one of the following general education transfer patterns:
   A. California State University General Education Breadth Pattern (CSU GE-B) – 39 units minimum
   B. Intersegmental General Education Transfer Curriculum (IGETC) – 37 units minimum

III. Associate Degree Major Core - 21.0-24.0 units
   A. Required for the Major (11.0) units
      PE 209  Introduction to Physical Education 3.0
      BIOL 204  Human Anatomy 4.0
      BIOL 206  Human Physiology 4.0
      PE 121  Beginning to Intermediate Swimming (1.0)
      PE 142  Advanced Swimming (1.0)
   B. Select a maximum of one (1) course from any three (3) of the following areas for a maximum of three units:
      Aquatics:
      PE 104  Weight Training (1.0)
      PE 106  Walking/Jogging Fitness (1.0)
      PE 111  Aerobics - Step (1.0)
      Fitness:
      PE 126  Tennis (1.0)
      PE 127  Tennis - Advanced (1.0)
      PE 170  Beginning Bowling (1.0)
      PE 171  Intermediate Bowling (1.0)
      PE 172  Advanced Bowling (1.0)
      Individual Sports:
      PE 112  Basketball - Men (1.0)
      PE 113  Basketball - Women (1.0)
      PE 120  Softball (1.0)
      PE 126  Tennis (1.0)
      PE 127  Tennis - Advanced (1.0)
      PE 128  Volleyball (1.0)
      PE 129  Volleyball - Advanced (1.0)
      ATHL 140  Baseball - Advanced (1.0)
      ATHL 141  Softball - Women (1.0)
      ATHL 143  Advanced Basketball - Men (1.0)
      ATHL 144  Advanced Basketball - Women (1.0)
      PE 170  Beginning Bowling (1.0)
      PE 171  Intermediate Bowling (1.0)
      PE 172  Advanced Bowling (1.0)
   C. Select two courses (7.0-10.0) units from
      BIOL 100  Principles Of Biological Science (4.0)
      CHEM 100  Introduction To Chemistry (4.0)
      CHEM 200  General Inorganic Chemistry I (5.0)
      HE 104  First Aid (3.0)
      MATH 119  Elementary Statistics (4.0)
      PHYS 200  General Physics I (5.0)
      *Courses designated with an asterisk may be counted in one area only.

Total Major Units: 21.0-24.0

CSU-GE or IGETC Pattern: 37.0-39.0

Electives (as needed to reach 60 degree applicable units) _______

Total Maximum Units: 60.0
LEGAL ASSISTANT

DEGREES, CERTIFICATES AND AWARDS
Associate in Arts Degree (A.A.)
Certificate of Achievement

DESCRIPTION
The Associate in Arts (AA) degree and certificate program in Legal Assistant is designed to prepare students for a paraprofessional career in generalized or specialized areas of paralegal service. This program provides students with a strong foundation in communication skills and research. This program also provides students with the theoretical knowledge and practical skills necessary to enter the job market as a legal assistant in private law offices, government agencies, or business corporations. The Associate in Arts (AA) degree program provides students with an educational foundation helpful for transfer to a baccalaureate pre-law program or related field of study. A legal assistant works under the direction of an attorney in performing legal services to meet the client's needs.

PROGRAM LEARNING OUTCOMES
1. Analyze legal cases, demonstrate expertise using terminology and technology required for work in the legal industry.
2. Demonstrate understanding of systems and procedures for administration of a law office.
3. Demonstrate a comprehensive working knowledge and understanding of legal research materials and tools.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSUMentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.aiccu.edu - California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/

CAREER OPPORTUNITIES
Of the career opportunities identified some will usually require the completion of degree requirements at 4-year colleges and universities.

- Legal Assistant

Employment Opportunities with:
- Public Agencies
- Business Corporation
- City Government

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
LEGAL ASSISTANT

ASSOCIATE DEGREE PROGRAM

LEGAL ASSISTANT MAJOR – A.A. DEGREE
Twenty-seven (27.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (21.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 126</td>
<td>Business and the Legal Environment</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 115</td>
<td>Legal Procedures</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 116</td>
<td>Law Office Management</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 117</td>
<td>Criminal Litigation and Procedures</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 119</td>
<td>Procedures and Discovery</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 120</td>
<td>Corporations</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 121</td>
<td>Legal Research</td>
<td>3.0</td>
</tr>
</tbody>
</table>

II. Select six (6.0) units from the following: 6.0

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEGL 125</td>
<td>Real Estate Law for Legal Assistants</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 126</td>
<td>Wills, Trusts, Probate and Estate Administration</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 127</td>
<td>Family Law</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 128</td>
<td>Bankruptcy</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 129</td>
<td>Torts</td>
<td>3.0</td>
</tr>
<tr>
<td>WE 201</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220</td>
<td>Internship</td>
<td>1.0-4.0</td>
</tr>
</tbody>
</table>

Total Major Units: 27.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units) ____

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

LEGAL ASSISTANT CERTIFICATE
Twenty-seven (27.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the certificate (24.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 126</td>
<td>Business and the Legal Environment</td>
<td>3.0</td>
</tr>
<tr>
<td>ENGL 101</td>
<td>Composition and Rhetoric</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 115</td>
<td>Legal Procedures</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 116</td>
<td>Law Office Management</td>
<td>3.0</td>
</tr>
<tr>
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<td>3.0</td>
</tr>
<tr>
<td>LEGL 119</td>
<td>Procedures and Discovery</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 120</td>
<td>Corporations</td>
<td>3.0</td>
</tr>
<tr>
<td>LEGL 121</td>
<td>Legal Research</td>
<td>3.0</td>
</tr>
</tbody>
</table>

II. Select six (6.0) units from the following: 6.0

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<td>Torts</td>
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<tr>
<td>WE 201</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220</td>
<td>Internship</td>
<td>1.0-4.0</td>
</tr>
</tbody>
</table>

Total Certificate Units: 27.0

Total Maximum Units: 27.0
LIBERAL STUDIES

DEGREES, CERTIFICATES AND AWARDS
Associate in Arts Degree (A.A.)
General Option
SDSU Teacher Preparation Option

DESCRIPTION
The Liberal Studies program is a multidisciplinary major designed for students who intend to become K-8 teachers in California. This major will provide an education experience which prepares students to think critically, write clearly and effectively, analyze evidence, and appreciate the differences between subject areas. The largest portion of the major(s) comprises the core section, with courses in reading, language and literature, mathematics, natural science, history and social sciences, visual and performing arts, physical education, human development and health. Student who complete either major presented should find opportunities in a variety of careers.

PROGRAM LEARNING OUTCOMES
1. See GE Program Outcomes/Course Alignment Grid at www.imperial.edu/faculty-and-staff/campus-committees/student-learning-outcomes/

ASSOCIATE DEGREE PROGRAM
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSUMentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/

CAREER OPPORTUNITIES
The Liberal Studies major is specifically designed to prepare students in the multiple disciplines that teachers in the kindergarten through middle school grades must have studied. Thus it is framed for students who intend to become teachers in K-8 schools and is not recommended as a general major for those who wish to pursue a variety of career fields other than teaching.

- Elementary School Teacher
- Middle School Teacher

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
# ASSOCIATE DEGREE PROGRAM

## LIBERAL STUDIES MAJOR – GENERAL OPTION – A.A. DEGREE

Twenty-four to twenty-five (24.0-25.0) units required for this major.

This Liberal Studies major will provide an educational experience which prepares students to think critically, write clearly and effectively, analyze evidence, and appreciate the differences between subject areas. Students who complete the major should find opportunities in a variety of careers. If you are planning to transfer to a university, please see a counselor and work with the catalog or the ASSIST website (www.assist.org) or specific transfer requirements.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

## I. Required courses for the major (24.0-25.0 units)

### A. English Communication and Critical Thinking (6.0 units)

- SPCH 100 Oral Communication 3.0
- Select One Course from:
  - ENGL 111 Reading IV: Analytical and Critical Reading (3.0)
  - ENGL 201 Advanced Composition (3.0)
  - PHIL 106 Logic (3.0)
  - SPCH 180 Argumentation and Debate (3.0)

### B. Science and Mathematics (6.0-7.0 units) 6.0/7.0

- BIOL 100 Principles of Biological Science with Lab (4.0)
  OR
  - GEOL 110 Earth and Space Science (3.0)
- MATH 110 Number Systems in Elementary Mathematics 3.0

### C. Arts and Humanities (3.0 units) 3.0

- ART 102 History of Art II (3.0)
- MUS 100 Introduction to Music Foundations (3.0)
- HIST 100 Early World History (3.0)

### D. Social, Political and Economic Institutions (6.0 units)

- GEOG 108 World Regional Geography 3.0
- HIST 120 United States to 1877 3.0

### E. Lifelong Understanding and Self Development (3.0 units) 3.0

- CDEV/PSY 104 Child Growth & Development (3.0)
  OR
  - PSY 101 Introduction to Psychology (3.0)
  OR
  - PSY 204 Developmental Psychology: Conception to Death (3.0)

Total Major Units 24.0-25.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0
ASSOCIATE DEGREE PROGRAM

LIBERAL STUDIES MAJOR – SDSU Teacher Preparation Option – A.A. DEGREE

Fifty-four to fifty-seven (54.0-57.0) units required for this major.

This Liberal Studies major pertains to requirements at San Diego State University (SDSU) only. The major is designed for students who intend to teach at the elementary level. The goal is to provide an educational experience which prepares students to think critically, write clearly and effectively, analyze evidence, and appreciate the differences between subject areas. Student who complete the major should find opportunities in a variety of careers; in addition to teaching, if they so choose. If you are planning to transfer to SDSU, check the current catalog or the ASSIST website (www.assist.org) for additional transfer requirements.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (54.0-57.0 units)

A. English Communication and Critical Thinking (13.0 units)
   - SPCH 100 Oral Communication 3.0
   - ENGL 110 Composition and Reading 4.0
   - Select One Course from (Minimum 3.0 units): 3.0
     ENGL 111 Reading IV: Analytical and Critical Reading (3.0)
     ENGL 201 Advanced Composition (3.0)
     PHIL 106 Logic (3.0)
     SPCH 180 Argumentation and Debate (3.0)
   - Select One Course from (Minimum 3.0 units): 3.0
     ENGL 102 Introduction to Literature (3.0)
     ENGL 222 Survey of World Literature (3.0)
     ENGL 223 Survey of World Literature (3.0)

B. History and Social Science (12.0 units)
   - GEOG 108 World Regional Geography 3.0
   - HIST 100 Early World History 3.0
   - HIST 120 United States to 1877 3.0
   - POLS 102 American Government and Politics 3.0

C. Mathematics (7.0 Units)
   - MATH 110 Number Systems in Elementary Mathematics 3.0
   - MATH 112 Geometry in Elementary Mathematics 3.0
   - MATH 114 Children’s Mathematical Thinking 1.0

D. Science (7.0 Units)
   - GEOL 110 Earth and Space Science 3.0
   - BIOL 100 Principles of Biological Science with Lab 4.0

E. Visual and Performing Arts (6.0 units)
   - ART 102 History of Art II 3.0
   - MUS 100 Introduction to Music Foundations 3.0

F. Developmental, Health and Physical Education (9.0-12.0 units)
   - PE 211 Physical Education in the Elementary School (3.0)
   - HE 102 Health Education (3.0)
   - CDEV/PSY 104 Child Growth & Development (3.0)
   - OR
   - PSY 101 Introduction to Psychology (3.0)
   - AND
   - PSY 204 Developmental Psychology: Conception to Death (3.0)

Total Major Units 54.0-57.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0
LIFE SCIENCE

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)

DESCRIPTION
Life Science is defined as any one of the branches of science concerned with the structure and behavior of living organisms, such as biology, botany, zoology, physiology, or biochemistry. This curriculum is designed to provide the beginning basics of a two-year transfer program with emphasis on the uniformity and diversity of life. The course requirements fulfill the lower division requirements for such majors as biology, dentistry, liberal studies, medicine, nursing, pharmacy, environmental health, and microbiology. Please consult with a counselor for assistance on identifying the correct course sequencing for your field of study.

PROGRAM LEARNING OUTCOMES
1. Students will demonstrate an understanding of fundamental biological concepts and knowledge of the structure and function of living organisms.
2. Students will display competency with respect to the use of standard laboratory equipment and techniques commonly used in life science labs.
3. Students will understand the process of scientific research and display critical thinking skills related to hypothesis development, experimentation and data interpretation.
4. Students will develop a foundation in biology strong enough to allow the successful completion of any attempted 200-level biology course(s).

ASSOCIATE DEGREE PROGRAM
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Agronomist
- Anatomist
- Animal Scientist
- Biochemist
- Biomedical Engineer
- Biophysicist
- Botanist
- Developmental Biologist
- Ecologist
- Medical Laboratory Technician
- Epidemiologist
- Food Scientist
- Forester
- Geneticist
- Horticulturist
- Immunologist
- Marine Biologist
- Medical Illustrator
- Microbiologist
- Mycologist
- Nutritionist
- Paleontologist
- Pathologist
- Pharmacologist
- Physiologist
- Science Teacher
- Science Writer
- Zoologist

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/

TRANSFER PREPARATION
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Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSUMentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.socalicc.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
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ASSOCIATE DEGREE PROGRAM

LIFE SCIENCE MAJOR – A.S. DEGREE
Twenty-four (24.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Select a minimum of 18.0 units from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 100</td>
<td>Physical Anthropology</td>
<td>3.0</td>
</tr>
<tr>
<td>BIOL 120</td>
<td>General Zoology I</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 122</td>
<td>General Zoology II</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 140</td>
<td>General Botany</td>
<td>3.0</td>
</tr>
<tr>
<td>BIOL 150</td>
<td>Human Genetics</td>
<td>3.0</td>
</tr>
<tr>
<td>BIOL 180</td>
<td>General Biology: Molecules, Cells and Genetics</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 182</td>
<td>General Biology: Principles of Organismal Biology</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 200</td>
<td>Human Anatomy &amp; Physiology I</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 202</td>
<td>Human Anatomy &amp; Physiology II</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 204</td>
<td>Human Anatomy</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 206</td>
<td>Human Physiology</td>
<td>4.0</td>
</tr>
<tr>
<td>BIOL 220</td>
<td>General Microbiology</td>
<td>5.0</td>
</tr>
</tbody>
</table>

II. Select a minimum of 6.0 units from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG/ENVS 110</td>
<td>Environmental Science</td>
<td>3.0</td>
</tr>
<tr>
<td>CHEM 200</td>
<td>General Inorganic Chemistry I</td>
<td>5.0</td>
</tr>
<tr>
<td>CHEM 202</td>
<td>General Inorganic Chemistry II</td>
<td>5.0</td>
</tr>
<tr>
<td>CHEM 204</td>
<td>Organic Chemistry I</td>
<td>5.0</td>
</tr>
<tr>
<td>CHEM 206</td>
<td>Organic Chemistry II</td>
<td>5.0</td>
</tr>
<tr>
<td>GEOL 100</td>
<td>General Geology</td>
<td>4.0</td>
</tr>
<tr>
<td>GEOL 110</td>
<td>Earth and Space Science</td>
<td>3.0</td>
</tr>
<tr>
<td>MATH 119</td>
<td>Elementary Statistics</td>
<td>4.0</td>
</tr>
</tbody>
</table>

Total Major Units 24.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units) 

Total Maximum Units: 60.0
MATHEMATICS

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)

DESCRIPTION
The study of Mathematics concerns the nature and manipulation of numbers. The IVC mathematics program is designed to provide students with an appreciation of the nature, scope and power of mathematics, as well as an understanding of how mathematics is applied to business, engineering, science and daily life. The program consists of a clear sequence of courses which prepares students for transfer, a variety of fields of study, and career opportunities.

PROGRAM LEARNING OUTCOMES
1. Students will use mathematical reasoning to solve problems and a generalized problem solving process to work word problems.
2. Students will learn mathematics through modeling real-world situations.
3. Students will use appropriate technology to enhance their mathematical thinking and understanding, solve mathematical problems, and judge the reasonableness of their results.

ASSOCIATE DEGREE PROGRAM
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

CAREER OPPORTUNITIES
Virtually all two-year career programs in business or technology fields also require a solid foundation in mathematics. Many BA/BS level careers require extensive background in Mathematics.

• Auditor
• Actuary
• Appraiser
• Assessor
• Biology/Agriculture
• Budget Analyst
• Business/Economics
• Casualty Rater
• Chemistry
• Controller
• Education
• Engineer
• Engineering Analyst
• Finance Director
• Financial Analyst
• Industry
• Investment Analyst
• Loan Officer
• Marketing/Advertising
• Mathematician
• Mathematics
• Numerical Analyst
• Operations Analyst
• Opinion Polling
• Physical Science
• Public Health
• Sociology
• Statistician
• Systems Analyst
• Tax Collector
• Teacher
• Technical Writer

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TRANSFER PREPARATION
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Transfer Resources:
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www.CSUMentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html – UC System Information
www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
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## ASSOCIATE DEGREE PROGRAM

### MATHEMATICS MAJOR – A.S. DEGREE

Twenty-seven (27.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I Required courses for the major (27.0 units)

A. Fifteen (15.0) units required:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 192</td>
<td>Calculus I</td>
<td>5.0</td>
</tr>
<tr>
<td>MATH 194</td>
<td>Calculus II</td>
<td>5.0</td>
</tr>
<tr>
<td>MATH 210</td>
<td>Calculus III</td>
<td>5.0</td>
</tr>
</tbody>
</table>

B. Three (3.0) units selected from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 220*</td>
<td>Elem Differential Equations (3.0)</td>
<td>3.0</td>
</tr>
<tr>
<td>MATH 230*</td>
<td>Introduction to Linear Algebra with Applications (3.0)</td>
<td>3.0</td>
</tr>
</tbody>
</table>

C. Nine (9.0) units selected from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS 210</td>
<td>Programming in C++</td>
<td>3.0</td>
</tr>
<tr>
<td>CS 220</td>
<td>Introduction to Object Oriented Programming Using Java (4.0)</td>
<td>4.0</td>
</tr>
<tr>
<td>MATH 119</td>
<td>Elementary Statistics</td>
<td>4.0</td>
</tr>
<tr>
<td>MATH 220*</td>
<td>Elementary Differential Equations (3.0)</td>
<td>3.0</td>
</tr>
<tr>
<td>MATH 230*</td>
<td>Introduction to Linear Algebra with Applications (3.0)</td>
<td>3.0</td>
</tr>
<tr>
<td>MATH 240</td>
<td>Discrete Mathematics</td>
<td>3.0</td>
</tr>
<tr>
<td>MATH 241</td>
<td>Mathematics Software Matlab (1.0)</td>
<td>1.0</td>
</tr>
<tr>
<td>PHYS 200</td>
<td>Principles of Physics I (5.0)</td>
<td>5.0</td>
</tr>
<tr>
<td>PHYS 202</td>
<td>Principles of Physics II (5.0)</td>
<td>5.0</td>
</tr>
<tr>
<td>PHYS 204</td>
<td>Principles of Physics III (5.0)</td>
<td>5.0</td>
</tr>
</tbody>
</table>

*Courses designated with an asterisk may be counted in one area only.

Total Major Units: 27.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units): __

**Total Maximum Units:** 60.0
MATHEMATICS (For Transfer)

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree in Mathematics for Transfer (AS-T)

DESCRIPTION
Mathematics, one of the oldest disciplines, is the study of order, structure, and form for the sciences and technology. Areas of mathematics include arithmetic, algebra, geometry, calculus, and various other theoretical and applied subjects. Mathematics is the foundation for many fields of study, including biological, physical, computer, behavioral, and social sciences, as well as engineering. Students may take mathematics courses to prepare for a mathematics major, to meet prerequisites in related disciplines, or to fulfill general education requirements. The Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing this degree (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

PROGRAM LEARNING OUTCOMES
1. Students will use mathematical reasoning to solve problems and a generalized problem solving process to work word problems.
2. Students will learn mathematics through modeling real-world situations.
3. Students will use appropriate technology to enhance their mathematical thinking and understanding, solve mathematical problems, and judge the reasonableness of their results.

ASSOCIATE DEGREE PROGRAM (For Transfer)
The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) degree is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor’s degree (unless the major is a designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements.

CAREER OPPORTUNITIES
Virtually all two-year career programs in business or technology fields also require a solid foundation in mathematics. Many BA/BS level careers require extensive background in Mathematics.

- Auditor
- Actuary
- Appraiser
- Assessor
- Biology/Agriculture
- Budget Analyst
- Business/Economics
- Casualty Rater
- Chemistry
- Controller
- Education

- Engineer
- Engineering Analyst
- Finance Director
- Financial Analyst
- Industry
- Investment Analyst
- Loan Officer
- Marketing/Advertising
- Mathematician
- Mathematics
- Numerical Analyst

- Operations Analyst
- Opinion Polling
- Physical Science
- Public Health
- Sociology
- Statistician
- Systems Analyst
- Tax Collector
- Teacher
- Technical Writer

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ASSOCIATE DEGREE PROGRAM

MATHEMATICS
Associate in Science Degree in Mathematics for Transfer (AS-T) – 21.0-23.0 units

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

REQUIREMENTS FOR THE DEGREE

I. Units/GPA – Must complete a maximum of 60 CSU-transferable semester units with a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. NOTE: While a minimum of 2.0 is required for admission, some institutions and majors may require a higher GPA. Please consult with a counselor for more information.

II. General Education – Must complete one of the following general education transfer patterns:
   A. California State University General Education Breadth Pattern (CSU GE-B) – 39 units minimum
   B. Intersegmental General Education Transfer Curriculum (IGETC) – 37 units minimum

III. Twenty-One to Twenty-Three (21-23) units required for the major.
   A. Required for the Major
      MATH 192 Calculus I 5.0
      MATH 194 Calculus II 5.0
      MATH 210 Calculus III 5.0
   B. Select one course from:
      MATH 220 Elementary Differential Equations (3.0)
      MATH 230 Introduction to Linear Algebra with Applications (3.0)
   C. Select one course from:
      CIS 210 Programming in C++ (3.0)
      CS 220 Introduction to Object-Oriented Programming Using Java (4.0)
      CS 230 Intermediate Object-Oriented Programming Using Java (4.0)
      MATH 119 Elementary Statistics (4.0)
      MATH 220* Elementary Differential Equations (3.0)
      MATH 230* Introduction to Linear Algebra with Applications (3.0)
      MATH 240 Discrete Mathematics (3.0)
      PHYS 200 General Physics I (5.0)
   *If not used for required courses under section B above.

Total Major Units 21.0-23.0
CSU-GE or IGETC Pattern 37.0-39.0
Electives (as needed to reach 60 degree applicable units) ____
Total Maximum Units: 60.0
MEDICAL ASSISTANT

DEGREES, CERTIFICATES AND AWARDS
Certificate of Achievement

DESCRIPTION
The Medical Assistant program prepares people to work under the direction of physicians and registered nurses in medical offices and clinics. Students who complete the certificate in medical assistant will have the knowledge which will allow them to comprehend and communicate with medical professionals effectively and may provide enhanced employment opportunities in the field once they gain relevant job experience.

PROGRAM LEARNING OUTCOMES
1. Successfully complete front office/administrative externship with an employer assessment of student.
2. Successfully complete back office/clinical externship with an employer assessment of the student.
3. Successfully identify correct medical terminology used in patient care and procedures.

CERTIFICATE OF ACHIEVEMENT PROGRAM
The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a "C" average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

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# MEDICAL ASSISTANT

## CERTIFICATE OF ACHIEVEMENT

**MEDICAL ASSISTANT**

Twenty-six and one-half (26.5) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

### I. Required courses for the certificate (26.5 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHP 070</td>
<td>Administrative Medical Assistant I</td>
<td>4.5</td>
</tr>
<tr>
<td>AHP 072</td>
<td>Administrative Medical Assistant II</td>
<td>4.5</td>
</tr>
<tr>
<td>AHP 074</td>
<td>Clinical Externship I</td>
<td>2.0</td>
</tr>
<tr>
<td>AHP 080</td>
<td>Specimen Collection &amp; Lab Procedures</td>
<td>3.5</td>
</tr>
<tr>
<td>AHP 082</td>
<td>Exam Room Procedures</td>
<td>3.5</td>
</tr>
<tr>
<td>AHP 084</td>
<td>Pharmacology &amp; Administration</td>
<td>3.5</td>
</tr>
<tr>
<td>AHP 086</td>
<td>Clinical Externship II</td>
<td>2.0</td>
</tr>
<tr>
<td>AHP 100</td>
<td>Medical Terminology</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**Total Certificate Units:** 26.5

**Total Maximum Units:** 26.5
The Multimedia and Web Development program is an interdisciplinary program that combines technical knowledge with design, communication, and problem-solving skills. It includes multimedia software applications and programming languages that allow a student to build dynamic Web applications. Students learn how to process information and then make this information available to audiences via electronic media. The program provides students with the entry level competencies for employment as a Web Developer or other position which requires knowledge to produce a variety of computer, Web, and/or multimedia graphics, animation, sound and video production, and/or content materials. The program provides entry level training to qualify students for collaborative projects working from within small design films or for developing web pages for small or large businesses.

**CAREER OPPORTUNITIES**

- Background Artist
- Content Development
- Digital Artist
- 3D Animator
- Game Artist
- Graphics Production
- Information Architect
- Web/Multimedia Development
- Instructional Designer
- Interface Design
- Layout Design
- Production Assistant
- Product Modeling
- Product Animator
- Storyboard Artist
- Video Designer
- Video Editing
- Video Production Assistant
- Webmaster
- Web Page Designer

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ASSOCIATE DEGREE PROGRAM

MULTIMEDIA AND WEB DEVELOPMENT MAJOR- A.S. DEGREE

Twenty-six (26.0) units for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major (23.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 112</td>
<td>Design</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 160</td>
<td>Graphic Design</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 137</td>
<td>Web Development Tools</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 149</td>
<td>Photoshop</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 155</td>
<td>Flash</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 212</td>
<td>XHTML, CSS, and JAVASCRIPT</td>
<td>3.0</td>
</tr>
<tr>
<td>CIS 214</td>
<td>PHP and MYSQL</td>
<td>3.0</td>
</tr>
<tr>
<td>WE 201</td>
<td>Employment Readiness</td>
<td>1.0</td>
</tr>
<tr>
<td>WE 220</td>
<td>Internship</td>
<td>1.0</td>
</tr>
</tbody>
</table>

II. Select a minimum of three (3.0) units from the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 120</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 260</td>
<td></td>
</tr>
<tr>
<td>ART 260 Advertising/Graphic Design (3.0)</td>
<td></td>
</tr>
<tr>
<td>BUS 260</td>
<td></td>
</tr>
<tr>
<td>BUS 260 Business Communications (3.0)</td>
<td></td>
</tr>
<tr>
<td>CIS 107</td>
<td></td>
</tr>
<tr>
<td>CIS 202 Programming in Visual Basic (3.0)</td>
<td></td>
</tr>
<tr>
<td>CIS 107 Networking (3.0)</td>
<td></td>
</tr>
<tr>
<td>CIS 202 Programming in Visual Basic (3.0)</td>
<td></td>
</tr>
</tbody>
</table>

Total Major Units: 26.0

IVC Graduation Requirements and GE Pattern: 30.0

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

MULTIMEDIA AND WEB DEVELOPMENT CERTIFICATE

Twenty-six / Twenty-seven (26.0-27.0) units for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the certificate (26.0-27.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 112</td>
<td>Design</td>
<td>3.0</td>
</tr>
<tr>
<td>ART 160</td>
<td>Graphic Design</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS 260</td>
<td>Business Communications</td>
<td>3.0</td>
</tr>
</tbody>
</table>
| OR
| ENGL 110 | Composition and Reading                    | 4.0   |
| CIS 137 | Web Development Tools                      | 3.0   |
| CIS 149 | Photoshop                                  | 3.0   |
| CIS 155 | Flash                                      | 3.0   |
| CIS 212 | XHTML, CSS, and JAVASCRIPT                 | 3.0   |
| CIS 214 | PHP and MYSQL                              | 3.0   |
| WE 201  | Employment Readiness                       | 1.0   |
| WE 220  | Internship                                 | 1.0   |

Total Certificate Units: 26.0-27.0

Total Maximum Units: 26.0-27.0
MUSIC

DEGREES, CERTIFICATES AND AWARDS
Associate in Arts Degree (A.A.)

DESCRIPTION
The associate’s degree in music is for those students who have professional ambitions in music performance, public school teaching, composition, jazz studies, a music generalist, and/or for seeking foundation for graduate school for university teaching or research. This program emphasized the professional aspects of music and encourages students to continue on for a bachelor’s degree.

All students are encouraged to consult with the music department to determine their placement level for starting this associate's degree and/or advisement to enroll in Music 100, Introduction to Music Foundations.

PROGRAM LEARNING OUTCOMES
1. History: The student will know the stylistic and historic periods of music, and the music terminology needed to identify and understand all the elements of music.
2. Music Theory: The student will have knowledge of key signatures, evolution of harmonic development and fundamental keyboard understanding and skills.
3. Performing Skills: The student will gain performing skills in different types of repertoire from a variety of musical periods.

ASSOCIATE DEGREE PROGRAM
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

CAREER OPPORTUNITIES
The music program is designed to promote interest and excellence in general musical knowledge and performance. The program also serves students interested in transferring to four year schools as well as offering preparation for careers in music. Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Conductor
- Soloist
- Composer
- Private Teaching
- Music Librarian
- Music Therapy
- Music Criticism
- Music Publishing
- Opera
- Accompanist
- Recreation Specialist
- Recording Industry
- Producer
- Arranger
- Copyist
- Studio Performer
- Music Education
- General Music
- Vocal Instruction
- Instrumental Instruction
- Administration
- College Teaching
- Church Music Director
- Choir Director
- Church Organist

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: [http://www.imperial.edu/courses-and-programs/programs-of-study/](http://www.imperial.edu/courses-and-programs/programs-of-study/)

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSU Mentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html – UC System Information
www.aiicc.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: [www.imperial.edu/students/financial-aid-and-scholarships/](http://www.imperial.edu/students/financial-aid-and-scholarships/)
MUSIC

ASSOCIATE DEGREE PROGRAM

MUSIC MAJOR – A.A. DEGREE
Twenty-nine (29.0) units are required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major
   a. Academic courses (20.0 units)
      - MUS 110 Beginning Musicianship I 2.0
      - MUS 112 Beginning Musicianship II 2.0
      - MUS 120 Beginning Harmony I 3.0
      - MUS 122 Beginning Harmony II 3.0
      - MUS 210 Intermediate Musicianship I 2.0
      - MUS 212 Intermediate Musicianship II 2.0
      - MUS 220 Intermediate Harmony I 3.0
      - MUS 222 Intermediate Harmony II 3.0
      Note: MUS 110 and 120 must be taken concurrently and the sequence followed through MUS 212 and 222.

   b. Applied Music (5.0 units)
      - Students must sign up for MUS 179 each semester (See “Notes” 1 and 2)
        Requirement may be satisfied through credit-by-exam.
        - MUS 140 Beginning Group Piano I 1.0
        - MUS 179 Applied Music (1.0) 4.0

   c. Ensemble (4.0 units)
      - Students must sign up for one performance ensemble from the following list for each semester enrolled.
        - MUS 156 Beginning College Chorus (IV Master Chorale) 1.0
        - MUS 171 Chamber Orchestra 1.0
        - MUS 172 College-Community Band (IV Community Band) 1.0
        - MUS 175 Instrumental Ensemble (Pacific Fire) 1.0
        - MUS 177 Stage Band (Valley Jazz) 1.0
        - MUS 178 Symphony Orchestra (IV Symphony) 1.0

II. Recommended electives (do NOT fulfill major requirements):
   The Music Faculty offers certain courses for students who are interested in such an elective study area for the enrichment of their cultural background or in satisfaction of general education for transfer requirements. Enrollment by students who wish to elect these courses is encouraged.
       - MUS 100 Introduction to Music Foundations 3.0
       - MUS 102 Introduction to Music Literature & Listening 3.0
       - MUS 104 Introduction to 20th Century Music 3.0
       - MUS 142 Beginning Group Piano II 1.0
       - MUS 150 Beginning Voice I 1.0
       - MUS 152 Beginning Voice II 1.0
       - MUS 160 Beginning Guitar I 1.0
       - MUS 162 Beginning Guitar II 1.0
       - MUS 182 Introduction to Recording Techniques 2.0
       - MUS 184 Advanced Recording Techniques 2.0
       - MUS 200 History & Literature of Music I 3.0
       - MUS 202 History & Literature of Music II 3.0
       - MUS 240 Intermediate Group Piano I 1.0
       - MUS 242 Intermediate Group Piano II 1.0
       - MUS 250 Intermediate Voice I 1.0
       - MUS 252 Intermediate Voice II 1.0
       - MUS 260 Intermediate Guitar I 1.0
       - MUS 262 Intermediate Guitar II 1.0

Total Major Units 29.0
IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units) ________
Total Maximum Units: 60.0

NOTES:
1. Credit for MUS 179 is obtained through "credit-by-exam." After certifying 15 hours of private studio instruction with an approved instructor, the student will perform live before a jury consisting of the studio instructor and at least one member of the IVC music department faculty. (See Note 2). The literature performed must be from the department approved sequence of literature of equivalent difficulty. Each semester, the literature and technique covered must advance at least one level. This exam will be taped. The grade will be recommended by the private instructor in concurrence with the IVC faculty member(s) serving on the jury, with the department head having the final determination in case of a dispute.
2. If the studio instructor is also an IVC music faculty member, no other is needed.
NURSING

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.) – Registered Nursing (R.N.)
Associate in Science Degree (A.S.) – Licensed Vocational Nurse (L.V.N.)
Certificate of Achievement - Licensed Vocational Nurse

DESCRIPTION
The Division of Health and Public Safety offers programs leading to the associate degree in Registered Nursing (R.N.) and associate degree in Licensed Vocational Nursing (L.V.N.) along with an Licensed Vocational Nursing (L.V.N.) certificate.

The Registered Nursing program is designed to provide the education necessary for licensure eligibility and practice as a Registered Nursing (R.N.). Acceptance into the program requires successful completion of all prerequisites and successful competition of the application and selection processes.

The Vocational Nursing Program is designed to provide the education necessary for licensure eligibility and practice as a Licensed Vocational Nurse (L.V.N.). Acceptance into the program required successful completion of all prerequisites and successful completion of the application and selection processes.

All required prerequisites and nursing courses must be completed with a grade of "C" or better. Contact the Nursing and Allied Health Department for more specifics.

LVN to RN Student - Advanced placement options are found in the Nursing Appendix at the end of the Imperial Valley College general catalog.

PROGRAM LEARNING OUTCOMES
Nursing - R.N. (Associate Degree)
1. Students meet or exceed pass rates set for national licensing exam (NCLEX-RN).
2. Student cohort “complete on-time” rate.
3. Students demonstrate comprehensive knowledge of registered nursing prior to exiting NURS 241.

Nursing - V.N. (Vocational)
1. Students meet or exceed pass rates set for national licensing exam (NCLEX VN).
2. Student cohort “complete on-time” rate.
3. Students demonstrate comprehensive knowledge of vocational nursing prior to exiting VN 132.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSUMentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.aiicc.edu - California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information:
www.imperial.edu/students/financial-aid-and-scholarships/

CAREER OPPORTUNITIES
Of the career opportunities identified below many will usually require the completion of bachelor degree requirements at 4-year colleges and universities.

- Registered Nurse (B.S.N.)
- Hospital Nurse
- Medical Nurse
- Surgical Nurse
- Emergency Room Nurse
- Operating Room Nurse
- Pediatrics Nurse
- Obstetrics Nurse
- Mental Health Nurse
- Critical Care Nurse
- Oncology Nurse
- Rehabilitation Nurse
- Community Health Nurse
- Home Health Nurse
- Vocational Nurse
- Extended Care Nurse
- Physician's Office Nurse
- Clinics and Industry Nurse
- Traveling Nurse

Advanced Practice (M.S.) roles: Clinical Nurse Specialist, Educator, Nurse Practitioner, Case Manager, and School Nurse

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM
NURSING – ASSOCIATE DEGREE (R.N) MAJOR – A.S. DEGREE

Admission Requirements
1. Prerequisites for the major
   • ENGL 110 Composition and Reading 4.0
   • BIOL 220 General Microbiology 5.0
   • BIOL 200 Human Anatomy & Physiology I 4.0
   AND
   • BIOL 202 Human Anatomy & Physiology II 4.0
   OR
   • BIOL 204 Human Anatomy (4.0)
   AND
   • BIOL 206 Human Physiology (4.0)
   • SOC 101 Introductory Sociology 3.0
   OR
   • ANTH 102 Cultural Anthropology (3.0)
   • PSY 101 Introduction to Psychology 3.0
   • NURS 100 Medication Mathematics 1.0
   • Math Competency: A score of 7006 or 2006 or higher on the ACCUPLACER™ College Level Mathematics test OR MATH 091 OR MATH 090 (Intermediate Algebra) OR an advanced level mathematics course with a grade of “C” or higher.
   • Reading Competency: A placement score of 5010 or 3006 on the ACCUPLACER™ Reading Test OR ENGL 110 (Composition and Reading) OR ENGL 101 (Composition and Rhetoric) with a grade of “C” or higher.
2. TEAS Exam: Must pass exam at the predetermined minimum cut score (or higher) as set by the college and the State of California.
3. Background: Must pass a criminal background check as a requirement of the clinical agencies.
4. Drug Screen: Must pass a drug screen as defined by the Nursing Program as a requirement of the clinical agencies.
5. American Heart BLS/LCPR Certification: Must be current.

Additional Program Requirements
1. Degree Requirements
   • SPCH 100 Oral Communication 3.0
   • PE 100 Lifetime Exercise Science 2.0
   • PE Activity Course 1.0
   • Humanities Elective 3.0
   • American Institution Requirement 6.0
2. Recommended for the majors
   • PSY 204 Developmental Psychology: Conception to Death 3.0
   Students wishing to complete a Bachelor’s of Science in Nursing Program (BSN) may be required to complete such course.
3. Progression Policy
   All nursing courses must be taken in sequence and must be completed with a “C” or better with skills and clinical experience courses receiving the equivalent of “C” or “Satisfactory” or higher to progress to the next level. Nursing Program graduates must submit a transcript demonstrating successful completion of all course work and graduation prior to sitting for the National Council Licensure Examination for Registered Nurses.
4. Registered Nursing Program Specific Courses:
   Semester 1:
   • NURS 110 Nursing Process I 4.5
   • NURS 111 Nursing Skills Laboratory I 1.5
   • NURS 112 Nursing Process Application I 4.0
   • NURS 113 Pharmacology I 1.5
   Semester 2:
   • NURS 123 Pharmacology II 1.5
   • NURS 121 Nursing Skills Laboratory II 1.0
   • NURS 125 Nursing Process and Application II 8.5
   Semester 3:
   • NURS 211 Nursing Skills Laboratory III 1.0
   • NURS 224 Psychiatric & Mental Health Nursing 2.0
   • NURS 225 Psychiatric & Mental Health Nursing Applications (Clinical)** 1.0
   • NURS 231 Nursing Process and Application III 8.5
   Semester 4:
   • NURS 221 Nursing Skills Laboratory IV 1.0
   • NURS 230 Nursing Trends 1.0
   • NURS 241 Nursing Process and Application IV 8.5
   **Clinical experience may include a rotation outside of county.

Total Nursing Units 45.5
Total General Education/Support Courses 38.5-41.0
Total Units for Degree 84-86.5
ASSOCIATE DEGREE PROGRAM

NURSING – VOCATIONAL NURSING (V.N.) MAJOR – A.S. DEGREE

Admission Requirements

1. Prerequisites for the major
   • AHP 100 Medical Terminology 3.0
   • BIOL 090 Anatomy & Physiology for Health Occupations 3.0
   • ENGL 110 Composition and Reading 4.0
   • PSY 101 Introduction to Psychology 3.0

2. Background: Must pass a criminal background check as a requirement of the clinical agencies.

3. Drug Screen: Must pass a drug screen as defined by the Nursing Program as a requirement of the clinical agencies.

4. American Heart BLS/L/CPR Certification: Must be current.

Additional Program Requirements

1. Additional Degree Requirements
   • SPCH 100 Oral Communication 3.0
   • PE 100 Lifetime Exercise Science 2.0
   • PE Activity Course 1.0
   • Humanities Elective 3.0
   • American Institution Requirement 6.0

2. Progression Policy
   All nursing courses must be taken in sequence and must be completed with a "C" or better with skills and clinical experience courses receiving the equivalent of "C" or "Satisfactory" or higher to progress to the next level.

3. Vocational Nursing Program Specific Courses:
   Semester 1:
   VN 110 Introduction to Client Care I 5.0
   VN 112 Introduction to Client Care II 5.0
   VN 114 Pharmacology I 1.5
   VN 116 Patient Care Management & Critical Thinking 2.5
   PSY 204 Developmental Psychology: Conception to Death 3.0

   Semester 2:
   VN 120 Maternity Cycle 5.5
   VN 122 Common Health Problems I 5.5
   VN 124 Pharmacology II 2.0

   Semester 3:
   VN 130 Common Health Problems II 5.5
   VN 132 Common Health Problems III 5.5

Total Nursing Units 41.0
Total General Education/Support Courses 13.0
Total Units for Degree 54.0
CERTIFICATE OF ACHIEVEMENT PROGRAM
NURSING – VOCATIONAL NURSING (V.N.) CERTIFICATE

Admission Requirements
1. Prerequisites for the major
   • AHP 100 Medical Terminology 3.0
   • BIOL 090 Anatomy & Physiology for Health Occupations 3.0
   • ENGL 110 Composition and Reading 4.0
   • PSY 101 Introduction to Psychology 3.0

2. Background: Must pass a criminal background check as a requirement of the clinical agencies.
3. Drug Screen: Must pass a drug screen as defined by the Nursing Program as a requirement of the clinical agencies.
4. American Heart BLSL/CPR Certification: Must be current.

Additional Program Requirements
1. Progression Policy
   All nursing courses must be taken in sequence and must be completed with a “C” or better with skills and clinical experience courses receiving the equivalent of “C” or “Satisfactory” or higher to progress to the next level.

3. Vocational Nursing Program Specific Courses:
   Semester 1:
   VN 110 Introduction to Client Care I 5.0
   VN 112 Introduction to Client Care II 5.0
   VN 114 Pharmacology I 1.5
   VN 116 Patient Care Management & Critical Thinking 2.5
   PSY 204 Developmental Psychology: Conception to Death 3.0
   Semester 2:
   VN 120 Maternity Cycle 5.5
   VN 122 Common Health Problems I 5.5
   VN 124 Pharmacology II 2.0
   Semester 3:
   VN 130 Common Health Problems II 5.5
   VN 132 Common Health Problems III 5.5

Total Nursing Units 38.0
Total General Education/Support Courses 15.0
Total Units for Certificate 53.0
DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION
The Pharmacy Technician program offers an Associate of Science Degree and the Certificate of Achievement which will prepare the student for the national certification exam for entry level work as a pharmacy technician. A pharmacy technician helps the licensed pharmacist prepare prescriptions, medications, provides customer services, and performs administrative duties. Pharmacy technicians generally are responsible for receiving prescription requests, preparing the prescription, preparing sterile solutions, counting medications, and administrative duties such as answering the phone, stocking shelves, or operating a cash register. Career roles may be in a retail or mail-order pharmacy; a hospital or nursing home; and an assisted living facility or penal system.

PROGRAM LEARNING OUTCOMES
1. Demonstrate knowledge of accurate calculations for oral and parenteral dosages.
2. Demonstrate knowledge of accurate medication compounding and identification of patients that need to be counseled by a licensed pharmacist.
3. Demonstrate knowledge of legal requirements related to the pharmacy technician role.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

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www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

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www.imperial.edu/students/financial-aid-and-scholarships/

CAREER OPPORTUNITIES
Completing students will be able to work within a long-term care facility, hospital, retail, or other pharmacy under the direction of a licensed pharmacist.

• Pharmacy Technician     • Pharmacy Aide

Other workers who are employed in pharmacies, work with pharmaceutical compounds, or are involved in patient care include: Biological Scientists, Medical Scientists, Physicians and Surgeons, and Registered Nurses.

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM

PHARMACY TECHNICIAN MAJOR – A.S. DEGREE
Eighteen and one half (18.5) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (18.5 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHP 100</td>
<td>Medical Terminology</td>
<td>3.0</td>
</tr>
<tr>
<td>AHP 108</td>
<td>Introduction to Pharmacy Technology</td>
<td>2.0</td>
</tr>
<tr>
<td>AHP 120</td>
<td>Pharmacy Technician Body Systems I</td>
<td>3.0</td>
</tr>
<tr>
<td>AHP 125</td>
<td>Pharmacy Technician Body Systems II</td>
<td>3.0</td>
</tr>
<tr>
<td>AHP 130</td>
<td>Calculation and Pharmacology for Pharmacy Technician</td>
<td>3.0</td>
</tr>
<tr>
<td>AHP 140</td>
<td>Pharmacy Technician Operations</td>
<td>4.5</td>
</tr>
</tbody>
</table>

Total Major Units 18.5

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

PHARMACY TECHNICIAN CERTIFICATE
Eighteen and one half (18.5) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the certificate (18.5 units)

<table>
<thead>
<tr>
<th>Course</th>
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<td>Pharmacy Technician Body Systems II</td>
<td>3.0</td>
</tr>
<tr>
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<td>Calculation &amp; Pharmacology for Pharmacy Technician</td>
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</tr>
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</tr>
</tbody>
</table>

Total Certificate Units 18.5

Total Maximum Units: 18.5
DEGREES, CERTIFICATES AND AWARDS

Associate in Science Degree (A.S.)

DESCRIPTION
The Physical Education Associate of Science degree provides an educational and practical foundation for students interested in multiple professions within the area of physical education/kinesiology. Topics include introduction to physical education, care and prevention of athletic injuries, exercise leadership, first aid and CPR, psychology of coaching, nutrition, dance, fitness, and sport. Students who work closely with their counselor can use this degree to prepare for majoring in kinesiology at a four-year institution.

PROGRAM LEARNING OUTCOMES
1. List various occupations in the field of physical education and exercise science, and then summarize the educational requirements for employment in each field.
2. Identify common injuries in the field of athletics and physical education, and then discuss shortterm and long-term treatment plans.
3. Demonstrate skills needed to meet the minimal certification standards when performing first aid and CPR as required by either the American Red Cross (ARC) or American Heart Association (AHA).
4. Demonstrate safe and effective exercise techniques, as well as improved fitness in the four areas of exercise principles (Cardio-respiratory Endurance, Muscular Strength and Endurance, Flexibility, and Body Composition).

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

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CAREER OPPORTUNITIES
Of the career opportunities identified some will usually require the completion of degree requirements at 4-year colleges and universities.

- Athletic Administrator
- Athletic Trainer
- Coach
- Public/Private/Non-Profit Organization Recreation Director
- Resort Activities Director/Coordinator

Students earning the Associate in Science degree in Physical Education may find employment as assist level positions in the K-12 school system, the fitness industry or recreational settings.

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/actions-and-study/

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor’s degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

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http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID
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ASSOCIATE DEGREE PROGRAM

PHYSICAL EDUCATION MAJOR – A.S. DEGREE

Nineteen to twenty (19.0-20.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major (13.0 units)
   - BIOL 100 Principles of Biological Science 4.0
   - HE 104 First Aid 3.0
   - PE 209 Introduction to Physical Education 3.0
   - PE 219 Introduction to Athletic Training 3.0

II. Activity Requirement
   Select a minimum of one course from three (3) areas for a total of four (4.0) units:

   **Adaptive**
   - PE 130 Adapted Physical Exercises 1.0
   - PE 131 Adapted Sports 1.0

   **Aquatics**
   - PE 107 Aquatic Exercise 1.0
   - PE 121 Beginning to Intermediate Swimming 1.0
   - PE 122 Lifeguard Training 2.0
   - PE 123 Water Safety Instructor Training 2.0
   - PE 142 Advanced Swimming 1.0

   **Fitness**
   - ATHL 161 Pre-Season Conditioning for Athletes 1.5
   - ATHL 162 In Season Conditioning for Athletes 1.5
   - PE 102 Physical Fitness 1.0
   - PE 103 Physical Fitness – Women 1.0
   - PE 104 Weight Training 1.0
   - PE 106 Walking/Jogging Fitness 1.0
   - PE 111 Aerobics – Step 1.0

   **Individual/Team Sports**
   - ATHL 140 Baseball – Advanced 1.0
   - ATHL 141 Softball – Woman 1.0
   - ATHL 143 Advanced Basketball – Men 1.0
   - ATHL 144 Advanced Basketball – Women 1.0
   - PE 112 Basketball – Men 1.0
   - PE 113 Basketball – Women 1.0
   - PE 120 Softball 1.0
   - PE 126 Tennis 1.0
   - PE 127 Tennis – Advanced 1.0
   - PE 128 Volleyball 1.0
   - PE 129 Volleyball – Advanced 1.0
   - PE 170 Bowling – Beginning 1.0
   - PE 171 Bowling – Intermediate 1.0
   - PE 172 Bowling – Advanced 1.0

   **Intercollegiate Athletics**
   - ATHL 150 Intercollegiate Baseball and PE 2.0
   - ATHL 152 Intercollegiate Soccer and PE 2.0
   - ATHL 153 Intercollegiate Softball and PE 2.0
   - ATHL 154 Intercollegiate Tennis and PE 2.0
   - ATHL 155 Intercollegiate Volleyball and PE 2.0
   - ATHL 156 Intercollegiate Cross Country and PE 2.0
   - ATHL 157 Intercollegiate Basketball and PE 1.0
   - ATHL 158 Intercollegiate Basketball and PE 1.0

III. Theory/Practicum Requirement – Select one course (2.0-3.0 units):
   - PE 200 Theory of Baseball 2.0
   - PE 201 Theory of Basketball 2.0
   - PE 202 Theory of Softball 2.0
   - PE 203 Theory of Volleyball 2.0
   - PE 211 PE in the Elementary School 3.0
   - PE 221 Psychology of Coaching 2.0
   - PE 222 Sports Officiating 3.0

Total Major Units: 19.0-20.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units) __________

Total Maximum Units: 60.0
PHYSICAL SCIENCE

DEGREES, CERTIFICATES AND AWARDS

Associate in Science Degree (A.S.)

DESCRIPTION

Physical Science is a branch of science, identified as a natural science, which encompasses the study non-living systems, in contrast to the life sciences. Physical sciences are those fields of study that analyze the natural state and properties of energy paired with any non-living matter. Physics, chemistry, geology (earth science), and astronomy are physical sciences.

Physics is the “fundamental science” because the other natural sciences (biology, chemistry, geology, etc.) deal with systems that obey the laws of physics. The physical laws of matter, energy, and the forces of nature govern the interactions between particles (such as molecules, atoms, or subatomic particles).

Astronomy is a natural science that deals with the study of celestial objects (such as stars, planets, comets, nebulae, star clusters, and galaxies) and phenomena that originate outside the atmosphere of Earth. It is concerned with the evolution, physics, chemistry, meteorology, and motion of celestial objects, as well as the formation and development of the universe. Astronomy is one of the oldest sciences.

Chemistry, built upon physical concepts, addresses phenomena associated with the structure, and composition of matter and the changes it undergoes. Often known as the central science, chemistry connects the fundamental laws of physics to engineering and other natural sciences such as biology, earth science, astronomy and material science.

Earth Science is the science of the planet Earth, the only known life-bearing planet. Its studies include some of the following: Oceanography, Geology, Weather, Soil Science, Physical Geography, etc.

PROGRAM LEARNING OUTCOMES

1. Be able to observe repeatable physical interactions, collect data and apply the scientific method to identify their physical origins.
2. Demonstrate, in a clear and concise manner, how to analyze and solve problems and to evaluate and test the correctness of the proposed solution.
3. Demonstrate a proficiency in their oral and written communications of their scientific work and ideas in group and/or laboratory exercises.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS

The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a “C” average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

CAREER OPPORTUNITIES

Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities. A strong mathematical background is required.

- Engineer
- Science Educator
- Chemist
- Geologist
- Agriculturist
- Scientific Computer Programmer
- Geographer
- Meteorologist
- Technical Writer
- Research Physicist
- Applied Physicist
- Telescope Operator
- Astronaut
- Space Engineer
- Space Scientist

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please check on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/

TRANSFER PREPARATION

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www.acc.cu.edu – California Independent Colleges and Universities, Association of http://wiche.edu/wue - Western Undergraduate Exchange Programs

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ASSOCIATE DEGREE PROGRAM

PHYSICAL SCIENCE MAJOR – A.S. DEGREE
Forty (40.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Thirty-five (35.0) units required:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 200</td>
<td>General Inorganic Chemistry I</td>
<td>5.0</td>
</tr>
<tr>
<td>CHEM 202</td>
<td>General Inorganic Chemistry II</td>
<td>5.0</td>
</tr>
<tr>
<td>MATH 192</td>
<td>Calculus I</td>
<td>5.0</td>
</tr>
<tr>
<td>MATH 194</td>
<td>Calculus II</td>
<td>5.0</td>
</tr>
<tr>
<td>PHYS 200</td>
<td>Principles of Physics I</td>
<td>5.0</td>
</tr>
<tr>
<td>PHYS 202</td>
<td>Principles of Physics II</td>
<td>5.0</td>
</tr>
<tr>
<td>PHYS 204</td>
<td>Principles of Physics III</td>
<td>5.0</td>
</tr>
</tbody>
</table>

II. Five (5.0) units selected from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG/ENVS 110</td>
<td>Environmental Science (3.0)</td>
<td></td>
</tr>
<tr>
<td>ASTR 100</td>
<td>Principles of Astronomy (3.0)</td>
<td></td>
</tr>
<tr>
<td>CHEM 204</td>
<td>Organic Chemistry I (5.0)</td>
<td></td>
</tr>
<tr>
<td>CHEM 206</td>
<td>Organic Chemistry II (5.0)</td>
<td></td>
</tr>
<tr>
<td>GEOG 100</td>
<td>Physical Geography (3.0)</td>
<td></td>
</tr>
<tr>
<td>GEOL 100</td>
<td>General Geology (4.0)</td>
<td></td>
</tr>
<tr>
<td>GEOL 110</td>
<td>Earth and Space Science (3.0)</td>
<td></td>
</tr>
<tr>
<td>MATH 119</td>
<td>Elementary Statistics (4.0)</td>
<td></td>
</tr>
<tr>
<td>MATH 210</td>
<td>Calculus III (5.0)</td>
<td></td>
</tr>
<tr>
<td>MATH 220</td>
<td>Elem Differential Equations (3.0)</td>
<td></td>
</tr>
<tr>
<td>MATH 230</td>
<td>Intro to Linear Algebra w/App (3.0)</td>
<td></td>
</tr>
<tr>
<td>PHSC 110</td>
<td>Physical Science (3.0)</td>
<td></td>
</tr>
</tbody>
</table>

Total Major Units: 40.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 70.0
POLITICAL SCIENCE (For Transfer)

DEGREES, CERTIFICATES AND AWARDS
Associate in Arts Degree in Political Science for Transfer (AA-T)

DESCRIPTION
Political Science, or Government, is the study of the acquisition and use of public power and authority. Politics and government affect everyone’s life and impinge on activities in many fields. The introductory courses are for the student interested in learning about American Government and different political cultures in the world. The political science major is especially desirable for students who might work for civil government at any level, be commissioned as military officers or who intend to become lawyers. A major and/or minor in political science at a four-year institution is useful in such fields as economics, history, journalism and language or for those who hope to become executives in law enforcement or in many types of businesses. The Associate in Arts for Transfer (AA-T) is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing this degree (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

PROGRAM LEARNING OUTCOMES
1. Use critical thinking skills to develop an understanding of the international community.
2. Develop an appreciation and understanding of the American political system from historical, political, economic, and social perspectives.
3. Develop an understanding of the world’s major political ideologies to include liberalism, socialism, communism, and conservatism.

ASSOCIATE DEGREE PROGRAM (For Transfer)
The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) degree is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements.

CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

• Administrative Analyst • Budget Analyst • Administrative Aide • Administrator • Administrative Assistant • Lobbyist • Personnel Manager • Attorney • Foreign Service Officer • Campaign Aide • Occupational Analyst • Elected Official • Government Worker • Legislative Aide • Political Economist • Military Officer • Public Information Officer • Political Scientist • Foreign Trade Specialist • City Planner • Public Relations Specialist • Staff Member • Public Opinion Surveyor

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/

TRANSFER PREPARATION
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## POLITICAL SCIENCE (For Transfer)

### ASSOCIATE DEGREE PROGRAM

**POLITICAL SCIENCE**  
Associate in Arts Degree in Political Science for Transfer (AA-T) – 18.0-19.0 units

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

### REQUIREMENTS FOR THE DEGREE

#### I. Units/GPA
- Must complete a maximum of 60 CSU-transferable semester units with a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. **NOTE:** While a minimum of 2.0 is required for admission, some institutions and majors may require a higher GPA. Please consult with a counselor for more information.

#### II. General Education
- Must complete one of the following general education transfer patterns:
  - California State University General Education Breadth Pattern (CSUGE-B) – 39 units minimum  
  - Intersegmental General Education Transfer Curriculum (IGETC) – 37 units minimum

#### III. Eighteen (18) units required for the major.

- **A. Required for the Major**
  - POLS 102 American Government & Politics  
  - POLS 100 Introduction to Political Science (3.0)  
  - POLS 104 Comparative Politics (3.0)  
  - POLS 106 Introduction to International Relations (3.0)  
  - MATH 119 Elementary Statistics (4.0)

- **B. Select a minimum of nine to ten (9-10) units from:**
  - POLS 100 Introduction to Political Science (3.0)  
  - POLS 104 Comparative Politics (3.0)  
  - POLS 106 Introduction to International Relations (3.0)  
  - MATH 119 Elementary Statistics (4.0)

- **C. Select six (6) units from:**
  - ANTH 102 Cultural Anthropology (3.0)  
  - ECON 101 Introduction to Micro Economics (3.0)  
  - ECON 102 Intro to Macro Economics (3.0)  
  - GEOG 102 Cultural Geography (3.0)  
  - HIST 100 Early World History (3.0)  
  - HIST 101 Modern World History (3.0)  
  - HIST 110 Early Western Civilization (3.0)  
  - HIST 111 Modern Western Civilization (3.0)

**Total Major Units**: 18.0-19.0  
**CSU-GE or IGETC Pattern**: 37.0-39.0  
**Electives (as needed to reach 60 degree applicable units)**  
**Total Maximum Units**: 60.0
PRE-ENGINEERING

DEGREES, CERTIFICATES AND AWARDS
Associate in Science Degree (A.S.)

DESCRIPTION
The IVC Pre-Engineering program provides a foundation of mathematics, chemistry and physics courses necessary to transfer to a four-year institution and complete a bachelor's degree in engineering. Students should consult the institution to which they wish to transfer for specific lower division requirements.

People working in the field of engineering and related technical fields "bridge the gap" between scientific principles and the application of these principles to the needs of society. An engineer uses experience and judgment, as well as advanced training in engineering, science, and mathematics, to formulate ideas and designs, and to determine standards, specifications, work orders and schedules so that projects can be economically beneficial to mankind. Engineering offers diverse and exciting job opportunities for people with mathematical, scientific, and technical skills.

PROGRAM LEARNING OUTCOMES
1. Have a working knowledge of the theories and principles of physics in the areas of Newtonian mechanics, gravitation, electricity and magnetism, wave motion and physical optics.
2. Be acquainted with standard methods of mathematical analysis including trigonometry and analytic geometry, differential and integral calculus, matrices and linear algebra, and the solutions to differential equations.
3. Can use the computer to store and process technical data, to access information remotely over the internet, and as a computational tool related to the engineering process.

ASSOCIATE DEGREE PROGRAM
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CAREER OPPORTUNITIES
Of the career opportunities identified, many will require the completion of bachelor's degree requirements at 4-year colleges and universities. Career options include:

Aerospace Engineer    Civil Engineer    Structural Engineer
Electrical Engineer    Computer Engineer
Environmental Engineer Mechanical Engineer

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
## PRE-ENGINEERING

### ASSOCIATE DEGREE PROGRAM

**PRE-ENGINEERING – A.S. DEGREE**

Twenty-nine (29.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

<table>
<thead>
<tr>
<th>I. Eighteen (18.0) units required:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHEM 200</strong> General Inorganic Chemistry I</td>
<td>5.0</td>
</tr>
<tr>
<td><strong>ENGR 210</strong> Statics</td>
<td>3.0</td>
</tr>
<tr>
<td><strong>MATH 210</strong> Calculus III</td>
<td>5.0</td>
</tr>
<tr>
<td><strong>PHYS 200</strong> Principles of Physics I</td>
<td>5.0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>II. Three (3.0) units selected from:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MATH 220</strong> Elementary Differential Equations (3.0)</td>
<td></td>
</tr>
<tr>
<td><strong>MATH 230</strong> Introduction to Linear Algebra w/Applications (3.0)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>III. Three (3.0) units selected from:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ENGR 212</strong> Dynamics (3.0)</td>
<td></td>
</tr>
<tr>
<td><strong>ENGR 240</strong> Electronic Circuit Analysis (3.0)</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>IV. Five (5.0) units selected from</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHEM 202</strong> General Inorganic Chemistry II (5.0)</td>
<td></td>
</tr>
<tr>
<td><strong>CHEM 204</strong> Organic Chemistry I (5.0)</td>
<td></td>
</tr>
<tr>
<td><strong>CHEM 206</strong> Organic Chemistry II (5.0)</td>
<td></td>
</tr>
<tr>
<td><strong>CIS 210</strong> Programming in C++ (3.0)</td>
<td></td>
</tr>
<tr>
<td><strong>CS 220</strong> Introduction to Object-Oriented Programming Using Java (4.0)</td>
<td></td>
</tr>
<tr>
<td><strong>ENGR 212</strong> Dynamics (3.0)</td>
<td></td>
</tr>
<tr>
<td><strong>ENGR 240</strong> Electronic Circuit Analysis (3.0)</td>
<td></td>
</tr>
<tr>
<td><strong>MATH 119</strong> Elementary Statistics (4.0)</td>
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<tr>
<td><strong>MATH 220</strong> Elementary Differential Equations (3.0)</td>
<td></td>
</tr>
<tr>
<td><strong>MATH 230</strong> Introduction to Linear Algebra w/Applications (3.0)</td>
<td></td>
</tr>
<tr>
<td><strong>PHYS 202</strong> Principles of Physics II (5.0)</td>
<td></td>
</tr>
<tr>
<td><strong>PHYS 204</strong> Principles of Physics III (5.0)</td>
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</tr>
</tbody>
</table>

*If not used for required courses under sections II. or III. above.

Total Major Units: 29.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0
DESCRIPTION
The Psychology program at IVC is designed to benefit both the student pursuing a career in psychology or related disciplines as well as the student desiring to acquire a personal understanding of psychology as it applies to everyday living. Psychology is the scientific study of human behavior and mental processes. It is a broad discipline which involves both pure and practical application of scientific principles as they apply to human development and adjustment. Although professional level positions require a graduate degree, BA holders find satisfying careers in a growing number of fields.

PROGRAM LEARNING OUTCOMES
1. Demonstrate understanding and analyze the major theoretical perspectives, historical trends, and current research in psychology.
2. Demonstrate and understanding of the interaction of the biological basis of behavior, cognition and emotion with the environmental basis for behavior, cognition and emotion.
3. Demonstrate critical thinking by applying psychological theory and the scientific approach, to understanding and solving diverse personal and social issues related to behavior and/or cognition.

ASSOCIATE DEGREE PROGRAM
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

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ASSOCIATE DEGREE PROGRAM

PSYCHOLOGY MAJOR – A.A. DEGREE
Twenty-one (21) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (9.0 units)
- PSY 101 Introduction to Psychology 3.0
- PSY 200 Biological Psychology 3.0
- PSY 202 Learning 3.0

II. Select a minimum of twelve (12.0) units from any of the following courses
- ADS/PSY 120 Introduction to Counseling (3.0)
- ADS/PSY 220 Practicum (3.0)
- ADS/PSY 221 Practicum (3.0)
- MATH 119 Elementary Statistics (4.0)
- PSY 142 Psychology of Adjustment (3.0)
- PSY 144 The Psychology of Interpersonal Relationships (3.0)
- PSY 146 Psychology of Human Sexuality (3.0)
- PSY 204 Developmental Psychology: Conception to Death (3.0)
- PSY/SOC 206 Social Psychology (3.0)
- PSY 208 Abnormal Psychology (3.0)
- PSY 212 Research Methods in Psychology (3.0)

Total Major Units 21.0
IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units) __
Total Maximum Units: 60.0
DESCRIPTION
The Social Science major is presented with course offerings in American Indian Studies, Anthropology, Economics, Geography, History, Latino/Latina Studies, Political Science, Sociology and Religious Studies. It serves as a knowledge base for the social sciences subject areas and provides subject matter preparation for pursuit of the bachelor’s degree at a four-year institution that can lead to the Single Subject Teaching Credential in Social Science.

PROGRAM LEARNING OUTCOMES
1. Demonstrate clear and effective writing about a specified social science concentration of study.
2. Demonstrate clear and effective oral communication about a specified social science concentration of study.
3. Relate knowledge associated with a specified social science concentration of study to global and indigenous perspectives.

ASSOCIATE DEGREE PROGRAM
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

TRANSFER PREPARATION
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www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.siccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

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CAREER OPPORTUNITIES
Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

• Business • Historian • Lobbyist
• College Professor • Human Relations • Personnel Specialist
• Community Service • Journalist • Politian
• Economist • Middle School Teacher • Public Relations
• Geographer • Military Service • Sociologist
• Graduate School • Law Enforcement
• High School Teacher • Lawyer
• Government and Civil Service

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
ASSOCIATE DEGREE PROGRAM

SOCIAL SCIENCE MAJOR – A.A. DEGREE

Required courses for the major (18.0 units).

The requirements for a major in Social Science may be satisfied by completing eighteen (18.0) units from the following list of courses with grades of “C” or better. At least one course must be taken from four of the following nine fields.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

<table>
<thead>
<tr>
<th>American Indian Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIS/ANTH 106 Indians of North America 3.0</td>
</tr>
<tr>
<td>AIS/ANTH 108 Indians of the Southwest 3.0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Anthropology</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 100 Physical Anthropology 3.0</td>
</tr>
<tr>
<td>ANTH 102 Cultural Anthropology 3.0</td>
</tr>
<tr>
<td>ANTH/AIN 106 Indians in North America 3.0</td>
</tr>
<tr>
<td>ANTH/AIN 108 Indians of the Southwest 3.0</td>
</tr>
<tr>
<td>ANTH 120 Introduction to Archaeology 3.0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Economics</th>
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</thead>
<tbody>
<tr>
<td>ECON 101 Intro to Microeconomics 3.0</td>
</tr>
<tr>
<td>ECON 102 Intro to Microeconomics 3.0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Geogrophy</th>
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</thead>
<tbody>
<tr>
<td>GEOG 100 Physical Geography 3.0</td>
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<tr>
<td>GEOG 102 Cultural Geography 3.0</td>
</tr>
<tr>
<td>GEOG 108 World Regional Geography 3.0</td>
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</tbody>
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<table>
<thead>
<tr>
<th>History</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 100 Early World History 3.0</td>
</tr>
<tr>
<td>HIST 101 Modern World History 3.0</td>
</tr>
<tr>
<td>HIST 110 Early Western Civilization 3.0</td>
</tr>
<tr>
<td>HIST 111 Modern Western Civilization 3.0</td>
</tr>
<tr>
<td>HIST 120 United States to 1877 3.0</td>
</tr>
<tr>
<td>HIST 121 United States from 1877 3.0</td>
</tr>
<tr>
<td>HIST/LAS 130 Early Latin America 3.0</td>
</tr>
<tr>
<td>HIST/LAS 131 Modern Latin America 3.0</td>
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<tr>
<td>HIST/LAS 132 History of Mexico 3.0</td>
</tr>
<tr>
<td>HIST 140 East Asian History 3.0</td>
</tr>
<tr>
<td>HIST 150 Survey of African History 3.0</td>
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<tr>
<td>HIST 160 Middle Eastern from 600 3.0</td>
</tr>
<tr>
<td>HIST 220 Woman in American History 3.0</td>
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<tr>
<td>HIST 222 History of California 3.0</td>
</tr>
<tr>
<td>HIST 223 History of the American West 3.0</td>
</tr>
<tr>
<td>HIST/LAS 225 Mexican American History 3.0</td>
</tr>
<tr>
<td>HIST 280 Research Topics 3.0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Latino/Latina Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAS/HIST 130 Early Latin America 3.0</td>
</tr>
<tr>
<td>LAS/HIST 131 Modern Latin America 3.0</td>
</tr>
<tr>
<td>LAS/HIST 132 History of Mexico 3.0</td>
</tr>
<tr>
<td>LAS/HIST 225 Mexican American History 3.0</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Political Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLS 100 Introduction to Political Science 3.0</td>
</tr>
<tr>
<td>POLS 102 American Government and Politics 3.0</td>
</tr>
<tr>
<td>POLS 104 Comparative Politics 3.0</td>
</tr>
<tr>
<td>POLS 106 Introduction to International Relations 3.0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Religious Studies</th>
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</thead>
<tbody>
<tr>
<td>RELS 100 Religions of the Modern World 3.0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sociology</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC 101 Introductory Sociology 3.0</td>
</tr>
<tr>
<td>SOC 102 Contemporary Social Problems 3.0</td>
</tr>
</tbody>
</table>

Total Major Units 18.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units) __

Total Maximum Units: 60.0
**SOCIOMETRY (For Transfer)**

**DEGREES, CERTIFICATES AND AWARDS**
Associate in Arts Degree in Sociology for Transfer (AA-T)

**DESCRIPTION**
Sociology is the study of the groups people build, the makeup of human groups, and changes in their makeup over time. This study of human groups assists students to learn who we are, to get closer to the truth about social work, and to become aware of ways to achieve desired social ends. Sociology, like other social science disciplines does not educate students in specialized skills. Sociology and other liberal arts majors stress the ability to observe, organize and write clearly, as well as the development of skills in the analysis of data and in collaborating with others. The Associate in Arts for Transfer (AA-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing this degree (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

**PROGRAM LEARNING OUTCOMES**
1. Demonstrate an understanding of how social structures (families, schools, churches, laws) influence day to day experiences of individuals.
2. Demonstrate the ability to find information, assess evidence and evaluate arguments in empirical studies.
3. Demonstrate the ability to be able to find empirical studies and assess the evidence in those studies.

**ASSOCIATE DEGREE PROGRAM (For Transfer)**
The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) degree is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements.

**CAREER OPPORTUNITIES**

Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Social Worker
- Teacher
- Criminologist
- Parole/Probation Officer
- Correctional Counselor
- Youth Counselor
- Public Health Statistician
- Industrial Sociologist
- Demographer
- Recreational Specialist
- Urban Planner
- Social Ecologist
- Public Relations Consultant
- Interviewer/Researcher
- Statistician
- Population Analyst
- Public Opinion Analyst
- Migration Specialist
- Employment Counselor
- Writer/Journalist
- Management Analyst
- Budget Analyst
- Government Research Analyst

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**TRANSFER PREPARATION**
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ASSOCIATE DEGREE PROGRAM

SOCIOLOGY
Associate in Arts Degree in Sociology for Transfer (AA-T) – 18.0-19.0 units

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

REQUIREMENTS FOR THE DEGREE

I. Units/GPA – Must complete a maximum of 60 CSU-transferable semester units with a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. NOTE: While a minimum of 2.0 is required for admission, some institutions and majors may require a higher GPA. Please consult with a counselor for more information.

II. General Education – Must complete one of the following general education transfer patterns:
   A. California State University General Education Breadth Pattern (CSU GE-B) – 39 units minimum
   B. Intersegmental General Education Transfer Curriculum (IGETC) – 37 units minimum

III. Associate Degree Major Core – 18.0-19.0 units
   A. Required for the Major
      SOC 101 Introduction to Sociology 3.0
   B. Select six/seven (6-7) units from: 6.0-7.0
      * SOC 102 Contemporary Social Problems (3.0)
      * MATH 119 Elementary Statistics (4.0)
      * PSY 212 Research Methods in Psychology (3.0)
   C. Select six (6) units from: 6.0
      * SOC 110 Marriage and the Family (3.0)
      * SOC/AJ 224 Criminology (Formerly SOC/AJ 124) (3.0)
      * SOC/ADS 150 Sociology of Minority Groups (3.0)
      * SOC/PSY 206 Social Psychology (3.0)
   D. Select three (3) units from the following: 3.0
      ANTH 102 Cultural Anthropology (3.0)
      GEOG 102 Cultural Geography (3.0)
      * MATH 119 Elementary Statistics (4.0)
      PSY 101 Introduction to Psychology (3.0)
      * PSY 212 Research Methods in Psychology (3.0)
      * SOC 102 Contemporary Social Problems (3.0)
      * SOC 110 Marriage and the Family (3.0)
      * SOC/AJ 224 Criminology (Formerly SOC/AJ 124) (3.0)
      * SOC/ADS 150 Sociology of Minority Groups (3.0)
      * SOC/PSY 206 Social Psychology (3.0)
      * If not used for required courses under sections B or C, above.

Total Major Units 18.0-19.0
CSU-GE or IGETC Pattern 37.0-39.0
Electives (as needed to reach 60 degree applicable units) _____
Total Maximum Units: 60.0
DEGREES, CERTIFICATES AND AWARDS

Associate in Arts Degree (A.A.)

Spanish – Non-Native Speaker
Spanish – Native Speaker

DESCRIPTION

The Spanish for Non-Native Speakers Program and the Spanish for Native Speakers Program offer courses that serve as a foundation for broad liberal education. It serves as preparation for a career in education, and as supplementary preparation for many careers in diverse areas such as emergency services, the legal and medical professions, social work, business, Foreign Service, public relations, journalism, translation and interpretation. The programs provide a linguistic and grammatical study of the language and an in-depth look into the culture of Spanish Speaking countries.

PROGRAM LEARNING OUTCOMES

Spanish - Native Speaker
1. Analyze and evaluate literary texts through writing.
2. Successfully identify and differentiate between verb tenses in the subjunctive mood.

Spanish - Non-Native Speaker
1. Analyze and evaluate literary texts through writing.
2. Successfully identify and differentiate between verb tenses in the subjunctive mood.

ASSOCIATE DEGREE PROGRAM

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CAREER OPPORTUNITIES

Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Banking Representative
- Buyer/Sales Representative
- Civil Service
- Counselor
- Court Interpreter
- Customs Inspector
- Diplomat
- Exchange Coordinator
- Foreign Correspondent
- Foreign Secretary
- Foreign Service Officer
- Foreign Publications/Textbook Editor
- Immigration Specialist
- Import/Export Agent
- Interpreter/Translator
- IRS/Franchise Tax Board
- Law Enforcement Officer
- Librarian
- Media Personnel
- Medical/Health Worker
- Missionary
- Peace Corps Worker
- Public Relations
- Realtor
- Research Assistant
- Sales Representative
- Social Worker
- Teacher
- Technical Writer
- Trade and Commerce Expert
- Travel Industry
- U.S. Immigration/Customs
- U.S. Information Agent
- International Business Personnel

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## SPANISH

### ASSOCIATE DEGREE PROGRAM

#### SPANISH: NATIVE SPEAKER MAJOR – A.A. DEGREE

Twenty-six (26.0) units required for major.

**ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.**

I. **Required courses for the major (23.0 units)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 220</td>
<td>Bilingual Spanish I</td>
<td>5.0</td>
</tr>
<tr>
<td>SPAN 221</td>
<td>Bilingual Spanish II</td>
<td>5.0</td>
</tr>
<tr>
<td>SPAN 222</td>
<td>Bilingual Oral Spanish</td>
<td>3.0</td>
</tr>
<tr>
<td>SPAN 223</td>
<td>Spanish Reading &amp; Writing</td>
<td>4.0</td>
</tr>
<tr>
<td>SPAN 225</td>
<td>Introduction to Spanish American Literature</td>
<td>3.0</td>
</tr>
<tr>
<td>SPAN/HUM 262</td>
<td>Introduction to Chicano/a Studies</td>
<td>3.0</td>
</tr>
</tbody>
</table>

II. **Acceptable courses for the major (select a minimum of 3.0 units from the following courses)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST/LAS 130</td>
<td>Early Latin America</td>
<td>3.0</td>
</tr>
<tr>
<td>HIST/LAS 131</td>
<td>Modern Latin America</td>
<td>3.0</td>
</tr>
<tr>
<td>HIST/LAS 132</td>
<td>History of Mexico</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units: 26.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0

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#### SPANISH: NON - NATIVE SPEAKER – A.A. DEGREE

Twenty-nine (29.0) units required for major.

**ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.**

I. **Required courses for the major (24.0 units)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 100</td>
<td>Elementary Spanish I</td>
<td>5.0</td>
</tr>
<tr>
<td>SPAN 110</td>
<td>Elementary Spanish II</td>
<td>5.0</td>
</tr>
<tr>
<td>SPAN 200</td>
<td>Intermediate Spanish I</td>
<td>5.0</td>
</tr>
<tr>
<td>SPAN 210</td>
<td>Intermediate Spanish II</td>
<td>5.0</td>
</tr>
<tr>
<td>SPAN 223</td>
<td>Spanish Reading and Writing</td>
<td>4.0</td>
</tr>
</tbody>
</table>

II. **Acceptable courses for the major (select a minimum of 5.0 units from the following courses)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 222</td>
<td>Bilingual Oral Spanish</td>
<td>3.0</td>
</tr>
<tr>
<td>SPAN 225</td>
<td>Introduction to Spanish American Literature</td>
<td>3.0</td>
</tr>
<tr>
<td>SPAN/HUM 262</td>
<td>Introduction to Chicano/a Studies</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units: 29.0

IVC Graduation Requirements and GE Pattern: 30.0

Electives (as needed to reach 60 degree applicable units)

Total Maximum Units: 60.0
UNIVERSITY STUDIES

DEGREES, CERTIFICATES AND AWARDS

Associate in Arts Degree (A.A.)
Students must select an emphasis and may receive only one University Studies degree.

DESCRIPTION

The Associate in Arts (A.A.) degree in University Studies is a degree program designed for students who would like to earn an associate's degree while preparing to transfer to an accredited four-year university. Students planning to transfer are cautioned that this curriculum may not provide for completion of the lower division requirements for transfer to a four-year institution. See a counselor for specific transfer requirements.

PROGRAM LEARNING OUTCOMES

1. See GE Program Outcomes/Course Alignment Grid at www.imperial.edu/faculty-and-staff/campus-committees/student-learning-outcomes/

ASSOCIATE DEGREE PROGRAM

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http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID

Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/
ASSOCIATE DEGREE PROGRAM

UNIVERSITY STUDIES MAJOR – A.A. DEGREE

ASSOCIATE DEGREE REQUIREMENTS

1. Graduation Requirements – ALL OPTIONS
   a. Complete all IVC Graduation and Institutional Requirements 3.0-6.0

2. General Education (GE) – Select one pattern related to your educational goal:
   All required courses must be completed with a grade of “C” of better.
   a. CSU GE-Breadth Pattern (39.0 units) 34.0-39.0
   b. IGETC Pattern (34.0-37.0 units)

3. Minimum of eighteen (18.0) units in one selected Emphasis 18.0
   All required courses must be completed with a grade of “C” of better.
   a. Emphasis – Select one:
      1) Emphasis in Arts and Humanities
      2) Emphasis in Behavioral and Social Sciences
      3) Emphasis in Science and Mathematics
   b. Within the selected Emphasis:
      1) Select a minimum of two different subject areas.
      2) Complete a minimum of six (6.0) units in one subject area.
      3) Courses selected can be used to also fulfill GE areas.

4. Electives
   Enough elective units, if necessary, to total 60.0 degree applicable units required for this degree.

Emphasis in Arts and Humanities
Select a minimum of eighteen (18.0) units from the following Arts and Humanities courses. For depth, include a minimum of two courses from a single discipline; for breadth, include course from at least two disciplines. Courses can be counted toward completion of General Education requirements.

These courses emphasize the study of cultural, literary, humanistic activities and artistic expression of human beings. Students will evaluate and interpret the way in which people through the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation. Students will also learn to value aesthetic understanding and incorporate these concepts when constructing value judgments.

This area of emphasis allows students to select courses that will prepare them for possible majors at four-year colleges and universities typically within the fields of Art History, Communication Studies, Language Studies, Literature, Humanities, Philosophy/Religious Studies and other disciplines.

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMSL</td>
<td>100, 102, 104, 200, 202, 204</td>
</tr>
<tr>
<td>ART</td>
<td>100, 102, 104, 106</td>
</tr>
<tr>
<td>ENGL</td>
<td>102, 220, 221, 222, 223, 224, 225, 226, 228, 250</td>
</tr>
<tr>
<td>FILM</td>
<td>230</td>
</tr>
<tr>
<td>FREN</td>
<td>100, 110, 201, 211</td>
</tr>
<tr>
<td>HIST</td>
<td>100, 101, 110, 111, 120, 121, 122, 130, 131, 132, 140, 150, 160, 220, 222, 223, 225</td>
</tr>
<tr>
<td>HUM</td>
<td>100, 226, 262</td>
</tr>
<tr>
<td>JRN</td>
<td>100</td>
</tr>
<tr>
<td>LAS</td>
<td>130, 131, 132, 225</td>
</tr>
<tr>
<td>MUS</td>
<td>100, 102, 104, 200, 202</td>
</tr>
<tr>
<td>PHIL</td>
<td>100, 102, 104, 106</td>
</tr>
<tr>
<td>RELS</td>
<td>100, 104</td>
</tr>
<tr>
<td>SPAN</td>
<td>100, 110, 200, 210, 220, 221, 225, 262</td>
</tr>
<tr>
<td>SPCH</td>
<td>100, 110, 120, 130, 150, 180</td>
</tr>
<tr>
<td>THEA</td>
<td>100</td>
</tr>
</tbody>
</table>
**Emphasis in Behavioral and Social Science**

Select a minimum of eighteen (18.0) units from the following Behavioral and Social Sciences courses. For depth, include a minimum of two courses from a single discipline; for breadth, include courses from at least two disciplines. Courses can be counted toward completion of General Education requirements.

These courses emphasize perspectives, concepts, theories and methodologies of the disciplines typically found in the vast variety of disciplines that comprise study in the Behavioral and Social Sciences. Students will learn about themselves and others as members of a larger society. Topics and discussions to stimulate critical thinking about ways people have acted in response to their societies allow students to evaluate how societies and social subgroups operate.

This area of emphasis allows students to select courses that will prepare them for possible majors at four-year colleges and universities typically within the fields of History, Ethnic Studies, Political Science, Psychology, Sociology, and other related disciplines.

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AJ</td>
<td>100, 102, 106, 224</td>
</tr>
<tr>
<td>ADS</td>
<td>120, 150</td>
</tr>
<tr>
<td>AIS</td>
<td>106, 108</td>
</tr>
<tr>
<td>AMSL</td>
<td>110</td>
</tr>
<tr>
<td>ANTH</td>
<td>102, 106, 108, 120</td>
</tr>
<tr>
<td>CDEV</td>
<td>103, 104</td>
</tr>
<tr>
<td>ECON</td>
<td>101, 102</td>
</tr>
<tr>
<td>GEOG</td>
<td>102, 108</td>
</tr>
<tr>
<td>HIST</td>
<td>100, 101, 110, 111, 120, 121, 122, 130, 131, 132, 140, 150, 160, 220, 222, 223, 225</td>
</tr>
<tr>
<td>LAS</td>
<td>130, 131, 132, 225</td>
</tr>
<tr>
<td>POLS</td>
<td>100, 102, 104, 106</td>
</tr>
<tr>
<td>PSY</td>
<td>101, 104, 120, 142, 144, 146, 200, 202, 204, 206, 208, 212</td>
</tr>
<tr>
<td>SW</td>
<td>220</td>
</tr>
<tr>
<td>SOC</td>
<td>101, 102, 110, 150, 206, 224</td>
</tr>
</tbody>
</table>

**Emphasis in Science and Mathematics**

Select a minimum of eighteen (18.0) units from the following Science and Mathematics courses. **Required, one mathematics course above the level of intermediate algebra.** For depth, include a minimum of two courses from a single discipline; for breadth, include courses from at least two disciplines. Courses can be counted toward completion of General Education requirements.

These courses emphasize the natural sciences which examine the physical universe, its life forms and its natural phenomena. Courses in Math emphasize the development of mathematical and quantitative reasoning skills beyond the level intermediate algebra. Students will be able to demonstrate an understanding of the methodologies of science as investigative tools. Students will also examine the influence that the acquisition of scientific knowledge has on the development of the world’s civilizations.

This area of emphasis allows students to select courses that will prepare them for possible majors at four-year colleges and universities typically within the fields of Biology, Chemistry, Earth Science (Geography and/or Geology), Environmental Science, Education, Engineering, Kinesiology, Mathematics, Nursing, Physical Science and other related disciplines.

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG</td>
<td>110, 120, 140, 170</td>
</tr>
<tr>
<td>ASTR</td>
<td>100</td>
</tr>
<tr>
<td>BIOL</td>
<td>100, 120, 122, 140, 150, 180, 182, 200, 202, 204, 206, 220</td>
</tr>
<tr>
<td>CHEM</td>
<td>100, 160, 200, 202</td>
</tr>
<tr>
<td>CIS</td>
<td>101, 202, 208, 210</td>
</tr>
<tr>
<td>CS</td>
<td>210, 220, 230, 280</td>
</tr>
<tr>
<td>ENGR</td>
<td>210, 212, 240</td>
</tr>
<tr>
<td>ENVS</td>
<td>110</td>
</tr>
<tr>
<td>GEOG</td>
<td>100</td>
</tr>
<tr>
<td>GEOL</td>
<td>100, 110</td>
</tr>
<tr>
<td>MATH</td>
<td>110, 112, 119, 122, 140, 150, 170, 190, 192, 194, 210, 220, 230, 240</td>
</tr>
<tr>
<td>PHSC</td>
<td>110</td>
</tr>
<tr>
<td>PHYS</td>
<td>200, 202, 204</td>
</tr>
</tbody>
</table>

**IVC Graduation and Institutional Requirements**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Emphasis Units</td>
<td>18.0</td>
</tr>
<tr>
<td>Electives (as needed to reach 60.0 degree applicable units)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Maximum Units:</strong></td>
<td>60.0</td>
</tr>
</tbody>
</table>
WATER TREATMENT SYSTEMS TECHNOLOGY

DEGREES, CERTIFICATES AND AWARDS
Associate of Science Degree (A.S.)
Certificate of Achievement
Specialization Certificate
  Wastewater Treatment

DESCRIPTION
Water Technology is a career oriented vocational program involving the study of water/wastewater theory and principles. Professionalism, workplace skills and responsibilities are stressed along with safety and an awareness of hazardous materials control. The Water Treatment Systems Technology degree and certificates are designed to provide students with the comprehensive understanding and manipulative skills, technical knowledge, and related trade information required to become State-certified operators in Water Treatment and Water Distribution. This program will allow students to comply with the necessary requirements for certification up to Grade III level. Once the student becomes a state certified operator on any or all disciplines, he or she will qualify to seek employment in the Water Treatment Systems Technology disciplines anywhere in the State.

PROGRAM LEARNING OUTCOMES
1. Interpret and use analytical data to perform operational adjustments.
2. Assume responsibility for water treatment operational changes.
3. Understand and evaluate issues concerning the proper use and distribution of the water natural resources.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS
The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate; (2) achieve a "C" average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

TRANSFER PREPARATION
Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.Assist.org – CSU and UC Articulation Agreements and Majors Search Engine
www-CSUmentor.org – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

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CAREER OPPORTUNITIES
- Water Treatment Plant Operator
- Wastewater Treatment Plant Operator
- Water Distribution Operator

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: http://www.imperial.edu/courses-and-programs/programs-of-study/
# ASSOCIATE DEGREE PROGRAM

## WATER TREATMENT SYSTEM TECHNOLOGY MAJOR – A.S. DEGREE

Eighteen (18.0) units required for the major.

**ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.**

### I. Required courses for the major (18.0 units)

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>WT 105</td>
<td>Computational Procedures Operator I</td>
<td>3.0</td>
</tr>
<tr>
<td>WT 110</td>
<td>Water Treat Plant Operator I</td>
<td>4.0</td>
</tr>
<tr>
<td>WT 140</td>
<td>Water Distribution Systems</td>
<td>4.0</td>
</tr>
<tr>
<td>WT 205</td>
<td>Computational Procedures Operator II</td>
<td>3.0</td>
</tr>
<tr>
<td>WT 210</td>
<td>Water Treat Plan Operator II</td>
<td>4.0</td>
</tr>
</tbody>
</table>

**Total Major Units:** 18.0

**IVC Graduation Requirements and GE Pattern:**

- Electives (as needed to reach 60 degree applicable units)
- **Total Maximum Units:** 60.0

---

## CERTIFICATE PROGRAM(S)

### WATER TREATMENT SYSTEMS TECHNOLOGY CERTIFICATE

Eighteen (18.0) units required for the certificate.

**ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.**

### I. Required courses for the certificate (18.0 units)

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>WT 105</td>
<td>Computational Procedures Operator I</td>
<td>3.0</td>
</tr>
<tr>
<td>WT 110</td>
<td>Water Treat Plant Operator I</td>
<td>4.0</td>
</tr>
<tr>
<td>WT 140</td>
<td>Water Distribution Systems</td>
<td>4.0</td>
</tr>
<tr>
<td>WT 205</td>
<td>Computational Procedures Operator II</td>
<td>3.0</td>
</tr>
<tr>
<td>WT 210</td>
<td>Water Treat Plan Operator II</td>
<td>4.0</td>
</tr>
</tbody>
</table>

**Total Certificate Units:** 18.0

**Total Maximum Units:** 18.0

---

### SPECIALIZATION CERTIFICATE

The Specialization Certificate(s) demonstrates a completion of coursework in addition to the major in Water Treatment Systems Technology.

### SPECIALIZATION CERTIFICATE

#### WATER TREATMENT SYSTEMS TECHNOLOGY: WASTEWATER TREATMENT SPECIALIZATION CERTIFICATE

Twelve (12.0) units required for the certificate.

**ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.**

### PROGRAM LEARNING OUTCOMES

1. Demonstrate knowledge of: Water source, treatment, flocculation, sedimentation, odor control, plant operation and laboratory procedures.
2. Ability to calculate all basic mathematic problems that applied to treatment plant operations. This calculation includes fractions decimals, percentages, ratios, proportions, volumes, metric system and estimation.
3. Develop preventative maintenance programs and maintain records of inspection and repair for all water works.

### I. Required courses for the certificate (12.0 units)

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>WT 130</td>
<td>Wastewater Treatment Operator I</td>
<td>4.0</td>
</tr>
<tr>
<td>WT 150</td>
<td>Wastewater Collection Systems</td>
<td>4.0</td>
</tr>
<tr>
<td>WT 230</td>
<td>Wastewater Treatment Operator II</td>
<td>4.0</td>
</tr>
</tbody>
</table>

**Total Specialization Certificate Units:** 18.0
WELDING TECHNOLOGY

DEGREES, CERTIFICATES AND AWARDS

Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION

The Imperial Valley College Welding Technology curriculum is designed to educate, train, and prepare our students to meet the minimum knowledge and skill standards for entry level welders established by the American Welding Society. The emphasis of our teaching and learning activities is to master the theory, technology, applied science, and practical skills that are the foundation of a rewarding career in Welding Technology. All welding courses are a combination of the many skills, aptitudes, and knowledge identified as necessary competencies for welding personnel. Courses include the core competencies for welding personnel which are: Industrial Safety, Oxy-Fuel Welding and Cutting, Weld Symbols, Shielded Metal Arc Welding (“Stick”) on plate and pipe, Gas Tungsten Arc Welding (“TIG”) on plate and pipe, Plasma Arc Cutting, Air Carbon Arc Cutting, Flux Cored Arc Welding, and Gas Metal Arc Welding (“MIG”).

PROGRAM LEARNING OUTCOMES

1. Explain the hierarchy of “Hazard Control” in a Welding Environment and how this relates to Occupational Safety and Health, to include: (1) Identification of Hazards, (2) Elimination of Hazards, (3) Administration of Hazards, (4) Engineering Controls, and (5) Personal Protective Equipment.
2. Demonstrate an understanding of Oxyacetylene Welding and Cutting to include the proper and safe procedures for set-up and use of related equipment.
3. Define and explain the Physical and Mechanical properties of metals and how these influence the development of Performance Qualification Records (PQR) and Welding Procedure Specifications (WPS) related to welding processes and applications.
4. Explain and demonstrate the proper set-up and use of all related components used in Gas Tungsten Arc Welding (GTAW).
5. Using the prescribed specifications and accepted parameters, apply the predetermined inspection criteria to assess “acceptable” weld samples for Destructive and Nondestructive testing.
6. Explain and demonstrate an understanding of the equipment used for Shielded Metal Arc Welding (SMAW) and demonstrate the manipulative skills necessary for producing welds in all positions.
7. Safely prepare (cut, grind, and layout) and complete (open-root, multiple welds with E-6010) a “pipe” weld joint in the 5G position per the established Welding Procedure Specification (WPS).
8. Demonstrate an understanding of Welding Codes, explain the welding criteria in the Welding Codes, and demonstrate the necessary Manipulative Skills to apply the criteria from the applicable welding codes (AWS, API, and/or ASME).
9. Explain and Demonstrate an understanding of Flux Cored Arc Welding (FCAW) equipment and procedures necessary for the safe and proper set-up of the FCAW equipment and for the completion of the assigned weld joints per the established WPS.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS

The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate’s degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

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CAREER OPPORTUNITIES

- Assembly Worker
- Auto Body Worker
- Structural and Iron Work Welder
- Machine Tool Operator
- Sheet Metal Worker
- Tool and Die Maker
- Welder

Industry fields:
- Aerospace and Manufacturing
- Pipe and Vessel Welding
- Automotive and Transportation
- Fabrication and Maintenance
- Petroleum and Energy
- Shipbuilding and Heavy Industry

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- www.CSUMENTOR.org – CSU System Information
- www.universityofcalifornia.edu/admissions/index.html - UC System Information
- www.aiccu.edu – California Independent Colleges and Universities, Association of
- http://wiche.edu/wue - Western Undergraduate Exchange Programs

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ASSOCIATE DEGREE PROGRAM

WELDING TECHNOLOGY MAJOR – A.S. DEGREE
Twenty-two (22.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the major (22.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 100</td>
<td>Welding Technology</td>
<td>5.0</td>
</tr>
<tr>
<td>WELD 101</td>
<td>Gas Tungsten Arc Welding on Plate</td>
<td>3.0</td>
</tr>
<tr>
<td>WELD 102</td>
<td>Arc Welding on Plate</td>
<td>5.0</td>
</tr>
<tr>
<td>WELD 103</td>
<td>Arc Welding on Pipe</td>
<td>3.0</td>
</tr>
<tr>
<td>WELD 104</td>
<td>Gas Tungsten Arc Welding on Pipe</td>
<td>3.0</td>
</tr>
<tr>
<td>WELD 105</td>
<td>Flux Core Arc Welding Techniques</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Major Units: 22.0

IVC Graduation Requirements and GE Pattern: 30.0
Electives (as needed to reach 60 degree applicable units) __

Total Maximum Units: 60.0

CERTIFICATE PROGRAM

WELDING TECHNOLOGY CERTIFICATE
Twenty-two (22.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required courses for the certificate (22.0 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 100</td>
<td>Welding Technology</td>
<td>5.0</td>
</tr>
<tr>
<td>WELD 101</td>
<td>Gas Tungsten Arc Welding on Plate</td>
<td>3.0</td>
</tr>
<tr>
<td>WELD 102</td>
<td>Arc Welding on Plate</td>
<td>5.0</td>
</tr>
<tr>
<td>WELD 103</td>
<td>Arc Welding on Pipe</td>
<td>3.0</td>
</tr>
<tr>
<td>WELD 104</td>
<td>Gas Tungsten Arc Welding on Pipe</td>
<td>3.0</td>
</tr>
<tr>
<td>WELD 105</td>
<td>Flux Core Arc Welding Techniques</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total Certificate Units: 22.0

Total Maximum Units: 22.0