



## ADOPTED MINUTES

### FOR THE REGULAR MEETING OF THE IMPERIAL COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Wednesday, September 17, 2008

**Location**  
**Administration Building – Board Room**  
**380 East Aten Road**  
**Imperial, CA 92251**

#### **CALL TO ORDER/ROLL CALL**

On Wednesday, September 17, 2008, at 6:00 p.m., Board President Ramirez called the regular meeting of the Imperial Community College District Board of Trustees to order in the Administration Building Board Room.

#### **BOARD MEMBERS PRESENT:**

Carlos R. Acuña  
Rudy Cardenas, Jr.  
Norma Sierra Galindo  
Jerry D. Hart  
Romualdo Medina  
Rebecca L. Ramirez  
Louis Wong

#### **BOARD MEMBERS ABSENT:**

None.

#### **REPRESENTATIVES PRESENT:**

Dr. Bruce Seivertson, Academic Senate Representative  
Chantilee Mendenhall, Student Representative  
Suzanne Gretz, CTA President  
John Abarca, CSEA President

#### **CONSULTANTS PRESENT:**

Dr. Ed Gould, Superintendent/President  
Kathy Berry, Vice President for Academic Services  
Dr. Victor Jaime, Vice President for Student Services  
John Lau, Vice President for Business Services  
Travis Gregory, Associate Dean of Human Resources

#### **PLEDGE OF ALLEGIANCE**

President Gould led the Pledge of Allegiance to the Flag.

#### **PUBLIC COMMENT**

Dean of Instruction Frank Rapp stated he had the pleasure of evaluating Christina Shaner, who teaches advanced composition which he had previously taught for over two decades. He stated Christina used a variety of techniques: lecture, small group work, discussion, and the students were engaged. He stated it was a pleasure to evaluate her class and stated she embodies the life of education.

To: Imperial Valley College President Ed Gould

August 26, 2008

I, Maria S Curiel (Soley) would like to thank you for the opportunity and the experience you have given me to work at Imperial Valley College as a Financial Aid Technician/ Work Study Coordinator. As much as I love my job; for reasons beyond my control, I feel the need to resign from my position; Effective September 3, 2008.

Sincerely,

A handwritten signature in cursive script that reads "Maria S Curiel". The signature is written in black ink and is positioned above the printed name.

Maria S Curiel

Cc: Human Resources Director Travis Gregory

Cc: Dean of Financial Aid Janis Magno

Cc: Board of trustees

## **PRESENTATIONS**

### **M/S/C Medina/Cardenas**

#### **Resolution No. 14196: In Memoriam: A Resolution of Respect and Appreciation for Former Board of Trustee Howard Worthington**

#### **Discussion**

Dr. Gould presented a plaque to daughters of former Board member Howard Worthington, Andrea Worthington-Cox and Nancy Armstrong. Dr. Gould read the resolution presented on a plaque.

Andrea Worthington-Cox spoke and stated her dad loved Imperial Valley and would do anything for the valley. She stated he loved being on the Board and doing all that came with it. She thanked the Board.

#### **Resolution**

WHEREAS, the Board of Trustees, Superintendent/President, and the employees of Imperial Valley College express our deepest respect and sympathy on the loss of a dear friend and long time supporter of IVC, Howard Worthington; and

WHEREAS, Howard Worthington was a Trustee for over 21 years, serving as Board President four times, Clerk of the Board three times, and elected to the California Community College Trustees (CCCT) Board during his last two terms, and his last IVC Board meeting was in November 1991; and

WHEREAS, Howard Worthington was a member of the IVC Foundation Board of Directors for many years and inducted in the IVC Foundation Hall of Fame in February 2005; and

WHEREAS, Howard Worthington was a supporter of the students through his service and his contributions to IVC and the IVC Foundation; and

WHEREAS, Howard Worthington loved his family, friends, and had the ability to reach out and unite people for the good of the students and the community; and

WHEREAS, Imperial Valley College benefited from his sense of integrity, honesty, and dedication to his community; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees, does hereby extend its deepest sympathy to his family and acknowledge to them our gratitude and deepest admiration for his years of faithful and devoted service to Imperial Valley College.

**CHANGES TO THE AGENDA**

President Ramirez announced the following changes to the agenda:

Under Consent Agenda - Business

Resolution No. 14198: Payroll Warrant Orders

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of the following Payroll Warrants for the month of August 2008:

2008-09 Payroll Warrant	#	Fund 10 General Fund	Fund 45 Child Dev.	Fund 80 Bond Fund	Warrant Total
8/8/08	3	147,527.31	708.10		148,235.41
8/29/08	4	2,206,349.80	39,811.97	10,390.44	2,256,552.21
		2,353,877.11	40,520.07	10,390.44	2,404,787.62

Under Consent Agenda – Human Resources

Resolution No. 14205: Full-Time Temporary Faculty Employment

The correct assignment is Environmental Science Instructor not Mathematics Instructor.

**WRITTEN COMMUNICATION**

Board President Ramirez announced that the Board received one written communication from Maria S. Curiel, Financial Aid Technician (RE: Resignation, dated August 26, 2008).

**INFORMATION REPORTS**

SBDC and the HUD and IID Grants – Efrain Silva and Gustavo Reza

Dean Silva announced two grants recently awarded to IVC to provide services for local business start-ups or business expansions. He stated the grants would be administered through the SBDC and include \$300,000 from the IID and \$600,000 from HUD. He also gave the board an update on the recruitment for a new SBDC Director. Dean Silva introduced Interim Director of IVC SBDC Gustavo Reza. Interim Director Reza was asked to expand on the scope of services from these grants as well as the general objectives/accomplishments of the IVC SBDC.

Interim Director Reza presented a PowerPoint presentation. The highlighted IVC SBDC benchmarks are as follows:

- Create 15 new businesses (start-ups)
- Create 30 new jobs
- Retain 30 jobs
- \$500,000 in capital infusion investment
- Submit 15 loan applications
- Obtain 8 approved loans
- Obtain 20 business grants
- Obtain 3 community development grants
- Obtain \$1,500,000 in awarded grants to directly and indirectly impacted entities

Trustee Galindo asked for an explanation as to the type of equipment allowable through the IID grant.

Interim Director Reza stated that the grants/loans could be used for equipment purchases and operational costs.

Dean Silva stated the loan amount would be leveraged with individual or commercial funds.

Trustee Acuña asked if these services were provided through consultants.

Interim Director Reza stated SBDC does provide consultant services.

Trustee Galindo asked how the availability of these services would be marketed.

Interim Director Reza stated SBDC needs to be aggressive and training is needed in the community. He stated SBDC is developing a program which meets those needs.

Dean Silva stated the criteria requires that the applicants complete a business plan and that an advisory committee will reviewing and approving all grant/loans solicitations.

Trustee Galindo asked for the administrative costs versus services.

Dean Silva stated there is no administrative cost for IID Grant and for the HUD it is a 3%of the grant.

Trustee Medina requested a copy of the PowerPoint.

#### Measure D Presentation – Jessie Silva

Jessie Silva asked for support of Measure D. He stated the local ½ cent sales tax for transportation and has been ongoing since 1989 and will expire in 2010. He stated Measure D is to continue, not increase, the ½ cent sales tax and the revenue is to repair roads and the funds go to the cities in the county. He stated this would expand the dial a ride program and pave local roads. He stated all visitors contribute to the sales tax and it works out well for us.

VP Lau stated it was important to support Measure D. He stated most cities would lose over half their maintenance fees if this did not pass.

#### Board Member Reports

Trustee Hart reported the following:

- Attended SDICCCA and reported the discussion centered on the grand jury discussion which affected the San Diego county area. He stated the community colleges shared their responses to the grand jury and stated the colleges already had items in place and therefore rejected the grand jury's recommendation.
- Reported the board committee asked all Trustees to become politically involved in contacting legislators to try to get help to move the budget moved forward. He stated he would like the Board to get involved with legislative activities the CCCT is in the process of enacting.

- Stated he was disappointed he was unavailable to attend the Inland meeting and feels the District should be part of that organization and would like a Board member to represent IVC. He stated he was willing to be that person.

Trustee Galindo reported the following:

- Had the opportunity to attend the first day of school for most high schools. She stated there are large classes and the needs are acute.
- Reported the English Learner (EL) students are rising and putting pressure on teaching staff and the pressure of teaching and testing.
- Reported she had the opportunity to meet with most school counselors and took the liberty of letting them know Dr. Gould would be connecting with the counselors in the future.
- Pleased to say that IVC did a good job in representing the college at the university and college day. She stated students planning on attend IVC received the needed information.
- Welcomed everyone back to another school year.

Trustee Acuña reported the following:

- Congratulated IVC staff Carol Lee and Ralph Marquez for representing IVC at Central High. He stated the event was well attended. He asked Dr. Gould to commend the counseling staff.

#### Associated Student Government (ASG) Update – Chantilee Mendenhall

ASG President reported the following:

- ASG elections were held this week. She stated ASG has a full senate which will be sworn in on Monday at 1:00 p.m. in the Board Room.
- ASG held the Hispanic Heritage event with mariachi and a salsa eating competition and Constitution Day with voter registration and a speech on the constitution from faculty member Kevin White.
- ASG will conduct a student survey next week for the student center fee, smoking policy, changing of the mascot, and a few other items.
- ASG met with Cheryl Parker to plan the health fair to be held on October 1<sup>st</sup>.

Trustee Galindo stated she was sorry to hear the college did not do anything to commemorate the Chicano Moratorium.

#### Academic Senate Update – Dr. Bruce Seivertson

Academic Senate President Dr. Seivertson reported the following:

- Reported the Student Learning Outcomes (SLO) activity progress is moving along rapidly, stating a large number of SLOs have been turned in.
- Reported Beth Smith, senate representative from the California Community College for Academic Senate, gave a presentation on campus last Thursday to discuss equivalency. He passed out a PowerPoint handout which Beth Smith had used. He stated the Equivalency Committee has met a couple of times since the presentation.

VP for Academic Services Berry spoke and stated one of the problems at this institution has been the discipline discrepancy with equivalency. She stated it is the purview of the Academic Senate under the Equivalency Committee to define by discipline and equivalent. She stated the Equivalency Committee would define for IVC what the equivalent means. She stated the Academic Senate of California and Board of Governors does not recognize a masters of education equivalent to a discipline specific degree. She stated an emphasis would count towards equivalency. She stated the state qualifications could not be lessened; however, they could be made stronger.

- Reported Basic Skills had a writing session which produced the annual institutional plan for 2008-2009 and will work on the budget portion to be turned in by October 15<sup>th</sup>. He stated it is an important segment as there are great needs with English as a Second Language (ESL) and math.

Trustee Galindo commented she was encouraged by the direction IVC is taking in attempting to address the equivalency issue. She stated she looks forward to seeing the requirements becoming specific as much as can be done.

#### Monthly Financial Report – John Lau

Vice President for Business Services John Lau reported the following:

Reported the State budget has not been passed. He stated it appears as though there will be financial issues in the future and long term planning will be needed to face financial issues with a more conservative approach.

He reported the TRANS money the district borrowed in the amount of \$7.5 million was projected to cover costs until November. He stated IVC does not have a cash flow issue in meeting any of the District's obligations. He stated there may be no cost for the borrowed money as the investment percentage is higher than the borrowing. He stated IVC borrowed at 1.63% and would be invested at 3%.

Announced he will be doing three presentations to the Board. He stated the first part would be a history on financial, second part is the budget itself, and the third part will be the implications for two to three years out as it will address future planning.

Announced a presentation on spending patterns relevant to planning would be presented in November.

Trustee Cardenas asked if a special Board meeting would be needed for the budget.

VP Lau stated the regular October 15<sup>th</sup> would be fine.

Superintendent/President Gould announced a special Board meeting would be held on October 8<sup>th</sup> to meet the restrictions for Accreditation.

Trustee Acuña commended President Gould and VP Lau for the way the budget has steered.

Academic Senate President Seivertson concurred with the commendation.

VP Lau stated the current projected reserves at end of year will be around 9% at the end of the year. He stated the budget was better than expected by \$1.5 million. He stated a presentation would be

done on the target to actual compared to budget as it should be 2% or less variance and should be favorable. He stated the presentation will also give a comparison and how the District can ratchet the amount down. He stated the more accurate actual are, the better decisions can be made.

President's Update – Dr. Ed Gould

The following was reported under the President's Update:

- Thanked Chantilee Mendenhall for the work she has done around campus. He reported the spirit of the campus has been outstanding.
- Announced Foundation Executive Director Gene Hill has submitted his resignation effective September 30, 2008. He stated IVC would miss Gene and reported Gene gave incessantly of his time for Measure L. Announced a get together for Gene would be held on Friday, September 26, 2008 at Johnny Carino's Italian restaurant. He announced Christy Hisel will be assuming the director position.
- Passed out the Discover higher education brochure passed and thanked VP Jaime and Carol Lee for keeping to a tight schedule and thanked the counselors and Student Services who have been present at the high schools.
- Reported the state budget which passed has some interesting items. He stated an additional .68% COLA was passed which was not in the Governor's proposal. He stated the categorical programs stayed the same and had been threatened with elimination. He stated the Governor would most likely veto that budget. He stated the state will continue to work on the budget. He reported IVC could survive for months not a year and would keep the Board posted.
- Enrollment growth was up by 3.5% and stated he was pleased with the growth considering there was collection of fees. Reported the enrollment growth reflects our economy showing Imperial Valley students are taking half a credit more on average over last year.
- 2+2 Computer Science Program sees growth doubling from over a year ago, with 20 students.
- Reviewed the Matriculation High School Assessment Report from spring 2008. Went over the Accuplacer report. Reported 65% of the students need remedial English, 78% could use reading improvement, and 96% need developmental math. He stated there is good work from the P-16 Council and seems the concentration should be on math and writing academies during the summer.
- The Bond Oversight Committee will meet on October 3<sup>rd</sup> and he will be recommending to the committee to look at priority differently. He stated he is going to recommend smart education be available to all students. He stated his assessment is there is a desperate need with building renovation as the buildings are 45 years old. He stated the classrooms and equipment are antiquated and students do not have adequate classroom space. He stated he would ask the committee to move the priority into moving this campus to a modern state so effective teaching can take place throughout the campus.
- Announced the campus is in the process of renewing, redoing, and recommending changes. He asked VP for Academic Services Kathy Berry to speak.



Commended VP Berry for the work she has done to get IVC ready for October 15<sup>th</sup>. He stated IVC will not likely be off warning; however, hopes the status will remain in warning and not go to probation. He stated the next big accreditation date is next year on October 15<sup>th</sup>.

Passed out two handouts: *Planning Process Committee Flow Chart* and the *Strategic Plan – Planning Process* being reviewed. VP Berry spoke and stated the recommendations from accreditation were taken seriously. She stated one of the items from accreditation is how shared governance communicates with each other. She stated planning would start with departmental program reviews and will be based on evidence. She stated there are two parts to the process –the part 1, part 2. She stated part 2 of program review is done every three years and the college would be staggered into thirds. She stated one third of the college would be going through in depth program review and training will take place. She stated resources would be reviewed yearly to see the outcomes of training and to check if there has been a process neglected.

She stated the programs feed up through the divisions creating two new entities which is the Educational Master Plan and out the master plan the needs and priorities will be assessed and updated and evaluated annually.

She stated the second chart was from one of the concerns of the accreditation committee. She stated one IVC shared governance does not communicate well formally. She stated there is a group meeting at 8:30a.m. on Fridays which has been meeting to align the shared governance committees under two tiers for College Council and Academic Senate and there is a disconnect between the two in sharing. She stated there will be a strategic planning committee between the two (College Council and Academic Senate) to share reports to the superintendent/president and then to the Board.

Trustee Galindo stated she would like to have the Board apprised of everything going on. She stated she feels there is a detachment from campus to the Board. She stated the Board should be well aware of everything happening on campus. She stated she sees President Gould as the direct conduit.

- Robertta J. Burns, the recently retired Chief Executive Officer of Imperial County, and a 1971 graduate of IVC with an Associate in Arts degree in Math is one of five who will receive the Distinguished Alumni Award at the Community College League of California's Annual Convention and Partners Conferences to be held at the Hilton Anaheim November 20-22, 2008.
- Announced the IVC Foundation is having their annual lunch on October 1<sup>st</sup>. New Foundation member elections will be held next Thursday.
- Reported the campus is experiencing email problems with .com and .net emails.
- Announced opportunities for IVC with an academic partnership through prison education. He stated the Centinela warden has background in implementing the prison education from Palo Verde which touted over 700 graduates from the inmates in the Palo Verde area.
- Announced KYMA Channel 11 is interested in a telecommunications program and will be meeting with them next week.
- Reported the Foundation is looking at giving efforts and an incubator will be discussed with the possibility of sharing staff.

- Met with SunGard, parent company to Banner. He learned SunGard offers other services such as grant writing services and consulting services.
- Announced October 8<sup>th</sup> as a special Board meeting date.
- Announced the Imperial Valley Education Summit on October 9<sup>th</sup>.
- Announced he would attend the SDICCCA meeting on October 6<sup>th</sup>.
- He stated his first five months have been to meet, greet, listen, learn, and act and stated he is in the act stage now.

Trustee Galindo stated she would like to go on record and comment on academic partnerships with prison education. She stated she took a lot of her time last year to visit Palo Verde and two prisons exploring the prison program and came back to IVC and was told it was not possible to do. She stated it is troubling to her and is unsure why it was not possible. She asked if VP Jaime could meet with the staff that met with Mr. Peter Martinez who came to the Student Services department attempting to explore this program and was told it was not possible. She stated she was offended she was told it could not be done.

President Gould stated he heard about some of the academic issues and will meet with the Academic Senate to talk about the prison program. He stated the prison programs are successful when done well.

**CONSENT AGENDA – BUSINESS**

**Approval of Minutes dated August 20, 2008, Regular Board Meeting  
M/S/C Cardenas/Acuña and the Board approved the minutes as presented.**

**M/S/C Cardenas/Acuña with correction as presented.  
Resolution No. 14197: Purchase Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of Purchase Orders in the amount of \$994,178.02 and Direct Payments in the amount of \$89,196.23 for the month of August 2008.

2008-09 Payroll Warrant	#	Fund 10 General Fund	Fund 45 Child Dev.	Fund 80 Bond Fund	Warrant Total
8/8/08	3	147,527.31	708.10		148,235.41
8/29/08	4	2,206,349.80	39,811.97	10,390.44	2,256,552.21
		2,353,877.11	40,520.07	10,390.44	2,404,787.62

**M/S/C Cardenas/Acuña  
Resolution No. 14198: Payroll Warrant Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of the following Payroll Warrants for the month of August 2008:

2008-09 Payroll Warrant	#	Fund 10 General Fund	Fund 45 Child Dev.	Fund 80 Bond Fund	Warrant Total
8/8/08	3	147,527.31	708.10		148,235.41
8/29/08	4	2,206,349.80	39,811.97	10,390.44	2,256,552.21
		2,353,877.11	40,520.07	10,390.44	2,404,787.62

**M/S/C Cardenas/Acuña  
Resolution No. 14199: Commercial Warrant Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of the following Commercial Warrants for the month of August 2008:

2008-09 Commercial Warrant	#	Fund 10 General Fund	Financial Aid	Fund 45 Child Dev.	Fund 50 Cert. of Part.	Fund 80 Bond Fund	Warrant Total
8/7/08	5	144,725.90	10,914.09	94.39		110,309.68	266,044.06
8/14/08	6	436,425.31				517,415.94	953,841.25
8/21/08	7	64,732.87		26.96	90.00	16,575.00	81,424.83

8/28/08	8	213,778.93		475.36			214,254.29
		859,663.01	10,914.09	596.71	90.00	644,300.62	1,515,564.43

**M/S/C Cardenas/Acuña**  
**Resolution No. 14200: Quarterly Financial Report**

BE IT RESOLVED that the Board of Trustees accepts the Quarterly Financial Status Report (CCFS 311Q) for the quarter ending June 30, 2008, and directs that it be filed with the Chancellor's Office of the California Community Colleges.

**M/S/C Cardenas/Acuña**  
**Resolution No. 14201: Memorandum of Understanding for Use of Facilities at Calexico Unified School District (CUSD)**

BE IT RESOLVED that the Board approves the following Memorandum of Understanding:

**MEMORANDUM of UNDERSTANDING for USE of FACILITIES**

The Imperial Valley College (IVC) and the Calexico Unified School District (CUSD) enter into this agreement for the utilization of classroom space and related facilities within CUSD facilities for the purposes of providing IVC courses and instruction for the benefit of the residents of Imperial County.

**IVC**

IVC will offer a variety of credit/noncredit/community service classes at Calexico High School beginning the Fall 2008 semester. Classes shall be scheduled prior to 6:00 pm and shall end by 9:30 pm, unless specifically authorized by the CUSD Superintendent or designee. The CUSD Superintendent may authorize the use of other CUSD facilities and/or expand the scope of courses offered by IVC.

A listing of the classes scheduled each semester shall be submitted to CUSD at least 30 days prior to the beginning of each semester. The CUSD Superintendent or designee may at their discretion authorize the use of additional classrooms after the beginning of each semester.

IVC reserves the right to cancel classes due to low class enrollment and other administrative factors.

IVC Faculty will be continuously reminded to leave rooms in the original configuration including but not limited to desks, furniture, and white boards. Computer equipment will not be used unless specifically permitted by the respective school site. CUSD will contact the Dean of Instruction for the Extended Campus to address and resolve any issues related to this MOU.

IVC will continuously remind students to stay within appropriate student areas.

IVC will pay CUSD a total daily rate of \$15.00 for each classroom and office used as a part of this MOU, and upon the receipt of an CUSD invoice.

IVC will provide a certificate of insurance for the duration of the agreement naming CUSD as an additional insured. To the extent required by law, Workers' Compensation coverage in full compliance with California statutory requirements for all employees of the IVC.

### **CUSD**

CUSD will provide the adequate number of classroom facilities at Calexico High School or designated school site. The CUSD Superintendent may, at his discretion, relocate the classes to other CUSD facilities should it become necessary.

CUSD will be responsible for ensuring that related facilities are open and functional at least 15 minutes prior to the beginning of classes. CUSD will also be responsible for the closing of related facilities at the appropriate ending time. IVC and the CUSD Superintendent or designee may establish alternate mechanisms for the opening and closing of facilities. When IVC holidays and CUSD holidays do not coincide, IVC will be allowed to use the related facilities as necessary. IVC will reimburse CUSD for any applicable extraordinary costs.

CUSD will ensure that CUSD teachers provide at minimum one classroom white board for use by the IVC faculty. Other arrangements may also be developed by IVC and CUSD.

### **INDEMNITY AND HOLD HARMLESS**

IVC undertakes and agrees to defend, indemnify and hold harmless CUSD and its Board members, officers, employees, agents, from any loss, claim, suit, action, demand, expense, including, but not limited to, attorney's fees and costs, damage or liability, damage or destruction of any property, including property of IVC, CUSD or third parties, death or injury to any person, including IVC, IVC's employees, officers, or agents, that may arise or result from IVC's negligent acts, errors or omissions, willful or malicious actions of IVC, IVC's officers, employees or agents, except for claims, damage or expense caused by the sole negligence or willful acts or omissions of CUSD, its officers, employees or agents.

This MOU will terminate on June 30, 2012. CUSD and IVC reserve the right to terminate this agreement with a minimum 30 day notice to be effective at the end the respective IVC semester.

### **M/S/C Cardenas/Acuña**

#### **Resolution No. 14202: Supporting Measure D for Safe Streets**

WHEREAS Measure D has been placed on the November General Election to continue an existing ½ cent sales tax to fund the repair and maintenance of the streets and roads in Imperial County and in its cities;

WHEREAS renewing Measure D, which has provided the bulk of money used to maintain local streets for the last 20 years, will result in safer streets and expand local transit services for senior citizens;

WHEREAS Imperial County, one of the fastest growing counties in California with a population expected to increase by 70 percent in the next 20 years, is under increasing pressure to maintain and expand the local streets and roads;

WHEREAS creating a strong local economy and jobs for a growing population requires a secure funding stream to ensure streets and roads can be maintained and improved;

WHEREAS Measure D will continue the existing ½ cent sales tax for 40 more years, ensuring that all who buy goods, not just local residents, in Imperial County assist with the financing of local street and road repair and maintenance;

WHEREAS the passage of Measure D qualifies Imperial County as a “self help” county, making it eligible to receive hundreds of millions of dollars in state highway funds over the next 40 years;

WHEREAS Measure D on the November Ballot includes additional fiscal safeguards to ensure the ½ cent sales tax is spent appropriately, including: the requirement that funds be placed in a Restricted Trust Fund; the creation of a Local Taxpayer Supervising Committee to monitor spending; mandatory independent financial audits; the requirement that all transportation projects be completed at the lowest possible cost to taxpayers; and the stipulation that no more than 1 percent of the funds be spent on administration.

NOW, THEREFORE BE IT RESOLVED that the Imperial Community College District supports the passage of Measure D to continue the ½ cent sales tax to continue the vital revenue stream needed to repair and maintain streets and roads in Imperial County and in its cities.

**CLOSED SESSION**

**M/S/C Acuña/Hart to go into CLOSED SESSION at 7:15 p.m.**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (One potential case)

**OPEN SESSION**

**M/S/C Cardenas/Wong to go into OPEN SESSION at 7:27 p.m.**

1. Information was received, no action taken.

**CONSENT AGENDA – HUMAN RESOURCES**

**M/S/C Galindo/Cardenas**

**Resolution No. 14203: Faculty Resignation**

BE IT RESOLVED that the Board accepts, with sincere regret, the resignation of Jackilyn Cypher, Emergency Medical Services Instructor/Coordinator, effective August 13, 2008.

**M/S/C Galindo/Cardenas.**

**Resolution No. 14204: Full-Time Temporary Faculty Employment**

BE IT RESOLVED that the following full-time temporary academic personnel (replacement for Jackilyn Cypher) be employed effective September 15, 2008 – June 13, 2009, pending medical and background clearance:

<u>Name</u>	<u>Classification/Step</u>	<u>Assignment</u>
Goldsberry, Rick	Appropriate Classification and Step Contingent Upon Verification of Records	Emergency Medical Services Instructor/Coordinator

FISCAL IMPACT STATEMENT: Budgeted position.

**M/S/C Galindo/Cardenas with corrections as presented.**

**Resolution No. 14205: Full-Time Temporary Faculty Employment**

BE IT RESOLVED that the following full-time temporary academic personnel (replacement for Jane Higginson) be employed for the 2008-2009 academic year, pending medical and background clearance:

<u>Name</u>	<u>Classification/Step</u>	<u>Assignment</u>
Owens, Renee	Appropriate Classification and Step Contingent Upon Verification of Records	Environmental Science Instructor

FISCAL IMPACT STATEMENT: Budgeted position.

**M/S/C Galindo/Cardenas**

**Resolution No. 14206: Athletic Assignments for 2008-2009**

WHEREAS the following individuals have been designated to the following athletic assignments for the 2008-2009 academic year:

<u>Name</u>	<u>Athletic Assignment</u>
Blanca Patino	Women's Softball
Jessica Conway	Women's Softball
Andrea Corella	Women's Soccer
Winston Lay	Women's Volleyball
Isaac Navarro	Women's Volleyball

**M/S/C Galindo/Cardenas**  
**Resolution No. 14207: Adjunct Counselor Employment**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel during the 2008–2009 academic year, at the hourly rate provided for in Resolution No. 14166. Employment is contingent upon continued funding of the grant indicated, and approval of the program officer:

<u>Name</u>	<u>Position</u>	<u>Funding</u>
Shipman-Gomez, Kristen	Counselor	Title V Cooperative Grant-Federal

FISCAL IMPACT STATEMENT: Budgeted position.
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**M/S/C Galindo/Cardenas**  
**Resolution No. 14208: Adjunct Librarian Employment**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel during the 08-09 academic year, at the hourly rate provided for in Resolution No. 14166:

<u>Name</u>	<u>Possible Assignment</u>
Quintana, Helena	Librarian

FISCAL IMPACT STATEMENT: Budgeted position.
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**M/S/C Galindo/Cardenas**  
**Resolution No. 14209: Classified Resignation**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to accept the resignation of the following Classified employee as of the date indicated.

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Funding</u>	<u>Range</u>	<u>Effective</u>
Curiel,	Financial Aid	Financial			
Maria Soley	Technician	Aid	State	14-4	9/3/2008

**M/S/C Galindo/Cardenas**  
**Resolution No. 14210: Classified Service Employment**

BE IT FURTHER RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following active employee in the capacity as outlined below following a recent resignation. This employee was interviewed and recommended for hire as a Financial Aid Technician by a District selection committee less than 12 months ago.



<u>Name</u>	<u>Present Classification</u>	<u>New Classification</u>	<u>Effective Date</u>
Santiago, Leticia	Financial Aid Asst/Receptionist Range 11 (District)	Financial Aid Technician Range 14 (State)	09/18/2008

FISCAL IMPACT STATEMENT: Budgeted position.

**M/S/C Galindo/Cardenas**  
**Resolution No. 14211: Classified Service Employment**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel:

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Funding</u>	<u>Range</u>	<u>Effective</u>
Nicholas, Michael	Graphic Arts/ Reprographics Coordinator	Reprographics	District	21-3	09/02/2008

FISCAL IMPACT STATEMENT: Budgeted position.

**M/S/C Galindo/Cardenas**  
**Resolution No. 14212: Classified Service Employee Reassignment**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to execute a District reassignment to the following classified employee, effective August 25, 2008, based on the Memorandum of Understanding (MOU) signed between the District and CSEA.

<u>Name</u>	<u>Present Classification</u>	<u>New Classification</u>
Boyle, Clarence Michael	Microcomputer Lab Assistant Range 12 (categorical)	Microcomputer Technician Range 23 (District)

FISCAL IMPACT STATEMENT: Budgeted position.

**M/S/C Galindo/Cardenas**  
**Resolution No. 14213: Classified Service Employee Change of Employment Status**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to effectively halt the layoff process, previously initiated with Board resolution No. 14192, for Martin Moreno, Microcomputer Lab Assistant in the Reading and Writing Lab. The District thanks Mr. Moreno for his cooperation and is pleased to have been able to maintain his current employment status.

**M/S/C Galindo/Cardenas**

**Resolution No. 14214: Classified Substitute Employment**

BE IT FURTHER RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel:

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Funding</u>	<u>Range</u>	<u>Effective</u>
Cortez, Karina	Sign Language Interpreter III	DSPS	District	27-1	8/25/2008
Gonzalez, Magaleno	Sign Language Interpreter II	DSPS	District	22-1	8/25/2008
Sardina, Karla	Sign Language Interpreter I	DSPS	District	17-1	8/25/2008

FISCAL IMPACT STATEMENT: Budgeted position.
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**M/S/C Galindo/Cardenas**

**Resolution No. 14215: Classified Short-Term Employment**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel:

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Funding</u>	<u>Range</u>	<u>Effective</u>
O'Campo, Anna	Financial Aid Technician	Financial Aid	Categorical	14-1	09/08/2008 - 10/31/2008

**M/S/C Galindo/Cardenas**

**Resolution No. 14216: Volunteer Employment**

BE IT RESOLVED that the following volunteer be approved and covered by Workers' Compensation Insurance August 25, 2008 through October 18, 2008.

BE IT FURTHER RESOLVED that thanks be hereby extended to Fernando Solis for his volunteering in the Admissions and Records Office and also for his contribution to Imperial Valley College.

**M/S/C Galindo/Cardenas**

**Resolution No. 14217: Volunteer Employment**

BE IT RESOLVED that the following volunteer be approved and covered by Workers' Compensation Insurance August 14, 2008 through October 31, 2008.

BE IT FURTHER RESOLVED that thanks be hereby extended to Laura Lopez for her volunteering in the Human Resources Department and also for her contribution to Imperial Valley College.

**ADJOURNMENT**

**M/S/C Acuña/Wong to ADJOURN the meeting at 7:29 p.m.**

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **THIRD WEDNESDAY, OCTOBER 15, 2008, AT 6 P.M.** in the Administration Building Board Room.