



**AGENDA  
FOR THE REGULAR MEETING OF THE  
IMPERIAL COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Wednesday, July 16, 2008 – 6:00 P.M.**

**Location: Administration Building – Board Room  
380 East Aten Road  
Imperial, CA 92251**

**I. CALL TO ORDER**

1. Roll Call by Secretary:

|                      |                    |
|----------------------|--------------------|
| Carlos R. Acuña      | Romualdo J. Medina |
| Rudy Cardenas, Jr.   | Rebecca L. Ramirez |
| Norma Sierra Galindo | Louis Wong         |
| Jerry D. Hart        |                    |

Student Representative – Chantilee Mendenhall  
Academic Senate Representative – Dr. Bruce Seivertson

2. Pledge of Allegiance

**II. PUBLIC COMMENT**

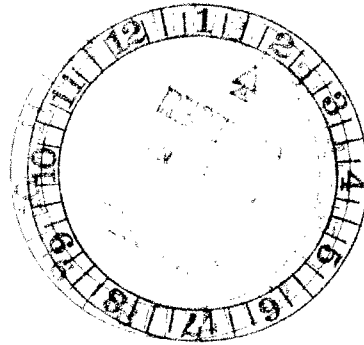
At this time persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Board Policy 2350 states:

*Each speaker will be allowed a maximum of five minutes per topic. Thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board, these time limits may be extended.*

If you wish to be heard, please stand and identify yourself to the Board President.

**III. WRITTEN COMMUNICATION**

1. Noe Ibarra, Audio Visual Assistant I (RE: Retirement, letter dated June 10, 2008)
2. 2008-2009 Board Meeting/Agenda Development Schedule (memo dated June 23, 2008)



June 10, 2008

Board of Trustees  
Imperial Valley College

Dear Sirs & Madams:

Please accept this letter as my request for retirement with an effective date of November 1, 2008 and the last day of work of October 31, 2008. I am also requesting the Golden Handshake, 2+2.

After close to 21 years of service I have decided to submit my letter of retirement due to medical reasons. I have enjoyed my job and will miss working with my co-workers and the faculty.

I want to thank the College for the opportunity I have had here.

Sincerely,

A handwritten signature in black ink, appearing to read "Noe Ibarra". The signature is fluid and cursive, written over the printed name.

Noe Ibarra  
Audio Visual Assistant 1

**IMPERIAL VALLEY COLLEGE**  
Office of the Superintendent/President

DATE: June 23, 2008

TO: Campus Community

FROM: Vikki Carr  
Executive Assistant to the Superintendent/President

SUBJECT: 2008-2009 Imperial Community College District  
Regular Monthly Board Meeting/Agenda Development Schedule

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Please refer to the below development schedule for submission of Board Agenda items. Submission of agenda items should go through area supervisor first. Please make a notation on your calendar of the dates that pertain to your area (presentations, reports, agreements).

| <b>BOARD MEETING DATES<br/>6:00 P.M.</b> | <b>AGENDA ITEM DEADLINE<br/>12:00 NOON</b> | <b>PRESIDENT'S CABINET/<br/>AGENDA REVIEW<br/>3:15 P.M.</b> | <b>AGENDA MAILING<br/>12:00 NOON</b> |
|--|--|---|--------------------------------------|
| <b><u>2008</u></b>                       |  |   |                                      |
| July 16                                  | July 3*                                    | July 8  | July 10                              |
| August 20                                | August 8                                   | August 12   | August 14                            |
| September 10**                           | <i>Budget item only</i>                    | <i>Budget item only</i>                                     | <i>Budget item only</i>              |
| September 17                             | September 5                                | September 9   | September 11                         |
| October 15                               | October 3                                  | October 7   | October 9                            |
| November 19                              | November 7                                 | November 11   | November 13                          |
| December 17                              | December 5                                 | December 9  | December 11                          |
| <b><u>2009</u></b>                       |  |   |                                      |
| January 21                               | January 9                                  | January 13  | January 15                           |
| February 18                              | February 6                                 | February 10   | February 12                          |
| March 18                                 | March 6                                    | March 10  | March 12                             |
| April 8***                               | March 27                                   | March 31  | April 2                              |
| May 20                                   | May 8                                      | May 12  | May 14                               |
| June 17                                  | June 5                                     | June 9  | June 11                              |
| July 15                                  | July 2*                                    | July 7  | July 9                               |

\* Earlier dates due to Independence Day

\*\* Special Meeting for Tentative Budget Approval

\*\*\*2<sup>nd</sup> Wednesday of the Month due to Spring Recess (Campus Closed)

Note:

Spring Recess (Campus Closed), April 13, 2008 – April 18, 2008

Winter Recess (Campus Closed), December 22, 2008 – January 2, 2009

**IV. INFORMATION REPORTS**

1. Board Member Reports
2. Associated Student Government Senate Update – Chantilee Mendenhall
3. Academic Senate Update – Dr. Bruce Seivertson
4. Monthly Financial Report – John Lau
5. President's Update – Dr. Ed Gould

**V. CONSENT AGENDA – BUSINESS**

1. Approval of Minutes dated June 14, 2008, Board Retreat/Special Meeting
2. Approval of Minutes dated June 18, 2008, Regular Board Meeting
3. Resolution No. 14151: Purchase Orders
4. Resolution No. 14152: Payroll Warrant Orders
5. Resolution No. 14153: Commercial Warrant Orders
6. Resolution No. 14154: Budget Transfers
7. Resolution No. 14155: District Purchases
8. Resolution No. 14156: Delivery of Documents to the Imperial County Superintendent of Schools
9. Resolution No. 14157: Imperial County Superintendent's Office to Make Corrections on Commercial and/or Payroll Warrants
10. Resolution No. 14158: School Orders
11. Resolution No. 14159: Authorized Agents
12. Resolution No. 14160: Authorized Agents
13. Resolution No. 14161: Authority to Sign Checks
14. Resolution No. 14162: Investment of Monies
15. Resolution No. 14163: Designation of District Negotiators
16. Resolution No. 14164: Request to the Board of Supervisors of the County of Imperial to Issue Principal Amount of Tax and Revenue Anticipation Notes for Fiscal Year 2008-2009

**VI. CONSENT AGENDA – EDUCATIONAL SERVICES**

1. Resolution No. 14165: California State Department of Education Agreement Number CCTR-8076, Project Number 13-6315-00-8 for Child Care Contract

**VII. CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (Three potential cases)

**VIII. OPEN SESSION**

1. Announcement of final action taken

**IX. CONSENT AGENDA – HUMAN RESOURCES**

1. Resolution No. 14166: Compensation Method for Adjunct Credit Teaching Faculty
2. Resolution No. 14167: Employment Contract Modification for Superintendent/President
3. Resolution No. 14168: Full-Time Faculty Employment
4. Resolution No. 14169: Full-Time Temporary Faculty Employment
5. Resolution No. 14170: Administrator Employment
6. Resolution No. 14171: Classified Confidential Position
7. Resolution No. 14172: Classified Service Employment
8. Resolution No. 14173: Elimination of Classified Position from Classified Services
9. Resolution No. 14174: Classified Short-Term Employment
10. Resolution No. 14175: Classified Retirement
11. Resolution No. 14176: Volunteer Employment
12. Resolution No. 14177: Volunteer Employment

**X. ADJOURNMENT**

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **THIRD WEDNESDAY, AUGUST 20, 2008, AT 6 P.M.** in the Administration Building Board Room.

**V. CONSENT AGENDA – BUSINESS**

**V.1 Approval of Minutes dated June 14, 2008, Board Retreat/Special Meeting**

**V.2 Approval of Minutes dated June 18, 2008, Regular Board Meeting**

**V.3 Resolution No. 14151: Purchase Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of Purchase Orders in the amount of \$933,573.55 and Direct Payments in the amount of \$81,494.24 for the month of June, 2008.

**V.4 Resolution No. 14152: Payroll Warrant Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of the following Payroll Warrants for the month of June 2008:

| Date    | #  | Fund 10<br>General<br>Fund | Fund 45<br>Child<br>Dev. | Fund 80<br>Bond<br>Fund | Warrant<br>Total |
|---------|----|----------------------------|--------------------------|-------------------------|------------------|
| 6/10/08 | 24 | 281,345.17                 |                          |                         | 281,345.17       |
| 6/30/08 | 25 | 2,946,069.99               | 31,422.22                | 7,255.40                | 2,984,747.61     |
|         |    | 3,227,415.16               | 31,422.22                | 7,255.40                | 3,266,092.78     |

**V.5 Resolution No. 14153: Commercial Warrant Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of the following Commercial Warrants for the month of June 2008:

| Date    | #  | Fund 10<br>General<br>Fund | Financial<br>Aid | Fund 20<br>Building<br>Fund | Fund 45<br>Child<br>Dev. | Fund 50<br>Cert. of<br>Part. | Fund 80<br>Bond<br>Fund | Warrant<br>Total |
|---------|----|----------------------------|------------------|-----------------------------|--------------------------|------------------------------|-------------------------|------------------|
| 6/5/08  | 46 | 110,733.83                 |                  |                             | 89.71                    |                              | 1,387,408.85            | 1,498,232.39     |
| 6/12/08 | 47 | 580,506.48                 |                  | 2,340.00                    | 2,027.11                 | 520.00                       | 114,772.87              | 700,166.46       |
| 6/19/08 | 48 | 146,425.52                 | 130,660.70       |                             |                          |                              | 16,800.00               | 293,886.22       |
| 6/30/08 | 49 | 464,791.21                 |                  |                             | 3,779.86                 |                              | 916,773.55              | 1,385,344.62     |
|         |    | 1,302,457.04               | 130,660.70       | 2,340.00                    | 5,896.68                 | 520.00                       | 2,435,755.27            | 3,877,629.69     |

**V.6 Resolution No. 14154: Budget Transfers**

BE IT RESOLVED that the Board approves the following transfers between major object codes: J4056860 and J4056861.

**V.7 Resolution No. 14155: District Purchases**

WHEREAS, procurement is one of the major functions of the administration of school business; and

WHEREAS, Education Code Section 81656 authorizes delegation of purchasing and contract authority;

NOW THEREFORE BE IT RESOLVED that the Vice President for Business Services under the guidance of the Superintendent/President, is hereby authorized and directed to contract for all supplies, materials, apparatus, equipment and services for the District; and

BE IT FURTHER RESOLVED that contracts or purchases exceeding the current bid threshold amount as specified in Section 20651(a) of the Public Contract Code shall be approved by the Board of Trustees in advance of execution; and

BE IT FURTHER RESOLVED that administrative rules and regulations shall be implemented pursuant to the Education Code, Budget and Accounting Manual of the California Community Colleges, and other codes and directives as applicable; and

BE IT FINALLY RESOLVED that this policy shall be reviewed annually.

**V.8 Resolution No. 14156: Delivery of Documents to the Imperial County Superintendent of Schools**

BE IT RESOLVED that the Imperial County Superintendent of Schools be authorized to mail and/or deliver warrants and correspondence from the Accounting Section of the Office of the Imperial County Superintendent of Schools for the Imperial Community College District to the Vice President for Business Services, his designee, or Carlos Fletes, Mary Bell, Nancy Hoyt, Mary Carter, Susan Rodriguez, Mirtha Galindo, Betty Kakiuchi, Phyllis Gilliam, Rosalind Summers, Travis Gregory, Martha P. Garcia, Martha Sanchez, Sheila Dorsey-Freeman, Zula Hartfield and Angie Gallo.

**V.9 Resolution No. 14157: Imperial County Superintendent's Office to Make Corrections on Commercial and/or Payroll Warrants**

WHEREAS, an occasional error is found in the total amount of a payment of a commercial and/or payroll warrants; and

WHEREAS, the delay of returning said warrant or warrants and the expense of returning them is not a sound business practice;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Imperial Community College District hereby authorizes the Office of Imperial County Superintendent of Schools to correct the commercial warrant in any amount not to exceed ten dollars (\$10.00), and make corrections to the payroll warrant in any amount necessary.

**V.10 Resolution No. 14158: School Orders**

BE IT RESOLVED that pursuant to Education Code Section 42632/85232, the Imperial Community College District Board of Trustees, representing Imperial County, hereby authorizes the following persons to sign any and all orders in the name of said District during the 2008-2009 school year:

Dr. Ed Gould, Superintendent/President  
John Lau, Vice President for Business Services  
Kathy Berry, Vice President for Academic Services  
Dr. Victor Jaime, Vice President for Student Services  
Carlos Fletes, Director of Fiscal Services

**V.11 Resolution No. 14159: Authorized Agents**

BE IT RESOLVED that the Superintendent/President, Vice President for Business Services, Vice President for Academic Services, Vice President for Student Services, and the Associate Dean of Human Resources be designated the "Authorized Agents" for the Imperial Community College District to sign the following documents:

Notices of Employment  
Notices of Termination  
Changes of Salary  
Payroll Authorization  
Commercial Warrant Orders  
State Compensation Insurance Claims  
State Teachers' Retirement Membership Forms  
Time Sheets  
Notices of Leave of Absence  
State and Federal Project Requests  
PERS Membership Forms  
Any Other Items Approved by the Superintendent

**V.12 Resolution No. 14160: Authorized Agents**

BE IT RESOLVED that the following persons be designated as "Authorized Agents" to sign the documents indicated for the 2008-2009 school year:

|                               |  |
|-------------------------------|--|
| Student Notices of Employment | Superintendent/President<br>Vice President, Business Services<br>Vice President, Student Services<br>Vice President, Academic Services<br>Dean, Financial Aid and State Programs |
|-------------------------------|--|





**V.14 Resolution No. 14162: Investment of Monies**

BE IT RESOLVED that the Vice President for Business Services is hereby empowered to authorize and instruct the Treasurer of Imperial County to invest monies not required for the immediate necessities of the Imperial Community College District, as determined. Said funds are to be used to establish an interest bearing inactive bank deposit account for the period specified, or to purchase United States Government Bonds, notes, bills, or certificates for the account of Imperial Community College District; and

BE IT FURTHER RESOLVED that said Imperial County Treasurer be authorized and instructed to deposit for safekeeping, in a legal depository, in the State of California or New York, any such bonds notes, bills, and certificates purchased for the account of Imperial Community College District; and

BE IT FURTHER RESOLVED that this resolution be reviewed and acted upon annually.

**V.15 Resolution No. 14163: Designation of District Negotiators**

BE IT RESOLVED that the Board approves the District Negotiating Team appointments of John Lau, Vice President for Business Services, and Travis Gregory, Associate Dean for Human Resources.

BE IT FURTHER RESOLVED that the Vice President for Business Services is designated as the lead Negotiator for the District.

**V.16 Resolution No. 14164: Request to the Board of Supervisors of the County of Imperial to Issue Principal Amount of Tax and Revenue Anticipation Notes for Fiscal Year 2008-2009**

WHEREAS, the Board Requests to the Board of Supervisors of the County of Imperial to issue not to exceed \$8,000,000.00 principal amount of tax and revenue anticipation notes for fiscal year 2008-2009, approving distribution of official statement, purchase contract and authorizing and directing certain actions with respect thereto

WHEREAS, community college districts organized and existing under the laws of the State of California are authorized by Article 7.6 (commencing with Section 53850) of Chapter 4 of Part 1 of Division 2 of Title 5 of the Government Code of the State (the "Law") to borrow money by the issuance of temporary notes, the proceeds of which may be used and expended for any purpose for which the community college district is authorized to spend moneys; and

WHEREAS, pursuant to the Law, such notes shall be issued in the name of such community college districts by the board of supervisors of the county, the county superintendent of which has jurisdiction over such community college district, as soon as possible following receipt of a resolution of the governing board of such community college district requesting such borrowing; and

WHEREAS, the Board of Trustees (the "District Board") of the Imperial Community College District (the "District") has determined that it is desirable that the District borrow funds in an amount not to exceed \$8,000,000.00 with respect to fiscal year 2008-2009 for authorized purposes of the District, and to issue notes (the "Notes") under the Law for that purpose; and

WHEREAS, such Notes are payable twelve months after their date of delivery, but as required by Section 53854 of the Act, such date shall not be later than fifteen months after the date of issue, and such Notes shall be payable only from revenue received or accrued during the fiscal year 2008-2009 in which issued; and

WHEREAS, such Notes may not bear interest to exceed twelve percent (12%) per annum, as permitted by Section 53531 of the Act, notwithstanding Section 53854 of the Act; and

WHEREAS, pursuant to Section 53856 of the Act, the District may pledge any taxes, income, revenue, cash receipts, or other moneys of the District deposited in inactive or term deposits (but excepting certain moneys encumbered for a special purpose); and this Resolution specifies that certain Unrestricted Revenues, as hereinafter defined, which will be received by the District for the General Fund of the District during or allocable to fiscal year 2008-2009 are pledged for the payment of the Notes; and

WHEREAS, the Notes shall be a general obligation of the District, and to the extent not paid from the taxes, income, revenue, cash receipts, and other moneys of the District pledged for the payment thereof, shall be paid with interest thereon from any other moneys of the District lawfully available therefor, as required by Section 53857 of the Act; and

WHEREAS, the Notes shall be in denominations of \$5,000 or integral multiples thereof, as permitted by Section 53854 of the Act; shall be sold on the date provided in the Purchase Contract, as permitted by Section 53853 of the Act; and shall be in the form and executed in the manner prescribed in this Resolution, as required by Section 53853 of the Act; and

WHEREAS, the District Board has found and determined that said \$8,000,000.00 maximum principal amount of Notes to be issued by the Board of Supervisors of Imperial County (the "Board of Supervisors") in the name of the District in fiscal year 2008-2009, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue (including, but not limited to, revenues from state and federal governments), cash receipts and other moneys of the District which will be available for the payment of the Notes and interest thereon, as required by Section 53858 of the Act; and

WHEREAS, the District Board has found and determined that the Notes will not be outstanding after a period ending twelve months after the date on which such Notes are issued, will not be issued to finance a working capital reserve and will be expended within the time period required as provided in the Income Tax Regulations of the United States Treasury; and

NOW, THEREFORE, BE IT RESOLVED by the District Board as follows:

**Section 1. Recitals True and Correct.** All of the recitals herein set forth are true and correct, and the District so finds and determines.

**Section 2. Authorization of Issuance of Notes; Terms Thereof; Paying Agent.** The District Board hereby requests the Board of Supervisors to issue in the name of the District, an amount not to exceed \$8,000,000.00 principal amount of Notes under Sections 53850, et seq., of the Act, designated "Imperial Community College District, Imperial County, State of California, 2008-2009 Tax and Revenue Anticipation Notes" (the "Notes"); to be numbered from 1 consecutively upward in order of issuance; to be in the denominations of \$5,000, or integral multiples thereof, to be dated the date of delivery thereof; to mature (without option of prior redemption) twelve months after said date of delivery,

or if such date is not a day on which banks in New York or California are open for business, on the last day prior to such date; and to bear interest, payable at maturity and computed on a 30-day month/360-day year basis, at the rate or rates determined at the time of sale thereof, but not in excess of twelve percent (12%) per annum. Subject to Section 4 hereof, both the principal of and interest on the Notes shall be payable, only upon surrender thereof, in lawful money of the United States of America at the principal office of the County of Imperial Treasurer-Tax Collector (the "Treasurer-Tax Collector"), which is hereby designated by this Board as the paying agent for the Notes.

**Section 3. Deposit of Note Proceeds; No Arbitrage.** The moneys so borrowed shall be deposited in the Treasury of the County of Imperial (the "County") in a proceeds fund to the credit of the District to be withdrawn, used or expended by the District for any purpose for which it is authorized to invest or expend funds from the general fund of the District, including, but not limited to, current expenses, capital expenditures or the discharge of any obligation of indebtedness of the District. The District hereby covenants that it will make no use of the proceeds of the Notes that would cause the Notes to be "arbitrage bonds" under Section 148 of the Code; and, to that end, so long as any of the Notes are outstanding, the District, and all of its officers having custody or control of such proceeds, shall comply with all requirements of (a) said section, including restrictions on the use and investment of proceeds of the Notes and the rebate of a portion of investment earnings on certain amounts, including proceeds of the Notes, if required, to the Federal government, and (b) of the Income Tax Regulations of the United States Treasury promulgated thereunder or any predecessor provisions, to the extent that such regulations are, at the time, applicable and in effect, so that the Notes will not be "arbitrage bonds."

**Section 4. Payment of Notes.**

(a) Source of Payment. The principal amount of the Notes, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts, and other moneys which are received by the District during fiscal year 2008-2009 and which are available therefor. The Notes shall be a general obligation of the District, and, to the extent the Notes are not paid from the Pledged Revenues defined below, the Notes shall be paid with interest thereon from any other moneys of the District lawfully available therefor, as provided herein and by law.

(b) Pledged Revenues. As security for the payment of the principal of and interest on the Notes, the District hereby pledges and covenants to deposit in the "Repayment Fund," as hereinafter defined, an amount equal to 50% of the principal amount of the Notes, from the first "Unrestricted Revenues" (as hereinafter defined) to be received in January, 2009; an amount equal to 50% of the principal amount of the Notes, from the first Unrestricted Revenues to be received in May, 2009; plus an amount equal to all interest due on the Notes at maturity, from the first Unrestricted Revenues to be received in May, 2009 (such pledged amounts being hereinafter called the "Pledged Revenues"). The term "Unrestricted Revenues" shall mean taxes, income, revenue, cash receipts and other money of the District as provided in Section 53856 of the Act, which are intended as receipts for the general fund of the District and which are generally available for the payment of current expenses and other obligations of the District.

The principal of the Notes and the interest thereon shall be a first lien and charge against and shall be payable from the first moneys received by the District from such Pledged Revenues, as provided by law.

In the event that there are insufficient Unrestricted Revenues received by the District to permit the deposit into the Repayment Fund, as hereinafter defined, of the full amount of Pledged Revenues to be deposited from Unrestricted Revenues in any month on the last business day of such month, then the

amount of any deficiency shall be satisfied and made up by the District from any other moneys of the District lawfully available for the repayment of the Notes and the interest thereon.

(c) The Treasurer-Tax Collector is hereby authorized to create a special fund on behalf of the District separate and distinct from all other County and District funds and accounts designated the "Imperial Community College District 2008-2009 Tax and Revenue Anticipation Notes Repayment Fund" (the "Repayment Fund") and applied as directed in this Resolution. Any money placed in the Repayment Fund shall be for the benefit of the holders of the Notes, and until the Notes and all interest thereon are paid by the District or until provision has been made for the payment by the District of the Notes at maturity with interest to maturity, the moneys in the Repayment Fund shall be applied solely for the purposes for which the Repayment Fund has been created.

(d) Covenant Regarding Additional Short-Term Borrowing. The District hereby covenants and warrants that it will not request the Treasurer-Tax Collector to make temporary transfers of funds in the custody of the Treasurer-Tax Collector to meet any obligations of the District during the 2008-2009 fiscal year pursuant to the authority of Article XVI, Section 6, of the Constitution of the State of California or any other legal authority.

**Section 5. Book-Entry Only System.** "CUSIP" identification numbers shall be imprinted on the Notes, but such numbers shall not constitute a part of the contract evidenced by the Notes and any error or omission with respect thereto shall not constitute cause for refusal of any purchaser to accept delivery of and pay for the Notes. In addition, failure on the part of the District to use such CUSIP numbers in any notice to registered owners of the Notes shall not constitute an event of default or any violation of the District's contract with such registered owners and shall not impair the effectiveness of any such notice.

Except as provided below, the owner of all of the Notes shall be The Depository Trust Company, New York, New York ("DTC"), and the Notes shall be registered in the name of Cede & Co., as nominee for DTC. The Notes shall be initially executed and delivered in the form of a single fully registered Note in the full aggregate principal amount of the Notes. The District may treat DTC (or its nominee) as the sole and exclusive owner of the Notes registered in its name for all purposes of this Resolution, and the District shall not be affected by any notice to the contrary. The District shall not have any responsibility or obligation to any participant of DTC (a "Participant"), any person claiming a beneficial ownership interest in the Notes under or through DTC or a Participant, or any other person which is not shown on the register of the District as being an owner, with respect to the accuracy or adequacy of any records maintained by DTC or any Participant or the payment by DTC or any Participant by DTC or any Participant of any amount in respect of the principal or interest with respect to the Notes. The District shall pay all principal and interest with respect to the Notes only to DTC, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to the principal and interest with respect to the Notes to the extent of the sum or sums so paid. Except under the conditions noted below, no person other than DTC shall receive a Note. Upon delivery by DTC to the District of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the term "Cede & Co." in this Resolution shall refer to such new nominee of DTC.

If the District determines that it is in the best interest of the beneficial owners that they be able to obtain Notes and deliver a written certificate to DTC to that effect, DTC shall notify the Participants of the availability through DTC of Notes. In such event, the District shall request the Board to issue, transfer and exchange Notes as requested by DTC and any other owners in appropriate amounts. DTC may determine to discontinue providing its services with respect to the Notes at any time by giving notice to the District and discharging its responsibilities with respect thereto under applicable law. Under such

circumstances (if there is no successor securities depository), the District shall request the Board to deliver Notes as described in this Resolution and the Issuance Resolution (as defined in Section 14 hereof). Whenever DTC requests the District to do so, the District will cooperate with DTC in taking appropriate action after reasonable notice to (a) make available one or more separate Notes evidencing the Notes to any DTC Participant having Notes credited to its DTC account or (b) arrange for another securities depository to maintain custody of Certificates evidencing the Notes.

Notwithstanding any other provision of this Resolution to the contrary, so long as any Note is registered in the name of Cede & Co., as nominee of DTC, all payments by the District with respect to the principal and interest with respect to such Note and all notices with respect to such Note shall be made and given, respectively, to DTC as provided as in the representation letter of the District delivered on the date of issuance of the Notes.

**Section 6. Sale of the Notes.** The Board hereby approves the sale of the Notes by negotiation with Bank of America (the "Underwriter"), under the Purchase Contract among the District, the County and the Underwriter (the "Purchase Contract"), in substantially the form on file with the Clerk of the Board of Trustees together with any changes therein or additions thereto approved by the Superintendent, the Vice President/Chief Financial Officer or any other duly appointed officer of the Districted authorized by resolution of the Board to act as a representative of the District hereunder (each, an "Authorized Officer"), whose execution thereof will be conclusive evidence of approval of any such additions and changes. The Authorized Officers are each separately authorized and directed to execute and deliver the Purchase Contract on behalf of the District. The Underwriter must purchase the Notes for a purchase price at least equal to 98% of the par amount thereof, and the rate of interest to be borne by the Notes may not exceed 5% per annum.

**Section 7. Transfer of Notes.** Any Note may, in accordance with its terms, but only if the District determines to no longer maintain the book entry only status of the Notes, or if DTC determines to discontinue providing such services and no successor securities depository is named or DTC requests the District to deliver Note certificates to particular DTC Participants, be transferred, upon the books required to be kept pursuant to the provisions of Section 8 hereof, by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of such Note for cancellation at the office of the District, accompanied by delivery of a written instrument of transfer in a form approved by the District, duly executed.

Whenever any Note or Notes shall be surrendered for transfer, the District shall have the Board execute and deliver a new Note or Notes, for like aggregate principal amount.

**Section 8. Note Register.** The District shall keep or cause to be kept sufficient books for the registration and transfer of the Notes if the book entry only system is no longer in effect and, in such case, the District shall register or transfer or cause to be registered or transferred, on said books, Notes as herein before provided. While the book entry only system is in effect, such books need not be kept as the Notes will be represented by one Note registered in the name of Cede & Co., as nominee for DTC.

**Section 9. Limitation on Maximum Amount.** The principal amount of notes issued pursuant hereto, when added to the interest payable thereon, shall not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, revenue and other moneys of the District for the General Fund of the District attributable to Fiscal Year 2008-2009, and available for the payment of said notes and the interest thereon (as hereinafter provided).

**Section 10. Official Statement.** The District hereby authorizes each Authorized Officer to separately approve, and to deem final within the meaning of Rule 15c2-12 of the Securities Exchange Act of 1934 except for permitted omissions, a Preliminary Official Statement describing the Notes. The Underwriter is hereby authorized to distribute the approved form of the Preliminary Official Statement in connection with the sale of the Notes. Each Authorized Officer is hereby separately authorized and directed to (a) execute and deliver to the Underwriter a certificate deeming the Preliminary Official Statement to be nearly final prior to the distribution thereof by the Underwriter to prospective bidders, (b) approve any changes in or additions to cause the Official Statement to be put in final form, and (c) execute the final Official Statement for and in the name and on behalf of the District.

The District hereby acknowledges that the County has not approved the District's Official Statement, and the County does not accept any responsibility for the accuracy or adequacy of the statements contained therein.

**Section 11. Authorization to Make Corrections.** The Authorized Officers are separately authorized to approve corrections and additions to the Purchase Contract and the Official Statement by supplement or amendment thereto, or otherwise as appropriate, provided that any such corrections or additions shall be necessary to cause the information contained therein to conform with facts material to the Notes or to the proceedings of the District and the Board, or such corrections or additions are in form rather than substance.

**Section 12. Further Authorization.** The District Representatives are separately authorized and directed to execute said Official Statement and a statement that the facts contained in the Official Statement, and any supplement or amendment thereto (which shall be deemed an original part thereof for the purpose of such statement) were, at the time of sale of the Notes, true and correct in all material respects and that the Official Statement did not, on the date of sale of the Notes, and does not, as of the date of delivery of the Notes, contain any untrue statement of a material fact with respect to the District or omit to state material facts with respect to the District required to be stated where necessary to make any statement made therein not misleading in the light of the circumstances under which it was made. The District Representatives shall take such further actions prior to the signing of the Official Statement as are deemed necessary or appropriate to verify the accuracy thereof.

**Section 13. Approval of Action Taken.** All actions heretofore taken by the officers and agents of the District with respect to the sale and issuance of the Notes are hereby approved, and the Authorized Officers are hereby authorized and directed for and in the name and on behalf of the District, to do any and all things and take any and all actions relating to the execution and delivery of any and all certificates, requisitions, agreements and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Notes in accordance with the Board of Supervisors' Resolution and this resolution.

**Section 14. Approval of Board of Supervisors' Resolution.** The resolution entitled "A Resolution of the Board of Supervisors of the County of Imperial Providing for the Borrowing of Funds for Imperial Community College District for Fiscal Year 2008-2009 and the Issuance of Imperial Community College District 2008-2009 Tax and Revenue Anticipation Notes Therefor In An Amount Not To Exceed \$8,000,000.00, and Authorizing and Directing Certain Actions With Respect Thereto" (the "Issuance Resolution") in substantially the form presented to the Board of Trustees at this meeting, together with any additions to or changes therein deemed necessary or advisable by the Board of Supervisors and the Superintendent of the District or the Superintendent's authorized designee, is hereby approved.

**Section 15. Tax Covenants.**

(a) No Arbitrage. The District shall not take, nor permit nor suffer to be taken any action with respect to the proceeds of the Notes which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken, on the date of issuance of the Notes (the "Closing Date") would have caused the Notes to be "arbitrage bonds" within the meaning of section 148 of the Internal Revenue Code of 1986 (the "Code").

(b) Rebate Requirement. The District shall take any and all actions necessary to assure compliance with section 148(f) of the Code, relating to the rebate of excess investment earnings, if any, to the federal government.

(c) Private Activity Bond Limitation. The District shall assure that proceeds of the Notes are not so used as to cause the Notes to satisfy the private business tests of section 141(b) of the Code.

(d) Federal Guarantee Prohibition. The District shall not take any action or permit or suffer any action to be taken if the result of the same would be to cause any of the Notes to be "federally guaranteed" within the meaning of section 149(b) of the Code.

(e) Maintenance of Tax-Exemption. The District shall take all actions necessary to assure the exclusion of interest on the Notes from the gross income of the owners of the Notes to the same extent as such interest is permitted to be excluded from gross income under the Code as in effect on the Closing Date.

**Section 16. Covenants and Warranties.** It is hereby covenanted and warranted by the District Board that all representations and recitals contained in this Resolution are true and correct, and that the District Board has reviewed, or caused to be reviewed, all proceedings heretofore taken by the District Board relative to the authorization of the Notes and has found, as a result of such review, and hereby finds and determines that all acts, conditions and things required of the District Board by law to exist, happen and be performed by the District Board precedent to and in the issuance of the Notes have existed, happened and been performed in due time, form and manner as required by law, and the District Board is duly authorized to incur indebtedness in the manner and upon the terms provided in this Resolution.

**Section 17. Indemnification.** The District Board agrees to indemnify, defend and save the County (including its officers, agents and employees) harmless against any and all liabilities, costs, expenses, damages and claims which it may incur in the exercise and performance of its powers and duties hereunder which are not due to its active negligence or bad faith.

**VI. CONSENT AGENDA – EDUCATIONAL SERVICES**

**VI.1. Resolution No. 14165: California State Department of Education Agreement Number CCTR-8076, Project Number 13-6315-00-8 for Child Care Contract**

BE IT RESOLVED that the Governing Board of Imperial Community College District authorizes entering into local agreement numbers CCTR-8076 project number 13-6315-00-8, for the fiscal year 2008-2009, with the California State Department of Education, and that Superintendent/President Dr. Ed Gould, and Vice President for Academic Services Kathy Berry are authorized to sign the transaction for the Governing Board.



**VII. CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (Three potential cases)

**VIII. OPEN SESSION**

1. Announcement of final action taken

**IX. CONSENT AGENDA – HUMAN RESOURCES**

**IX.1 Resolution No. 14166: Compensation Method for Adjunct Credit Teaching Faculty**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve salary changes for adjunct credit (teaching and non-teaching) faculty.

Effective August 1, 2008, adjunct credit (teaching and non-teaching) faculty members shall be compensated at a rate of \$55 per hour for every lecture and lab hour taught;

BE IT FURTHER RESOLVED that the Board approves the recommendation of the Superintendent/President to compensate adjunct credit faculty (teaching and non-teaching) at the current overload rate.

**IX.2 Resolution No. 14167: Employment Contract Modification for Superintendent/President**

Be it resolved that the Board approves a modification to the Superintendent/President's employment contract terms and conditions as follows:

**4. BENEFITS.**

The President shall have the use of a credit card for all usual and customary expenses associated with the betterment of the College. In lieu of using the College's credit card, the President shall be reimbursed up to \$600.00 per month for expenses incurred for entertainment or other social needs while representing the College. The President shall submit a written request for reimbursement together with supporting credit card statements or receipts, or as provided in relevant Board Policies.

***Replaced with***

**4. BENEFITS.**

Due to the unique and sometimes unanticipated nature of the professional duties required of the Superintendent/President, the District shall pay a general internal expense allowance of \$600.00 per month for use in carrying out needs customary with the betterment of the College.

**IX.3 Resolution No. 14168: Full-Time Faculty Employment**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following full-time, tenure track, academic personnel for the academic year 2008–2009, pending medical and background clearance:

| <u>Name</u>    | <u>Classification/Step</u>  | <u>Assignment</u>   |
|----------------|---|---|
| Guerrero, Jose | Appropriate Classification and Step Contingent Upon Verification of Records | Administration of Justice Instructor/P.O.S.T. Coordinator |

FISCAL IMPACT STATEMENT: Budgeted position.

**IX.4 Resolution No. 14169: Full-Time Temporary Faculty Employment**

BE IT RESOLVED that the following full-time temporary academic personnel be employed for the 2008-2009 academic year, pending medical and background clearance:

| <u>Name</u>        | <u>Classification/Step</u>  | <u>Assignment</u>              |
|--------------------|---|--------------------------------|
| Alvarado, Sotero   | Appropriate Classification and Step Contingent Upon Verification of Records | Mathematics Instructor         |
| Cozzani, Alejandro | Appropriate Classification and Step Contingent Upon Verification of Records | Physics/Mathematics Instructor |

**IX.5 Resolution No. 14170: Administrator Employment**

BE IT RESOLVED that the Board approves the recommendation of the Hiring/Screening Committee, with the endorsement of the Superintendent/President, that Justina Aguirre be employed as Associate Dean of Nursing and Allied Health, a full-time administrative position, effective August 4, 2008.

FISCAL IMPACT STATEMENT: Budgeted position.

**IX.6 Resolution No. 14171: Classified Confidential Position**

BE IT FURTHER RESOLVED that the Board approves the recommendation of the Superintendent/President to designate the following position as confidential and placed on the confidential salary scale as stated.

| <u>Position</u>                                   | <u>Department</u>    | <u>Funding</u> | <u>Range</u> | <u>Effective</u> |
|---|----------------------|----------------|--------------|------------------|
| Instructional Assistant/<br>Curriculum Specialist | Academic<br>Services | District       | 2            | July 16, 2008    |

FISCAL IMPACT STATEMENT: Budgeted position.

**IX.7 Resolution No. 14172: Classified Service Employment**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel:

| <u>Name</u>      | <u>Position</u>                      | <u>Department</u> | <u>Funding</u>            | <u>Range</u> | <u>Effective</u> |
|------------------|--------------------------------------|-------------------|---------------------------|--------------|------------------|
| Stills,<br>Linda | Infant/Toddler/<br>Preschool Teacher | Preschool         | State 83%<br>District 17% | 13-1         | 07/01/2008       |

FISCAL IMPACT STATEMENT: Budgeted position.

**IX.8 Resolution No. 14173: Elimination of Classified Position from Classified Services**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President that the following classified employee be laid off effective end of day August 22, 2008 from his position due to lack of categorical funding effective June 30, 2008:

| <u>Name</u>          | <u>Classification</u>          | <u>Department</u>        | <u>Range</u> |
|----------------------|--------------------------------|--------------------------|--------------|
| Clarence M.<br>Boyle | Microcomputer<br>Lab Assistant | Workforce<br>Development | 12-8         |

**IX.9 Resolution No. 14174: Classified Short-Term Employment**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel.

| <u>Name</u>             | <u>Position</u>             | <u>Department</u>    | <u>Funding</u> | <u>Range</u> | <u>Effective</u>        |
|-------------------------|-----------------------------|----------------------|----------------|--------------|-------------------------|
| Castro,<br>Jose Ernesto | Audio Visual<br>Assistant I | Learning<br>Services | District       | 8-1          | 7/1/2008 -<br>7/24/2008 |
| Patino,<br>Blanca       | Staff<br>Secretary I        | ACCESO               | Federal        | 10-1         | 7/1/2008 –<br>8/8/2008  |

**IX.10 Resolution No. 14175: Classified Retirement**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Noe Ibarra, Audio Visual Assistant I, effective November 1, 2008.

BE IT FURTHER RESOLVED that sincere appreciation be expressed for his 24 years of service to Imperial Valley College.

**IX.11 Resolution No. 14176: Volunteer Employment**

BE IT RESOLVED that the following volunteer be approved and covered by Workman's Compensation Insurance June 25, 2008 through July 24, 2008.

BE IT FURTHER RESOLVED that thanks be hereby extended to Kayla Finnell for her volunteering in the High Tech Center and also for her contribution to Imperial Valley College.

**IX.12 Resolution No. 14177: Volunteer Employment**

BE IT RESOLVED that the following volunteer be approved and covered by Workman's Compensation Insurance July 14, 2008 through July 25, 2008.

BE IT FURTHER RESOLVED that thanks be hereby extended to Hector Larios for his volunteering in the Upward Bound Summer Residential Program and also for his contribution to Imperial Valley College.

**X. ADJOURNMENT**

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **THIRD WEDNESDAY, AUGUST 20, 2008, AT 6 P.M.** in the Administration Building Board Room.