

ADOPTED MINUTES

**FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Tuesday, July 19, 2005

On Tuesday, July 19, 2005, Board President Marian Long called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:00 P.M., in the Administration Building Board Room.

BOARD MEMBERS PRESENT: Rudy Cardenas, Jr.; Kelly Keithly;
Marian Long; Romualdo Medina;
Rebecca Ramirez

BOARD MEMBER ABSENT: Carlos Acuña, Louis Wong

REPRESENTATIVES PRESENT: Monica Bulong, Associated Students
Dr. James Patterson, Academic Senate
John Abarca, Classified

CONSULTANTS PRESENT:

Dr. Paul Pai, Superintendent/President
Dr. Victor Jaime, Vice President for Student Services
Dr. Kendra Jeffcoat, Vice President for Academic Services
Tom Hudson, Dean of Business Services
Dr. Marion Boenheim, Director of Human Resources

VISITORS PRESENT:

Eileen Buckel; Ted Ceasar; Gonzalo Huerta; Jan Magno; Jimmy Sanders;
Efrain Silva; Kathy Westerfield.

WRITTEN COMMUNICATIONS

1. Donna Lea Richards-Croft, Assistant Professor of Business (RE: Retirement)
2. Dr. J. Kris Leppien-Christensen, Psychology Instructor (RE: Resignation)

PUBLIC COMMENTS

No public comments were made.

INTRODUCTION OF NEW CLASSIFIED STAFF

Tom Hudson introduced the following new faculty members:

Lydia Vega, Instructional Support Assistant for Academic Services, was a student at IVC from 1995 to 1998, and she received an A.A. degree for Administrative Assistant. She worked for 3½ years at Imperial Valley Community Health Organization, a non-profit organization that works in collaboration with the Imperial Valley Health Resource Authority, which is Pioneers Memorial Hospital and El Centro Regional Medical Center joining together in certain community projects. There Lydia handled administrative work and anesthesia claims for PacificCare patients. In this position she had close associations with Clinicas de Salud del Pueblo, the Cancer Society, the Imperial County Health Department, and IV Blood Services. Unfortunately, the organization ran out of grant funding and had to close down.

Virginia Agatep, Secretary for Project ACCESO, was born in California, number eight of nine children in her family being raised and graduated from high school in Arizona. She has lived in Imperial Valley for fifteen years. Her employment background includes working at the Imperial County Department of Social Services and IVROP/SOS. Virginia has been married for ten years. She dedicates most of her time to her six year old daughter Emily. Virginia enjoys working for IVC under the online education program Title V Grant. Working part-time allows her to spend time with her family and will give her time to enroll as one of IVC's online students.

ASSOCIATED STUDENT GOVERNMENT UPDATE

ASG President Monica Bulong reported the following:

- At the beginning of the fall semester an information tent will be available to students, which will provide directions, flyers, maps, and answers to questions.
- The ASG is sponsoring the Faculty and Staff Welcome Back Luncheon on Friday, August 19.
- Planning is taking place for Constitution Day.
- ASG Senators election will take place after the fall semester begins.

ACADEMIC SENATE UPDATE

Academic Senate President, Dr. James Patterson, reported on the following:

- Academic Senators were polled to see if they are able to attend a special Academic Senate meeting. Dr. Patterson was not able to get a quorum.
- The next regularly scheduled meeting of the Academic Senate will be on September 7, 2005.

MONTHLY FINANCIAL REPORT

Tom Hudson called attention to the monthly budget report for the month ending June 30, 2005, which reflects almost 100% of the major budget categories have been spent. The ending cash balance is \$4,137,042.77.

PRESIDENT'S UPDATE

Dr. Pai reported the following:

- California Community Colleges Chancellor Mark Drummond will use IVC as a demonstration site for a new age non-credit program. His goal is to develop an initiative for full funding of non-credit programs within the next three years. Chancellor Drummond will be sending one specialist to work with our staff to develop our program.

CASH MANAGEMENT REPORT

Dean of Business Services Tom Hudson explained in detail the cash controls currently in effect. All cash is accounted for when received and immediately posted to the revenue account and deposited in the bank. No expenditure of cash is allowed unless the proper expenditure account is verified. Idle cash on deposit is invested with the Imperial County Treasurer. Cash can only be obtained by an approved check warrant which is processed, verified, and audited by the Imperial County Office of Education (ICOE). After verification ICOE requests a transfer of cash from the Imperial County Treasurer to our checking account at Wells Fargo Bank for accounts payable, and Rabo Bank for emergencies and petty cash. Payroll is paid at our direction from the ICOE/IVC account with Union Bank of California. Monthly bank reconciliations are completed by our accounting staff and reviewed by the Director of Fiscal Services.

Mr. Hudson stated that our internal controls and modern electronic system infrastructure will allow IVC to become independent of ICOE to manage our own business affairs. This will happen when IVC grows to

7,500 FTES or above. The Legislature has determined that colleges less than 7,500 FTES are too small to effectively manage their own business affairs. To become independent the Board will need to make a request to ICOE and Imperial County.

BOND PROJECTS UPDATE

Tom Hudson reported that work continues with the Architect on the design schematic of the buildings made possible by Bond Measure L. The new facilities are proposed to be separated into three buildings as follows:

1. Science Building: 40,000 square feet including 12 classrooms and 17 laboratories. The building may be two stories with classrooms and labs on the first floor and classrooms and faculty offices on the second floor.
2. Career and Technical Programs Building: 55,000 square feet.
3. Technology/Language Arts/Computer Lab: 45,000 square feet.

The schematic design should be ready for presentation to committees in August. The schematic design will show the type of space in each building, space relationship, square footage of each type of space and the total square footage of each building.

Possible locations for new buildings could be:

- Science Building could be located at the north side of the campus at the existing north parking lot.
- Career and Technical Programs Building could be located at the north side of the campus north west of the existing parking lot, located in the existing agricultural field.
- Technology/Language Arts/Computer Lab could be located at the north side of the campus at the existing north parking lot.
- A new parking area will be provided north of the existing parking lot in the existing agricultural field.

The projected allocation of Bond funds will total \$58,600,000.00 and are designated as follows:

- Science Building \$24,000,000.00
- Career and Technology Building \$18,000,000.00
- Modernization Projects \$6,000,000.00
- Maintenance and Repair Projects \$10,600,000.00

M/S/C Keithly/Cardenas to approve the Minutes dated June 21, 2005

M/S/C Keithly/Cardenas

Resolution No. 13309: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Order Nos. P4004595 through P6000171 in the amount of \$534,585.80, and Direct Payment Nos. I0010055 through I0010604 in the amount of \$61,518.53 are approved.

M/S/C Keithly/Cardenas

Resolution No. 13310: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 23 in the amount of \$167,412.88 and Warrant Order No. 24 in the amount of \$962,998.65 be ratified.

M/S/C Keithly/Cardenas

Resolution No. 13311: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

42 in the amount of \$541,311.69
43 in the amount of \$190,302.30
44 in the amount of \$301,767.28
45 in the amount of \$328,641.92
46 in the amount of \$299,181.52

M/S/C Keithly/Cardenas

Resolution No. 13312: **BUDGET CHANGES**

WHEREAS, the California Code of Regulations, Title V, Sections 58307 and 58308, and the Community College Budget and Accounting Manual require the Board of Trustees to adopt the annual District budget by resolution, and to approve any changes to that budget by resolution.

BE IT NOW RESOLVED that budget changes J4052038, J4052110, J4052122, J4052131, J4052133, J4052134, J4052135, J4052158, J4052161, 4052163, J4052165, J4052166, J4052167, J4052177, J4052179, J4052180, J4052190, J4052194, J4052198, J4052224, J4052225, J4052228, J4052231, J4052238, J4052241, J4052244, J4052245, J4052246, J4052247, J4052250, and J4052251 be approved.

M/S/C Keithly/Cardenas

Resolution No. 13313: **DISTRICT PURCHASES**

WHEREAS, procurement is one of the major functions of the administration of school business; and

WHEREAS, Education Code Section 81656 authorizes delegation of purchasing and contract authority;

NOW THEREFORE BE IT RESOLVED that the Dean for Business Services under the guidance of the Superintendent/President, is hereby authorized and directed to contract for all supplies, materials, apparatus, equipment and services for the District; and

BE IT FURTHER RESOLVED that contracts or purchases in the amount of \$15,000.00 or more shall be approved by the Board of Trustees in advance of execution; and

BE IT FURTHER RESOLVED that administrative rules and regulations shall be implemented pursuant to the Education Code, Budget and Accounting Manual of the California Community Colleges, and other codes and directives as applicable; and

BE IT FINALLY RESOLVED that this policy shall be reviewed annually.

M/S/C Keithly/Cardenas

Resolution No. 13314: **DELIVERY OF DOCUMENTS TO THE IMPERIAL COUNTY SUPERINTENDENT OF SCHOOLS**

BE IT RESOLVED that the Imperial County Superintendent of Schools be authorized to mail and/or deliver warrants and correspondence from the Accounting Section of the Office of the Imperial County Superintendent of Schools for the Imperial Community College District to the Dean for Business Services, his designee, or Carlos Fletes, Mary Bell, Nancy Hoyt, Mary Carter, Susan Rodriguez, Mirtha Galindo, Betty Kakiuchi, Phyllis Gilliam, Dr. Marion Boenheim, Linda Amidon, Martha Sanchez, Sheila Dorsey-Freeman, Zula Hartfield and Angie Diaz.

M/S/C Keithly/Cardenas

Resolution No. 13315: **IMPERIAL COUNTY SUPERINTENDENT'S OFFICE TO MAKE CORRECTIONS ON COMMERCIAL AND/OR PAYROLL WARRANTS**

WHEREAS, an occasional error is found in the total amount of a payment of a commercial and/or payroll warrants; and

WHEREAS, the delay of returning said warrant or warrants and the expense of returning them is not a sound business practice;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Imperial Community College District hereby authorizes the Office of Imperial County Superintendent of Schools to correct the commercial warrant in any amount not to exceed ten dollars (\$10.00), and make corrections to the payroll warrant in any amount necessary.

M/S/C Keithly/Cardenas

Resolution No. 13316: **SCHOOL ORDERS**

BE IT RESOLVED that pursuant to Education Code Section 42632/85232, the Imperial Community College District Board of Trustees, representing Imperial County, hereby authorizes the following persons to sign any and all orders (not to exceed \$15,000) in the name of said District during the 2005-2006 school year:

Dr. Paul Pai, Superintendent/President
Tom Hudson, Dean for Business Services
Dr. Kendra Jeffcoat, Vice President for Academic Services
Dr. Victor Jaime, Vice President for Student Services
Carlos Fletes, Director of Fiscal Services
Laurie Franks, Director of Purchasing

M/S/C Keithly/Cardenas

Resolution No. 13317: **AUTHORIZED AGENTS**

BE IT RESOLVED that the Superintendent/President, Dean for Business Services, Vice President of Academic Services, Vice President of Student Services, and the Associate Dean of Human Resources be designated the "Authorized Agents" for the Imperial Community College District to sign the following documents:

Notices of Employment
Notices of Termination
Changes of Salary
Payroll Authorization
Commercial Warrant Orders
State Compensation Insurance Claims
State Teachers' Retirement Membership Forms
Time Sheets
Notices of Leave of Absence
State and Federal Project Requests

PERS Membership Forms
Any Other Items Approved by the Superintendent

M/S/C Keithly/Cardenas
Resolution No. 13318: **AUTHORIZED AGENTS**

BE IT RESOLVED that the following persons be designated as "Authorized Agents" to sign the documents indicated for the 2005-2006 school year:

Student Notices of	Superintendent/President
Employment	Dean, Business Services
	Vice President, Student Services
	Vice President, Academic Services
	Dean, Financial Aid and State Programs

M/S/C Keithly/Cardenas
Resolution No. 13319: **AUTHORITY TO SIGN CHECKS**

BE IT RESOLVED that the following persons be authorized to sign checks for the accounts indicated for the 2005-2006 school year:

IVC Grants Account (2 signers)	Superintendent/President
	Dean for Business Services
	Vice President for Student Services
	Vice President for Academic Services
	Dean of Financial Aid/State Programs
	Director of Fiscal Services

Associated Students (2 signers)	Superintendent/President
	Dean for Business Services
	Vice President for Student Services
	Vice President for Academic Services
	Director of Student Affairs
	Associated Students Treasurer
	Director of Fiscal Services

Campus Organizations (2 signers)	Superintendent/President
	Dean for Business Services
	Vice President for Student Services
	Vice President for Academic Services
	Director of Student Affairs
	Director of Fiscal Services

Revolving Account (1 signer)

Superintendent/President
Dean for Business Services
Vice President for Student Services
Vice President for Academic Services
Director of Fiscal Services

IVC 125 Flex Plan (1 signer)

Superintendent/President
Dean for Business Services
Vice President for Student Services
Vice President for Academic Services
Director of Fiscal Services

IVC Trust Account (2 signers)

Superintendent/President
Dean for Business Services
Vice President for Student Services
Vice President for Academic Services
Dean of Financial Aid/State Programs
Director of Fiscal Services

IVC Holding Account (1 signer)

Superintendent/President
Dean for Business Services
Vice President for Student Services
Vice President for Academic Services
Director of Fiscal Services

M/S/C Keithly/Cardenas
Resolution No. 13320: **INVESTMENT OF MONIES**

BE IT RESOLVED that the Dean for Business Services is hereby empowered to authorize and instruct the Treasurer of Imperial County to invest monies not required for the immediate necessities of the Imperial Community College District, as determined. Said funds are to be used to establish an interest bearing inactive bank deposit account for the period specified, or to purchase United States Government Bonds, notes, bills, or certificates for the account of Imperial Community College District; and

BE IT FURTHER RESOLVED that said Imperial County Treasurer be authorized and instructed to deposit for safekeeping, in a legal depository, in the State of California or New York, any such bonds notes, bills, and certificates purchased for the account of Imperial Community College District; and

BE IT FURTHER RESOLVED that this resolution be reviewed and acted upon annually.

M/S/C Keithly/Medina

Resolution No. 13321: **ROOF REPLACEMENT PROJECT BID**

WHEREAS, The Roof Replacement Project consist of (3) base bids, (1) combined bid, and (3) alternate adds.

WHEREAS, The Construction Sub-committee of the Citizens Oversight Committee for Measure L Bond has approved bid processes for the acceptance of Bids through Requests for Proposal (RFP) for this project categorized as Modernization of Buildings.

WHEREAS, The Roof Replacements Project consist of a combined bid which includes all work shown on contract documents to provide new roof systems for the following buildings: 1, 2, 3, 4, 6, 7, 8, 10, 15, and 21.

Base Bid 1; includes the removal of the existing spray applied foam roof, installation of PVC membrane roof, Densdeck over EPS board, over the existing built-up roof for buildings 1, 2, 3, 4, 6, 8, 9, and 10.

Base Bid 2; includes the installation of PVC membrane roof over Densdeck, over the existing built-up roof for buildings 15 and 21.

Base Bid 3; includes the installation of PVC membrane roof over Densdeck, over the existing built-up roof for building 7.

Alternate Add 1; includes the complete removal of the existing roofing system down to the existing steel deck, including removal of the spray applied form, built-up asphalt roof and fiber board for buildings 1, 2, 3, 4, 6, 8, 9, and 10.

Alternate Add 2; includes the complete removal of the existing roofing system down to the existing plywood substrate or steel deck, including removal of the built-up asphalt roof for buildings 15 and 21.

Alternate Add 3; includes the complete removal of the existing roofing system down to the existing plywood substrate or steel deck, including removal of the built-up asphalt roof for building 7. The existing rigid foam panels above the gymnasium area shall remain.

NOW THEREFORE BE IT RESOLVED that the Board accepts and approves the bid from BEST ROOFING in the amount of \$1,281,873.00 (Bond Modernization Funds) for the Roof Replacement Project.

M/S/C Keithly/Cardenas

Resolution No. 13322: **AGREEMENT WITH DEPARTMENT OF REHABILITATION**

WHEREAS, the Board of the Imperial Community College District has read the Agreement No. 24762 (Project Title: Work Ability III) between State of California, Department of Rehabilitation, and the Imperial Community College District acknowledges the benefits and responsibilities to be shared by both parties to said agreement.

NOW THEREFORE, BE IT RESOLVED that the Board does hereby authorize Dr. Paul Pai, Superintendent/President or Dr. Victor Jaime, Vice President of Student Services, on behalf of the Imperial Community College District, to sign and execute said agreement and all amendments thereto, except to increase the financial liability of said public agency.

M/S/C Keithly/Ramirez to go into **CLOSED SESSION**

1. CONFERENCE WITH SUPERINTENDENT/PRESIDENT
RE: Employment Contracts of Unrepresented Employees: Classified Managers
2. PUBLIC EMPLOYMENT
Title: Assistant Professor/Business

M/S/C Keithly/Ramirez to go back to **OPEN SESSION**

Board President Marion Long announced that the Board gave direction to Administration in Item 1, and in Item 2 information was presented.

M/S/C Keithly/Medina

Resolution No. 13323: **ACADEMIC RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Donna Lea Richards-Croft, Assistant Professor for Business, effective July 31, 2005.

BE IT FURTHER RESOLVED that sincere appreciation be expressed for her seven years of service to Imperial Valley College.

M/S/C Keithly/Medina

Resolution No. 13324: **RESIGNATION OF INSTRUCTOR**

BE IT RESOLVED that the Board accepts, with sincere regret, the resignation of Dr. J. Kris Leppien-Christensen, Psychology Instructor, effective July 31, 2005

M/S/C Keithly/Medina

Resolution No. 13325: **REPLACEMENT OF POSITIONS**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President, Vice President for Academic Services, Academic Senate Representative, appropriate division chairs to replace the vacant full-time tenured track positions of Business Instructor and two Psychology Instructors.

M/S/C Keithly/Medina

Resolution No. 13326: **EMPLOYMENT OF ACADEMIC PERSONNEL**

BE IT RESOLVED that the Board approves the following full-time, tenure track, academic personnel to be employed for the academic year 2005-2006, pending medical and background clearance:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Astacio, Jaime	Appropriate Classification and Step Contingent Upon Verification of Records	Mathematics
Kareva, Kseniya	"	English as a Second Language
Mosier, Laura	"	Speech
Roberts, Christopher	"	History

M/S/C Keithly/Medina

Resolution No. 13327: **EMPLOYMENT OF TEMPORARY ACADEMIC PERSONNEL**

BE IT RESOLVED that the Board approves the following full-time temporary academic personnel to be employed for the Fall 2005, pending medical and background clearance:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Ahrar, Mohammad	Appropriate Classification and Step Contingent Upon Verification of Records	Biology

M/S/C Keithly/Medina

Resolution No. 13328: **LAB SUPPLIES COORDINATOR FOR NURSING**

BE IT RESOLVED that the Board approves C. Marilyn Carlson to continue to serve as Lab Supplies Coordinator for the IVC Nursing Education/Health Technologies Department for the 2005-2006 academic year.

M/S/C Keithly/Medina

Resolution No. 13329: **MATH COORDINATOR**

BE IT RESOLVED that Sherry Zobell continue to serve as Math Coordinator for the 2005-2006 academic year effective the beginning of the Fall 2005 semester.

M/S/C Keithly/Medina

Resolution No. 13330: **STUDENT EQUITY COORDINATOR**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President, with the consent of the Vice-President for Student Services, the Vice-President for Academic Services, the designee of the Academic Senate, and the Chairperson of the College Council to appoint Dr. James Patterson as Student Equity Coordinator for the 2005-2006 academic year as per Board Resolution 13198, dated February 12, 2005.

BE IT FURTHER RESOLVED that the Board approves the annual stipend of \$4,000 (\$2,000 for Fall, 2005 and \$2,000 for Spring, 2006) for duties of the Student Equity Coordinator for 2005-2006.

M/S/C Keithly/Medina

Resolution No. 13331: **PER-SESSION INSTRUCTOR EMPLOYMENT**

BE IT RESOLVED that the following personnel be employed during the 2005 Fall Semester, as credentialed, at the hourly rate provided for in Resolution No. 13257. Employment is contingent upon verification of records, credentials, finger print clearance and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Aguayo, Rudolfo J.	Political Science
Altamirano, Susan	English as a Second Language
Araiza, Carlos	Automotive Technology
Araiza, Mauro	Spanish
Arango, Fernando	Business
Arevalo, Gregory	English as a Second Language
Arevalo, Jim	English as a Second Language
Arzaga, Michael	English as a Second Language
Ballard, Timothy	Political Science
Barr, Zaida	Biology
Beckett, Phillip	English
Benavidez, Benny	Correctional Science
Berker, Enola	Allied Health Profession
Bernal, Claudia	English
Blankenship, Timothy	Administration of Justice
Bonfils-Roncal, Mickaelle	French
Buchanan, Debra	Physical Education
Burch, Steve	Agriculture
Canchola, Guadalupe	Spanish
Cannon, Jimmie	Music
Cardenas, Lucia	Spanish
Carson, Randall	English
Castillo, Kelly	Mathematics
Chavarria, George R.	Correctional Science
Churchwell, Donald E.	Spanish
Clark, Paul	Philosophy
Collins, Karen	Anthropology
Colunga Jr., Richard	English as a Second Language/ Music
Cornejo, Frank	Water Treatment
Cota, Edward	Correctional Science
Cozzani, Alejandro	Mathematics/Physical Science
Cutlip, Heather	Legal Assistant
De La Garza, Apolos	Human Relations
De Leon, Felix	Water Treatment

De Leon, Ylaria	Disabled Students Programs & Services
Delgado, Manuel	Political Science
Dibb, David	English
Dizon, Milagros	American Sign Language
Dolf, Paula	Disabled Students Programs & Services
Duarte, Carlos	Mathematics
Estrada, Jorge A.	Art
Evers, Douglas	English as a Second Language
Ferguson, Douglas	Speech
Finnell, Lillian L..	Human Relations
Fisher, Raenelle	History
Fletes, Marilu	English
Freitas, Linda	Art/DSP&S
Garay, Jeronimo	Mathematics
Garcia, Ana	Physical Education
Garcia, Margie	English as a Second Language
Garrie, Ronnie	Automotive Technology
Gaytan, Julio	Spanish
Gonzalez, Adrian	Computer Information Systems
Gray-Jones, Ronnette	Physical Education
Grivanos, Maria	Spanish
Guerrero, Javier	Driver Improvement Training/ Spanish
Gutierrez, Hernan	Spanish
Haddad, Virginia	Art
Herbert, Robert	Political Science/Geography
Heredia, Rosa	English as a Second Language
Hernandez, Adrian	English as a Second Language
Hernandez, Porfirio	Mathematics
Higginson, Jane	Environmental Science/Agriculture
Hirales, Maria	English as a Second Language
Hodge, Billy	Political Science
Jaime, Jose	Computer Information Systems
Jimenez, Javier	Electronics
Jimenez, Ricardo	Electronics
Jones, Shane	Computer Information Systems
Kelley, Ryan	Fire Science/Child, Family, Consumer Science
Khan, John	Art
Knapp, Leslie	Administration of Justice
Kramer, Christopher A.	Philosophy
Krejci, Caroline	English
Lang, Dennis	Music

Lemus, Sylvia	Business
Leon, Azucena	Computer Information Systems
Lewenstein, Jay F.	English
Lizarraga, John	English
London, Timothy	Business
Lopez, Theresa	English
Love, Mary	Mathematics
Love, William	Environmental Science/Agriculture
Luna, Silvia	Allied Health Profession
MacDonald, Andara	Speech
MacGaffey, Neil	Mathematics
Macholtz, Madeleine	Environmental Science/ Agricultural
Machuca, Victor	English
Macias, Claudia	Sociology
Magos, Maria	English as a Second Language
Marquez, Arturo	English as a Second Language
Marrs, David	Driving Improvement Training
Martin, Vince	Chemistry
Mendez, Hugo	Auto Body
Mendoza, Sondra L.	Business
Milan, Tanya	Water Treatment
Monge, Antonio G.	Correctional Science/ Administration of Justice
Montenegro, Jean	English
Moran, Santos	Mathematics
Murray, Charlotte	Biology
Nicholson, Ronald	English
Niebla, Eduardo	Chemistry
Nippins, Fred	Fire Science
Norris, Terry	English
Olmedo, Jose B.	Art
Padilla, Jesus	English as a Second Language
Palacio, John	Physical Education
Pascua, Darrel	Water Treatment
Peck, Judy	English
Perez, Jose-Luis	Automotive
Pond, Dennis	Music
Ragland, Lisa	Computer Information Systems
Rahiotis, Miguel	Human Relations
Reel, Rebecca	Speech
Rhoades, Robert	Mathematics
Rivera, Alfredo	Welding
Rojas, Leroy	History
Rolland-Druihet, Timothy	Psychology
Roman, Donaciano	Spanish
Romero, Johnny	Fire Science

Rood, Michael	Legal Assistant
Sanchez, Arturo	English
Sanchez, Gerardo	Physical Education
Sanchez, Manuel	Water Treatment
Schultz, Richard D.	History
Sharpe, John	English as a Second Language
Sigala, Isabel	Human Relations
Smith, Lisa	Computer Information Systems
Smith, Ruth	Music
Solomon, Benjamin	Speech
Sorenson, Bonnie	Biology
Staten, Patrick M.	Mathematics
Staton, Jack	Administration of Justice
Storey, Chuck	Business
Tally, Sue	Child, Family, Consumer Science
Tapispisan, Virgil	Alcohol and Drug Studies
Tirol, Francisco	Biology
Toreles, Maria	Spanish
Torres, Jesusa	English as a Second Language
Torres, Timoteo	English as a Second Language
Trejo, Lidia	Allied Health Profession
Urquidez, Luis	Business
Valdez, Aida	Allied Health Professions
Varela, Ruben	Mathematics
Vasquez, Melisa	Computer Information Systems/ Business
Vega, Olga	Human Relations
Veysey, Millie L.	Nursing
Viloria, Vicki	Computer Information Systems/ Business
Walker, Rebecca	Nursing
Walther, Kimberly	Mathematics
Welisch, Michael	Art
Whitman, William	Mathematics
Williams, Kjersti	Music
Young, Patricia	Speech
Zwart, Martin	Physical Education

M/S/C Keithly/Medina

Resolution No. 13332: **COACHING ASSIGNMENTS FOR 2005-2006**

BE IT RESOLVED that the Board approves the following list of individuals to be appointed as Athletic Coaches for the 2005-2006 Academic Year:

<u>NAME</u>	<u>POSITION</u>	<u>SPORT</u>
James Mecate II	Athletic Director	
Rafael Contreras	Head Coach	Men's Soccer
Roberto Guerrero	Assistant Coach	
Gabriel Lopez	Volunteer Coach	
Angelica Ramos	Head Coach	Women's Soccer
TBA	Assistant Coach	
Jill Tucker	Head Coach	Women's Volleyball
Gerardo Cazares	Assistant Coach	
Melissa Medina*	Assistant Coach*	
TBA	Head Coach	Men's Basketball
TBA	Assistant Coach	
Jill Tucker	Head Coach	Women's Basketball
Jeff Deyo	Assistant Coach	
Joe Garcia*	Assistant Coach*	
Kevin McFadden	Volunteer Coach	
James Mecate II	Head Coach	Men's Baseball
David Drury	Assistant Coach	
Jill Lerno	Head Coach	Women's Softball
TBA	Assistant Coach	
Mike Palacio	Head Coach	Men's Tennis
Gerardo Cazares	Assistant Coach	
Ana Garcia	Head Coach	Women's Tennis
Vanessa Mateus	Assistant Coach	
Jill Lerno	Cheer Advisor	

*Paid with Fund Raised Money

M/S/C Keithly/Medina

Resolution No. 13333: **DEAN OF BUSINESS SERVICES/DEPUTY SUPERINTENDENT FOR BOND CONSTRUCTION PROJECTS**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to assign Tom Hudson, Dean of Business Services, to assume the duties as Dean of Business Services/Deputy Superintendent for the purpose of supervising the Bond Construction Projects.

FISCAL IMPACT STATEMENT: The fiscal impact will be \$5,000.00.

M/S/C Keithly/Medina

Resolution No. 13334: **COMPENSATION FOR NON-CREDIT INSTRUCTORS**

WHEREAS, the District will continue to offer a small number of non-credit courses in the fall 2005 semester; and

WHEREAS, Adult Education courses in the area offer up to \$38.00 per hour in compensation; and

WHEREAS it is important for the IVC Non-Credit Program to be competitive; and

THEREFORE BE IT RESOLVED that the Board approves the recommendation of the Vice President of Academic Services, with the approval of the Superintendent/President that compensation range from \$20 to \$40 per hour be paid depending upon the type of non-credit course taught as designated by the Associate Dean of Human Resources.

BE IT FURTHER RESOLVED that wages and working conditions for contract faculty who may teach non-credit courses are dependent upon pending negotiations with IVC Chapter CTA/CCA/NEA.

M/S/C Keithly/Medina

Resolution No. 13335: **APPOINTMENT OF STAFF DEVELOPMENT COORDINATOR**

BE IT RESOLVED that the Board approved the recommendation of the Superintendent/President and Vice President for Academic Services to appoint Mary Lofgren to serve as Staff Development Coordinator for the academic year of 2005-2006. This appointment includes a \$4,000 per year stipend.

M/S/C Keithly/Medina

Resolution No. 13336: **RETIREMENT INCENTIVE FOR CLASSIFIED EMPLOYEES**

WHEREAS, IVC Chapter CTA/CCA/NEA negotiated a 2+2 Retirement Incentive Program, which is allowable under STRS and credits STRS members with two years of service credit plus two years of age at retirement to be implemented in 2005, 2007 and 2009; and

WHEREAS, the District wishes to maintain equity between the various employment groups; and

WHEREAS, a 2+2 Retirement Incentive Program is not allowed for classified employees under PERS.

NOW, THEREFORE, BE IT RESOLVED that for fiscal years 2005, 2007 and 2009 members of PERS shall be granted two years of service credit plus an annuity provided by the District.

BE IT FURTHER RESOLVED that such annuity shall be contingent upon this incentive being financially advantageous to the District.

M/S/C Keithly/Medina

Resolution No. 13337: **CLASSIFIED SERVICE EMPLOYMENT**

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Noriega, Nathaniel	Student Services Assistant (Micrographics Admissions & Records)	District	24-A	7/11/05

M/S/C Cardenas/Ramirez to **ADJOURN** the meeting at 7:06 P.M. - The next regular meeting of the Board of Trustees is scheduled for Tuesday, August 16, 2005, at 6:00 P.M.

Adopted this _____ day of _____, 2005.

ICCD Board President

ICCD Board Secretary